

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA – DRAFT

October 20, 2020

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order – Chair Mackie
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. D. Wilson
3. Notice of Meeting - County Clerk Olson
4. Appointment of Brian Vosberg as District 6 County Board Representative
5. Roll Call – County Clerk Olson
6. Approval of August 18, 2020 County Board Proceedings
7. Concerned Citizens
8. COVID-19 Update
9. Indianhead Community Action Agency Report – Dave Willingham, Director
10. Economic Development Committee Report – Joel Zimmerman, Executive Director

11. Consent Agenda

- A. Rezone Petition and Amendatory Ordinance – August 2020 and September 2020

12. Other Resolutions and Ordinances

- A. Resolution Approving Funding of the Church Building Acquisition – Chair Mackie
- B. Resolution to Accept the 2020 County Election Security Subgrant of \$30,260 – Supv. Haessig
- C. Resolution to Increase the 2020 Sheriff's Office Budget due to Grant Awards – Polk Burnett \$1000 – Supv. Haessig
- D. Resolution to Increase the 2020 County Cars & HHS Budgets re: Vehicle Transfer for County Surveyor – Supv. Haessig
- E. Resolution to Increase the 2020 HHS Budget re: Additional COVID-19 Funding – Supv. Haessig
- F. Resolution Adopting an ATV Route on CTH B – Supv. Kessler

13. Committee Reports

14. Chair Appointments – Dave Hanson to the Veteran's Service Commission
15. Citizen Comments
16. Chair Comments
17. Possible Future Agenda Items
18. Audit Per Diems
19. Adjourn

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES - DRAFT

August 18, 2020

6:00 p.m.

County Board Room, Elliott Building, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 p.m. by Chair Mackie
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. D. Wilson
3. Notice of Meeting was read by County Clerk Olson.
4. Roll Call was done by County Clerk Olson – all board members present. Youth present: (2) Gunderson, Olson.
5. Approval of July 21, 2020 County Board Proceedings on motion by Supv. D. Wilson, 2nd by Supv. J. Ford; MC.
6. Concerned Citizens – none at this time.
7. **Consent Agenda** was approved on motion by Supv. D. Wilson, 2nd by Supv. D. Haessig, MC.
 - A. Rezone Petition and Amendatory Ordinance
8. **Other Resolutions and Ordinances**
 - A. **Resolution 58-20 Approving 2020 Budget Request for New LTE Communicable Disease Surveillance Nurse for HHS Dept** - motion to approve by Supv. D. Wilson, 2nd by Supv. H. Graber. Discussed masking, current cases. This position is an LTE and is grant funded through March – it is not a permanent position. Roll Vote: Yes (21), No (0); Youth: Yes (2); MC.
 - B. **Resolution 59-20 to Increase the 2020 Unit on Aging Dept Budget – Share the Love Event Award 2020** – motion to approve by Supv. D. Haessig, 2^d by Supv. D. Wilson. Roll Vote: Yes (21), No (0); Youth: Yes (2); MC.
9. Committee Reports – none at this time.
10. Chair Appointments – none at this time.
11. Citizen Comments – none at this time.
12. Chair Comments – Supv. Cristina Masterjohn is moving to Oklahoma and will be resigning from the board; board thanked Cristina for her time and effort in serving the county.
13. Possible Future Agenda Items - TBD
14. Audit Per Diems on motion by Supv. D. Masterjohn, 2nd by Supv. C. Masterjohn; MC.
15. Adjourn at 6:17 p.m. on motion by Supv. D. Masterjohn, 2nd by Supv. C. Masterjohn. Chair Mackie asked that all board members please take their nameplates with them and bring over to the new county board room this evening as this will be the last board meeting in the Elliott Building. MC.

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

A majority of the members of the County Board of Supervisors or any of its committees may be present at this meeting. If a majority of any such body is present, their presence constitutes a "meeting" under the Open Meeting Law as interpreted in State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553 (1993), even though the visiting body will take no action at this meeting.

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on August 25, 2020.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Springbrook Township: Barbara Tripp, Springbrook WI. PROPERTY: Tax ID#25496-40 acres, NW SE, Section 36-40-11, Town of Springbrook, to rezone approximately 3-4 acres from Agricultural to Residential Recreational 1, to be able to convey mobile home & land to her son.

The Zoning Committee recommends APPROVAL of the request to rezone 3-4 acres of Agriculture to Residential Recreational 1.

Spooner Township: Barry Nelson, Spooner WI. PROPERTY: Tax ID#24294-20 acres, PT GOV LOT 5, Section 36-39-12, Town of Spooner, to rezone approximately 20 acres from Agricultural to Residential Recreational 1, to be able to make a smaller parcel.

The Zoning Committee recommends APPROVAL of the request to rezone 20 acres from Agricultural to Residential Recreational 1.

Interested persons were given the opportunity to be heard.

Dated

Rezonepetitions08252020

Jocelyn Ford, Chairman
Washburn County Zoning Committee

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977 are hereby amended and designated as;

Springbrook Township: Barbara Tripp, Springbrook WI. PROPERTY: Tax ID#25496-40 acres, NW SE, Section 36-40-11, Town of Springbrook, to rezone approximately 3-4 acres from Agricultural to Residential Recreational 1, to be able to convey mobile home & land to her son.

Spooner Township: Barry Nelson, Spooner WI. PROPERTY: Tax ID#24294-20 acres, PT GOV LOT 5, Section 36-39-12, Town of Spooner, to rezone approximately 20 acres from Agricultural to Residential Recreational 1, to be able to make a smaller parcel.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by

Supervisor _____, motion carried

Dated

Thomas Mackie, Chairman
Washburn County Board of Supervisors

Rezonepetitions08252020

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on September 22, 2020.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Minong Township: Don Tolmie, Deerfield WI. PROPERTY: Tax ID#21066-4.70 acres, E 330' Gov LOT 4, Section 08-42-13, Town of Minong, to rezone approximately 4.70 acres from Residential Recreational 1 to Residential Recreational 2, to be able to have 2 dwellings.

The Zoning Committee recommends APPROVAL of the request to rezone 4.70 acres of Residential Recreational 1 to Residential Recreational 2.

Interested persons were given the opportunity to be heard.

Dated

Rezonepetitions09222020

Jocelyn Ford, Chairman
Washburn County Zoning Committee

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the **Washburn County Zoning Ordinance and maps, adopted in 1977** are hereby amended and designated as;

Minong Township: Don Tolmie, Deerfield WI. PROPERTY: Tax ID#21066-4.70 acres, E 330' Gov LOT 4, Section 08-42-13, Town of Minong, to rezone approximately 4.70 acres from Residential Recreational 1 to Residential Recreational 2 , to be able to have 2 dwellings.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried

Dated

Thomas Mackie , Chairman
Washburn County Board of Supervisors

Rezonepetitions09222020

RESOLUTION # _____

RESOLUTION TO APPROVE FUNDING FOR CHURCH PROPERTY ACQUISITION

WHEREAS, the Washburn County Public Property Committee and Executive Committee had started discussions earlier this year regarding the acquisition of the property located at 208 1st Street, Shell Lake, WI (the "Church Property"); and,

WHEREAS, the Church Property is to be considered a part of the overall footprint for Washburn County's current and future building complex; and

WHEREAS, a Resolution of Necessity was passed and adopted as Resolution #43-20 on June 16, 2020 by the Washburn County Board of Supervisors; and,

WHEREAS, an offer to purchase had been executed between the County and the majority owner (80%) and a legal partitioning action was instituted to acquire the minority portion (20%); and,

WHEREAS, the base terms of the offer is for a cash payment of \$41,000 and a trade for the 1105 2nd Street house in Spooner, Wisconsin; and,

WHEREAS, a Sheriff's Sale has been ordered by Judge Winton for October 14, 2020 for the 20% portion of the Church Property; and

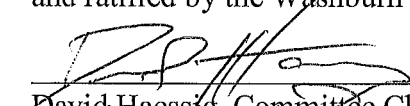
WHEREAS, due to the complexities involved in this purchase, it has become necessary to submit the cash payment of \$41,000 to the Trust Account of Attorney Katherine Stewart prior to closing; and

WHEREAS, depending on legal actions taken after the Sheriff's Sale is deemed complete, a closing date is anticipated in approximately 60 days.

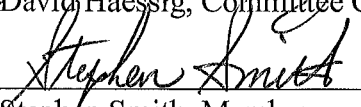
THEREFORE, BE IT RESOLVED, that the payment of \$41,000 be approved to be taken from the Development Account (Fund 288) for the acquisition of the Church Property located at 208 1st Street, Shell Lake, WI.

FISCAL IMPACT: \$41,000

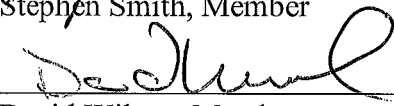
Recommended for adoption by the Washburn County Finance Committee this 8th day of October, 2020 and ratified by the Washburn County Board of Supervisors this 20th day of October, 2020.



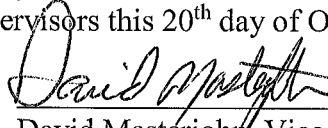
David Haessig, Committee Chair



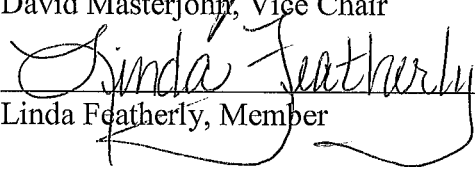
Stephen Smith, Member



David Wilson, Member



David Masterjohn, Vice Chair



Linda Featherly, Member

RESOLUTION # _____

RESOLUTION TO ACCEPT THE 2020 COUNTY ELECTION SECURITY SUBGRANT

Whereas, the Information Technology Department applied for a subgrant to add another layer of defense by upgrading the firewall service from WiscNet with a FortiGate 401E, which will give Washburn County better control on access from and to the outside world and includes the Albert monitoring service for two years; and

Whereas, the purpose of the subgrant is to address the 2020 federal election security needs and enhance election technology and make security improvements, including personnel, equipment, and training costs associated with cyber vulnerabilities, physical security, voter registration systems and management, election auditing, staff training and communications; and

Whereas, the Wisconsin Elections Commission has awarded \$30,260.00 to Washburn County as a subgrant of the 2020 HAVA Election Security Grant, authorized by the U.S. Congress under Section 101 of the Help America Vote Act of 2002 (Public Law 107-252), provided for by the 52 U.S.C. Section 20901, 20903-20905, Consolidated Appropriations Act, and issued by the U.S. Election Assistance Commission; and

Whereas, the 2020 Information Technology budget did not previously budget these revenues and expenditure; and

Whereas, the 2020 Information Technology budget shall be amended to receive and spend these funds from accounts:

Revenue 100.51450-43518 (\$30,260)

Expense 100.51450-50228 (\$8000)

Expense 100.51450-50250 (\$22,260)

Therefore, be it resolved, that the County Board approves the 2020 budget increases in the Information Technology budget for \$30,260.00.

Fiscal Impact: \$30,260.00

Recommended for adoption this 3^d day of September, 2020 by the Washburn County Finance Committee

David Haessig, Chair

Linda Featherly, Member

Stephen Smith, Member

David Masterjohn, Vice-Chair

David Wilson, Member

RESOLUTION # _____

RESOLUTION TO INCREASE THE
2020 SHERIFF OFFICE BUDGET ADJUSTMENT DUE TO GRANT AWARDS
FOR FISCAL YEAR 2020

WHEREAS, the Sheriff's Office has received a grant award from the Polk-Burnett Electric Cooperative - Operation Round Up Program in the amount of \$1,000.00 towards the Generator Trailer/Incident Command Post (ICP) - Communications Project;

WHEREAS, the Sheriff's Office did not budget for a donation from the Polk Burnett Electric Cooperative - Operation Round Up Program for Fiscal Year 2020;

WHEREAS, the Law Enforcement/Emergency Management Committee has recognized and approved the Sheriff's Office receipt of said donation from Polk-Burnett Electric Cooperative - Operation Round Up Program;

THEREFORE, BE IT RESOLVED that the 2020 Sheriff's Office (#100.52100.43805) budget be increased \$1,000.00 for this grant award.

FISCAL IMPACT: Grant \$1,000.00

Recommended for adoption by the Washburn County Finance Committee this
3rd day of September 2020.

David Haessig, Chair

David Masterjohn

David Masterjohn, Vice Chair

Linda Featherly

Linda Featherly

David Wilson

David Wilson

Stephen Smith

Stephen Smith

Stephen

RESOLUTION # _____

Resolution to Increase the 2020 County Cars Account Budget and the
HHS Owned Cars Account Budget for the Purchase/Transfer
of the HHS Department's 2018 Equinox for the County Surveyor Department

WHEREAS, the Surveyor Department has a need for a dedicated, reliable vehicle, and

WHEREAS, the HHS Department has a vehicle that was set for auction in 2020; and,

WHEREAS, there has been an agreement between the HHS Director, the Surveyor Director, the Finance Director, and the County Clerk for \$16,000 for the 2018 Equinox; and,

WHEREAS, the Washburn County Cars account and the HHS owned cars account did not previously budget for this \$16,000 purchase/transfer; and,

WHEREAS, the purchase was pre-approved by the AG/LLC Committee for the exact amount of \$16,000; and,

WHEREAS, there is a dedicated County Cars account with non-lapsing funds for the purchase of county vehicles with an appropriate balance to sustain the transfer of funds; and,

WHEREAS, the future auction sale of the Surveyors Jeep revenue will be retained by the County Cars account, rather than the Surveyors budget; and

WHEREAS, this transaction will occur by a transfer of funds from 100.51983-50810 to HHS Owned Cars account 230.45950-47411; and

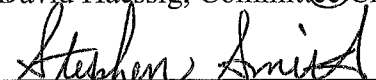
THEREFORE, BE IT RESOLVED, that the 2020 County Cars Budget & the HHS Owned Cars account be increased by \$16,000 for the purchase/transfer of the 2018 HHS Equinox.

FISCAL IMPACT: \$16,000

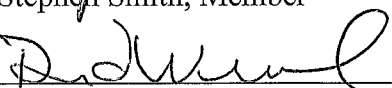
Recommended for adoption this 1st day of October, 2020 by the Finance Committee.




David Haessig, Committee Chair



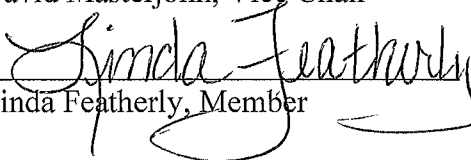
Stephen Smith, Member



David Wilson, Member



David Masterjohn, Vice Chair



Linda Featherly, Member

RESOLUTION # _____

Resolution to Increase the 2020 Health & Human Services Department Budget Due to Receiving Additional COVID 19 Funding

WHEREAS, the Health & Human Services Department has received unbudgeted 2020 COVID-19 grants from the Wisconsin Department of Health Services (DHS) and donations from local citizens, businesses and Marshfield Clinic; and,

WHEREAS, the total of unbudgeted funds from DHS total \$201,686 if expenses reach the maximum levels; and,

WHEREAS, the total of unbudgeted donations total \$53,952; and,

WHEREAS, the following is an itemized detailing of all new unbudgeted COVID-19 funds:

- \$135,972 received in 210.41216-43565 and expensed in 210.41216-50299
- \$35,714 received in 210.41399-43656 and expensed in 210.41399-50299
- \$30,000 received in 210.41079-43656 and expensed in 210.41079-50299
- \$10,000 received in 230.45575-43656 and expensed in 230.45575-50299
- \$43,952 received in 230.45532-43656 and expensed in 230.45532-50299

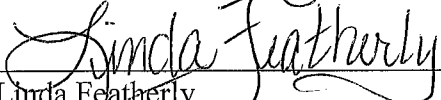
THEREFORE, BE IT RESOLVED that the Health & Human Services Department 2020 budget be increased \$255,638 due to the above additions.

FISCAL IMPACT: \$255,638

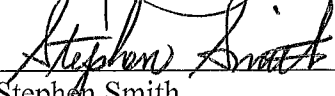
RECOMMENDED FOR ADOPTION THIS 15th DAY OF ^{October} ~~SEPTEMBER~~, 2020 BY THE WASHBURN COUNTY FINANCE COMMITTEE.



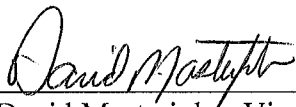
David Haessig, Chair



Linda Featherly



Stephen Smith



David Masterjohn, Vice Chair



Dave Wilson

**Resolution # ____-____
Washburn County Board of Supervisors**

All-Terrain Vehicle Route Ordinance

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH B:

WHEREAS: The Highway Committee has made a finding that a portion of CTH B from Golf Road west approximately 0.5 miles to Todd Road should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH B from Golf Road west approximately 0.5 miles to Todd Road be designated as an ATV route.

Recommended for adoption this _____ day of _____ 2020.

Highway Committee

Tim Kessler, Chairperson

Hank Graber, Vice-Chair

Sandy Johnson

Mark Radzak

Clint Stariha