

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA

April 16, 2024

10:00 a.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order – County Clerk Alicia Swearingen
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. Dave Wilson
3. Notice of Meeting – County Clerk Alicia Swearingen
4. Certification of Membership – County Clerk Alicia Swearingen
5. Introduction of Youth Representatives – County Clerk Alicia Swearingen
6. Administer Oath of Office – County Clerk Alicia Swearingen
7. Roll Call – County Clerk Swearingen
8. Review Procedures for Election of Officers – County Clerk Alicia Swearingen
9. Adoption of Rules of Order of the Washburn County Board of Supervisors – Corporation Counsel Bill Johnson
10. Election of Chairperson
11. Election of 1st Vice Chair
12. Election of 2nd Vice Chair
13. Election of Highway Committee
14. Approval of March 19, 2024 County Board Proceedings
15. Concerned Citizens
16. Recess for Executive Committee to Appoint Additional Members and Assign Committees
17. Introduction of Department Heads
18. Administrative Coordinator Report – Darci Peckman-Krueger
19. Reconvene
20. Committee Assignments
21. Resolution to Approve Letter of Support for State Assembly Bill AB102
22. Review of Jail Project Introduction Letter to Washburn County Citizens
23. Consent Agenda Resolutions
 - a. Rezone and Amendatory Ordinance – March 2024 – Madge
 - b. Resolution to Approve Update to Employee Handbook Section 3.5 Vacation, Section A, Number 5
 - c. Resolution Approving ATV Ordinance – CTH B from Sunset Drive east approximately 2.0 miles to the City of Shell Lake 25 MPH zone
 - d. Resolution Approving ATV Ordinance – CTH D from Berry Road east approximately 1.0 miles to CTH T South
 - e. Resolution Approving ATV Ordinance – CTH D from Lapcinski Road west approximately 1.9 miles to CTH P
 - f. Resolution Approving ATV Ordinance – CTH D from Pioneer Road east approximately 0.6 miles to Eastside Road
 - g. Resolution Approving ATV Ordinance – CTH G from Colton Road north approximately 1.7 miles to the Douglas County line

24. Resolutions and Ordinances:

- a. Resolution to Authorize the Sale of .28 Acres of Washburn County Land – Supv. L. Featherly
- b. Resolution to Amend the 2024 Capital Project Budget for Facility Improvement at the Fairgrounds for the Rodeo Arena
- c. Resolution to Approve Disaster Response – Emergency Management Approval to Expend Emergency Funds – Supv. S. Smith
- d. Resolution to Carry Over 2023 ADRC Department Funds to the 2024 Aging/ADRC Budget – Share the Love Event, Pet Grant, Unmet Needs Grant, Vaccine Grant, Healthy Brains, Farmers to Families – Supv. S. Smith
- e. Resolution to Increase the 2023 Aging/ADRC Department Budget – Monetary Contributions, DHS 2023 Adjustments, GWAAR 2022 Carryover and 2023 Final Adjustments for Title III and ARPA – Supv. S. Smith

25. Committee Reports

26. Chair Appointments

27. Citizen Comments

28. Chair Comments

29. Next Meeting Date and Possible Future Agenda Items

30. Audit Per Diems

31. Adjourn

STATE OF WISCONSIN



WASHBURN COUNTY

CERTIFICATE OF ELECTION

To All to Whom it May Concern, Greeting:

This is to Certify, that a Spring Election held in the various Supervisory Districts in the County of Washburn, State of Wisconsin, on the 2nd day of April, 2024, the following persons, by the greatest number of votes, were duly Elected to the Office of County Board Supervisor in and for said District; for the term of Two Years, from the 16th day of April, 2024, as appears from Certificate of the County Board of Canvassers on file in my office.

District 1 – Jerry Smith
District 2 – Linda Featherly
District 3 – Lolita Olson
District 4 – Sandy Johnson
District 5 – Brian Berg
District 6 – Travis Odegard
District 7 – Hank Graber
District 8 – Tim Kessler
District 9 – Miles Macone
District 10 – Bob Olsgard
District 11 – David Wilson
District 12 – Cristina Masterjohn
District 13 – George Cusick
District 14 – Joe Hoy
District 15 – Kelly Cupp
District 16 – Jocelyn Ford
District 17 – Kasey King
District 18 – Ben Dryden
District 19 – Brian Melton
District 20 – Stephen Smith
District 21 – Clint Stariha

Terms Commence Third Tuesday, April 2024, Expire Third Tuesday, April 2026.

Given under my hand, in the City of Shell Lake, Washburn County, this 12th day of April, 2024.

Alicia Swearingen, County Clerk

RULE 3: ELECTION OF OFFICERS

1. The Board shall, on the third Tuesday of April, in the even numbered years, elect, by secret ballot¹, a Chair, a First Vice Chair and a Second Vice Chair for a two year term. The manner in which the -Chairs are elected shall be as follows:

2. Following nominations which need not be seconded, secret ballots shall be used to elect the Chair and Vice Chairs until a majority vote of the members present elects such officers. Only persons nominated may be voted for by ballot. Each position shall be filled by separate ballot. Each nominee may speak for three minutes. If a ballot results in no candidate obtaining a majority vote, the election continues until a majority vote is obtained. A candidate may withdraw but is never dropped.

7 HIGHWAY COMMITTEE

1) Membership

A five member committee to be elected at the organizational meeting. For the purpose of this election, the County shall be divided into three districts as follows:

- District 1- Supervisory Districts 1,2,3,4,5,6,7 (N1/2 Co.)
- District 2 -Supervisory Districts 8, 9, 10, 16, 17, 18, 19 (Ctr)
- District 3 -Supervisory District 11,12,13, 14, 15, 20, 21 (S 1/4 Co.)

One member of the committee shall be elected from each district. Each member of the committee shall be elected by a separate vote of the entire Board. The remaining two members of the committee shall be selected at large

Nominations shall be by ballot with the two candidates receiving the highest number of votes in such balloting declared the nominees to be voted upon for election, provided the combined vote received by said nominees amounts to at least two-thirds of the total votes cast. The election of each member shall be by ballot.

The term of each elected member shall run from the day of election and shall be for two years to run concurrently with the Supervisory term.

Any vacancy in the committee shall not be filled until the next meeting of the County Board. Vacancies will be filled thru the election process for a specific district or at large.

RULES OF ORDER OF THE WASHBURN COUNTY BOARD OF SUPERVISORS

WASHBURN COUNTY MISSION STATEMENT

Washburn County Government exists to serve and protect present and future citizens, the environment and quality of life in a fiscally responsible way.

SELF-ORGANIZED COUNTY

Washburn County is a self-organized county with authority to act under, among other statutes, Wis. Stat. § 59.10(1).

RULE 1: COUNTY BOARD OF SUPERVISORS

1. The governing body shall be known as "the Washburn County Board of Supervisors" and are referenced in these rules as the "board". The Board shall consist of twenty-one Supervisors representing twenty-one Districts.

RULE 2: TERM OF OFFICE

1. Supervisors shall serve a two year term beginning and expiring at the convening of the organizational meeting on the third Tuesday in April in the even numbered years.

2. A supervisor may be removed from office by the county board for cause by a vote of two-thirds of all the supervisors entitled to seats on such board. (See Statutes Sec.17.10. See also Sec. 59.15 Neglect of Duty.)

RULE 3: ELECTION OF OFFICERS

1. The Board shall, on the third Tuesday of April, in the even numbered years, elect, by secret ballot¹, a Chair, a First Vice Chair and a Second Vice Chair for a two year term. The manner in which the -Chairs are elected shall be as follows:

2. Following nominations which need not be seconded, secret ballots shall be used to elect the Chair and Vice Chairs until a majority vote of the members present elects such officers. Only persons nominated may be voted for by ballot. Each position shall be filled by separate ballot. Each nominee may speak for three minutes. If a ballot results in no candidate obtaining a majority vote, the election continues until a majority vote is obtained. A candidate may withdraw

but is never dropped.

RULE 4: DUTIES OF THE CHAIR OF THE BOARD

1. **General Duties** The Chair preserves the order of the Board, and decides all the questions of order and procedure subject to an appeal to the Board. The Chair may speak on points of order in preference to other Supervisors and shall vote on all questions which come before the board. Unless specifically named to a committee by these rules, the Chair shall be an ex officio member of all committees. The Chair shall ensure the Board and individual Board members act consistently with the Board's Rules and Policies. The Chair shall preside at Board meetings in an efficient and effective manner and shall set the general tone for each meeting through positive leadership. Deliberation will be fair, open, and thorough, but also efficient.

2. **Agenda, Minutes** The Chair shall ensure the other Board members are informed of current and pending Board issues and processes. The Chair, with the advice of the Executive Committee and the assistance of the Clerk, shall prepare the agenda of all business to come before each Board meeting, and shall provide via electronic means said agenda, proposed legislation and minutes of the preceding Board meeting if not already distributed to Board members at least four calendar days before each regularly scheduled meeting of the Board.

3. **Appointments** The Chair appoints members to committees authorized by the Board.⁴ Officers of such committees are selected by committee members. (See Rule 13.1.) The Chair makes other appointments as authorized by statute.

4. At the Board's request, the Chair, or designee, shall represent the County at events or functions, serves as spokesperson for the County, where not in conflict with other statutory authority, and represents the County upon request of groups or organizations to present County positions or programs.

5. [Rule 4.5 was approved by the Board on Feb. 15, 2005 by Resolution 107-05.] The Board Chair shall chair no standing committees of the County Board except the Executive Committee. The Chair may chair ad hoc and other committees and boards associated with the role of the chairmanship.

RULE 5: ABSENCE OF OFFICERS OR SUPERVISORS

1. The First Vice Chair shall assume the duties of the Chair in the event of the Chair's temporary absence. A temporary absence is deemed to mean that the Chair is unable to carry out the duties of the office for ninety days or less.

2. The First Vice Chair shall assume the duties of the Chair for the remainder of the Chair's term in the event of a permanent absence of the Chair. A permanent absence is deemed to mean that the Chair will be unable to carry out the duties of office in excess of ninety days. Upon absence of the First Vice Chair, the Second Vice Chair assumes the duties of the absent officer.

3. In the absence of the Chair and the Vice Chairs, the Clerk shall call the Board to order, and the Board shall then elect temporary or permanent officers as appropriate according to the procedure set forth in Rule 3.

4. Each Supervisor shall be required to attend all meetings of the Board unless excused by the Board Chair. If a Supervisor cannot attend a meeting, the Supervisor shall contact the Board Chair or County Clerk before the meeting in question with an explanation of the anticipated absence. The Supervisor shall be entered in the Board minutes as excused. If circumstances render advance notice of absence impossible, the Supervisor shall contact the Chair within one week of the absence. At the next Regular Meeting, the Chair shall enter the excuse statement in the Board minutes.

5. Each Supervisor shall be required to attend all meetings of the Board in person unless approval of virtual attendance is given by the Board Chair. If a Supervisor cannot attend a meeting in person, the Supervisor shall contact the Board Chair or County Clerk before the meeting in question with an explanation for why the Supervisor cannot attend the meeting in person.

6. Excessive absenteeism of a supervisor from board meetings may be considered cause for removal. See Rule 2 Term of Office.

7. If a committee member is absent with or without excuse from more than four meetings in a year the committee chair or the subject department head may ask the Board Chair to consider replacing the member.

8. If a vacancy occurs on the Board, the Chair, with the approval of the Board, shall appoint a person who is a qualified elector and resident of the Supervisory District to fill the vacancy for the unexpired portion of the term.

RULE 6: TIME AND PLACE OF MEETINGS; EMERGENCY MEETINGS

1. The Board shall meet in Regular Session on the following dates: (1) The third Tuesday in April in the even numbered years shall be the Organizational Meeting, (2) the Annual Meeting shall be held on the Tuesday after the 2nd Monday in November unless that date is November 11 in which case the meeting shall be held on November 12. (3) the third Tuesday in each month that the Board shall meet unless otherwise designated by a majority vote of the Board.²

2. All Board meetings shall begin at a time previously agreed upon by the Board except the Annual and Organizational Meetings shall begin at 9:00 a.m. The place of the meetings shall be in the County Board Room in the City of Shell Lake, Wisconsin. For good cause the Chair shall call special meetings, and cancel, reschedule or relocate Board meetings. The Chair may not change special meetings called by a majority of Supervisors pursuant to Sec. 59.11 (2) Wis. Statutes.

3. Upon determining that an emergency exists, the Chair may call an emergency meeting in any manner reasonably designed to give notice to supervisors and the public including by

telephone, posting to the county website or email. Notice must precede meeting time by at least two hours. An emergency is defined as a situation which requires immediate Board action without which the County government or its citizens will suffer risk of physical, financial or other harm.³

RULE 7: QUORUM

1. A majority of the Supervisors who are entitled to a seat on the Board shall constitute a quorum.

RULE 8: REIMBURSEMENT FOR SERVICES

1. Supervisors and other County Board Committee members shall receive per diem and mileage compensation for the following service, unless otherwise indicated:

- a. They attend a duly scheduled meeting.
- b. Per diems will be paid for telephonic meetings.
- c. They have been requested to attend the meeting by either the Board Chair or the Chair of the Committee. This request should be included in the minutes of the meeting and such Supervisors shall indicate on their vouchers that they were requested to attend said meeting.
- d. If the Administrative Coordinator or a Department Head requests to meet with a Supervisor, the Supervisor is entitled to compensation for the meeting.
- e. Supervisors shall receive compensation for mileage when requested to sign vouchers only if so authorized by the Board Chair.
- f. Reimbursement for travel to and from meetings shall be for travel by the most usual and direct route.
- g. Supervisors and Committee Members are not entitled to compensation and mileage if they could be reimbursed from another source for attending the meeting.
- h. Per diems for all Board and Committee meetings shall be as set by separate resolution.
- i. All mileage and meals and lodging shall be reimbursed at the rate set by County travel policy.
- j. If a supervisor has two scheduled meetings in a day and there is a layover of two hours or more between meetings, as compensation for the supervisor's lost regular employment time, the supervisor is entitled to mileage for both meetings.

RULE 9: ORGANIZATIONAL MEETING ORDER OF BUSINESS

1. For the Organizational Meeting, the order of business may be:

- a. Call to order by the Clerk
- b. Certification of Legal Notice of Meeting by Clerk
- c. Reading of Certificate of Membership
- d. Administration of Oath of Office
- e. Call of the Roll
- f. Pledge of Allegiance
- g. Adoption of Rules of Order of the Washburn County Board of Supervisors
- h. Election of Chair (two year term)
- i. Approval of Agenda
- j. Election of First Vice Chair (two year term)
- k. Election of Second Vice Chair (two year term)

- l. Election of Highway Committee
- m. Appointment of two members to the Executive Committee
- n. Additional business
- o. Adjournment

RULE 10: AGENDA FOR REGULAR MEETINGS

1. The order of business for regular meetings may be as follows:

- a. Call to order
- b. Certification of Legal Notice of Meeting
- c. Roll Call
- d. Pledge of Allegiance
- e. Approval of agenda
- f. Approval of previous board minutes
- g. Public Comments
- h. Administrative report on current issues
- i. Committee of the Whole
- j. Consent Agenda Resolutions
- k. Other Resolutions and Ordinances
- l. Committee reports
- m. The Chair’s appointments and report on current issues
- n. Public Comments
- o. Note next meeting date
- p. Closed Session, pursuant to Statute, Chapter 19
- q. Return to Open Session
- r. Action if required from Closed Session.
- s. Adjournment

2. Agendas should include the following statement or equivalent:

Any person wishing to attend an open meeting of a County governmental body who, because of a disability, requires special accommodation, should contact the appropriate department in advance of the scheduled meeting time so needed arrangements can be made.

3. Certification of notice of the meeting may be accomplished by the following statement or equivalent:

I have given timely notice to members of this board, to the public, to the news media which have requested notice and to the official newspaper as required by Sec. 19.84 of Wisconsin Statutes.

RULE 11: VOTING

1. Voting may be done by voice, by show of hands, but by paper ballot only if the Supervisor’s identity may be determined from the ballot. The exception to this rule is that election of Board officers shall be by secret ballot. A vote on any question shall be taken by roll call when called for by any member of the Board. Votes with fiscal impact shall be by roll call. Also see Rule 18-Definitions of Ex Officio Members.

2. A Supervisor attending a Board meeting virtually cannot vote in a secret ballot vote for the election of Board Officers. A Supervisor attending a Board meeting virtually may cast a vote in a vote by paper ballot if the technology being used by the Supervisor to attend virtually allows for a written transmission of the Supervisor's vote to the County Clerk.

3. A supervisor with a conflict of interest shall not vote and shall prior to the matter being debated seek authority from the Chair to abstain from voting. The Attorney General advises that a supervisor with a conflict of interest should leave the board room during debate and voting.

RULE 12: COMMITTEES, BOARDS AND COMMISSIONS

1. All committee, board and commission appointments shall be for two year terms unless otherwise set by law.

2. Committees, boards and commissions shall be governed by Board Rules to the extent Board Rules are applicable and the body has not adopted other rules.

RULE 13: COMMITTEE ORGANIZATION AND FUNCTION

Committee creation and appointments are described at Rule 4.3. The jurisdiction and composition of each Board committee and other commissions and boards which are appointed or otherwise influenced by the County Board are set forth in Part II of these Rules.

1. At its first meeting a committee shall elect a chair and a vice chair. The County Clerk shall act as clerk of the county board at the board's regular, special, limited term, and standing committee meetings and shall keep and record the minutes of such meetings in a format chosen by the clerk.

2. In the event the chair leaves the position of chair during the term of office, the vice chair shall assume the chair position and an election shall be held to elect a vice chair for the remaining term.

3. Ex officio members are excluded from the quorum count unless a quorum would not otherwise be present, in which case ex officio members shall be deemed regular members.

4. Each committee shall with the advice of department personnel approve goals and objectives for all programs and activities of the departments that report to it and shall monitor the expenditure of county funds committed to the department or agency.

5. After approval as to purpose and members by the Executive Committee, each committee may create subcommittees.

6. Each committee shall act on all resolutions and ordinances affecting any department or agency that reports to it.

7. The chair of each committee shall report to the Board about committee activities.

8. Each departmental fee which is not set by statute shall be reviewed annually at budget time and set by the department's committee of jurisdiction.

9. Each department which charges fees to the public shall maintain a departmental fee schedule.
10. Fees which should be uniform for the whole County government shall be determined, set and reviewed by the Finance Committee. The County Clerk shall maintain this schedule and distribute it to County departments. The Committee may for cause authorize exceptions to County wide application of this fee schedule. (This rule was amended by Resolution dated Aug. 16, 2005.)

RULE 14: RESOLUTIONS AND ORDINANCES

1. Unless otherwise approved by the Chair, all Resolutions and Ordinances shall be delivered to the County Clerk by the time of the Executive Committee meeting prior to the upcoming Board meeting.
2. Resolutions and Ordinances presented by a Committee of the County Board may be acted on upon their first presentation at a County Board meeting. Resolutions and Ordinances not presented by a Committee may be referred by the Chair to a Committee of the Board.
3. Resolutions and Ordinances presented for consideration at any meeting must be in writing and bear the signature of at least two Supervisors offering the same, or if by a Committee, the signatures of a majority of that Committee.
4. Beginning with each new calendar year, Resolutions and Ordinances, once approved at a County Board meeting, shall be designated by the year followed by the sequential number of the Resolution or Ordinance introduced in that Session. For example: Resolution 2004-1 or Ordinance 2004-1.

RULE 15: ADMINISTRATIVE HOME RULE

1. To give the County the largest measure of self-government under the Administrative Home Rule authority granted to Counties in Section 59.03(1), these Rules shall be liberally construed in favor of the rights, powers and privileges of the County to exercise any organizational or administrative power not contrary to the Constitution or to any enactment of the Legislature that is of statewide concern and which uniformly affects every County.

RULE 16: PARLIAMENTARY PROCEDURE

1. Except as modified by these Rules and in all matters not specifically provided for, the Rules of Parliamentary Procedure contained in the latest edition of Robert's Rules of Order shall govern the Board in all cases where applicable.

2. Each member of the Board shall be issued a current edition of Robert's Rules of Order by the County Clerk following their first Organizational Meeting.

3. The Chair shall preserve order and shall decide questions of order, subject to an appeal to the whole Board, and shall vote on all questions.

4. A unanimous voice vote shall be considered and recorded as an affirmative unanimous roll call vote when so directed by the Chair.

5. When a motion is made and seconded, it shall be stated by the Chair or the Chair's designee previous to debate. If a majority of the Supervisors present ask, the motion (except to adjourn, postpone, table or commit), shall be reduced to writing and if a motion contains several points, any Supervisor may require it to be divided.

6. On all questions, it shall be proper to call for a division of the ayes and nays if the request is made previous to the decision of the Chair. A motion, Resolution or Ordinance may be withdrawn at any time before an amendment or decision upon agreement but all motions, amendments, Resolutions or Ordinances shall be entered at large upon the minutes unless withdrawn.

7. Every Supervisor shall vote when a question is put to vote, unless excused by the Chair.

8. Any Supervisor speaking to the Board shall address the Chair, confine remarks to the question under debate, and avoid personality.

9. The Supervisor who shall first address the Chair shall speak first. Where two Supervisors address the Chair at the same time, the Chair shall name the Supervisor who is to speak first.

10. Any Supervisor called to order shall immediately cease debate, unless permitted to explain. The Board, if appealed to, shall decide the case. If there is no appeal, the decision of the Chair shall be submitted to by the supervisors.

11. All questions shall be put in the order in which they were moved, except privileged questions.

12. When a question is under debate no motion shall be received except:

	Need a Second?	Vote Debatable?	Required for Passage?
a. To adjourn	Y	N	Majority
b. To lay on the table	Y	N	Majority
c. For the previous question	Y	N	2/3rds
d. To postpone to a certain day	Y	Y	Majority
e. To commit to a Committee	Y	Y	Majority
f. To amend	Y	Y, if motion to be amended is debatable.	Majority
g. To postpone indefinitely	Y	Y	Majority
h. To reconsider	Y	Y	Majority

All other separate motions shall have precedence in order in which they are named.

13. Any Supervisor may require a separate vote on any consent agenda item by asking for the Chair to pull the item before remaining consent agenda items are considered. Any Supervisor desirous of terminating the debate may call for the previous question. The Chair shall ask if there is any objection to closing the debate. If a member objects to the call of the previous question, the Chair may call for a motion to end the debate. If the motion has been seconded, the Chair must immediately take a vote as to whether to order the previous question. To close the debate requires a two-thirds vote of the Board.

14. A motion to adjourn shall always be in order; a motion to lay on the table shall be decided without debate; but this rule shall not authorize any Supervisor to move for adjournment when another Supervisor has the floor or when the Board is voting.

15. It shall be in order for any Supervisor who voted on the prevailing side, or a Supervisor who has been excused from the previous Board meeting, to move for reconsideration of the vote on any question on the same or next regular meeting of the Board.

16. If the Chair is participating in debate, the Chair shall, upon the request of any Supervisor, relinquish the gavel to a Vice Chair who is not participating in the debate.

17. Except as otherwise authorized, non-supervisors may not participate in board meetings. Any person not a supervisor, desirous of addressing the Board on any subject shall, if time permits, first obtain permission from the Chair prior to the meeting so the item can be placed on the agenda. Any person may, at the request of a supervisor and approval by the Chair, address the Board. The Chair shall set time limits for such speeches.

18. The public may also address the Board at the portion of the agenda listed as Public Comments. Such persons shall identify themselves, and limit their comments to three minutes unless a supervisor sponsors such person for an additional time period determined by the Chair.

19. All Board Supervisors shall adhere to and be governed by the Washburn County Code of Ethics.

RULE 16C CLOSED SESSIONS

This rule is intended to be a short restatement of Wisconsin's law on closed meetings. The intent of the law is that government should be as open as possible and that the public needs to know what its governments are doing but that sometimes closed sessions are necessary for government to function.

1. When a closed session is anticipated, that nature of the business and the statutory authority for the closed session shall be set forth on the meeting agenda. See Statutes, Sec. 19.85.
2. Even if the agenda doesn't give notice of a closed session a member, who believes that the agenda item under discussion in an open session should be discussed in closed session, may make a motion to convene in closed session. (In this situation it would be a good idea to move the item under discussion to the end of the meeting because if a body goes into closed session where no notice of it is given in the agenda that body may come out of closed session only to adjourn.)
3. Commencement of the closed session shall be by roll call vote. (The vote to end the closed session may be by any type of vote.)
4. If a member disagrees with going into closed session (either because the member thinks it is illegal or for public policy reasons) the member should vote against the closed session but should nevertheless attend so that his/her constituency is represented and so that the member will be a witness to any illegality.
5. All Supervisors have a right to attend a closed session in-person. Supervisors attending virtually shall not participate in a closed session.
6. The Chair should state who, if any, non-supervisor(s) may attend a closed session.
7. Substantive votes should not be made in closed session unless voting in closed session is necessary to attain the objective of the closed session.
8. Penalties for violation of the open meeting law include a forfeiture of \$25 or greater, invalidation of the action taken and payment of the complainant's reasonable attorney fees.
9. Penalties for violation of the secrecy of a legal closed session include censure by the body and payment of any damages the body suffers by reason of the unlawful breach of secrecy.

[Rule 16C was approved by the Board on Dec. 21, 2004.]

RULE 17: RULE CHANGES

1. These Rules may be suspended by a two-thirds (2/3rds) majority vote of the Supervisors present.
2. These Rules may be amended by Resolution at any Regular Session of the Board by a two thirds majority vote of all Supervisors of the Board then present.
3. Changes to Part II (Committees) will be by majority vote.

RULE 18: DEFINITIONS

1. Pronouns of masculine gender used herein refer to persons of either sex.
2. Majority shall mean the majority of the elected or appointed Supervisors in attendance unless otherwise defined by law.
3. An ex officio member of a Committee is one who, by reason of his/her office, serves on a Board Committee. Ex officio members do not vote unless specifically authorized by the Committee description to do so. Exception: Ex officio members vote when a quorum would not otherwise be present for such committees as authorized. In such event all Ex officio members present are counted toward the committee's standard quorum.

Foot Notes

- 1 according to Wisconsin State Statute 19.88(1)
- 2 (See sec. 59.11 Wis. Stats.)
- 3 This section is intended to comply with Sec. 59.11 (2)a Stats.
- 4 See Sec. 59.13 (1) Wis. Stats.

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I certify that the above Rules of Order reflect the proceedings of the Washburn County Board of Supervisors as of the amendment date set forth above the general title hereof.

Wilber R. Johnson III
Corporate Counsel

Enacted on October 8, 2004
Amended August 16, 2005
Amended March 20, 2018
Amended March 17, 2020
Amended October 18, 2023

Sec. 2-253. - Absence of officers or supervisors.

- (a) The first vice-chair shall assume the duties of the chair in the event of the chair's temporary absence. A temporary absence is deemed to mean that the chair is unable to carry out the duties of the office for 90 days or less.
- (b) The first vice-chair shall assume the duties of the chair for the remainder of the chair's term in the event of a permanent absence of the chair. A permanent absence is deemed to mean that the chair will be unable to carry out the duties of office in excess of 90 days. Upon absence of the first vice-chair, the second vice-chair assumes the duties of the absent officer.
- (c) In the absence of the chair and the vice-chairs, the clerk shall call the board to order, and the board shall then elect temporary or permanent officers as appropriate according to the procedure set forth in section 2-251.
- (d) Each Supervisor shall be required to attend all meetings of the Board unless excused by the Board Chair. If a Supervisor cannot attend a meeting, the Supervisor shall contact the Board Chair or County Clerk before the meeting in question with an explanation of the anticipated absence. The Supervisor shall be entered in the Board minutes as excused. If circumstances render advance notice of absence impossible, the Supervisor shall contact the Chair within one week of the absence. At the next Regular Meeting, the Chair shall enter the excuse statement in the Board minutes.
- (e) Each Supervisor shall be required to attend all meetings of the Board in person unless approval of virtual attendance is given by the Board Chair. If a Supervisor cannot attend a meeting in person, the Supervisor shall contact the Board Chair or County Clerk before the meeting in question with an explanation for why the Supervisor cannot attend the meeting in person.
- (f) Excessive absenteeism of a supervisor from board meetings may be considered cause for removal. See section 2-250.
- (g) If a committee member is absent with or without excuse from more than four meetings in a year, the committee chair or the subject department head may ask the board chair to consider replacing the member.
- (h) If a vacancy occurs on the board, the chair, with the approval of the board, shall appoint a person who is a qualified elector and resident of the supervisory district to fill the vacancy for the unexpired portion of the term.

(Code 2000, § 2-225; Res. No. 2006-124, Rule 5, 3-20-2007)

Sec. 2-259. - Voting.

- (a) Voting may be done by voice, by show of hands, but by paper ballot only if the Supervisor's identity may be determined from the ballot. The exception to this rule is that election of Board officers shall be by secret ballot. A vote on any question shall be taken by roll call when called for by any member of the Board. Votes with fiscal impact shall be by roll call. Also see Rule 18-Definitions of Ex Officio Members.
- (b) A Supervisor attending a Board meeting virtually cannot vote in a secret ballot vote for the election of Board Officers. A Supervisor attending a Board meeting virtually may cast a vote in a vote by paper ballot if the technology being used by the Supervisor to attend virtually allows for a written transmission of the Supervisor's vote to the County Clerk.
- (c) A supervisor with a conflict of interest shall not vote and shall prior to the matter being debated seek authority from the Chair to abstain from voting. The Attorney General advises that a supervisor with a conflict of interest should leave the board room during debate and voting.

(Code 2000, § 2-231; Res. No. 2006-124, Rule 11, 3-20-2007)

Sec. 2-265. - Closed sessions.

This rule is intended to be a short restatement of the state's law on closed meetings. The intent of the law is that government should be as open as possible and that the public needs to know what its governments are doing but that sometimes closed sessions are necessary for government to function.

- (1) When a closed session is anticipated, that nature of the business and the statutory authority for the closed session shall be set forth on the meeting agenda. See Wis. Stats. § 19.85.
- (2) Even if the agenda doesn't give notice of a closed session a member who believes that the agenda item under discussion in an open session should be discussed in closed session may make a motion to convene in closed session. (In this situation, it would be a good idea to move the item under discussion to the end of the meeting because if a body goes into closed session where no notice of it is given in the agenda that body may come out of closed session only to adjourn.)
- (3) Commencement of the closed session shall be by roll call vote. (The vote to end the closed session may be by any type of vote.)
- (4) If a member disagrees with going into closed session (either because the member thinks it is illegal or for public policy reasons), the member should vote against the closed session but should nevertheless attend so that his/her constituency is represented and so that the member will be a witness to any illegality.
- (5) All supervisors have a right to attend a closed session in-person. Supervisors attending virtually shall not participate in a closed session.
- (6) The chair should state which, if any, non-supervisors may attend a closed session.
- (7) Substantive votes should not be made in closed session unless voting in closed session is necessary to attain the objective of the closed session.(8)Penalties for violation of the open meeting law include a forfeiture of \$25.00 or greater, invalidation of the action taken and payment of the complainant's reasonable attorney fees.
- (9) Penalties for violation of the secrecy of a legal closed session include censure by the body and payment of any damages the body suffers by reason of the unlawful breach of secrecy.

(Code 2000, § 2-237; Res. No. 2006-124, Rule 16C, 3-20-2007; Res. No. 32-20, Rule 16C, 3-17-2020)

WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES

March 19, 2024

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 p.m. by Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. L. Featherly
3. Notice of Meeting was read by County Clerk Swearingen
4. Roll Call was verified by County Clerk Swearingen. Board Members Present: (21) *C. Masterjohn via Zoom*; Youth Present: (3) Serena Lu, Aaron Anderson and Hailey Stariha.
5. Approval of February 20, 2024 County Board Proceedings on motion by Supv. L. Featherly, 2nd by Supv. G. Cusick; Roll Vote: Yes (21); No (0); Youth: Yes (3); No (0); MC
6. Presentation of Certificates to Youth – Chairman Wilson presented certificates to youth members; Serena Lu, Aaron Anderson, Hailey Stariha and Alternate Emily Adrihan. Youth Alternates not present to receive certificate were; Daniel Rongner and Levi Thornley.
7. Concerned Citizens – DeAnna Westphal with Mosaic Technologies updated on the current progress with the Sarona project, which is nearing completion very soon. She also updated on current and upcoming grant opportunities. Dana Herman spoke against the moratorium on the refugee resettlement resolution. Steve Wallace of Shell Lake spoke of concerns with the rezone request that is on this agenda. Robin Mercer agrees with the moratorium on refugee resettlement resolution, but would like more background on this topic.
8. **Consent Agenda Resolutions** – Supv. S. Smith requested to pull item 8a.
 - a. **Rezone and Amendatory Ordinance – February 2024 – Shell Lake** – Discussion held on concerned citizens comments. Roll Vote: Yes (18); No (3) J. Bruce, J. Hoy and P. Johnson; Youth: Yes (3); No (0); MC
 - b. **Resolution 2024-15 for 2024 Work Zone Safety Awareness Week in Washburn County** - Motion to approve by Supv. L. Olson, 2nd by Supv. J. Hoy; Roll Vote: Yes (21); No (0); Youth: Yes (3); No (0); MC
9. **Resolutions and Ordinances:**
 - a. **Resolution 2024-16 to Waive Interest and Penalty Fees for Town of Minong Residents Relating to the 2023 Tax Statement Postmark Date** – Motion to approve by Supv. S. Smith, 2nd by Supv. L. Featherly; Roll Vote: Yes (21); No (0); Youth: Yes (3); No (0); MC
 - b. **Resolution 2024-10 Calling for a Moratorium on Refugee Resettlement Under the Refugee Act of 1980 (8 U.S.C. 1522) Within Washburn County** – (*postponed from Feb. meeting*) - Supv. B. Melton requested to rescind his original motion to approve from the last meeting. Chairman Wilson approved this request. No further action on this agenda item.
 - c. **Resolution 2024-17 for a Moratorium on Refugee Resettlement Within Washburn County** – (*New, proposed*) – Motion to approve by Supv. B. Melton, 2nd by Supv. S. Johnson; - - Motion by Supv. J. Hoy to postpone until the May County Board Meeting, 2nd by Supv. S. Smith; Roll Vote on motion to postpone: Yes (10); No (11) J. Smith, L. Olson, S. Johnson, L. Villella, H. Graber, D. Wilson, C. Masterjohn, S. Roppe, K. King, B. Melton and C. Stariha; Youth: Yes (1); No (2) A. Anderson and H. Stariha; **Motion to Postpone Failed.** - - Discussion followed on original motion to approve. Typo identified in the line of “Recommended for adoption by the Executive Committee”, date should be March 13, not February 14. - - Motion to amend by Supv. S. Smith to remove the words “employment opportunities” in the 6th WHEREAS section, 2nd by Supv. L. Featherly; Roll Vote on amendment: Yes (13); No (8) L. Olson, S. Johnson, L. Villella, Sc. Roppe, K. King, P. Johnson, B. Melton and C. Stariha; Youth: Yes (2); No (1) H. Stariha; **MC on amendment.** - - Motion to amend by Supv. J. Hoy to the following areas and they should read as follows: WHEREAS Section 1: 1522(a)(1)(A)(iii)…, WHEREAS Section 2: 1522 (a)(2)(A)…,

WHEREAS Section 3: 1522(a)(2)(B)..., WHEREAS Section 4: 1522 (a)(2)(C)(ii)..., WHEREAS Section 5: 1522(a)(2)(C)(iii)(II)..., WHEREAS Section 9: strike the word "adversely", 2nd by Supv. B. Olsgard; Roll Vote on amendment: Yes (18); No (3) J. Smith, J. Bruce and B. Olsgard; Youth: Yes (3); No (0); **MC on amendment.** - - **Roll Vote on original motion as amended:** Yes (12); No (9) J. Smith, L. Featherly, J. Bruce, B. Olsgard, G. Cusick, J. Hoy, J. Ford, P. Johnson and S. Smith; Youth: Yes (2); No (1) S. Lu; **MC.**

10. Committee Reports - Suspended

11. Chair Appointments – approved on voice vote, all yes.

- a. Local Emergency Planning Committee (LEPC); Appoint: Daniel Marvin and Zac Dzikonski to Group 5, Curt Spicer to Group 4, Timothy McConnell to Group 1. Remove: Gary Kneisl, Cheri Nickell, Rick Coquillette and Tucker McCumber.

12. Citizen Comments – Linda Zillmer, Village of Birchwood spoke of the Board’s decision regarding the moratorium on refugee resettlement, thanked the members who tried to postpone, and spoke of the rezone that was on tonight's agenda.

13. Chair Comments

- a. County Officials Workshop – May 9th at Flat Creek in Hayward, let the clerk's office know if you would like to go.
- b. WCA Annual Conference – Submit Ideas by March 29th
- c. April County Board meeting will be at 10:00 a.m. due to a scheduling conflict.
- d. This is the last meeting for Paul Johnson, Scott Roppe, and Louie Villella. Chairman Wilson thanked them for their service to Washburn County.

14. Next Meeting Date and Possible Future Agenda Items – April 16, 2024 at 10:00 a.m.

15. Audit Per Diems on motion by Supv. C. Masterjohn, 2nd by Supv. G. Cusick; MC

16. Adjourned at 8:18 p.m.

RESOLUTION IN SUPPORT OF WISCONSIN SENATE BILL 102 RELATING TO THE ELIGIBILITY THRESHOLD FOR PROPERTY TAX CREDIT FOR AN ELIGIBLE VETERAN, THE SPOUSE OF AN ELIGIBLE VETERAN, AND THE UNREMARIED SURVIVING SPOUSE OF AN ELEGIBLE VETERAN

WHEREAS, the Wisconsin Veterans and Surviving Spouses Property Tax Credit provides veterans and unremarried surviving spouses a refundable property tax credit on their primary Wisconsin residence; and

WHEREAS, to be eligible for the Wisconsin Veterans and Surviving Spouses Property Tax Credit the veteran must have a service-connected disability of 100% under 38 USC 1114 or 1134, or a 100% disability rating based on individual unemployability; and

WHEREAS, Wisconsin Senate Bill 102, currently in the Wisconsin Senate's Universities and Revenue Committee, would increase the eligibility for the Wisconsin Veterans and Surviving Spouses Property Tax Credit to veterans with a service-connected disability of 70% under 38 USC 1114 or 1134, or a 100% disability rating based on individual unemployability; and

WHEREAS, veterans are important and contributing citizens of Washburn County; and

WHEREAS, veterans with serious service related injuries may face reduced earning potential, and some live paycheck to paycheck on fixed incomes that make paying property taxes difficult; and

WHEREAS, expanding the eligibility for the tax credit to veteran's with at least a 70% service-connected disability will help veteran's stay in homes they already own and help make homes affordable to veterans who want to buy a home for the first time.

WHEREAS, the benefit of receiving the tax credit will provide veteran's more financial resources to spend locally, thus helping the County's economy; and

WHEREAS, several neighboring states including Minnesota and Michigan, provide similar tax credits to veterans based upon at least a 70% service-connected disability; and

THEREFORE, BE IT RESOLVED, that the Washburn County Board of Supervisors supports the passage of Wisconsin Senate Bill 102 and requests that the Wisconsin Legislature approve Wisconsin Senate Bill 102 and send it to the Governor as soon as possible

RECOMMENDED FOR ADOPTION ON THE 10TH DAY OF APRIL, 2024 BY THE EXECUTIVE COMMITTEE AND APPROVED BY THE WAHSBURN COUNTY BOARD OF SUPERVISORS THIS 16TH DAY OF APRIL, 2024.

Dave Wilson, Chair

Linda Featherly, 1st Vice-Chair

Tim Kessler, 2nd Vice-Chair

Hank Graber, Member

Lolita Olson, Member



**WASHBURN COUNTY BOARD OF
SUPERVISORS**

P.O. Box 639 --- 10 4th Avenue
Shell Lake, Wisconsin 54871
(715) 468-4600 Fax (715) 468-4725
www.co.washburn.wi.us

David Wilson, Chairman of the Board

April 16, 2024

Wisconsin Senate
Senator Chris Kapenga, Senate President
State Capitol
P.O. Box 7882
Madison, WI 53707-7882

Re: SB 102, relating to the eligibility threshold for property tax credit for an eligible veteran, the spouse of an eligible veteran, and the unremarried surviving spouse of an eligible veteran.

Senator Kapenga,

Veterans are important and contributing citizens of Washburn County. Based upon population estimates as of July 1, 2023, of the 16,930 residents of Washburn County 1,449 are veterans. Veterans with serious service related injuries may face reduced earning potential, and some live paycheck to paycheck on fixed incomes that make paying property taxes difficult.

A veteran's disability rating does not have to be 100% to present obstacles in the veteran's path to pay their property taxes. By expanding the eligibility for the tax credit to veteran's with a 70% service-connected disability and above will help veteran's stay in homes they already own and help make homes affordable to veterans who want to buy a home for the first time. Additionally, the benefit of receiving the tax credit will infuse the County economy by veteran's spending locally, thus helping the County's economy.

Additionally, several neighboring states including Minnesota and Michigan, provide similar tax credits to veterans based upon at least a 70% service-connected disability. Wisconsin should at least provide the same support for its veterans.

When our veterans signed up to serve they did so knowing that they may give their bodies and minds to defend us and our nation. At a minimum we can support those who were significantly injured by increasing the eligibility for the property tax credit.

For these reasons, Washburn County urges the Wisconsin Legislature to approve the proposed legislation and send it to the Governor as soon as possible so that the veterans of Washburn County and Wisconsin may receive this well-earned reward for their service.

Thank you for your time.

David Wilson
Chair, Washburn County Board of Supervisors



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David Wilson, Chairman of the Board

April 16, 2024

Committee on Universities and Revenue
Senator Rob Hutton, Chair
State Capitol
P.O. Box 7882
Madison, WI 53707-7882

Re: SB 102, relating to the eligibility threshold for property tax credit for an eligible veteran, the spouse of an eligible veteran, and the unremarried surviving spouse of an eligible veteran.

Senator Hutton,

Veterans are important and contributing citizens of Washburn County. Based upon population estimates as of July 1, 2023, of the 16,930 residents of Washburn County 1,449 are veterans. Veterans with serious service related injuries may face reduced earning potential, and some live paycheck to paycheck on fixed incomes that make paying property taxes difficult.

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For these reasons, Washburn County urges the Wisconsin Legislature to approve the proposed legislation and send it to the Governor as soon as possible so that the veterans of Washburn County and Wisconsin may receive this well-earned reward for their service.

Thank you for your time.

David Wilson
Chair, Washburn County Board of Supervisors



April 29, 2024

Dear Washburn County Citizens,

We are seeking your insights on the possibility of building an addition to our existing jail. The Washburn County Jail was constructed 33 years ago and no longer meets standard operating requirements, nor the needs and safety of the staff and inmates. To better define corrective project options and associated costs to resolve (or minimize) these issues, we have retained the services of the Samuels Group, a construction management company specializing in government and correctional facilities, for assistance with our master planning.

The proposed jail addition would address issues regarding classification requirements, safety risks, existing systems concerns, and programming. A dedicated website (www.washburncountyjailproject.com) has been created as a resource for learning more about the project, why it is needed, the proposed solution, the tax impact, and answers to frequently asked questions. Information about the project can be viewed on the website and will also be presented at community meetings that all are encouraged to attend.

There are several reasons the new addition is needed, and we hope you will visit the website to get more details. For this letter we will focus on the highest priorities:

Inmate Classification and County Liability. The classification requirements (gender, age, mental health, violent/non-violent, etc.) of the Department of Corrections cannot be achieved in the current jail without minimizing the number of beds available resulting in an increased need to transfer inmate overflow to out-of-county facilities. This is taxpayer money that could be used in Washburn County on our own facility, but it is also much more than cost. The outsourcing of inmates takes deputies off the road thereby decreasing focus on citizen safety, and it poses a potential liability to the County as we lose control over the care of our transferred inmates.

Renovations to Existing Jail Housing Is Not a Feasible Solution

The outdated design and physical conditions of the jail's housing need to be corrected to improve operational efficiencies, save costs, and provide a safer environment for the staff and inmates. It would be very costly to update the jail to meet state codes and classification requirements for the housing units. Renovating would require a major interior overhaul of the facility including structural, heating, cooling, electrical, and plumbing systems. Examples of these conditions can be found on the website.

Public and Staff Safety. Safety is compromised every time inmates are transferred to other counties for housing. In the existing jail, inmates are moved through public areas between the jail and courthouse because there is not a secure corridor. These safety issues leave the public, staff, and inmates at risk of injury, increase the risk of inmate escapes, and pose a potential liability to the County.

Next Steps. Please visit the website (referenced above) and attend a community meeting to see conceptual plans and learn more about the project. Please feel free to contact our County Board members with questions or concerns. Thank you.

The Washburn County Board of Supervisors

COMMUNITY INFORMATION MEETINGS

We will be hosting community meetings with County representatives, Venture Architects, and the Samuels Group to talk about the need, the solution, and the cost. All meetings begin at 6:00. We hope you will join us!

Monday, May 6, 2024 – Village of Birchwood – Village Hall

101 N. Main St, Birchwood WI 54817

Monday, May 13, 2024 – Village of Minong – Village Hall

123 5th Ave, Minong WI 54859

Tuesday, May 14, 2024 – Spooner Wellness 50+ Center (Spooner Senior Center)

850 W. Beaverbrook Ave., Spooner WI 54801

Wednesday, May 15, 2024 – Shell Lake – Washburn County Boardroom

304 2nd St, Shell Lake WI 54871

Board of Supervisors

District 1: Jerry Smith - jsmith@co.washburn.wi.us

District 2: Linda Featherly - lfeather@co.washburn.wi.us

District 3: Lolita Olson - lolson@co.washburn.wi.us

District 4: Sandy Johnson - sjohnson@co.washburn.wi.us

District 5: Brian Berg - bberg@co.washburn.wi.us

District 6: Travis Odegard - todegard@co.washburn.wi.us

District 7: Hank Graber - hgraber@co.washburn.wi.us

District 8: Tim Kessler - tkessler@co.washburn.wi.us

District 9: Miles Macone - mmacone@co.washburn.wi.us

District 10: Bob Olsgard - bolsgard@co.washburn.wi.us

District 11: David Wilson - dwilson@co.washburn.wi.us

District 12: Cristina Masterjohn - cmasterj@co.washburn.wi.us

District 13: George Cusick - gcusick@co.washburn.wi.us

District 14: Joe Hoy - jhoy@co.washburn.wi.us

District 15: Kelly Cupp - kcupp@co.washburn.wi.us

District 16: Jocelyn Ford - jford@co.washburn.wi.us

District 17: Kasey King - kking@co.washburn.wi.us

District 18: Ben Dryden - bdryden@co.washburn.wi.us

District 19: Brian Melton - bmelton@co.washburn.wi.us

District 20: Stephen Smith - ssmith@co.washburn.wi.us

District 21: Clint Stariha - cstariha@co.washburn.wi.us

Find Your District: <https://www.co.washburn.wi.us/meetings-officials/board-supervisors/supervisors>

Washburn County Communications Plan Outline & Supporting Documents

(1) Direct Mail: Letter to Taxpayers (1 per household). Will need mailing list from the County.



(2) Community Information Meetings



WASHBURN COUNTY JAIL PROJECT

Community Information Meeting

Meeting Outline

- 01 Introduction
- 02 How We Got Here
- 03 The Fund
- 04 Proposed Solution
- 05 Tax Impact
- 06 Learn More
- 07 Q&A

(3) Website



(4) Update to County Board Members

(5) Board Makes Decision

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on March 26, 2024.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Madge Township: William Hashbarger, Sarona WI. Property: Tax ID#33755-20.00 acres, PT E1/2 SE1/4, in Section 21-38-11, Town of Madge, to rezone 3.00(+) acres from Residential Agricultural to Residential Recreational 2 to create a parcel and sell.

The Zoning Committee recommends APPROVAL of the request to rezone 3.00(+) acres of Residential Agricultural to Residential Recreation 2.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions032624

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977 are hereby amended and designated as;

Madge Township: William Hashbarger, Sarona WI. Property: Tax ID#33755-20.00 acres, PT E1/2 SE1/4, in Section 21-38-11, Town of Madge, to rezone 3.00(+) acres from Residential Agricultural to Residential Recreational 2 to create a parcel and sell.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions032624

**RESOLUTION TO APPROVE UPDATE TO EMPLOYEE HANDBOOK SECTION 3.5
VACATION, SECTION A, NUMBER 5**

WHEREAS, from time to time County policies need to be revised and updated to ensure currency with law, best practices and language updates; and

WHEREAS, the current language under section 3.5 Vacation sub section A, has been determined to be confusing as to when the additional vacation time is added for Highway personnel, based on the years of service completed; and,

WHEREAS, the language under Section A, number 5 has been updated to add additional language relating to those employees in the Highway Department who were hired before 10/10/2012 and the completion of twenty (20) years of service, to add the following language in red: After the completion of twenty (20) years of service, employees shall receive an additional day of vacation with pay for each additional year of service thereafter. **Highway Employees hired before 10/10/2012, who receive their vacation accrual on January 1st, must complete the year of service when their accrual would change before any additional days are given and then the additional time will be allocated the following January. Example: If your anniversary is on August 27, you will not receive your additional day of accrual until the following January;** and,

WHEREAS, the Personnel Committee has approved the updated language at their April 4th, 2024 meeting.

THEREFORE, BE IT RESOLVED, that the Washburn County Board of Supervisors hereby approve the language change for Handbook Policy 3.5 Vacation, as presented in the attached marked up and final document to be updated in the 2024 Handbook.

FISCAL IMPACT: None

Recommended for adoption by the Personnel Committee on the 4th day of April, 2024 and approved by the Washburn County Board of Supervisors this 16th day of April, 2024.

Hank Graber, Chair

Lolita Olson, Vice Chair

Brian Berg, Member

Jocelyn Ford, Member

Linda Featherly, Member

3.5 VACATION

Regular full-time employees and part-time employees who normally work at least 50% FTE, shall earn and receive paid vacation time at their respective classified rate of pay in accordance with one of the schedules listed below. Part-time employees will receive prorated vacation time based on percentage of full-time equivalency.

A. Regular employees, excluding jailers/dispatchers

Regular full-time employees excluding jailers/dispatchers shall earn vacation time in accordance with the schedule listed below:

1. From the start of the employee's first year - seven (7) working days of vacation with pay;
2. From the start of two (2) years - twelve (12) working days of vacation with pay;
3. From the start of five (5) years - seventeen (17) working days of vacation with pay;
4. From the start of ten (10) years - twenty (20) working days of vacation with pay;
5. After the completion of twenty (20) years of service, employees shall receive an additional day of vacation with pay for each additional year of service thereafter. Highway Employees hired before 10/10/2012, who receive their vacation accrual on January 1st, must complete the year of service when their accrual would change before any additional days are given and then the additional time will be allocated the following January. Example: If your anniversary is on August 27, you will not get your additional day of accrual until the following January.

3.5 VACATION

Regular full-time employees and part-time employees who normally work at least 50% FTE, shall earn and receive paid vacation time at their respective classified rate of pay in accordance with one of the schedules listed below. Part-time employees will receive prorated vacation time based on percentage of full-time equivalency.

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1. From the start of the employee's first year - seven (7) working days of vacation with pay;
2. From the start of two (2) years - twelve (12) working days of vacation with pay;
3. From the start of five (5) years - seventeen (17) working days of vacation with pay;
4. From the start of ten (10) years - twenty (20) working days of vacation with pay;
5. After the completion of twenty (20) years of service, employees shall receive an additional day of vacation with pay for each additional year of service thereafter.

Highway Employees hired before 10/10/2012, who receive their vacation accrual on January 1st, must complete the year of service when their accrual would change before any additional days are given and then the additional time will be allocated the following January. Example: If your anniversary is on August 27, you will not get your additional day of accrual until the following January.

Resolution # 2024-____
Washburn County Board of Supervisors

All-Terrain Vehicle Route Ordinance

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH B:

WHEREAS: The Highway Committee has made a finding that a portion of CTH B from Sunset Drive east approximately 2.0 miles to the City of Shell Lake 25 MPH zone should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH B from Sunset Drive east approximately 2.0 miles to the City of Shell Lake 25 MPH zone be designated as an ATV route.

Recommended for adoption by the Washburn County Highway and Dam Committee this 18th day of March, 2024, and approved by the Washburn County Board of Supervisors this 16th day of April 2024.

Highway Committee

Tim Kessler, Chairperson

Hank Graber, Vice-Chair

Sandy Johnson

Clint Stariha

Brian Melton

Segments 2+3

CTH B from Sunset to
City of Shell Lake 25 mph zone

Legend

CTH B Open

Sawyer Creek Road

Proposed Section of
CTH B

Old CTH B

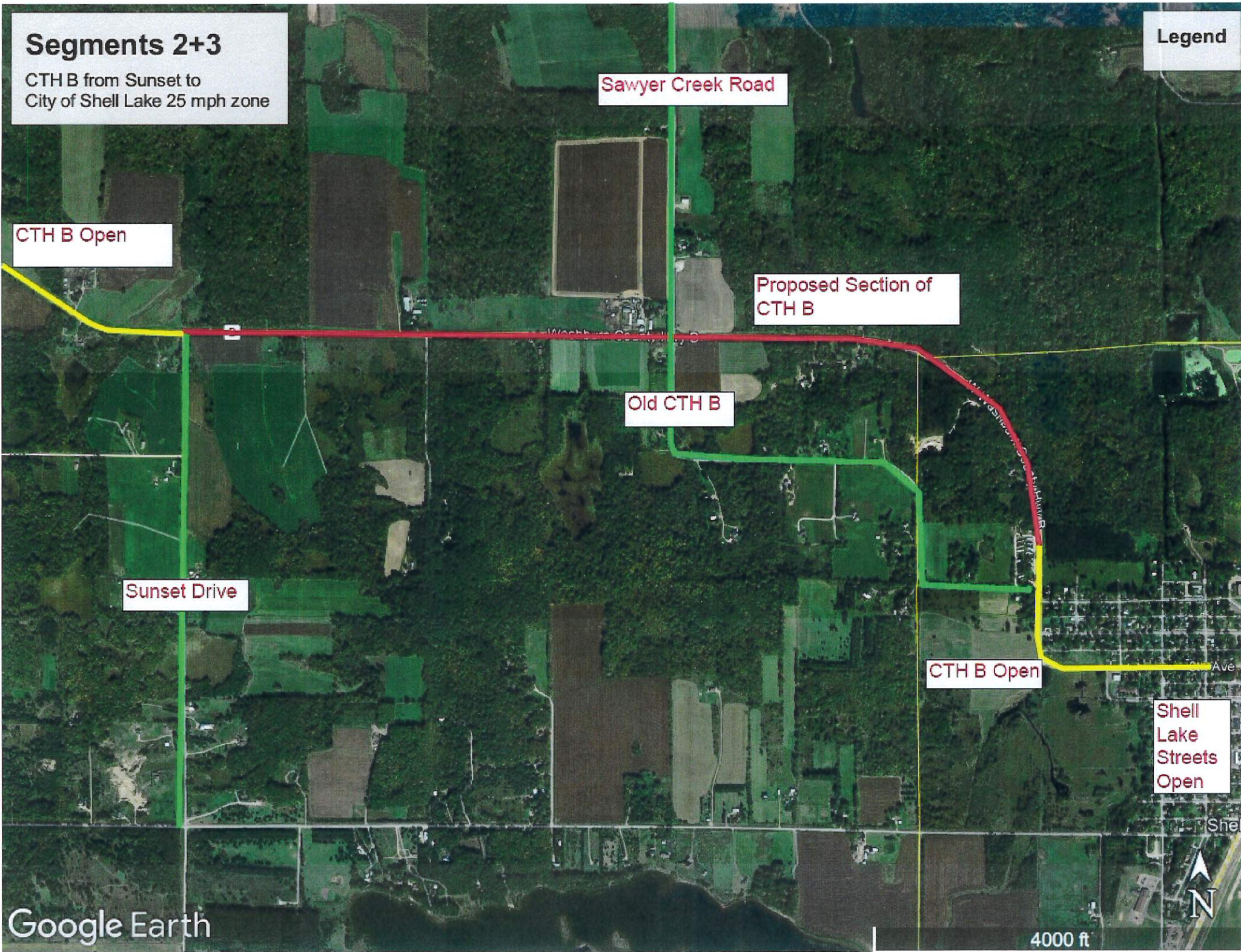
Sunset Drive

CTH B Open

Shell
Lake
Streets
Open

Google Earth

4000 ft



Resolution # 2024-____
Washburn County Board of Supervisors

All-Terrain Vehicle Route Ordinance

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH D:

WHEREAS: The Highway Committee has made a finding that a portion of CTH D from Berry Road east approximately 1.0 miles to CTH T South should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH D from Berry Road east approximately 1.0 miles to CTH T South be designated as an ATV route.

Recommended for adoption by the Washburn County Highway and Dam Committee this 18th day of March, 2024, and approved by the Washburn County Board of Supervisors this 16th day of April 2024.

Highway Committee

Tim Kessler, Chairperson

Hank Graber, Vice-Chair

Sandy Johnson

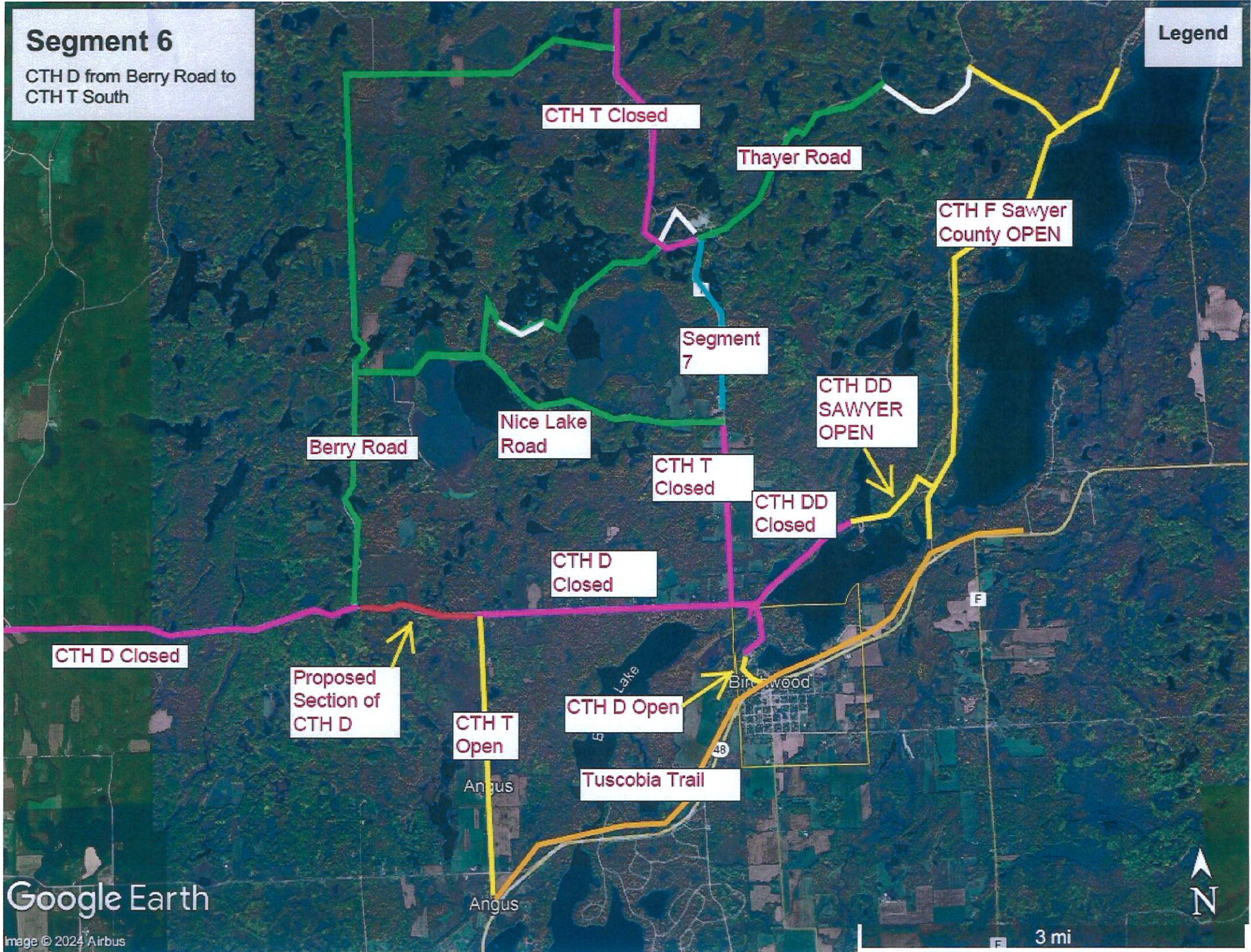
Clint Stariha

Brian Melton

Segment 6

CTH D from Berry Road to CTH T South

Legend



Resolution # 2024-____
Washburn County Board of Supervisors

All-Terrain Vehicle Route Ordinance

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH D:

WHEREAS: The Highway Committee has made a finding that a portion of CTH D from Lapcinski Road west approximately 1.9 miles to CTH P should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH D from Lapcinski Road west approximately 1.9 miles to CTH P be designated as an ATV route.

Recommended for adoption by the Washburn County Highway and Dam Committee this 18th day of March, 2024, and approved by the Washburn County Board of Supervisors this 16th day of April 2024.

Highway Committee

Tim Kessler, Chairperson

Hank Graber, Vice-Chair

Sandy Johnson

Clint Stariha

Brian Melton

Segment 4

CTH P from CTH D to North Sarona Town Line

Legend

CTH P Closed to ATV TRAFFIC

CTH P Open to ATV Traffic

Audubon Road

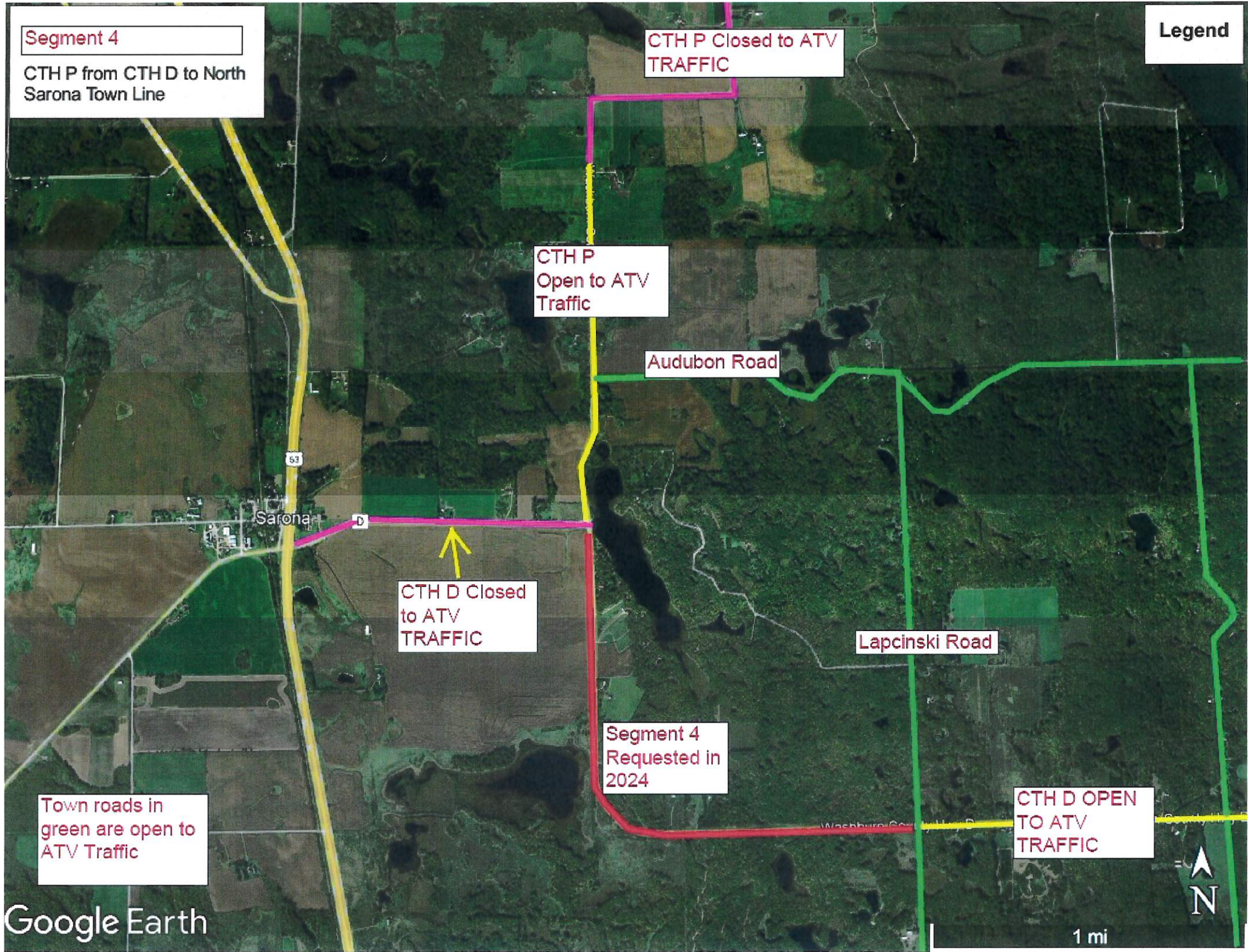
CTH D Closed to ATV TRAFFIC

Lapcinski Road

Segment 4 Requested in 2024

CTH D OPEN TO ATV TRAFFIC

Town roads in green are open to ATV Traffic



Resolution # 2024-__
Washburn County Board of Supervisors

All-Terrain Vehicle Route Ordinance

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH D:

WHEREAS: The Highway Committee has made a finding that a portion of CTH D from Pioneer Road east approximately 0.6 miles to Eastside Road should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH D from Pioneer Road east approximately 0.6 miles to Eastside Road be designated as an ATV route.

Recommended for adoption by the Washburn County Highway and Dam Committee this 18th day of March, 2024, and approved by the Washburn County Board of Supervisors this 16th day of April 2024.

Highway Committee

Tim Kessler, Chairperson

Hank Graber, Vice-Chair

Sandy Johnson

Clint Stariha

Brian Melton

SEGMENT 5

CTH D from Pioneer Road to Eastside Road

Legend

CTH D Open to ATV Traffic

CTH M Open to ATV Traffic

CTH MD Open to ATV Traffic

Eastside Rd

CTH D Closed to ATV Traffic

Nobleton

CTH D Open to ATV Traffic

Proposed Section of CTH D

Pioneer Rd

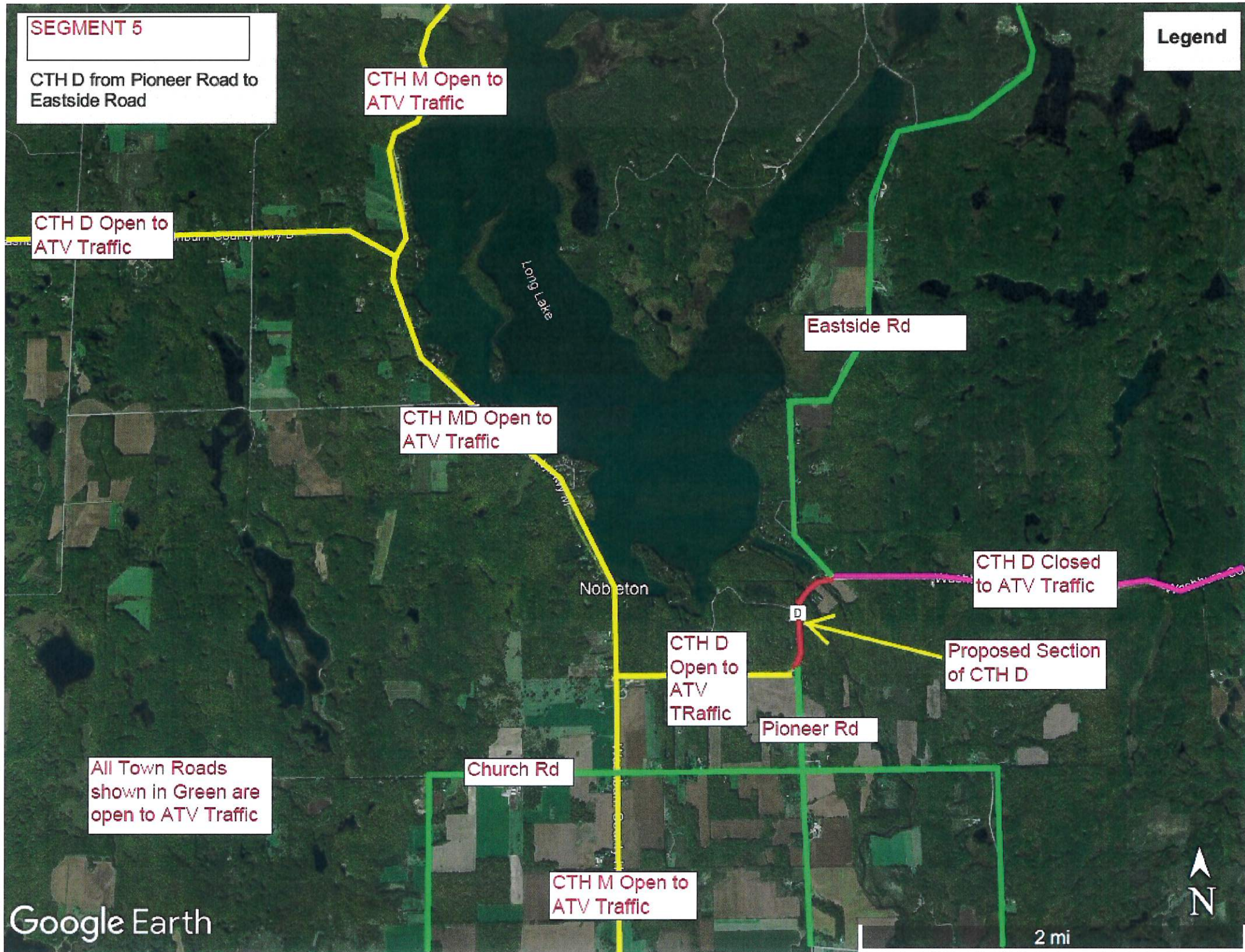
All Town Roads shown in Green are open to ATV Traffic

Church Rd

CTH M Open to ATV Traffic

Google Earth

2 mi



Resolution # 2024-____
Washburn County Board of Supervisors

All-Terrain Vehicle Route Ordinance

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH G:

WHEREAS: The Highway Committee has made a finding that a portion of CTH G from Colton Road north approximately 1.7 miles to the Douglas County line should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH G from Colton Road north approximately 1.7 miles to the Douglas County line be designated as an ATV route.

Recommended for adoption by the Washburn County Highway and Dam Committee this 18th day of March, 2024, and approved by the Washburn County Board of Supervisors this 16th day of April 2024.

Highway Committee

Tim Kessler, Chairperson

Hank Graber, Vice-Chair

Sandy Johnson

Clint Stariha

Brian Melton

Segment 1

CTH G from Colton Road to Douglas County

Legend

Proposed Section of CTH G

Colton Road

CTH G Open to ATV

Wozny Road

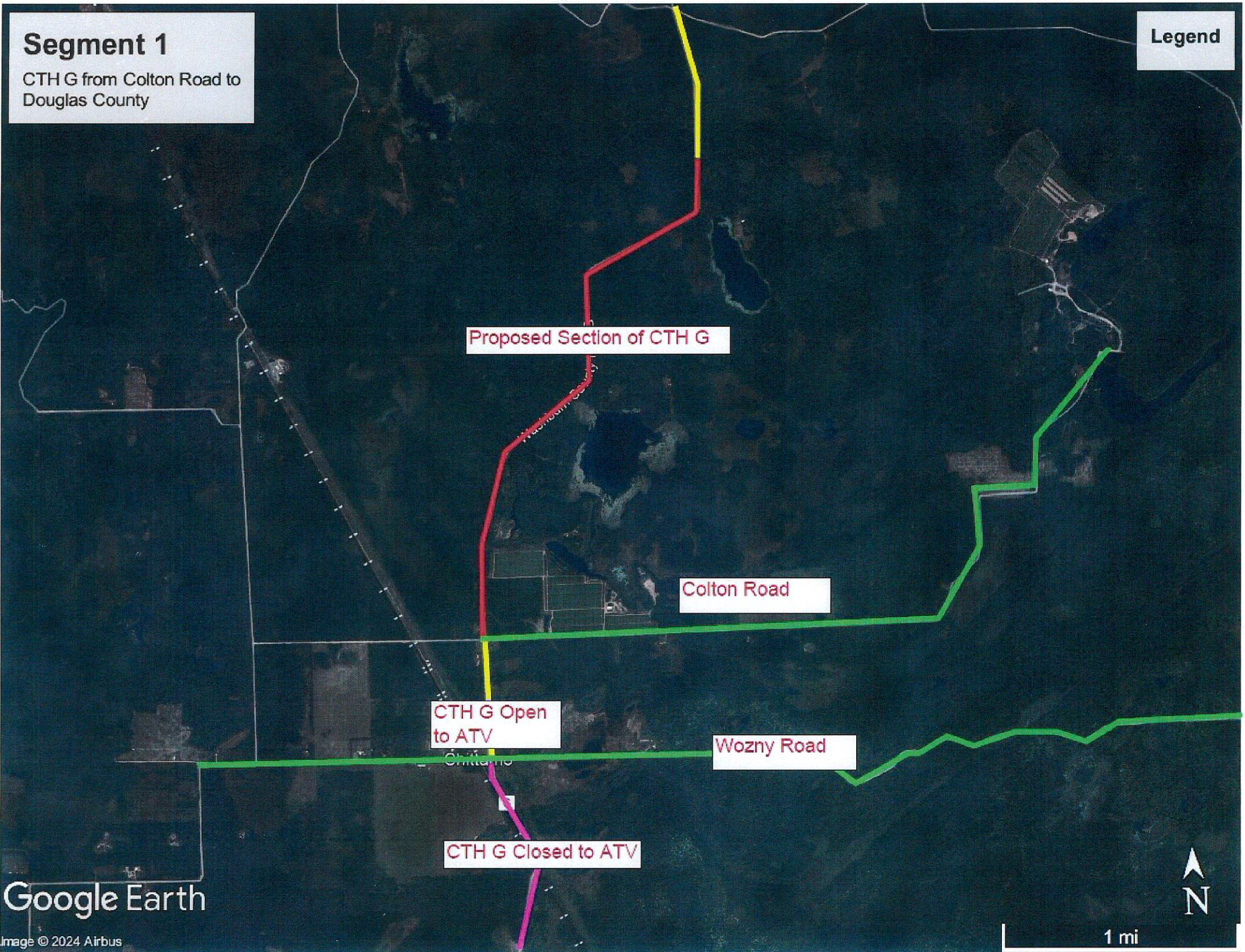
CTH G Closed to ATV

Google Earth

Image © 2024 Airbus



1 mi



RESOLUTION # _____

RESOLUTION TO AUTHORIZE THE SALE OF .28 ACRES OF WASHBURN COUNTY LAND

WHEREAS, Damian A. Vraniak submitted an application to purchase land from Washburn County. Tax ID 24620. The full application is attached to this document, which provides the legal description;

AND WHEREAS, Washburn County acquired this land many years ago through the delinquent tax deed process. When nearby and adjoining land was sold through tax deed, this piece was missed;

AND WHEREAS, Mr. Vraniak's land adjoins this property and he deals with trespassing issues when people try to access this piece of Washburn County land;

AND WHEREAS, these lands titled in the name of Washburn County Land Miscellaneous are not used by Washburn County;

AND WHEREAS, Solum & Associates provided a fair market estimate for this piece of property and the Public Property Committee recommended selling it for \$1,250.00;

THEREFORE, BE IT RESOLVED, that for the consideration of \$1,250.00, the Washburn County Clerk is authorized to extend this offer to Damian A. Vraniak and execute a quit claim deed if the offer is accepted.

All recording fees, taxes and any and all other closing costs shall be paid for by Damian A. Vraniak.

FISCAL IMPACT: \$1,250.00

Recommended for adoption by the Washburn County Public Property Committee on the 1st day of April, 2024 and approved by the Washburn County Board of Supervisors this 16th day of April, 2024.

Linda Featherly, Chair

Stephen Smith

Hank Graber, Vice Chair

Clint Stariha, Member

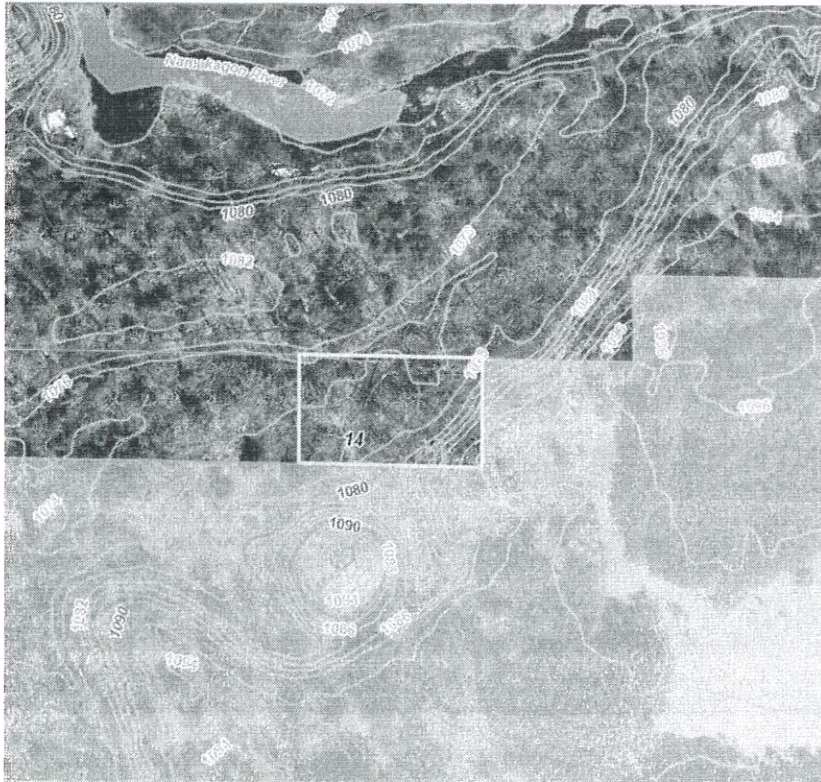
Lolita Olson, Member

Application to Washburn County for a Purchase of Land

I, *Damian A Vraniak*, resident at W3177 Hamilton Road, Springbrook, WI 54875, am making application to the Washburn County Board of Supervisors under section *s. 24.15 Private Sale of land* under Wisconsin State Legislature Statute Chapter 24 Public Domain and the Trust Funds, for the purpose of purchasing the following .28 acres parcel of land:

Tax ID	24620
PIN	65-036-2-40-11-14-1 03-000-003000
Legacy PIN	65 036 2 40 11 14 1 3 0030
Map ID	SB 243
Property Address	
Municipality	Town of Springbrook
Sec-Twp-Rng	S14-T40-R11W
Description	PT SW NE V 212 P 763
Recorded Acres	0.28

The .28 acres is in the floodplain of the Namekagon river and is completely isolated, bounded on the east and north by my land and on the west and south by National Park-owned land. Approximately 2/3's of the .28 acres is swamp.



Damian Vraniak

Damian A Vraniak
(Purchaser)

February 8, 2024

RESOLUTION # _____

**RESOLUTION TO AMEND THE 2024 CAPITAL PROJECT BUDGET
FOR FACILITY IMPROVEMENT AT THE FAIRGROUNDS
FOR THE RODEO ARENA**

WHEREAS, the County owns the fairgrounds property where the Spooner Rodeo and other events take place annually; and

WHEREAS, the facility needs better lighting in the arena for these events, and the Spooner Rodeo Commission has received an estimate from TJ Electric to install new lighting in the amount of \$43,159.70 less sales tax; and

WHEREAS, the Public Property Committee was notified of this request on April 1, 2024 and was moved on to the Finance Committee; and,

WHEREAS, the Finance Committee met on April 4, 2024 and also discussed this and moved on to the Executive Committee in April 2024; and

WHEREAS, the Spooner Rodeo Commission is asking for financial assistance/support from Washburn County to help pay for the lighting at the fairgrounds arena; and

WHEREAS, funding for this request has not been previously budgeted in the 2024 budget; and,

WHEREAS, the Executive Committee voted to fund this project partially by contributing one-half (\$21,580.00, not including sales tax) to the Spooner Rodeo Commission; and

THEREFORE, BE IT RESOLVED that Capital Project account 400.57141-50247 be increased by \$21,580.00 to assist in the County owned fairgrounds property for facility improvement at the fairgrounds rodeo arena.

THEREFORE, BE IT FURTHER RESOLVED that when Spooner Rodeo provides a bill of completion to the Finance Department at Washburn County, a check will be cut to them in the amount of \$21,580.00.

FISCAL IMPACT: \$21,580.00

Recommended for adoption by the Washburn County Executive Committee this _____ day of April 2024 and approved by the Washburn County Board of Supervisors this _____ day of _____, 2024.

David Wilson, Chair

Hank Graber, Member

Linda Featherly, 1st Vice Chair

Lolita Olson, Member

Tim Kessler, 2nd Vice Chair

Resolution _____
**DISASTER RESPONSE – EMERGENCY MANAGEMENT
APPROVAL TO EXPEND EMERGENCY FUNDS**

WHEREAS, Washburn County has the responsibility to respond, provide resources, and pay for certain emergency incident and disaster response activities that are the responsibility of the local government; and

WHEREAS, incidents begin at the County or local government level and will remain the responsibility of the local government throughout the incident and through the recovery phase; and

WHEREAS, an emergency or disaster can occur without warning at any time and any location and it may create a significant degree of human suffering and loss of life, property damage and economic hardship to individuals, government, public services, the environment and the business community; and

WHEREAS, the size and complexity of emergency incidents and disasters are unable to be known or budgeted for in advance; and

WHEREAS, the Washburn County Emergency Operations Plan, serves as a policy level and guidance document. It has been written and approved for use in responding to major incidents and disasters within Washburn County. Response partners participating in emergency management activities (mitigation, preparedness, response and/or recovery) are to follow the concepts and coordination systems specified in this plan and the accompanying Support Annexes, recognizing that each incident is unique and may require some variations in implementation and requiring unknown amounts of financial support. Authorization to expend funds immediately within set parameters to manage the disaster is extremely beneficial to the expedient response at hand; and

WHEREAS, major emergencies and disaster incidents are unique events that present communities and emergency personnel with extraordinary problems and challenges that cannot be adequately addressed within the routine operations of local government; and

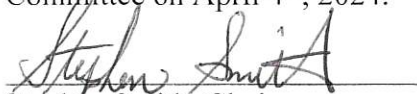
THEREFORE BE IT RESOLVED; that the Emergency Management Director is hereby authorized to expend up to \$10,000.00 in expenses per disaster response in personnel, equipment, supplies, etc.

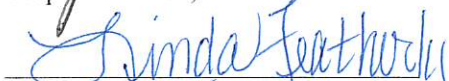
FISCAL IMPACT: \$0 - \$10,000.00

Revenue: 100.52910-49310

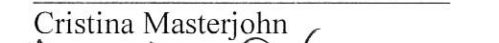
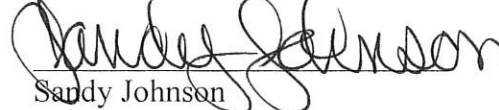
Expense: 100.52910-50805

This resolution was preapproved on March 13, 2024 by the Executive Committee and the Finance Committee recommends this resolution for adoption by the Washburn County Finance Committee on April 4th, 2024.


Stephen Smith, Chair


Linda Featherly, Vice Chair


Scott Roppe


Cristina Masterjohn

Sandy Johnson

RESOLUTION # _____

**Resolution to Carry Over 2023 ADRC Department Funds to the 2024 Aging/ADRC Budget
- Share the Love Event, Pet Grant, Unmet Needs Grant, Vaccine Grant, Healthy Brains,
Farmers to Families**

WHEREAS, the ADRC has 2023 revenue from grants and monetary donations received within the year for the Share the Love Event (which includes the grant plus donations received from local businesses/residents), Meals on Wheels of America Pet Grant, Meals on Wheels of America Unmet Needs Grant, and USAging Vaccine Grant. Additionally, there are funds carried over from 2022 to 2023 for the Healthy Brains account and Farmers to Families account that remain unused; and

WHEREAS, in order to use the revenue as indicated per the grant requirements and requests from specific donors, the ADRC would like to carry over the designated revenue to the 2024 Aging/ADRC budget; and

WHEREAS, the total amount requested to be carried over from 2023 to 2024 is \$50,590.03; and

THEREFORE BE IT RESOLVED, the Washburn County Aging and Disability Resource Center Committee recommends the carryover of \$50,590.03 to the 2024 Aging/ADRC budget to be used as indicated per the grant requirements and requests from specific donors;

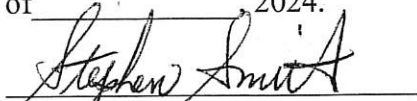
THEREFORE, BE IT FURTHER RESOLVED, that the 2023 funds totaling \$50,590.03 shall be carried over to the 2024 Aging/ADRC budget using the revenue and expense accounts in the chart below.

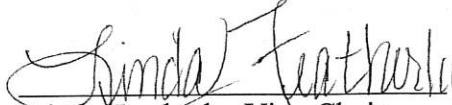
Grant/Account Description	Payment/Funding Description	Carry Over Amount	Revenue Account Number	Expense Account Number
Subaru Share the Love Event Grant/Contributions	For Social Events, HDM & Cong. Operating Expenses	\$15,399.20	235.69101.49301	235.69101.50272 \$1,000 235.69101.50299 \$1,300 235.69101.50340 \$4,099.20 235.69101.50805 \$3,000 235.69101.50810 \$6,000
Meals on Wheels of America Pet Grant	For Pet Vaccines	\$2,186.00	235.69101.49301	235.69101.50290
Meals on Wheels of America Unmet Needs Grant	For Kitchen Takeover Events	\$19,717.67	235.69101.49301	235.69101.50120 \$1,200 235.69101.50272 \$8,700 235.69101.50299 \$2,600 235.69101.50340 \$7,217.67
USAging Vaccine Grant	For Vaccine Outreach	\$10,881.66	235.69101.49301	235.69101.50340
Healthy Brains Account	For Caregiver Support	\$1,699.00	235.54660.49310	235.54660.50340
Farmers to Families Account	For HDM & Cong. Operating Expenses	\$706.50	235.69105.49310	235.69105.50805
Total Carryover to 2023		\$50,590.03		

FISCAL IMPACT: \$50,590.03

Page 2- Resolution to Carry Over 2023 ADRC Department Funds to the 2024 Aging/ADRC Budget - Share the Love Event, Pet Grant, Unmet Needs Grant, Vaccine Grant, Healthy Brains, Farmers to Families

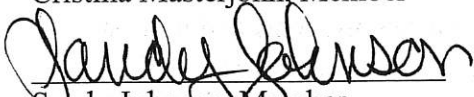
Recommended for adoption by the Washburn County Finance Committee this 4th day of April, 2024 and approved by the Washburn County Board of Supervisors this _____ day of _____ 2024.


Stephen Smith, Chair


Linda Featherly, Vice-Chair

Cristina Masterjohn, Member


Scott Roppe, Member


Sandy Johnson, Member

RESOLUTION # _____

RESOLUTION TO INCREASE THE 2023 AGING/ADRC DEPARTMENT BUDGET – Monetary Contributions, DHS 2023 Adjustments, GWAAR 2022 Carryover and 2023 Final Adjustments for Title III and ARPA.

WHEREAS, each year, the Aging/ADRC Department completes final budget adjustments for monetary contributions from businesses and private residents received throughout the year; and

WHEREAS, budget adjustments also need to be completed due to yearly grant amendments received from Wisconsin Department of Health and Human Services (DHS) for ADRC programs and Greater Wisconsin Agency on Aging Resources (GWAAR) for Aging programs; and

WHEREAS, the monetary contributions received from businesses and private residents that were not previously budgeted for 2023 totaled \$8,000; and

WHEREAS, the DHS 2023 grant adjustments for ADRC programs that were not previously budgeted for 2023 totaled \$7,650; and

WHEREAS, the GWAAR 2022 carryover and 2023 grant adjustments for Title III and ARPA used for Aging programs that were not previously budgeted in the 2023 budget totaled **(\$8,771)**; and

THEREFORE BE IT RESOLVED, the Washburn County Aging and Disability Resource Center Committee recommends increasing the 2023 budget totaling \$6,879.00. This includes \$8,000 for monetary contributions received from businesses and private residents, \$7,650 for DHS 2023 grant adjustments, plus **(\$8,771)** for the GWAAR 2022 Title III carryover amounts, 2023 Title III grant final adjustments, and ARPA grant funds used in 2023 using the revenue and expense account breakdowns listed below; and

THEREFORE BE IT FURTHER RESOLVED; that the 2023 Aging/ADRC budget shall be increased a total of \$6,879.00. This includes \$8,000 for monetary contributions received from businesses and private residents, \$7,650 for DHS 2023 grant adjustments, plus **(\$8,771)** for the GWAAR 2022 Title III carryover amounts, 2023 Title III grant final adjustments, and ARPA grant funds used in 2023 using the listed revenue and expense accounts in the tables below.

From	Payment/Funding Description	Original Budgeted by Aging/ADRC	Amount Received	Revenue Account Number	Expense Account Number
Marshfield Clinic	Dementia Programs	\$0.00	\$1,000.00	235.54625.48501	235.54625.50340
Anonymous Contributions from Private Resident	Monetary Contributions / Share the Love Event	\$0.00	\$2,000.00	235.69101.48501	235.69101.50340
Anonymous Contributions from Private Resident	Monetary Contributions / Share the Love Event	\$0.00	\$5,000.00	235.69101.48501	235.69101.50340
Total Monetary Contributions			\$8,000.00		

Page 2 RESOLUTION TO INCREASE THE 2023 AGING/ADRC DEPARTMENT BUDGET – Monetary Contributions, DHS 2023 Adjustments, GWAAR 2022 Carryover and 2023 Final Adjustments for Title III and ARPA.

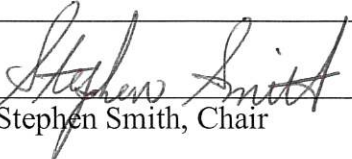
From	Payment/Funding Description	Original Budgeted by ADRC for 2023	Final Carryover/ Adjustments from GWAAR	Change	Revenue Account Number	Expense Account Number
DHS	ADRC Base General Purpose Revenue	\$150,857.00	\$158,007.00	\$7,150.00	235.54600.43563	235.54600.50310 \$3,750 235.54600.50331 \$1,600 235.54600.50510 \$1,800
DHS	ADRC SPAP EBS	\$3,275.00	\$3,775.00	\$500.00	235.54630.43563	235.54630.50331
Total DHS 2023 Final Adjustments				\$7,650.00		

From	Payment/Funding Description	Original Budgeted by Aging for 2023	Final Carryover/ Adjustments from GWAAR	Change	Revenue Account Number	Expense Account Number
GWAAR	Title IIIB Supportive Services	\$29,797.00	\$31,676.00	\$1,879.00	235.61110.43563	235.61110.50320
GWAAR	Title IIID Prev. Health	\$2,182.00	\$2,564.00	\$382.00	235.61200.43563	235.61200.50330
GWAAR	Title IIIE Family Caregiver Support	\$11,967.00	\$14,125.00	\$2,158.00	235.61500.43563	235.61500.50340
GWAAR	Alzheimer's Family Caregiver Support	\$12,489.00	\$12,096.00	(\$393.00)	235.61600.43563	235.61600.50295
GWAAR	Title IIIC-2 Home Delivered Meals	\$19,671.00	\$27,876.00	\$8,205.00	235.62555.43563	235.62555.50272
GWAAR	Title IIIC-1 Congregate Meal Program	\$66,559.00	\$76,376.00	\$9,817.00	235.63101.43563 235.64101.43563 235.65101.43563 235.66101.43563	235.63101.50272 \$2,454 235.64101.50272 \$2,454 235.65101.50272 \$2,454 235.66101.50272 \$2,454
GWAAR	USDA NSIP	\$24,170.00	\$23,664.00	(\$506.00)	235.62555.43563	235.62555.50272
Total GWAAR 2022 Carryover and 2023 Final Adjustments for Title III				\$21,542.00		

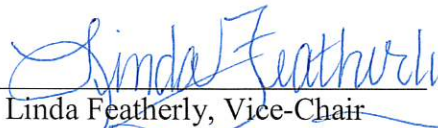
From	Payment/Funding Description	Original Budgeted by Aging for 2023	Amount used in 2023	Change	Revenue Account Number	Expense Account Number
GWAAR	ARPA IIIB Supportive Services	\$14,441.00	\$13,511.00	(\$930.00)	235.61110.43563	235.61110.50290
GWAAR	ARPA IIID Prev. Health	\$1,902.00	\$1,938.00	\$36.00	235.61200.43563	235.61200.50330
GWAAR	ARPA IIIE Family Caregiver Support	\$4,803.00	\$0.00	(\$4,803.00)	235.61500.43563	235.61500.50290
GWAAR	ARPA IIIC2 Home Delivered Meal Program	\$20,884.00	\$12,705.00	(\$8,179.00)	235.62555.43563	240.62555.50272
GWAAR	ARPA IIIC1 Congregate Meal Program	\$16,587.00	\$150.00	(\$16,437.00)	235.63101.43563	235.63101.50272
GWAAR	ARPA IIIC2 Home Delivered Meal Program	\$20,884.00	\$12,705.00	(\$8,179.00)	235.62555.43563	235.63101.50272 (\$2,044) 235.64101.50272 (\$2,044) 235.65101.50272 (\$2,045) 235.66101.50272 (\$2,046)
Total Adjustments for GWAAR ARPA funds used in 2023				(\$30,313.00)		

FISCAL IMPACT: \$6,879.00

Recommended for adoption by the Washburn County Finance Committee this 4th day of April, 2024 and approved by the Washburn County Board of Supervisors this _____ day of



 Stephen Smith, Chair



 Linda Featherly, Vice-Chair

 Cristina Masterjohn, Member



 Scott Roppe, Member



 Sandy Johnson, Member