

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA

September 26, 2023

5:45 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

PUBLIC HEARING ON ADOPTING WASHBURN COUNTY LIBRARY PLAN FOR 2023-2028

1. Call Public Hearing to Order - Chair Wilson
2. Roll Call
3. Presentation of Washburn County Library Plan 2023-2028
4. Adjourn public hearing

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

Washburn County Library Plan 2023 -2028
Washburn County Library Planning Committee
 Updated on the 8th of June 2023

I. Mission Statement

The mission of Washburn County's Public Libraries and Northern Waters Library Service is to provide quality library services to all residents and visitors of Washburn County, regardless of their residence in a municipality with or without a public library, or their proximity to one of the county's existing public libraries.

The mission of the Washburn County Library Planning Committee is to assist Washburn County in meeting its statutory responsibilities and to provide a forum for assisting and supporting the county's public libraries in meeting their mission of providing quality library services to all Washburn County residents.

II. Background

Historically, Washburn County has been supportive of its libraries. In order to help the libraries fulfill their mission of providing quality library service to all county residents and visitors, long-range planning for library services was begun in the fall of 1992. The result of this planning process was a sequence of long-range plans for library services in Washburn County. The first of these was adopted in 1993.

Since 1985, Washburn County has provided funding support to the Spooner Memorial Library, the Shell Lake Public Library and Northern Waters Library Service (NWLS).

County support is a significant and critical part of the mix of library funding and has contributed to renewed community involvement in libraries. Municipal library expenditures have grown and circulation figures have increased in recent years.

Total Materials Collection (items) 2020-2022			
	2020	2021	2022
Shell Lake Public Library	16,759	16,747	16,205
Spooner Memorial Library	37,549	36,920	36,604
Total	54,308	53,667	52,809

Total Circulation (items) 2020-2022			
	2020	2021	2022
Shell Lake Public Library	17,661	20,723	22,862
Spooner Memorial Library	55,917	61,668	68,422
Total	73,578	82,391	91,284

Total Electronic Circulation (items) 2020-2022			
	2020	2021	2022
Shell Lake Public Library	6,729	6,725	7,050
Spooner Memorial Library	18,893	18,424	20,110
Total	25,622	25,149	27,160

Total Library Visits 2020-2022			
	2020	2021	2022
Shell Lake Public Library	5,880	8,320	N/A
Spooner Memorial Library	17,097	32,984	54,314
Total	22,977	41,304	54,314

Total Computer and Wifi Use 2020-2022			
	2020	2021	2022
Shell Lake Public Library	593	15,594	14,656
Spooner Memorial Library	1462	34,157	34,048
Total	2,055	49,751	48,704

Total Municipal Funding (excl. county) 2020-2022			
	2020	2021	2022
Shell Lake Public Library	105,793	88,293	91,157
Spooner Memorial Library	160,000	183,000	186,500
Total	265,793	271,293	277,657

In 1997, Wisconsin Act 150 established the county's statutory responsibility to provide funding for library services for its residents living in municipalities without libraries. Per Wisconsin Act 157, beginning March 2014, counties are required to annually reimburse public libraries a minimum 70 percent of their cost of serving county residents who live outside the library's municipality and have no municipal library of their own (hereafter referred to as "**non-municipal county patrons**"). Many Wisconsin counties reimburse over the required ACT 150 amount of 70%. In 2022, Washburn County increased their reimbursement to 75% and appropriated \$22,651 for Spooner Public Library's new bookmobile that provides county wide library service.

The following table shows Washburn County funding provided to libraries for the years 2020 to 2022.

Washburn County Funding to Libraries & NWLS in 2020-2022			
	2020	2021	2022
Shell Lake Public Library	35,334	39,689	44,287
Spooner Memorial Library	110,159	107,702	122,129
Northern Waters Library Service	23,799	23,799	23,799
Total	169,292	171,190	190,215

III. Current Library Services to Washburn County Residents

One of the many services provided by libraries in Washburn County is the circulation of a variety of items including books, DVDs, magazines, books on CD, and an assortment of kits. Interlibrary loan service is available at no cost to provide items not available in the collection of a patron's library. The libraries provide outreach services to community groups with special needs such as the elderly and children.

The libraries also provide a variety of other services including reference assistance, continuing education for adults and children, preschool literacy programs, home school resources, school visits and education, summer reading programs, e-resources, technology education, public meeting space, and printing services. Washburn County can boast that all of its libraries provide no-cost, high-speed Internet access, a service that is appreciated and used by both residents and visitors. NWLS provides library services to individuals throughout Washburn County by way of their Mail-A-Book program.

Washburn County's libraries provide full library services to all patrons, regardless of their residence. Any person who walks through the doors of a library or bookmobile in Washburn County can check out materials, receive reference assistance, read newspapers and magazines, or access email or the Web on public computer terminals. There is no distinction between municipal resident and non-municipal use except within the confines of calculating budget requests.

Governance structure of Spooner Memorial Library and Shell Lake Public Library are set up according to Wisconsin State Statute 43.11. The municipalities make appointments to the library boards. If the funding received from the county via Act 150 exceeds a minimum of one-sixth of the libraries' operating budget, the county is also allowed to place appointees on the board per Wisconsin State Statute 43.60(3). The county board has appointed one member to the Shell Lake Library Board and two members to the Spooner Library Board of Trustees.

The Spooner Memorial Library and the Shell Lake Public Library are members of the Northern Waters Library Service. Currently, two Washburn County residents hold positions on the NWLS Board of Trustees. The county board chairman appoints members to the NWLS Board of Trustees as terms expire.

IV. Goals and Objectives

- 1. To provide all Washburn County residents and visitors with full and cost-effective access to all library services provided by Northern Waters Library Service (NWLS) member libraries in Washburn County, in accordance with Wisconsin Statutes s.43.11(3)(c).**

Objective A: Write joint grant applications to provide cooperative projects.

Objective B: Work collaboratively toward joint endeavors in order to offer exceptional services to the citizens of Washburn County.

Objective C: Cooperatively work with school and public librarians to improve the quality of library services to Washburn County.

Objective D: Participate in cooperative projects of the NWLS, such as delivery and the Merlin Consortium.

Objective E: Send staff and trustees to workshops and meetings to help plan cooperative services and to gather and share new ideas for improving library services.

- 2. Washburn County libraries will provide equal access to library services to all.**

Objective A: Work with community groups to develop community outreach education in order to reach under-served populations.

Objective B: Use web-based resources to make library services available at home, work, or school 24 hours per day, 7 days per week.

Objective C: Support the NWLS Mail-A-Book program and the Spooner Public Library's bookmobile for those who do not live near a library or who are physically unable to go to a library.

Objective D: Participate in the Northern Waters Library Network (NWLN) in order to provide county residents with convenient access to a collection of more than 700,000 physical and 275,000 electronic items.

Objective E: Promote use of interlibrary borrowing as a way for Washburn County residents to gain access to library collections throughout Wisconsin and the country.

- 3. Washburn County libraries will expand public awareness of their services.**

Objective A: Use a variety of media to publicize library community outreach education, services, and opportunities.

Objective B: Update and distribute promotional materials highlighting library services available to county residents.

Objective C: Measure and evaluate the value of library services annually and report the information to community groups, elected officials, and other interested stakeholders.

Objective D: Join forces with community partners in order to expand library offerings.

4: Encourage NWLS system services to focus its efforts on making recommendations that result in improvements in library system effectiveness so that Vilas County libraries benefit from increased services and a higher level of support.

Objective A: The regional library system staff will engage with the Department of Public Instruction (DPI) to ensure that newly revised system standards, estimated to be finished in 2024-2025, will include elements of resource sharing and collaboration to increase effectiveness. Any ideas that surface during that time that are anticipated to be detrimental to Vilas County libraries are communicated to stakeholders in a timeframe that offers the possibility for the county, the municipalities, and the libraries to take action to influence the outcome for the benefit of Vilas County citizens.

Objective B: The regional library system every three years will undergo a strategic planning process that includes listening and planning sessions with member libraries and system board members.

Objective C: The regional library system will communicate, or request that member libraries communicate, the value of the shared consortium and its services.

Objective D: The regional library system staff will engage in exploration processes with other regional library systems for enhanced services and efficiencies. The regional library system will ensure that ideas for improvements from member libraries are considered throughout the process.

V. Statistical Reporting Requirements for Libraries

Any library eligible for reimbursement from Washburn County under Wisconsin Act 150 shall provide to the county clerk, by July 1, the following statistics for the previous year: (1) the total number of items circulated to all patrons ("total circulation"); (2) the number of items circulated to Washburn County residents who do not reside in the library's municipality and are not served by their own municipal library ("non-municipal circulation"); and (3) the net annual operating expenditures of the library (total operating expenditures less capital expenditures and any federal funds expended).

VI. Appropriation Formula

The funding to reimburse libraries 70 percent of the actual costs of providing services to non-municipal county patrons is calculated using the formula provided in Wisconsin Statutes s.43.12(1). This formula is dependent on each library's circulation numbers and net operating expenditures (total operating expenditures less any capital expenditures and federal funds). Using the statistics provided by each library, its cost-per-circulation is calculated by dividing its net operating expenditures by its total circulation. The cost-per-circulation is then multiplied by the number of items circulated to non-municipal county patrons to obtain the cost of serving those patrons. The formula can be summarized as follows:

$$\begin{aligned} \text{Net Operating Expenses} \div \text{Total Circulation} &= \text{Cost-per-Circulation} \\ \text{Cost-per-Circulation} \times \text{Non-resident Circulation} &= \text{Service Cost} \\ \text{Service cost} \times 70\% &= \text{County Appropriation} \end{aligned}$$

It is the position of the Washburn County Library Planning Committee that it is vital for the county to consider funding libraries for non-municipal and other services at levels above the recommended minimum appropriation. Such additional funding might be given in consideration of such things as enlarging collections, assisting with technology upgrades, supporting start-up costs of new libraries, and other ways to improve and expand services.

VII. Implementation & Assessment

Goals will be reviewed and progress updated by the Washburn County Library Board Planning Committee on a yearly basis. Future plans will include actions needed to achieve statutorily required components of the plan. Plan revisions will be brought to the attention of the Washburn County Board.

This plan will become effective following recommendation by this committee and approval by the Washburn County Board.

The entire plan will be reviewed and updated every five years.

Copies of the plan will be filed with the Washburn County Board, Shell Lake Public Library, Spooner Memorial Library, NWLS, and DPI.

The current plan was approved following a public hearing (see Attachment 2).

VIII. Attachments 1-4
Attachment 1

County Agreement between NWLS and Washburn County

**Northern Waters Library Service
2023 Washburn County Library Service Agreement**

This Agreement is made by and between the Northern Waters Library Service, hereinafter called NWLS, headquartered in Ashland, Wisconsin, and the Washburn County Board of Supervisors, hereinafter called the County Board, located in Shell Lake, Wisconsin.

WHEREAS, NWLS has complied with the requirements of Chapter 43 of the WISCONSIN STATUTES to establish and maintain a federated public library system and to provide and coordinate library services for the libraries and residents of Ashland, Bayfield, Burnett, Douglas, Iron, Sawyer, Vilas, and Washburn counties in Wisconsin;

NOW THEREFORE, the County Board agrees to comply with the requirements of Chapter 43 of the WISCONSIN STATUTES for participation in a federated public library system, which include;

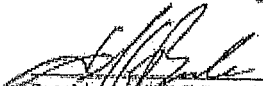
1. To adopt and maintain a county plan for library service, [Wisconsin Statutes s.43.15(4)(b)(1)]
2. To provide for funding of the county plan for library service, [Wisconsin Statute 43.15(4)(b)(2)]
3. To enter into a written agreement with the public library system board to participate in the system and its activities and to furnish library services to residents of those municipalities in the county not maintaining a public library. [Wisconsin Statute 43.15(4)(b)(3)]

NOW FURTHERMORE, NWLS agrees to provide library system services in Washburn County as follows.

1. To provide mail-a-book service on behalf of the County Board from NWLS Headquarters to all residents of Washburn County living 15 miles or more from a public library and to those who are homebound. This service includes access to NWLS staff via a toll-free phone line as well as book return boxes in remote locations.
2. To provide a program of delivery to complement resource sharing among all NWLS counties.
3. To provide access to the NWLS area-wide database via the web to all residents of Washburn County
4. To provide collection development grants for Libraries as reimbursement for circulation to residents living within the NWLS area but outside of the Library's county according to Wisconsin Act 150, and for meeting appropriate state library standards.
5. To plan for the future of library services within the county with the public libraries, county board, special groups and library patrons. To promote library services area-wide and to seek alternative funding for improved library services.

NOW FURTHERMORE, the County Board agrees to participate in the Northern Waters Library Service and pay NWLS a county library service fee of \$24,036.91 on or before February 28, 2023.

The term of this agreement is one year, beginning January 1, 2023. Not later than 90 days before the expiration of this agreement both parties shall enter into good faith negotiations for its renewal.



President, NWLS Board of Trustees



Date



Chairman, Washburn County Board of Supervisors



Date

Attachment 2

Washburn County Public Library Directory

Shell Lake Public Library

501 1st Street / PO Box 318

Shell Lake, WI 54871

715-468-2074

Dawn Dunsmoor, Director

dawnsplibrary@gmail.com

Spooner Memorial Library

421 High Street

Spooner, WI 54801

715-635-2792

Angie Bodzislaw, Director

director@spoonerlibrary.org

NOTICE OF PUBLIC HEARING

Tuesday, September 26th, 2023

5:45 p.m.

Washburn County Government Center

304 2nd Street

Shell Lake, WI 54871

A public hearing will be held in the Washburn County Board Room on Tuesday, September 26th, 2023 at 5:45 p.m. to take comments concerning the proposed Washburn County Library Plan. For questions, or to obtain a copy of the plan, please contact the Washburn County Clerk at 715-468-4600 or co.clerk@co.washburn.wi.us. County Board meeting will follow the hearing.

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA

September 26, 2023

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order – Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. L. Featherly
3. Notice of Meeting – County Clerk Swearingen
4. Roll Call – County Clerk Swearingen
5. Approval of August 15, 2023 County Board Proceedings
6. Concerned Citizens
7. Consent Agenda Resolutions:
 - a. Rezone Petition and Amendatory Ordinance – Chicog – August 2023
 - b. Rezone Petition and Amendatory Ordinance – Long Lake – August 2023
 - c. Resolution to Adopt Washburn County Library Plan for 2023-2028
8. Resolutions and Ordinances:
 - a. Resolution Approving Absentee Ballot Envelope Subgrant Reimbursement & Amending the 2023 Elections Budget – Supv. S. Smith
 - b. Resolution Approving the Acceptance of Local Assistance and Tribal Consistency Fund Revenue and Increase the 2023 Budget – Supv. S. Smith
 - c. Resolution Approving the Use of the Acceptance of Local Assistance and Tribal Consistency Fund (LATFA) Revenue for the Washburn County “Communications” Project – Supv. S. Smith
9. Washburn County Past Accomplishments and Future Goals
10. Committee Reports
11. Chair Appointments
 - a. Lolita Olson to WCFA, Wisconsin County Forest Association
 - b. Dwight Marquardt to Board of Adjustment - Alternate
12. Citizen Comments
13. Chair Comments
 - a. WCA Conference
14. Next Meeting Date and Possible Future Agenda Items
15. Audit Per Diems
16. Adjourn

WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES

August 15, 2023

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 p.m. by Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance was lead Supv. L. Featherly
3. Notice of Meeting was read by County Clerk Swearingen
4. Roll Call was done by County Clerk Swearingen. Board members present: (20); Excused: (1) Hank Graber; Youth Present: (0)
5. Approval of August 9, 2023 County Board Proceedings on motion to approve by Supv. J. Ford, 2nd by Supv. G. Cusick; MC
6. Concerned Citizens - none
7. Presentation of Wisconsin Counties Highway Association Memorial Resolution in honor of Romaine Quinn Sr. This resolution was presented to his grandson, Senator Romaine Quinn and Family by Washburn County Highway Commissioner, Brian Danielsen and Washburn County Highway Committee Chairman, Supv. Tim Kessler. The resolution thanked Romaine Quinn Sr. for his years of service on the Washburn County Highway Committee, Wisconsin Counties Highway Association, Washburn County Board of Supervisors and various committees and also for his service to the Town of Birchwood.
8. WCA Presentation on Parliamentary Procedure by Sarah Diedrick-Kasdorf. Sarah presented on running effective meetings and parliamentary procedure.
9. **Consent Agenda Resolutions:** on motion to approve by Supv. C. Masterjohn, 2nd by Supv. B. Olgard; MC
 - a. **Rezone Petition and Amendatory Ordinance – Barronett – July 2023**
 - b. **Rezone Petition and Amendatory Ordinance – Gull Lake – July 2023**
 - c. **Rezone Petition and Amendatory Ordinance – Sarona – July 2023**
 - d. **Resolution 2023-64 for Washburn County to Grant Utility Easement to The City of Spooner**
10. **Resolutions and Ordinances:**
 - a. **Resolution 2023-65 to Amend the 2023 Budget for Professional Services for the Second Phase of the Jail Study** on motion to approve by Supv. S. Smith, 2nd by Supv. C. Masterjohn; Roll Vote: Yes (20), No (0), Excused (1); MC
 - b. **Resolution 2023-66 to Transfer \$15,000 from Zoning Revenues or Fund Balance Applied to Purchase Used Vehicle from HHS** on motion to approve by Supv. B. Olgard, 2nd by Supv. J. Ford; Roll Vote: Yes (19), No (1) S. Smith, Excused (1); MC
 - c. **Resolution 2023-67 to Increase the 2023 Aging/ADRC Budget – Meals on Wheels of America Subaru Share the Love Event Award and Access to Veterinary Care Grant** on motion to approve by Supv. S. Smith, 2nd by Supv. G. Cusick; Roll Vote: Yes (20), No (0), Excused (1); MC
 - d. **Resolution 2023-68 to Increase the 2023 Forestry Department Budget for Dam Removal Grant** on motion to approve by Supv. S. Smith, 2nd by Supv. C. Stariha; Roll Vote: Yes (20), No (0), Excused (1); MC
 - e. **Resolution 2023-69 Authorizing the Addition of a Full Time Highway Operator for the 2024 Budget** on motion to approve by Supv. L. Olson, 2nd by Supv. T. Kessler; Roll Vote: Yes (20), No (0), Excused (1); MC
 - f. **Resolution 2023-70 Authorizing New .49 Position for Law Enforcement Dispatcher to be Added to Already Budgeted .51 Dispatcher Position to Create a 1.0 Dispatcher Position for the 2024 Budget** on motion to approve by Supv. J. Ford, 2nd by Supv. G. Cusick. Supv. Smith motioned to amend the resolution to remove the % signs in the first two paragraphs and also to add account number 100.52700-50120 for where these funds will come from, 2nd by Supv. C. Masterjohn; Roll vote on amendment; Yes (20), No (0), Excused (1); MC. Roll Vote on original motion as amended: Yes (20), No (0), Excused (1); MC

- g. **Resolution 2023-71 Authorizing the Addition of Patrol Deputies for the 2024 Budget** on motion to approve by Supv. S. Johnson, 2nd by Supv. J. Ford; Roll Vote: Yes (20), No (0), Excused (1); MC
 - h. **Resolution 2023-72 Authorizing the Addition of 2 Full Time Jailers for the 2024 Budget** on motion to approve by Supv. L. Featherly, 2nd by Supv. G. Cusick; Motion to amend by Supv. L. Featherly to correct typo of effective date to read: begin January 1, 2024, 2nd by Supv. L. Olson; Roll Vote on amendment: Yes (20), No (0), Excused (1); MC. Roll Vote on original motion as amended: Yes (20), No (0), Excused (1); MC
 - i. **Resolution 2022-90 to Approve Amended Resolution 2022-90, Amending the 2022 Capital Project Budget for Additional Funds to Complete the Spooner Annex Renovation for the Spooner Senior Center** on motion to approve by Supv. L. Olson, 2nd by Supv. J. Bruce; ***Motion to amend by Supv. P. Johnson to remove the 1 year trial restriction and allow HHS to use at they see fit and put youth in the building, 2nd by Supv. J. Bruce***; Discussion followed. Roll vote on amendment: Yes (9), No (11) J. Smith, S. Johnson, L. Villella, R. Kessler, D. Wilson, C. Masterjohn, J. Hoy, S. Roppe, K. King, S. Smith, C. Stariha; Excused (1); ***Motion on amendment failed. Motion by Supv. B. Olsgard to amend original motion to remove the funding source from aging and reinstate it to the capital account, 2nd by Supv. L. Featherly***; Discussion followed. Chair Wilson became involved in debate so 2nd Vice Chair T. Kessler took over as Chair for this motion; Roll vote on amendment: Yes (7), No (13) J. Smith, S. Johnson, L. Villella, T. Kessler, D. Wilson, C. Masterjohn, G. Cusick, S. Roppe, J. Ford, K. King, B. Melton, S. Smith, C. Stariha; Excused (1); ***Motion on amendment failed***. Discussion followed. Supv. L. Olson reminded that this is a trial, it can be re-evaluated after 1 year. ***Motion to amend by Supv. L. Villella to include wording "while HHS continues to look for a more permanent location for the youth", 2nd by Supv. K. King***; Roll vote amendment: Yes (6), No (14) L. Featherly, L. Olson, B. Berg, T. Kessler, J. Bruce, B. Olsgard, D. Wilson, C. Masterjohn, G. Cusick, J. Hoy, J. Ford, P. Johnson, B. Melton, S. Smith; Excused (1); ***Motion on amendment failed. Motion by Supv. S. Smith to end debate on this topic, 2nd by Supv. G. Cusick***; Roll Vote on ending debate: Yes (19), No (1) S. Johnson, Excused (1); ***Motion passed on 2/3 majority vote. Roll Vote on original motion as presented: Yes (17), No (3) S. Johnson, L. Villella, P. Johnson, Excused (1); Motion passed on 2/3 majority vote.***
11. Concerned Citizens – Regarding Agenda Item 12 only - Ed Fischer Town of Spooner; spoke of there being a great difference between county campsites vs RV sites. Chris Wilmot Town of Spooner; spoke of Washburn County Mission Statement, this new ordinance will allow the tools needed to take things into consideration when looking at campgrounds in the future and spoke of his property value dropping 10% because a campground went in across the road. T Nau Town of Trego; spoke in favor of passing the proposed ordinance amendment. Maria Plisky Town of Spooner; spoke on behalf of Preserve Washburn County, they are in support of the proposed but more changes need to be made and suggested an option for separate campground ordinance for seasonal RV parks. Sheila Albiston Town of Spooner; spoke of areas of the proposed ordinance still having areas that need to be addressed, county campgrounds shouldn't be allowed to have more, she is in favor of rejecting this. Gwen Welter Town of Spooner; spoke of grandfathering still not being properly addressed, areas need to be further reviewed, she is against the proposed ordinance.
12. **Resolution Re: Chapter 38, Division 24 Campgrounds & Resorts Ordinance Amendment** on motion to approve by by Supv. J. Ford, 2nd by Supv. J. Smith. ***Motion by Supv. T. Kessler to amend previous approved amendment to read "any new changes outside of a current campground conditional use permit, will need to follow the new ordinance regulations", 2nd by Supv. B. Melton***. Roll vote on amendment: Yes (20), No (0), Excused (1); ***Motion passed on majority vote. Motion to amend by L. Villella to include "all campgrounds currently in operation, in construction or in the permit process be grandfathered in the 'old' ordinance and any new ones after the date of approval will follow the new ordinance, 2nd by Supv. S. Roppe***. Roll vote on amendment by: Yes (3), No (17) J. Smith, L. Featherly, L.

Olson, S. Johnson, B. Berg, T. Kessler, J. Bruce, B. Olsgard, D. Wilson, C. Masterjohn, G. Cusick, J. Hoy, J. Ford, P. Johnson, B. Melton, S. Smith, C. Stariha; Excused (1) **Motion failed**. Discussion followed on original motion as amended. **Roll vote on original motion as amended:** Yes (18), No (2) L. Villeda, S. Roppe; Excused (1) **Motion passed on a 2/3 majority vote**.

13. Committee Reports – suspended

14. Chair Appointments - none

15. Citizen Comments - none

16. Chair Comments

a. WCA Annual Conference September 17-19

b. September County Board Meeting Date Change

17. Next Meeting Date and Possible Future Agenda Items – Next meeting will be September 26th at 6 p.m.

18. Audit Per Diems on motion by Supv. C. Masterjohn, 2nd by Supv. G. Cusick; MC

19. Adjourn at 10:30 p.m.

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on August 22, 2023.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Chicog Township: Big Rivers Holdings, LLC. Property: Tax ID#11538-1.69 acres, PT NE NE, in Section 16-41-13, Town of Chicog, to apply for an after the fact rezone to rezone 1.69 acres from Residential to Commercial to be able to convert the Welcome Center to a Bar/Tavern and to be able to continue to operate as such.

The Zoning Committee recommends APPROVAL of the request to rezone 1.69 acres of Residential to Commercial.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions082223

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the **Washburn County Zoning Ordinance and maps, adopted in 1977** are hereby amended and designated as;

Chicog Township: Big Rivers Holdings, LLC. Property: Tax ID#11538-1.69 acres, PT NE NE, in Section 16-41-13, Town of Chicog, to apply for an after the fact rezone to rezone 1.69 acres from Residential to Commercial to be able to convert the Welcome Center to a Bar/Tavern and to be able to continue to operate as such.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions82223

REZONING PETITIONS

Washburn County Board of Supervisors

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The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Long Lake Township: Gloria Prock/Scott Frolik, Sarona WI. Property: Tax ID#17800-40.00 acres, SE NE, in Section 33-37-11, Town of Long Lake, to rezone 3.00 acres from Agricultural to Residential Recreational 2 to be able to separate house with 3 acres and keep the remaining 37 acres in agriculture for farm land.

The Zoning Committee recommends APPROVAL of the request to rezone 3.00 acres of Agricultural to Residential Recreational 2.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions082223

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Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions82223

RESOLUTION TO ADOPT WASHBURN COUNTY LIBRARY PLAN FOR 2023 - 2028

WHEREAS, the Washburn County Library Planning Committee and the Norther Waters Library Service submits the County Library plan for years 2023 - 2028; and,

WHEREAS, the libraries of Washburn County shall provide quality library services to all residents and visitors of Washburn County; and,

WHEREAS, the Washburn County Library Planning Committee will assist Washburn County in meeting its statutory responsibilities to provide a forum for assisting and supporting the county libraries and meeting their mission while providing quality library services to Washburn County.

NOW, THEREFORE, BE IT RESOLVED that Washburn County Board of Supervisors supports the Library Plan for 2023 - 2028 as submitted.

Fiscal Impact – NONE

Recommended by the Executive Committee on the 20th day of September, 2023 and approved by the Washburn County Board of Supervisors this 26th day of September, 2023.

David Wilson, Chair

Linda Featherly, 1st Vice Chair

Tim Kessler, 2nd Vice Chair

Hank Graber, Member

Lolita Olson, Member

Signed by the Washburn County Library Planning Committee

Sherry Machones

Sandy Johnson

Angela Bodzislav

Jocelyn Ford

Dawn Dunsmoor

Linda Featherly

Resolution _____

RESOLUTION APPROVING ABSENTEE BALLOT ENVELOPE SUBGRANT REIMBURSEMENT & AMENDING THE 2023 ELECTIONS BUDGET

WHEREAS, in December of 2022, the Wisconsin Elections Commission directed staff to update the absentee certificate envelope because it did not comply with current law for the witness area; and,

WHEREAS, the new designs **MUST** be used for the elections in 2024 and beyond. The old envelopes may not be used per the Commission's June 1st, 2023 directive; and,

WHEREAS, on August 4, 2023, the Wisconsin Elections Commission approved the designs for the Absentee Mailer and Certificate Envelope; and,

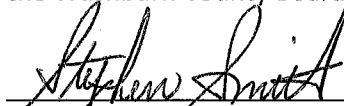
WHEREAS, the Wisconsin Elections Commission offered a subgrant to assist with partial reimbursement for this complete envelope changeover; and,

WHEREAS, the County Clerk applied for this grant on behalf of all municipalities in Washburn County and was awarded \$1,776.46 ; and,

THEREFORE, BE IT RESOLVED that 2023 Elections budget, expense account 100.51440-50310 & revenue account 100.51440-43690 be increased by \$1,776.46.

Fiscal Impact: \$1,776.46

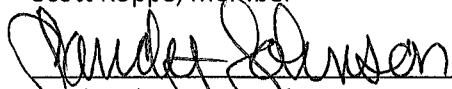
Submitted for adoption by the Finance Committee on the 7th day of September, 2023 and approved by the Washburn County Board of Supervisors this 26th day of September, 2023.



Stephen Smith, Chair



Scott Roppe, Member



Sandy Johnson, Member



Linda Featherly, Vice Chair



Cristina Masterjohn, Member

RESOLUTION # _____

Resolution Approving the Acceptance of Local Assistance and Tribal Consistency Fund Revenue and Increase the 2023 Budget

WHEREAS, the American Rescue Plan appropriated \$2 billion to Treasury across fiscal years 2022 and 2023 to provide payments to eligible revenue sharing counties and eligible Tribal governments for use on any governmental purpose except lobbying activity for costs incurred on or after March 15, 2021; and

WHEREAS, the Local Assistance and Tribal Consistency Fund is a general revenue enhancement program that provides additional assistance to eligible revenue sharing counties and eligible Tribal governments; and

WHEREAS, the funds must be spent in accordance to Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Title VIII of the Civil Rights Act of 1968, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, Title II of the Americans with Disabilities Act of 1990, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, SAM, OMB Guidelines, Governmentwide Requirements for Drug-Free Workplace & Reporting Sub-Award and Executive Compensation Information; and,

WHEREAS, the first payment of \$50,000 was received on November 3, 2022 and was approved by the full County Board on November 15, 2022; and

WHEREAS, the second payment was received August 7, 2023; and

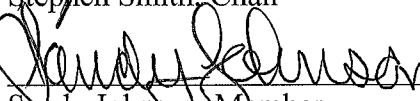
THEREFORE, BE IT RESOLVED; that the acceptance of \$50,000 increase the 2023 Budget account 100.57605 by \$50,000.

FISCAL IMPACT: \$50,000

Recommended for approval by the Washburn County Finance Committee this 7th day of September, 2023 and approved by the Washburn County Board of Supervisors this 26th day of September, 2023.



Stephen Smith, Chair



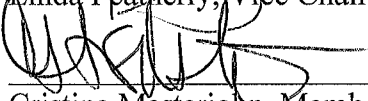
Sandy Johnson, Member



Scott Roppe, Member



Linda Featherly, Vice-Chair



Cristina Masterjohn, Member

RESOLUTION # _____

Resolution Approving the Use of the Acceptance of Local Assistance and Tribal Consistency Fund (LATFA) Revenue for the Washburn County “Communications” Project

WHEREAS, in response to a need to address the aging radio communication systems in Washburn County the full County Board approved \$1,792,926 of ARPA funds to be used for this project; and,

WHEREAS, the Treasury rules are the same with the Local Assistance and Tribal Consistency Fund Revenue (LATFA) as with the initial ARPA funds; and

WHEREAS, the Communication project was previously approved in three sections with funding to come from the ARPA Fund:

- Phase I & II up to \$700,000 by Resolution #2021-27 on March 16, 2021
- Phase III & IV for \$600,000 by Annual 2022 Washburn County Approved Budget Resolution 2021-74 on November 9, 2021
- Additional of \$492,926 by Resolution #2022-08 on January 18, 2022

WHEREAS, as of September 5, 2023, the project costs have incurred expenses of \$1,873,287.92; and

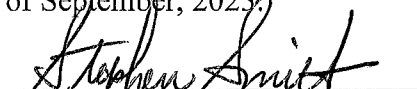
WHEREAS, additional expenses are estimated to be up to \$122,010.58 to be used to complete the project; and


WHEREAS, the LATFA funds allocation of \$100,000 has yet to be allocated to any project; and,

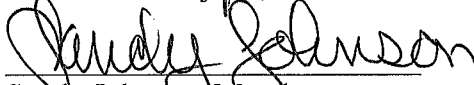
THEREFORE, BE IT RESOLVED; that the Washburn County Board of Supervisors approve LATFA funds of \$100,000 be used for the Communications project with the expenses running through a segregated ARPA Fund (450.57600), resulting in a transfer from the LATFA fund (100.57605).

FISCAL IMPACT: utilize \$100,000 ARPA Funding toward the Communications Project

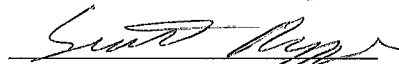
Recommended for approval by the Washburn County Finance Committee this 7th day of September, 2023 and approved by the Washburn County Board of Supervisors this 26th day of September, 2023.


Stephen Smith, Chair


Cristina Masterjohn, Member


Sandy Johnson, Member


Linda Featherly, 1st Vice Chair


Scott Roppe, Member