

Land Use Permit Application - Washburn County Zoning

Court House, P.O. Box 506, 10 Fourth Avenue, Shell Lake, Wisconsin 54871 Telephone 715-468-4690 Fax 715-468-4640

Please read the following statements and make certain you understand them before signing the application below.

1. Issuance of this zoning permit does not eliminate the need to obtain any state-required approvals and/or permits, which include uniform dwelling code (UDC) inspections. The owner/contractor is REQUIRED to contact the state Uniform Dwelling Code (UDC) inspector and have the land use permit on the premises before beginning any digging or construction.
2. It is the applicant or the representative's responsibility to comply with Federal/State laws pertaining to construction near or in areas classified as wetlands.
3. All waterfront property will require an on-site before a land use permit can be issued. We attempt to issue this permit within 20 working days of receiving the application. A fee of \$600.00 will be added to the normal permit cost if any, placing, moving, and/or construction commences without a Land Use permit being issued. -Sec. 38-507.-Cases where zoning permit is required
4. NOTE ★ **The Zoning Office will assess a fee for the inspection of new and EXISTING driveways.** New driveways being connected to County Roads must also have a permit from The Washburn County Highway Department. New driveways being connected to town roads may also need a permit from the appropriate town. Contact your town before constructing your driveway. **Unless you have paid this fee previously, please include this \$25.00 assessment with your permit fee.** If the project address is in the towns of Birchwood, Long Lake, Casey or Crystal you must contact those towns to obtain the driveway permit. We will not assess the \$25.00 fee for those towns.

Signature and Certification

To the best of my knowledge, I certify that the information contained herein is correct. I acknowledge that work will be completed in accordance with the information I have submitted, and with the requirements of the County's Zoning and Sanitary Ordinances. I understand that violations are enforced pursuant to the Washburn County Citation Ordinance and/or applicable State statutes. Further, I agree to allow County officials charged with administering County Ordinances, or other authorized persons, including the assessor, to have access to the above-described premises at any reasonable time for the purpose of inspection.

Applicant / Representative print name _____

Applicant / Representative Signature _____

Date signed _____

Applicant-complete this section and plot plan on back

Property owner _____

Mailing address _____

City/State/zip _____

E-mail _____

Phone #'s _____

Property fire# and road name _____

Proposed project _____

Size _____

Intended use _____ # of Bedrooms _____

Approx. Cost _____ Start date _____

Lot size _____ Setback from OHWM _____

Structure height _____

Applicant notes:

Office use Applic. # _____

Issue date _____

Fees _____

Sanitary permit # _____

Tax ID# _____ CSM# _____

Lot _____ Vol _____ Pg. _____

S _____ T _____ R _____ Zoning Dist. _____

Township: _____

Floodplain rev. _____

☐ Check indicates certificate of compliance per 38-241(3)

Onsite Y/N _____ Initial/date _____

Mitigation req. Y/N _____

Buffer rev. _____

Affidavit recorded Y/N _____

Copy to LWCD Y/N _____

Impervious surface % _____

Nonconforming structure Y/N _____

Notes (add in computer if checked): ☐

☐ Copy to UDC

Determine fees (checks payable to Washburn County Zoning) and complete plot plan on back



Projects and Fees-Check all that apply (WE TAKE CASH OR CHECK)

	Dwelling or first structure	300.00		Flagging the Ordinary High Water Mark	125.00
	Addition to dwelling	250.00		Guest cabin	1,000.00
	Accessory building	250.00		Bunkhouse	275.00
	Addition to accessory building	225.00		Shoreland grading	300.00
	Commercial or industrial building	500.00		Change of use	550.00
	Addition to commercial or industrial building	400.00		Sign (general) / Billboard	150/350.00
	Renovation to building	205.00		Boathouse	1,000.00
	Deck, stairs, sidewalk/walkway, patio, retaining wall, fire pit or other structure	150.00		Expedited permit (On-site done w/in 48 business hrs.)	2X fee
	Structure in setback area [Gard gazebo permit, s.59.692(1v)]	375.00		Driveway Inspection ★ (see note)	25.00

Plot Plan (use separate 8.5x11 sheet if necessary) *Permit will be returned if we do not have a completed plot plan*

Sketch your project below and be sure to show all of the following information. Check the box to be sure you have included each item.

Show location of: ☐ Well ☐ Septic tank, holding tank or drain field ☐ Existing and proposed structures with dimensions noted
☐ Lakes ponds streams rivers wetlands and flowages ☐ Driveway and turnaround (if applicable) with length and width noted ☐ all public roads. **Show distance of any existing or proposed structure (including new additions) from:** ☐ ordinary high water mark of all lakes ponds streams rivers, and flowages/wetlands ☐ centerline and/or right-of-way of any public or private road ☐ side and rear property lines ☐ other structures with size noted.

North