

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA

August 15, 2023

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order – Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. L. Featherly
3. Notice of Meeting – County Clerk Swearingen
4. Roll Call – County Clerk Swearingen
5. Approval of August 9, 2023 County Board Proceedings
6. Concerned Citizens
7. Presentation of Wisconsin Counties Highway Association Award – Brian Danielsen & Tim Kessler
8. WCA Presentation on Parliamentary Procedure – Sarah Diedrick-Kasdorf
9. Consent Agenda Resolutions:
 - a. Rezone Petition and Amendatory Ordinance – Barronett – July 2023
 - b. Rezone Petition and Amendatory Ordinance – Gull Lake – July 2023
 - c. Rezone Petition and Amendatory Ordinance – Sarona – July 2023
 - d. Resolution for Washburn County to Grant Utility Easement to The City of Spooner
10. Resolutions and Ordinances:
 - a. Resolution to Amend the 2023 Budget for Professional Services for the Second Phase of the Jail Study – Supv. S. Smith
 - b. Resolution to Transfer \$15,000 from Zoning Revenues or Fund Balance Applied to Purchase Used Vehicle from HHS – Supv. S. Smith
 - c. Resolution to Increase the 2023 Aging/ADRC Budget – Meals on Wheels of America Subaru Share the Love Event Award and Access to Veterinary Care Grant – Supv. S. Smith
 - d. Resolution to Increase the 2023 Forestry Department Budget for Dam Removal Grant – Supv. S. Smith
 - e. Resolution Authorizing the Addition of a Full Time Highway Operator for the 2024 Budget – Supv. H. Graber
 - f. Resolution Authorizing New .49 Position for Law Enforcement Dispatcher to be Added to Already Budgeted .51 Dispatcher Position to Create a 1.0 Dispatcher Position for the 2024 Budget – Supv. H. Graber
 - g. Resolution Authorizing the Addition of Patrol Deputies for the 2024 Budget – Supv. H. Graber
 - h. Resolution Authorizing the Addition of 2 Full Time Jailers for the 2024 Budget – Supv. H. Graber
 - i. Resolution to Approve Amended Resolution 2022-90, Amending the 2022 Capital Project Budget for Additional Funds to Complete the Spooner Annex Renovation for the Spooner Senior Center – Chairman Wilson
11. Concerned Citizens – Regarding Agenda Item 12 only
12. Resolution Re: Chapter 38, Division 24 Campgrounds & Resorts Ordinance Amendment – Chairman Wilson
13. Committee Reports
14. Chair Appointments
15. Citizen Comments
16. Chair Comments
 - a. WCA Annual Conference September 17-19
 - b. September County Board Meeting Date Change
17. Next Meeting Date and Possible Future Agenda Items
18. Audit Per Diems
19. Adjourn

**SPECIAL
WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES**

August 9, 2023

10:30 a.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order at 10:30 a.m. by Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance was lead by Supv. L. Featherly
3. Notice of Meeting was read by County Clerk Swearingen
4. Roll Call was done by County Clerk Swearingen. Board members present: (18); Excused: (3) Sandy Johnson, Cristina Masterjohn and Kasey King.
5. Approval of July 12, 2023 Committee of the Whole and July 18, 2023 County Board Proceedings on motion by Supv. S. Smith, 2nd by Supv. J. Hoy; MC
6. Concerned Citizens – Linda Zillmer Village of Birchwood; spoke against how this process was handled and areas that should be reconsidered. Maria Plisky Town of Spooner; spoke on behalf of Preserve Washburn County, spoke of towns that are in favor and also towns that are against. Chris Willmot Town of Spooner; spoke of Burnett County not having any new campgrounds since ordinance change, but the current campgrounds have been able to expand - we are not against campgrounds but not ones this big. T Nau Town of Chicog; spoke of keeping peace and quiet in the Northwoods area and large campgrounds should not be permitted, this ordinance provides a compromise. Ed Fischer Town of Spooner; urges the board to pass the amendments but there are more areas to look at in regards to rv parks. Jeff Potocnik Town of Trego; spoke in support of these changes being necessary. Ken Shifford Town of Chicog; spoke in support of preserve and protect. Anders Helquist Eau Claire Weld Riley; spoke of the impact these revisions will have on small businesses, the imbalance in private and public sectors of the county. He is against passing the proposed amendments and requests the board deny or indefinitely postpone these revisions. Gwen Welter Town of Spooner owner of Anchor Bay Campground; spoke of everything she needed to do while making her campground, you have to follow the rules, it gets inspected by the DNR and the State, it's not cheap, the new ordinance limits her to being able to grow her business and spoke of areas that still need to be looked at. Beverly Stencil Town of Trego; member of Washburn County Lakes and Rivers, served on AdHoc, not against campgrounds but feels not every place is right for them, spoke of areas that still need to be addressed in the amendments. Julie Ansby Town of Chicog; spoke preserving the area and supports the proposed amendments.
7. **Resolution Re: Chapter 38, Division 24 Campgrounds & Resorts Ordinance Amendment – *motion by Chair Wilson to suspend county board rules for speaking limits on this agenda item, 2nd by Supv. S. Smith; MC.*** Supv. S. Smith spoke of keeping in mind owners property rights, and also reminded everyone that we do not have an adopted comprehensive plan, which means there is not one to follow or be in violation of – he supports the changes. Supv. J. Bruce spoke of areas of concern in regards to the proposed amendments, she feels separate zoning district for RV parks should be addressed and also the number of campsites. She also felt this should be tabled and looked into further. Supv. L. Villella spoke of Butch previously stating he had 13 items to still look at, the county shouldn't be able

Copy via Email: County Clerk; Department Heads; News Media.

Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

to have more campsites than private campgrounds and doesn't feel grandfathering was addressed. Supv. J Hoy would like this to be deferred to the next meeting when there is full attendance. Supv. C Stariha agrees with Supv. J. Bruce, but doesn't want to see this tabled for too long. **Motion by Chair Wilson to approve as presented, 2nd by Supv. B. Olsgard.** Discussion followed. **Supv. T. Kessler proposed an amendment to the grandfather clause to state their current campground portion is grandfathered and if they plan to expand it goes under the new proposed ordinance, 2nd by Supv. S. Smith.** Clarification by Bill Johnson, this is already included in the proposed ordinance; **Roll Vote on amendment** (majority vote required): Yes (11), No (7) J. Smith, L. Villella, H. Graber, D. Wilson, S. Roppe, B. Melton, C. Stariha; Excused (3); **Motion Passes.** **Roll Vote on original motion as amended** (2/3 majority vote required): Yes (9), No (9) J. Smith, L. Featherly, L. Villella, H. Graber, J. Bruce, D. Wilson, S. Roppe, B. Melton, C. Stariha; Excused (3); **Motion Failed on less than 2/3 majority vote.** Current/Past Ordinance will remain in effect. **Motion by Supv. J. Bruce to bring this resolution back for reconsideration, 2nd by Supv. P. Johnson;** **Roll Vote** (majority vote required): Yes (13), No (5) L. Villella, H. Graber, T. Kessler, S. Roppe, J. Ford; Excused (3); **Motion Passes**

8. Citizen Comments – Beverly Stencil spoke of this outcome being disheartening. David Haessig Long Lake; spoke of being disappointed in this vote not passing. Linda Zillmer Village of Birchwood; thanked Mr. Haessig for speaking, supports the Chair wanting to pass something that will end the division. Gwen Welter Town of Spooner; the proposed ordinance did not go out to the current campground owners, she would appreciate a letter going out the campground owners. Sue Kovach Town of Chicog; took away from today that you would rather have more tourists than residents.
9. Chair Comments – updated on Annex building remodel and Building E completion status updates.
10. Next Meeting Date and Possible Future Agenda Items – August 15th at 6:00 p.m.
11. Audit Per Diems on motion by G. Cusick, 2nd by J. Hoy; MC
12. Adjourned at 12:16 p.m.

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on July 25, 2023.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Barronett Township: Kim Odden/Eric Jendery, Shell Lake WI. Property: Tax ID#498-17.28 acres, PT W1/2 NW1/4 SE OF HWY & NW OF RR ROW, in Section 21-37-13, Town of Barronett, to rezone 15.78 acres from Commercial to Residential Agricultural to be able to bring into compliance and build a home, 1.50 acres will remain in commercial due to a billboard being on the property.

The Zoning Committee recommends APPROVAL of the request to rezone 15.78 acres of Commercial to Residential Agricultural.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions072523

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977 are hereby amended and designated as;

Barronett Township: Kim Odden/Eric Jendery, Shell Lake WI. Property: Tax ID#498-17.28 acres, PT W1/2 NW1/4 SE OF HWY & NW OF RR ROW, in Section 21-37-13, Town of Baronett, to rezone 15.78 acres from Commercial to Residential Agricultural to be able to bring into compliance and build a home, 1.50 acres will remain in commercial due to a billboard being on the property.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions072523

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on July 25, 2023.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Gull Lake Township: Alex Cavender, Springbrook WI. Property: Tax ID#16105-4.50 acres, N 351' S 749' GOV LOT 2 EXEC E 1320', in Section 28-41-11, Town of Gull Lake, to rezone 4.50 acres from Agricultural/Residential to Residential Recreational 2 to be able to bring into compliance and build a 2nd Dwelling.

The Zoning Committee recommends APPROVAL of the request to rezone 4.50 acres of Agricultural/Residential to Residential Recreational 2.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions072523

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977 are hereby amended and designated as;

Gull Lake Township: Alex Cavender, Springbrook WI. Property: Tax ID#16105-4.50 acres, N 351' S 749' GOV LOT 2 EXEC E 1320', in Section 28-41-11, Town of Gull Lake, to rezone 4.50 acres from Agricultural/Residential to Residential Recreational 2 to be able to bring into compliance and build a 2nd Dwelling.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions072523

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on July 25, 2023.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Sarona Township: Lynn Kupsch, Sarona WI. Property: Tax ID#22942-5.00 acres, PT SE SE, in Section 23-37-12, Town of Sarona, to rezone 5.00 acres from Residential Recreational 2 to Residential Recreational 1 to be able to make 2 lots and build a dwelling on each lot.

The Zoning Committee recommends APPROVAL of the request to rezone 5.00 acres of Residential Recreational 2 to Residential Recreational 1.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions072523

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the **Washburn County Zoning Ordinance and maps, adopted in 1977** are hereby amended and designated as;

Sarona Township: Lynn Kupsch, Sarona WI. Property: Tax ID#22942-5.00 acres, PT SE SE, in Section 23-37-12, Town of Sarona, to rezone 5.00 acres from Residential Recreational 2 to Residential Recreational 1 to be able to make 2 lots and build a dwelling on each lot.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions072523

RESOLUTION # _____

WASHBURN COUNTY TO GRANT UTILITY EASEMENT TO THE CITY OF SPOONER

WHEREAS, it has been determined by the City of Spooner that a non-exclusive underground utility easement is needed on property owned by Washburn County, and

WHEREAS, the grantee will receive the right to erect and/or install and maintain by digging, grading, clearing trees, city –provided utilities, including wires (below ground) for electric services, as well as the right to maintain or alter such installations by means of physical access by city employees and necessary equipment, including removal of foliage and roots, and

WHEREAS, this easement will be maintained between County Highway H and the Law Enforcement Storage Shed.

THEREFORE BE IT RESOLVED that the Washburn County Board of Supervisors hereby authorizes the County Clerk as Grantor to execute the easement document as attached.

NO FISCAL IMPACT

Recommended for adoption by the Washburn County Public Property Committee this 7th day of August, 2023 and approved by the Washburn County Board of Supervisors on this 15th day of August, 2023.

Linda Featherly, Chair

Hank Graber, Vice Chair

Clint Stariha, Member

Stephen Smith, Member

Lolita Olson, Member

EASEMENT

BY THIS AGREEMENT, WASHBURN COUNTY, grantor, conveys to The City of Spooner, grantee, for a valuable consideration, to wit: a non exclusive underground utility easement burdening the following described real estate in Washburn County, Wisconsin:

A part of the SE ¼ of the SE ¼ Section 20 T39N, R12W, Washburn County Wisconsin, Commencing at the SE Corner Section 20 T39N, R12W; Thence S 89°53'45" W along the South Section Line 1258.40' to a point on the Underground Power Line; said Point being the Point of Beginning; Thence along said powerline as follows: N 10°36'30" W 39.46'; Thence N 25°49'50" E 12.63'; Thence N 53°05'22" E 14.41'; Thence N 47°22'57" E 23.38' to a point on the Centerline of CTH H; Thence N 44°20'16" E 51.72'; Thence N 71°17'53" E 28.03'; Thence N 57°49'06" E a distance of 208.58' to the end of the Underground Power Line.

Return to:
City of Spooner
P O Box 548
Spooner, WI 54801

Tax Lister # Grantor: 65-281-2-39-12-20-4 04-000-0020000

Grantors give grantee the right to erect and/or install and maintain by digging, grading, clearing trees, city-provided utilities, including wires (below ground) for electric services, as well as the right to maintain or alter such installations by means of physical access by city employees and necessary equipment, including removal of foliage and roots.

This easement will be maintained between County Highway H and the Law Enforcement Storage Shed.

Authorized by affirmative vote of the Washburn County Public Property and Land Sale Committee, August 7, 2023.

Dated this 8th day of August, 2023.

Alicia Swearingen
GRANTOR by Alicia Swearingen County Clerk

ACKNOWLEDGMENT;

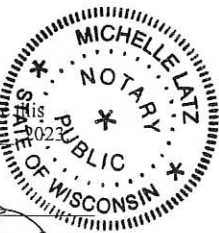
State of Washburn)

) ss.

Washburn County)

Personally came before me

8th day of August 2023



Michelle Latz
Notary Public
My commission expires 2-19-27

Drafted by:
William T. Marx
P O Box 548
Spooner, WI 54801

RESOLUTION # _____

**RESOLUTION TO AMEND THE 2023 BUDGET FOR PROFESSIONAL SERVICES
FOR THE SECOND PHASE OF THE JAIL STUDY**

WHEREAS, the Washburn County Board of Supervisors previously identified the need for a new jail and initiated a contract with Samules Group for the study, 2023; and,

WHEREAS, the initial jail study request was approved by resolution 2022-68 in August 2022 and completed by Samules Group with a full presentation given to the County Board on July 12, 2023; and

WHEREAS, the Committee of the Whole recommended the next phase of the study be done at a cost of \$175,000; and,

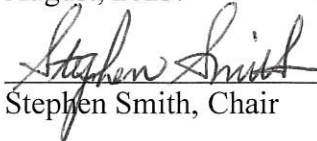
WHEREAS, the second phase of the study has not been budgeted for 2023; and

WHEREAS, the scope of services for the second phase will be to develop a floor plan, send a letter to the taxpayers, conduct a "town hall" meeting for the public, generate a website for public information and comment, and work with bond counsel in regards to the cost of the jail and how it will fiscally affect Washburn County property owners; and,

THEREFORE, BE IT RESOLVED that SAMULES GROUP continue with the second phase of the jail study for professional services not to exceed \$175,000.00 and to be funded through the Washburn County Capital Projects Fund (400.57141-50290).

FISCAL IMPACT: Not to exceed \$175,000.00

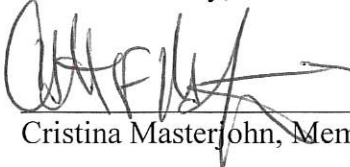
Recommended for adoption by the Washburn County Finance Committee this 3rd day of August, 2023 and approved by the Washburn County Board of Supervisors this 15th day of August, 2023.


Stephen Smith, Chair


Scott Roppe, Member

Linda Featherly, Member

David Wilson, Member


Cristina Masterjohn, Member

RESOLUTION# _____

Resolution to Authorize Transfer \$15,000 from Zoning Revenues or Fund Balance Applied to Purchase Used Vehicle from HHS

WHEREAS, the Washburn County Zoning Department performs services that require driving into various areas of the county; and,

WHEREAS, a Zoning vehicle was totaled by the 2022 hail storm and that vehicle has yet to be replaced; and

WHEREAS, there are vehicles in the Health & Human Services Department fleet that will be replaced, one of which will meet the Zoning Department's needs; and

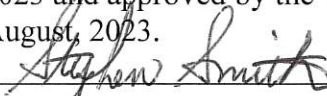
WHEREAS, the Health & Human Services Committee and Zoning Committee has approved selling the 2018 Silver Equinox to the Zoning Department for \$15,000 rather than putting it up for sale; and,

WHEREAS, there have been sufficient Zoning Permits & fees monies collected within the last 3 years to fund this purchase;

THEREFORE, BE IT RESOLVED, that a transfer is to be made from the Zoning Department to the HHS accounts in the amount of \$15,000, utilizing accounts 100.56990-50810 and 230.45561-48901.Exempt.

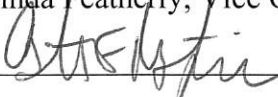
FISCAL IMPACT: \$15,000 transfer

Recommended for adoption by the Washburn County Finance Committee on August 3, 2023 and approved by the Washburn County Board of Supervisors this ~~22nd~~ ^{15th} day of August, 2023.




Stephen Smith, Chair

Linda Featherly, Vice Chair



Cristina Masterjohn, Member of Finance



Scott Roppe, Member of Finance

Sandy Johnson, Member of Finance

RESOLUTION # _____

RESOLUTION TO INCREASE THE 2023 AGING/ADRC BUDGET – Meals on Wheels of America Subaru Share the Love Event Award and Access to Veterinary Care Grant

WHEREAS, the Aging/ADRC department applied for and was awarded a grant through Subaru and Meals on Wheels Share the Love Event in 2023; and

WHEREAS, the Aging/ADRC department applied for and was awarded the Access to Veterinary Care Grant through Meals on Wheels of America in 2023; and

WHEREAS, the total Share the Love Event amount received was \$3,947.33 and the total Access to Veterinary Care Grant was \$7,500.00; and

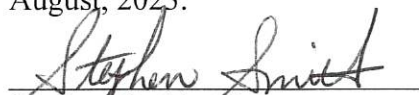
WHEREAS, the grants were not previously budgeted in the 2023 Aging/ADRC budget; and

THEREFORE, BE IT RESOLVED, the Washburn County Aging and Disability Services Committee recommends increasing the 2023 Aging/ADRC budget totaling \$11,447.33 for the Meals on Wheels of America Subaru Share the Love Event Award and the Access to Veterinary Care Grant.

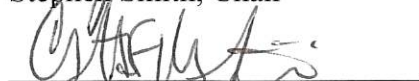
THEREFORE, BE IT FURTHER RESOLVED, the 2023 Aging/ADRC budget shall be increased \$11,447.33 for the Meals on Wheels of America Subaru Share the Love Event Award and Access to Veterinary Care Grant using the revenue account 235.69101.48501 and expense accounts 235.69101.50340, \$3,947.33, and 235.69101.50290, \$7,500.00.

FISCAL IMPACT: \$11,447.33

Recommended for adoption by the Washburn County Finance Committee this 3rd day of August, 2023 and approved by the Washburn County Board of Supervisors this 15th day of August, 2023.



Stephen Smith, Chair



Cristina Masterjohn, Member

Linda Featherly, Vice-Chair



Scott Roppe, Member

Sandy Johnson, Member

Resolution No. _____

Increasing the 2023 Forestry Department Budget for Dam Removal Grant

WHEREAS, the dam on a 25 acre flowage on Washburn County Forest lands is in poor repair and the Department of Natural Resources issued orders to draw down the water;

WHEREAS, the Department of Natural Resources issued an permit and plan approval for removing the structure located in the NENW Section 9 T42N-R11W; and


WHEREAS, a Dam Removal Grant was awarded to Washburn County for the purpose of removing the structure and restoring the flowage area.

WHEREAS, the Washburn County Forestry Department intends to work directly with the Washburn County Highway Department to complete the removal project.

THEREFORE BE IT RESOLVED that the 2023 Forestry Department expenditure account 250.55441.50820 (Dams-Forestry Capital Improvement) be increased by \$50,000 and the revenue account 250.55441.43537 (State grant) be increased by \$50,000 for the purpose of removing Wolf Springs Dam#4.

FISCAL IMPACT: \$50,000

Recommended for adoption by the Washburn County Forestry, Parks and Recreation Committee on the 13th day of July, 2023 and approved by the Washburn County Finance Committee on this 3rd day of August, 2023 and approved by the Washburn County Board of Supervisors on this 15th day of August, 2023.

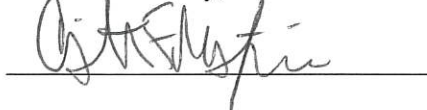


Stephen Smith, Chair



Scott Roppe, Member

Linda Featherly, Vice-Chair



Cristina Masterjohn, Member

Sandy Johnson, Member

RESOLUTION # _____

RESOLUTION AUTHORIZING THE ADDITION OF A FULL-TIME HIGHWAY OPERATOR FOR THE 2024 BUDGET

WHEREAS, the Highway Department has determined the need to add an additional full-time Highway Operator to be approved beginning January 1, 2024; and

WHEREAS, over the past 3 years, the Highway Department has been able to maintain a full staff of equipment operators, but has only filled 1-2 limited-time employee positions; and

WHEREAS, each year, there is work from the County, State, and Townships that can't be completed due to a lack of available help. In addition, there is currently a request by the Township of Frog Creek to handle all snowplowing and some summer maintenance needs starting this winter, as they are not able to procure a contractor; and,

WHEREAS, the lack of help in the summer and increased need for staff in the winter has resulted in the need for one more equipment operator.

THEREFORE BE IT RESOLVED; that an additional full-time Equipment Operator be approved for inclusion in the 2024 budget according to policy by the Washburn County Board of Supervisors.

FISCAL IMPACT: \$86,182.44 for 2024 (-Elimination of 2 LTEs will cover 2 employees x 600 hrs x \$15 = \$18,000.


-The remaining portion will be split at approximately 1/3 to the State, County, and Townships for work completed. (\$22,727.48 each) (\$22,727.48 x 3 plus \$18,000 = \$86,182.44)

Recommended for adoption by the Washburn County Personnel Committee this 3rd day of August 2023, and approved by the Washburn County Board of Supervisors this 15th day of August 2023.


Hank Graber, Chair of Personnel


Lolita Olson, Vice Chair of Personnel

Linda Featherly, Member of Personnel


Jocelyn Ford, Member of Personnel


Brian Berg, Member of Personnel

Washburn County Personnel Requisition Form

Date: 07/11/2023	<input checked="" type="checkbox"/> New Position	<input type="checkbox"/> Position Vacancy	<input type="checkbox"/> Position Change
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POSITION INFORMATION:

Position Title: Equipment Operator	Department: Highway
Effective Date: 01/01/2024	
Position Type: <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> LTE <input type="checkbox"/> Casual	
Duration of employment of requisitioned personnel: On-going	
Reason for Request: The Highway Department currently has 20 equipment operators and 6 budgeted LTEs. Over the last 3 years, the Highway Department has been able to maintain a full staff of equipment operators, but have only filled 1-2 LTEs. Each year, there is work for the County, State, and Townships that can't be completed due to lack of available help. In addition, there is currently a request by the Township of Frog Creek to handle all snowplowing and some summer maintenance needs starting this winter, as they are not able to procure a contractor.	
Why is position required or why can't present employees complete the work or why can't position be contracted? The combination of lack of LTE help in the summer and increased need of staff in the winter has resulted in the need for one more equipment operator for the Highway Department. The new equipment operator will help fill in the voids for lack of LTEs in the summer, help fill a spot on crews to complete work year round, and make it possible to plow for another Township in the County.	
Is office space, furniture and office equipment available? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N	
If not, explain plan to obtain:	

WAGES/BENEFITS/FUNDING:

Wage/Hr at Step H	Hrs/Yr	Wage/Yr	WRS	Taxes	W/C	Health, Vision, Dental Insurance	Total
\$22.56	2080	\$46924.80	\$3237.82	\$3589.75	\$1604.83	\$28,575.24	\$83,932.44

Total cost for other equipment and/or training? \$0

Is this request budgeted? YES NO List the funding source:

- This position is not budgeted, but there are funding sources available to allow the position to added without going over the current Highway budget.
- Elimination of 2 LTEs will cover 2 employees x 600 hrs x \$15 = \$18,000.
- The remaining portion will be split at approximately 1/3 to the State, County, and Townships for work completed. (\$22,727.48 each) (\$22,727.48 x 3 plus \$18,000 = \$86,182.44)

FISCAL ANALYSIS (from above):

CATEGORIES	BUDGET ESTIMATES (EST.)
Other operating expenditures (include costs to hire – advertising, interviewing, testing/reviewing applicants)	\$1500
Wages and Benefits	\$83,932.44
Personal Equipment (e.g. tools, uniforms, safety equipment)	\$750
Mileage & Meals	0
Training Expenses (Including memberships)	0
Computer Equipment (e.g. hardware, software, wiring, etc.)	0

Office Furniture and Supplies	0
Renovation/Relocation Costs	0
Revenues (<i>Use Negative #</i>)	0
TOTAL:	\$86,182.44

DISCUSSION AND JUSTIFICATION OF PROPOSED POSITION

Cells will expand as you type.

<p>Does this position already have a position classification and position description? If yes, please attach appropriate documentation. If no, has a <i>Position Questionnaire</i> been completed?</p>	<p>Yes. This position will fall under the current Equipment Operator Position Description w/ Position # 5321.150.</p>
<p>What are the major functions or examples of work performed of the proposed position?</p>	<p>Operates trucks and equipment for various construction and maintenance duties. Operates a truck or grader for plowing snow. General labor for asphalt maintenance, landscaping, and brushing.</p>
<p>Minimum Educational Requirements and minimum experience for this position?</p>	<p>High School Degree. Class A CDL or ability to obtain after hire.</p>
<p>Knowledge Skills and Abilities?</p>	<p>Safe operation of motorized equipment, knowledge of methods and materials for construction, ability to follow oral and written instruction, ability to read plans, maps, etc., ability to plow snow.</p>
<p>What caused the need for this position? (i.e. State or Federal initiatives/mandates, increased workload, etc.)</p>	<p>Lack of available LTE Staff, extra full time staff working on the paint crew May – October, additional work for the State and Townships, additional request for plowing snow for Townships.</p>
<p>What/Who generates the work which is to be done? The public? The department itself? Another department within the County?</p>	<p>Work is generated by the State for State maintenance/plowing, the County for County Maintenance/Construction/Plowing, and Townships for Town Maintenance/plowing.</p>
<p>Is this work currently being performed by someone else? If yes, how and by whom?</p>	<p>Work is currently being completed by the other equipment operators in the Highway Department. Without adequate staff, there is constantly work on the State, County or Town systems that can't be completed due to lack of staff.</p>
<p>How does this position fit into the organizational structure of the Department? (Please attach an organizational chart.)</p>	<p>Yes. This will add one extra equipment operator to the crew to be utilized and placed on individual work crews as needed.</p>
<p>How will this position affect other employees in the department? (e.g. supervision, subordinates, etc.)</p>	<p>No significant change. Will add one additional member to the crew to work as a flagger, truck driver, snow plow operator, etc...</p>
<p>Who would perform the duties of this position when the incumbent is on vacation or using sick time?</p>	<p>Any other equipment operators on the crew.</p>
<p>Are there alternatives to the services that this individual would provide? If yes, explain.</p>	<p>No. If the Highway Department does not have enough equipment operators to complete scheduled work, the work is pushed back to a later date.</p>
<p>What will be the effect or where would the impact be felt if this position is not created or not replaced? Please explain.</p>	<p>If the Highway Department takes on another Township for plowing, there would not be enough operators for each route. Additional shop staff would need to be utilized for plowing, which would in turn leave the shop understaffed. At the current staffing levels, there are multiple projects each year that can't be completed due to lack of staff. The addition of one full time employee will help complete more projects during the year. Completing more projects in a given year will allow work to be completed at current rates. With inflation and wage increases, the cost of work continually increases.</p>

Can the position costs be offset by eliminating or reducing a lower priority function? Please explain.	Part of the position costs will be reduced by eliminating two budgeted LTE positions.
Is there a workspace available for this employee? If yes, where? If no, what needs to be done to accommodate the requested position?	Yes. There is room in the crew room for additional employees. There is adequate locker space for additional employees. With the addition of 1 equipment operator, there will be enough trucks or graders in the fleet to cover all plow routes without an extra. In the event of a breakdown, 3 County plow routes in the Sarona/Birchwood area could be combined to 2 plow routes.
How does this position fit into the long-range and strategic plans of the Department and/or County?	Adding an equipment operator will allow the Highway Department to continue providing a high level of service for all County, State, and Township maintenance operations. The Highway Department anticipates that there will be more Townships in the future requesting the Highway Department perform more of their Winter and Summer maintenance.

Justification for request or general remarks/comments about the position:

There is work each week that cannot be completed due to the consistent lack of available LTE help and the increasing demand of the Highway Department's maintenance services. Adding an additional operator can be accomplished within the current highway budget and will help to fill the void in available help year round.

Approvals:

DEPARTMENT HEAD:	I hereby certify that the above information is correct.	DATE:	7/12/2023
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Committee of Jurisdiction:

COMMITTEE:	Approved Denied	DATE:	
	Comments		

HUMAN RESOURCE DIRECTOR APPROVAL:

Filling of position is: Approved Not Approved

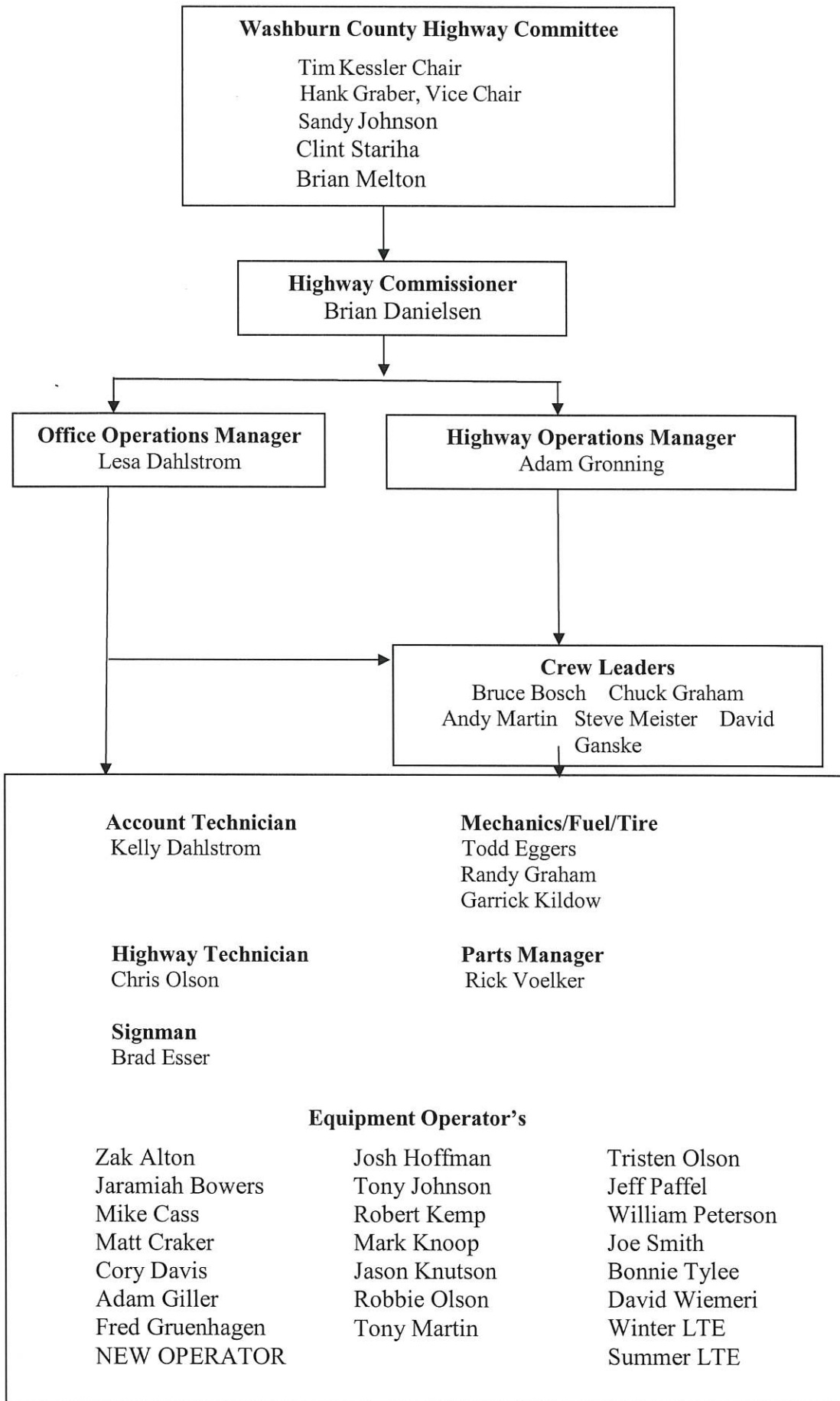
Comments:

Human Resources Director: _____ Date: _____

COMMITTEE APPROVALS:

PERSONNEL COMMITTEE:	Approved Denied	DATE:	
	Comments		
COUNTY BOARD (IF NECESSARY)	Approved Denied	DATE:	
	Comments		

WASHBURN COUNTY HIGHWAY DEPARTMENT CHAIN OF COMMAND



RESOLUTION # _____

**RESOLUTION AUTHORIZING NEW .49 POSITION FOR LAW ENFORCEMENT
DISPATCHER TO BE ADDED TO ALREADY BUDGETED .51 DISPATCHER
POSITION TO CREATE A 1.0 DISPATCHER POSITION
FOR THE 2024 BUDGET**

WHEREAS, currently, the Sheriff's Department has a part-time dispatcher position that is a .51% split with a .49% radio position; and

WHEREAS, the .49% position was put in place to handle the radio and tower project for Washburn County and is paid from ARPA funds; and,

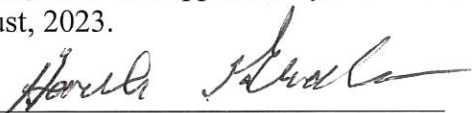
WHEREAS, the intention, once the radio project was done, was to move the radio position to be combined with the .51 dispatch position, creating a 1.0 FTE dispatch position; and

WHEREAS, this plan was done verbally, however, a budget was not put in place to move this position once the project was done, leaving this to need to be budgeted for the next calendar year.

THEREFORE BE IT RESOLVED; that the Washburn County Board of Supervisors approve the new .49 position for a Law Enforcement Dispatcher as per policy and to be effective immediately.

FISCAL IMPACT: \$27,100.99

Recommended for adoption by the Washburn County Personnel Committee this 3rd day of August, 2023 and approved by the Washburn County Board of Supervisors this 15th day of August, 2023.



Hank Graber, Chair



Lolita Olson, Vice Chair

Linda Featherly, Member



Jocelyn Ford, Member



Brian Berg, Member

DISCUSSION AND JUSTIFICATION OF PROPOSED POSITION

Cells will expand as you type.

Does this position already have a position classification and position description? If yes, please attach appropriate documentation. If no, has a <i>Position Questionnaire</i> been completed?	Yes See Attached
What are the major functions or examples of work performed of the proposed position?	Job Description
Minimum Educational Requirements and minimum experience for this position?	High School or GED Equivalent
Knowledge Skills and Abilities?	Job Description
What caused the need for this position? (i.e. State or Federal initiatives/mandates, increased workload, etc.)	Making a position Whole
What/Who generates the work which is to be done? The public? The department itself? Another department within the County?	Public, Department, Municipalities, Crime/Criminals
Is this work currently being performed by someone else? If yes, how and by whom?	LTE Dispatcher
How does this position fit into the organizational structure of the Department? (Please attach an organizational chart.)	Attached
How will this position affect other employees in the department? (e.g. supervision, subordinates, etc.)	Supervised by existing Sergeants and Captain
Who would perform the duties of this position when the incumbent is on vacation or using sick time?	LTE Dispatcher
Are there alternatives to the services that this individual would provide? If yes, explain.	Yes Continue as is
What will be the effect or where would the impact be felt if this position is not created or not replaced? Please explain.	OT budget or potential of more LTE's
Can the position costs be offset by eliminating or reducing a lower priority function? Please explain.	N/A
Is there a workspace available for this employee? If yes, where? If no, what needs to be done to accommodate the requested position?	Existing Dispatch Station
How does this position fit into the long-range and strategic plans of the Department and/or County?	Attached

Justification for request or general remarks/comments about the position:

RESOLUTION # _____

**RESOLUTION AUTHORIZING THE ADDITION OF PATROL DEPUTIES
FOR THE 2024 BUDGET**

WHEREAS, the Sheriff's Department has evaluated their needs for road deputies and has determined the need to add 4 additional full-time Patrol Deputies to the department; and

WHEREAS, currently, Washburn Counties population is nearing 17,000 people; and,

WHEREAS, there are currently 9 road deputies on staff, with only two (2) of these deputies working patrol at night; and,

WHEREAS, outlying communities in Washburn County do not have staff working 24/7, causing an increased need for our deputies to assist in many situations; and

WHEREAS, having 2 deputies on at night creates a more dangerous situation for our deputies to respond and not have a backup; and

WHEREAS, the need for 4 additional deputies will not be able to be funded in one budget year or cycle, however, the need is still there; and,

WHEREAS, Washburn County needs to put a plan into place to adequately fund these positions over the next several years; and

WHEREAS, it is recommended to budget for 2 full-time deputy positions for the 2024 calendar year, with a plan on how to budget in the future to meet the remaining needs.

THEREFORE BE IT RESOLVED; that an additional 2 full-time Patrol Deputies be approved for inclusion in the 2024 budget according to policy by the Washburn County Board of Supervisors.

FISCAL IMPACT: \$109,980.12 each for 2024 for a total of \$ 219,960.24 for 2, with a plan on how to budget the remaining need over the next few years.

Recommended for adoption by the Washburn County Personnel Committee this 3rd day of August 2023, and approved by the Washburn County Board of Supervisors this 15th day of August, 2023.



Hank Graber, Chair of Personnel



Lolita Olson, Vice Chair of Personnel

Linda Featherly, Member of Personnel



Jocelyn Ford, Member of Personnel



Brian Berg, Member of Personnel

Washburn County Personnel Requisition Form

Date: 07/10/2023	<input checked="" type="checkbox"/> New Position	<input type="checkbox"/> Position Vacancy	<input type="checkbox"/> Position Change
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POSITION INFORMATION:

Position Title: Deputy - Patrol	Department: Law enforcement
Effective Date: 01/01/2024	
Position Type: <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> LTE <input type="checkbox"/> Casual	
Reason for Request: New positions	
Why is position required or why can't present employees complete the work or why can't position be contracted? A former study shows we are short 4 deputies on the road	
Is office space, furniture and office equipment available? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
If not, explain plan to obtain:	

WAGES/BENEFITS/FUNDING:

Wage/Hr at	Hrs/Yr	Wage/Yr	WRS	Taxes	W/C	Health, Vision, Dental Insurance	Total
31.40	2080	65,312.00	9352.68	4996.37	1743.83	28,575.24	\$109,980.12
						4 needed* (\$109,980.12 x4)	\$439,920.48
						2 requested (109,980.12 x 2)	\$219,960.24

Is this request budgeted? YES NO List the funding source: Levy

FISCAL ANALYSIS (from above):

CATEGORIES	BUDGET ESTIMATES (EST.)
Other operating expenditures (include costs to hire – advertising, interviewing, testing/reviewing applicants)	0
Wages and Benefits	\$109,980.12 each
Personal Equipment (e.g. tools, uniforms, safety equipment)	0
Mileage & Meals	0
Training Expenses (Including memberships)	0
Computer Equipment (e.g. hardware, software, wiring, etc.)	0
Office Furniture and Supplies	0
Renovation/Relocation Costs	0
Revenues (Use Negative #)	0
TOTAL:	109,980.12each/219,960.24

DISCUSSION AND JUSTIFICATION OF PROPOSED POSITION

Cells will expand as you type.

Does this position already have a position classification and position description? If yes, please attach appropriate documentation. If no, has a <i>Position Questionnaire</i> been completed?	Yes
What are the major functions or examples of work performed of the proposed position?	Yes – Job description
Minimum Educational Requirements and minimum experience for this position?	Yes – Job description
Knowledge Skills and Abilities?	Yes – Job description
What caused the need for this position? (i.e. State or Federal initiatives/mandates, increased workload, etc.)	Need additional deputies to be fully staffed
What/Who generates the work which is to be done? The public? The department itself? Another department within the County?	Public, Crime
Is this work currently being performed by someone else? If yes, how and by whom?	LTE, Full-time deputies
How does this position fit into the organizational structure of the Department? (Please attach an organizational chart.)	Patrol division
How will this position affect other employees in the department? (e.g. supervision, subordinates, etc.)	Backup support for other deputies, 24/7 coverage
Who would perform the duties of this position when the incumbent is on vacation or using sick time?	LTE or overtime
Are there alternatives to the services that this individual would provide? If yes, explain.	No
What will be the effect or where would the impact be felt if this position is not created or not replaced? Please explain.	Service to the public through loss of patrol coverage and services; officer safety; overtime
Can the position costs be offset by eliminating or reducing a lower priority function? Please explain.	No
Is there a workspace available for this employee? If yes, where? If no, what needs to be done to accommodate the requested position?	Yes
How does this position fit into the long-range and strategic plans of the Department and/or County?	It is a necessary position

Justification for request or general remarks/comments about the position:

This position increases the current structure of patrol operations within Washburn County

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Approvals:

DEPARTMENT HEAD:	I hereby certify that the above information is correct. Dennis Stuart	DATE:	07/13/2023
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Committee of Jurisdiction:

COMMITTEE:	Approved Comments	Denied	DATE:	
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HUMAN RESOURCE DIRECTOR APPROVAL:

Filling of position is: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Comments:
Human Resources Director: _____ Date: _____

COMMITTEE APPROVALS:

PERSONNEL COMMITTEE:	Approved Comments	Denied	DATE:	
COUNTY BOARD (IF NECESSARY)	Approved Comments	Denied	DATE:	

RESOLUTION # _____

**RESOLUTION AUTHORIZING THE ADDITION OF 2 FULL-TIME JAILERS
FOR THE 2024 BUDGET**

WHEREAS, the Sheriff's Department has evaluated the needs of the jail and the number of jailers it would need in order to separate positions to be either jail alone or dispatch alone, eliminating the combined positions, and has determined the need to add 4 additional full-time jailers to be approved beginning January 1, 2023; and

WHEREAS, currently, Washburn County has shared positions for jail and dispatch; and,

WHEREAS, currently, in order to separate jail positions and dispatch positions into stand-alone positions, we would need four (4) additional jailers; and

WHEREAS, currently leaving the positions as combined works, however, if it is the desire of the board to split them now to try to retain staff or when the new jail is built, the new positions will need to be added. However due to budget restraints, it is recommended to approve 2 additional jailers for the 2024 budget with a plan on how to budget in the future to meet the remaining needs for the additional 2 jailers.

THEREFORE BE IT RESOLVED; that an additional 2 full-time jailers be approved for inclusion in the 2024 budget with a plan on how to budget in the future to meet the remaining need, according to policy by the Washburn County Board of Supervisors.

FISCAL IMPACT: \$ 83,883.36 each for 2024 for a total of \$167,766.72

Recommended for adoption by the Washburn County Personnel Committee this 3rd day of August 2023, and approved by the Washburn County Board of Supervisors this 15th day of August 2023.

Hank Graber, Chair of Personnel

Lolita Olson, Vice Chair of Personnel

Linda Featherly, Member of Personnel

Jocelyn Ford, Member of Personnel

Brian Berg, Member of Personnel

Washburn County Personnel Requisition Form

Date: 07/10/2023	<input checked="" type="checkbox"/> New Position	<input type="checkbox"/> Position Vacancy	<input type="checkbox"/> Position Change
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POSITION INFORMATION:

Position Title: Jailer	Department: Jailer
Effective Date: 01/01/2024	
Position Type: <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> LTE <input type="checkbox"/> Casual	
Reason for Request: New positions	
Why is position required or why can't present employees complete the work or why can't position be contracted? In order to separate Jail and Dispatch, we need four full time jailers	
Is office space, furniture and office equipment available? <input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
If not, explain plan to obtain:	

WAGES/BENEFITS/FUNDING:

Wage/Hr at	Hrs/Yr	Wage/Yr	WRS	Taxes	W/C	Health, Vision, Dental Insurance	Total
22.54	2080	46,883.20	3234.94	3586.57	1603.41	28,575.24	83,883.36
						4 needed* (\$83,883.36 x4)	335,533.44
						2 approved at Personnel	\$167,766.72

Is this request budgeted? YES NO List the funding source: Levy

FISCAL ANALYSIS (from above):

CATEGORIES	BUDGET ESTIMATES (EST.)
Other operating expenditures (include costs to hire – advertising, interviewing, testing/reviewing applicants)	0
Wages and Benefits	\$83,883.36 each
Personal Equipment (e.g. tools, uniforms, safety equipment)	0
Mileage & Meals	0
Training Expenses (Including memberships)	0
Computer Equipment (e.g. hardware, software, wiring, etc.)	0
Office Furniture and Supplies	0
Renovation/Relocation Costs	0
Revenues (Use Negative #)	0
TOTAL:	\$83,883.36/\$167,766.72

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Approvals:

DEPARTMENT HEAD:	I hereby certify that the above information is correct. Dennis Stuart	DATE:	07/13/2023
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Committee of Jurisdiction:

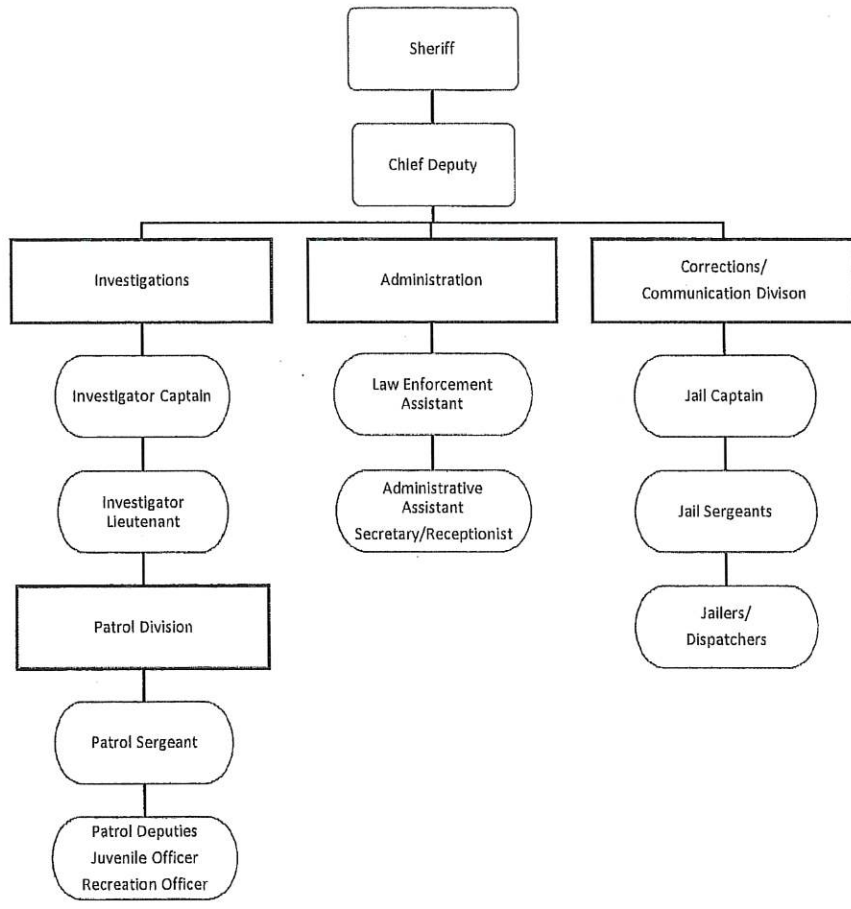
COMMITTEE:	Approved Denied	DATE:	
	Comments		

HUMAN RESOURCE DIRECTOR APPROVAL:

Filling of position is: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Comments:
Human Resources Director: _____ Date: _____

COMMITTEE APPROVALS:

PERSONNEL COMMITTEE:	Approved Denied	DATE:	
	Comments		
COUNTY BOARD (IF NECESSARY)	Approved Denied	DATE:	
	Comments		



Resolution # 2022-90

**AMENDED RESOLUTION AMENDING THE 2022 CAPITAL PROJECT
BUDGET FOR ADDITIONAL FUNDS TO COMPLETE THE SPOONER ANNEX
RENOVATION FOR THE SPOONER SENIOR CENTER**

WHEREAS, the 2022 Spooner Annex Renovation for the Spooner Senior Center was approved in April of 2022 for an amount not to exceed \$400,000.00 through the Capital Projects Budget with an additional \$100,000 coming from the Unit on Aging’s NextFifty Initiative Grant award for a total of \$500,000 allocated to the project; and,

WHEREAS, \$30,000 has already been paid to S.E.H. for architect fees leaving revenue in the amount of \$470,000, and the bill still outstanding (potentially \$20,000) bringing the revenue amount down to \$450,000; and

WHEREAS, the bids for the project were opened on 11/28/22 at the Public Property meeting with the winning bid being \$600,000.00 with Jorgenson Construction; and

THEREFORE, BE IT RESOLVED that the current Spooner Annex conference room and office spaces at the west end be kept as per plan and make available for usage for all county departments and other municipal government units to be used as needed with proper scheduling through the Aging Department.

THEREFORE, BE IT FURTHER RESOLVED that the additional funds to complete the Spooner Annex Renovation for the Spooner Senior Center Capital Project is \$100,000 and to pay the final S.E.H. billing in the potential amount of \$20,000 be approved in an amount not to exceed \$150,000.00 and to be funded by the **Capital Project Fund Aging Fund Balance ~~400.57141-50820~~ 235.69110-50820**.

100,000	Initial Grant Award
<u>400,000</u>	Approved Capital Fund Use
500,000	Total Revenue allocation
-30,000	Architect bills already paid
<u>-20,000</u>	Anticipated architect bill outstanding
450,000	Revenue remaining for project
<u>600,000</u>	Jorgensen Construction bid
150,000	Amount needed to complete the project

(*Original Amendment added to resolution on December 27th, 2022 at County Board Meeting)

(Amendment amended at County Board Meeting on August 15th, 2023)

THEREFORE BE IT FURTHER RESOLVED THAT ~~as soon as the Seniors are in the Annex Building~~ the old Spooner Senior Center will be used for one (1) year as a youth center and then re-evaluated at that time to reconsider putting the property up for sale; ~~evaluated and put up for sale~~; the money from that will go back into capital outlay.

FISCAL IMPACT: \$100,000 plus \$50,000 for S.E.H. architect costs with the total project cost not to exceed \$650,000.00

Recommended for adoption by the Finance Committee this 1st day of December, 2022 and approved by the Washburn County Board of Supervisors this 20th day of December, 2022.

Stephen Smith, Chair

David Wilson, Vice-Chair

Linda Featherly, Member

Cristina Masterjohn, Member

Scott Roppe, Member

Recommended for adoption by Executive Committee this 9th day of August, 2023 and approved by the Washburn County Board of Supervisors this 15th day of August 15, 2023.

David Wilson, Chair

Lolita Olson, Member

Linda Featherly, 1st Vice Chair

Hank Graber, Member

Tim Kessler, 2nd Vice Chair

ORIGINAL

RES # 2022-90

**RESOLUTION AMENDING THE 2022 CAPITAL PROJECT BUDGET FOR
ADDITIONAL FUNDS TO COMPLETE THE SPOONER ANNEX
RENOVATION FOR THE SPOONER SENIOR CENTER**

WHEREAS, the 2022 Spooner Annex Renovation for the Spooner Senior Center was approved in April of 2022 for an amount not to exceed \$400,000.00 through the Capital Projects Budget with an additional \$100,000 coming from the Unit on Aging's NextFifty Initiative Grant award for a total of \$500,000 allocated to the project; and,

WHEREAS, \$30,000 has already been paid to S.E.H. for architect fees leaving revenue in the amount of \$470,000, and the bill still outstanding (potentially \$20,000) bringing the revenue amount down to \$450,000; and

WHEREAS, the bids for the project were opened on 11/28/22 at the Public Property meeting with the winning bid being \$600,000.00 with Jorgenson Construction; and

THEREFORE, BE IT RESOLVED that the current Spooner Annex conference room and office spaces at the west end be kept as per plan and make available for usage for all county departments and other municipal government units to be used as needed with proper scheduling through the Aging Department.

*AMENDMENT ADDED AS PER BELOW:

THEREFORE, BE IT FURTHER RESOLVED that the additional funds to complete the Spooner Annex Renovation for the Spooner Senior Center Capital Project is \$100,000 and to pay the final S.E.H. billing in the potential amount of \$20,000 be approved in an amount not to exceed \$150,000.00 and to be funded by the Capital Project Fund 400.57141-50820.

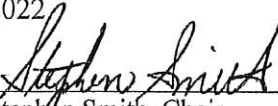
100,000	Initial Grant Award
<u>400,000</u>	Approved Capital Fund Use
500,000	Total Revenue allocation
-30,000	Architect bills already paid
<u>-20,000</u>	Anticipated architect bill outstanding
450,000	Revenue remaining for project
<u>600,000</u>	Jorgensen Construction bid
150,000	Amount needed to complete the project

*THEREFORE BE IT FURTHER RESOLVED THAT as soon as the Seniors are in the Annex Building the old Spooner Senior Center will be evaluated and put up for sale; the money from that will go back into capital outlay.

Page 2 RESOLUTION AMENDING THE 2022 CAPITAL PROJECT BUDGET FOR ADDITIONAL FUNDS TO COMPLETE THE SPOONER ANNEX RENOVATION FOR THE SPOONER SENIOR CENTER

**FISCAL IMPACT: \$100,000 plus \$50,000 for S.E.H. architect costs
with the total project cost not to exceed \$650,000.00**

Recommended for adoption by the Finance Committee this 1st day of December, 2022 and approved by the Washburn County Board of Supervisors this 20th day of December, 2022.

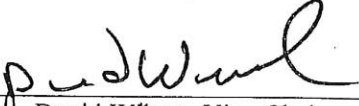


Stephen Smith, Chair

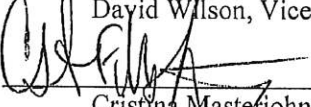


Linda Featherly, Member

Scott Roppe, Member



David Wilson, Vice-Chair

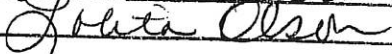


Cristina Masteljohn, Member

Resolution as amended.

Motion: S. Smith Second: L. Featherly
(Voice) (Roll) vote: Yes 18 No 1-Villella

I, Lolita Olson, as County Clerk, do hereby certify that the foregoing is a true and correct copy of the resolution adopted by the County of Washburn at the meeting held on: 12-27-2022



Lolita Olson

Resolution # _____

**Resolution Amending Washburn County Code of Ordinances, Chapter 38, Article II,
Division 24 Campgrounds and Resorts**

Zoning Ordinance Text Amendments 2023

WHEREAS, the Washburn County Zoning Committee held an advertised public hearing on July 25, 2023 to adopt the attached text amendments to the Zoning Ordinance and;

WHEREAS, the Washburn County Board of Supervisors amended the Sec. 38-656 Applicability the text amendments to clarify the grandfather clause that “current campgrounds or resorts follow the language of the prior requirements of Chapter 38, Article II, Division 24 Campground and Resorts but new changes to current campgrounds or resorts shall follow the provisions of the text amendment of Chapter 38, Article II, Division 24 Campground and Resorts and;

THEREFORE, be it resolved that the above mentioned text amendments be brought before the Washburn County Board of Supervisors for action, in accordance with Chapter 59.69 (5)(e)5 of the Wisconsin Statutes.

Recommended for adoption by the Washburn County Zoning Committee this 25th day of July, 2023, amended by the Washburn County Board of Supervisors this 9th day of August, 2023, and approved by the Washburn County Board of Supervisors this 9th day of August, 2023.

Jocelyn Ford, Chair

Bob Olsgard, Vice Chair

Brian Melton

Jerry Smith

Paul Johnson

Pursuant to Chapter 59.69 (5)(e)5 of the Wisconsin Statutes, the Board’s action on the text amendments to Washburn County Code of Ordinances, Chapter 38, Article II, Division 24 Campgrounds and Resorts is:

Approval of the text amendments.

Approval of the text amendments with the following amendments made by the Board:

_____.

Denial of the text amendments.

Referral of the text amendments back to the Zoning Committee with instructions to prepare another text amendment for full County Board approval/denial.

David Wilson, Chair-Washburn County Board

Date