

# WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA – DRAFT

September 17, 2019

6:00 p.m.

County Board Room, Elliott Building, Shell Lake, Wisconsin

1. Call Meeting to Order – Chair Mackie
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. Masterjohn
3. Notice of Meeting - County Clerk Olson
4. Roll Call – County Clerk Olson
5. Approval of July 16, 2019 County Board Proceedings
6. Appointment of New District 19 Washburn County Board Representative
7. Introduction of New Judge, Honorable Angeline Winton
8. Presentation of Washburn County Forest 2018 Annual Report – Mike Peterson, Forest Administrator
9. Concerned Citizens

## 10. Consent Agenda

- A. Rezone Petition and Amendatory Ordinance (July 23, 2019)
- B. Rezone Petition and Amendatory Ordinance (August 27, 2019)
- C. Resolution Authorizing Designating Public Depository and Authorizing Withdrawals for County Funds (New Account for Bond Proceeds from Building Project)

## 11. Other Resolutions and Ordinances

- A. Resolution to Ratify Bid Awards Made for Construction of Government Center – Chair Mackie
- B. Resolution to Change County Board per Diem Rates – Chair Mackie
- C. Resolution Amending Washburn Code of Ordinances re: Address Sign Policies – Supv. D. Masterjohn
- D. Resolution Authorizing Washburn County to Enter Lease for Highway Equipment with Nuss Trucking through CCF Bank – Supv. Haessig
- E. Resolution Increasing 2019 Emergency Dept Budget re: Scholarship Awards for Fiscal 2019 – Supv. Haessig
- F. Resolution Increasing 2019 Emergency Dept Budget re: Grant Award for Fiscal 2019 – Supv. Haessig
- G. Resolution Approving New Judicial Assistant Position – Judge – Supv. Wilson
- H. Resolution Amending the 2019 Wildlife Damage Budget – Supv. Haessig
- I. Resolution Amending the 2019 Register of Deeds Budget – Supv. Haessig
- J. Resolution Approving 2019-2023 Outdoor Recreation Plan – Supv. Quinn
- K. Resolution Approving Trails End Road Easement – Supv. Quinn
- L. Resolution Approving ATV Route Ordinance – CTH M – Supv. Thompson

12. Committee Reports
13. Chair Appointments
14. Citizen Comments
15. Chair Comments
16. Possible Future Agenda Items
17. Audit Per Diems
18. Adjourn

Respectfully submitted this 11<sup>th</sup> day of September 2019  
Lolita Olson, County Clerk

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's office at 468-4600 at least 24 hours prior to the meeting.

# WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES

July 16, 2019

6:00 p.m.

County Board Room, Elliott Building, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 p.m. by Chair Mackie.
2. Moment of Silent Meditation and Pledge of Allegiance was led by Supv. Masterjohn.
3. Notice of Meeting was read by County Clerk Olson. Chair Mackie indicated that Supv. Sather has resigned from the board effective July 9, 2019.
4. Roll Call was done by County Clerk Olson. Present: (17); Excused: (3) Radzak, Johnson, S. Smith; Youth Present: (3) – Olson, Robotka, Sacco.
5. Approval of June 18, 2019 County Board Proceedings on motion by D. Masterjohn, 2<sup>nd</sup> by Reiter; MC.
6. Concerned Citizens – none at this time.
7. **Consent Agenda** – motion to approve by Wilson, 2<sup>nd</sup> by D. Haessig; MC.
  - A. Rezone Petition and Amendatory Ordinance
8. **Other Resolutions and Ordinances**
  - A. **Resolution 41-19 to Approve Borrowing of \$500,000 from the Shell Lake State Bank to Construct the Forestry Department Building** (agenda item moved ahead of bond sale resolution) – Chair Mackie reviewed the borrowing at an interest rate of 2.54%; this had been a competitive bid with local banks. Motion to approve by Dohm, 2<sup>nd</sup> by Wood. Roll Vote: Yes (17); Youth: Yes (3); MC.
  - B. **Resolution 42-19 Awarding the Sale of \$7,655,000 General Obligation County Building Bonds, Series 2019A** – Chair Mackie introduced Kristin Hanson, Financial Advisor Director from PFM. “Day of Sale” presentation was handed out which highlighted Moody’s assigned “Aa2” rating indicating a very strong credit rating, financing which will occur in two phases and the benefits of two issues, results of today’s sale which was awarded to Robert W. Bair & Co. for 20 years at 2.49% interest, and information regarding the estimated aggregate debt service. Ms. Hanson indicated that, due to our rating, we received a premium which we can only use to pay debt service. Ms. Hanson indicated that the bonding costs were less than \$50,000 in a response to Supv. Stariha’s question on cost. Motion by Haessig, 2<sup>nd</sup> by Quinn to approve; Ms. Hanson was thanked for all her diligence in the process. Roll Vote: Yes (17); Youth: Yes (3); motion passed at 6:22 p.m.
  - C. **Resolution 43-19 to Transfer Funds From the 2018 Solid Waste Fund to the 2018 Recycling Fund** – Motion by Haessig to approve, 2<sup>nd</sup> by Quinn. Roll Vote: Yes (17); Youth: Yes (3); MC.
  - D. **Resolution 44-19 to Increase the 2019 Unit on Aging Dept Budget – 2019 Subaru of America Scholarship to Attend the 2019 Meals on Wheels of America Annual Conference** – Motion by Haessig to approve, 2<sup>nd</sup> by Olsgard. Linda Hand will attend. Roll Vote: Yes (17); Yes (3); MC.
  - E. **Resolution 45-19 to Increase the 2019 Unit on Aging Dept Budget – 2019 Physical Activity for Lifelong Success Grant (PALS)** – Motion by Haessig to approve, 2<sup>nd</sup> by C. Masterjohn. Roll Vote: Yes (17); Youth: Yes (3); MC.
  - F. **Resolution 46-19 to Use DOT Trust and Aging Funds to Purchase Scheduling and Volunteer Software and Operating Supplies** – Motion by Haessig to approve, 2<sup>nd</sup> by Dohm; Roll Vote: Yes (17); Youth: Yes (3); MC.
  - G. **Resolution 47-19 to Increase the 2019 Unit on Aging Dept Budget – Share the Love Event Award** – Motion by Haessig to approve, 2<sup>nd</sup> by D. Masterjohn. Roll Vote: Yes (17); Youth: Yes (3); MC.
  - H. **Resolution 48-19 for Approval for Finance to Share a Position with HR (Account Clerk/HR Support Staff)** – Correction noted to state 2020 budget, not 2019. Motion to approve by Wilson, 2<sup>nd</sup> by Graber. Roll Vote: Yes (17); Youth: Yes (3); MC.

9. Committee Reports – Chair will bypass reports at this time.
10. Chair Appointments – Janel Lee to replace Terri Reiter on Housing Authority of Washburn County, reappointment of Kathy Berndt to Housing Authority of Washburn Authority; Chair appointed himself to the Finance Committee in order to finish out the budget process due to Mr. Sather's resignation, then will appoint someone else. Motion to ratify chair's appointments was made by D. Masterjohn, 2<sup>nd</sup> by Wilson; MC.
11. Citizen Comments – James Gorud of Minong stated that assisted living is way over-priced and asked if the Aging Dept had looked at alternatives. Mr. Gorud also asked several questions concerning the land fill in Sarona. Chair Mackie asked Mr. Gorud to contact the County Clerk's office regarding the next Solid Waste Committee meeting and he could attend that to get his questions answered.
12. Chair Comments – Ads will go out for District 19 to see if there is any interest in filling Mr. Sather's vacancy on the board.
13. Closed Session under Wis. Stats. 19.85(1)(f) considering disciplinary data, specific personnel problems or the investigation of charges against specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to, or involved in such problems or investigations; and (g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Motion by Wilson, 2<sup>nd</sup> by D. Masterjohn; Chair indicated that the County Clerk and Corp Counsel remain, Corp Counsel will be excused shortly after going into closed session. Roll Vote: Yes (17), no nays; MC.
14. Return to Open Session and Act on Closed Session Items as necessary and appropriate on motion by D. Masterjohn, 2<sup>nd</sup> by Wilson. MC.
15. Possible Future Agenda Items – Ad Hoc will meet on the 30<sup>th</sup> for 90% plans/cost.
16. Audit Per Diems on motion by Wilson, 2<sup>nd</sup> by C. Masterjohn; MC.
17. Adjourn at 7:20 pm on motion by Wilson, 2<sup>nd</sup> by C. Masterjohn; MC.

Respectfully submitted this 18<sup>th</sup> day of July, 2019  
 Lolita Olson, County Clerk

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's office at 468-4600 at least 24 hours prior to the meeting.

## REZONING PETITIONS

### Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on July 23, 2019.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

**Stinnett Township:** Wollwert Properties, Hayward WI. PROPERTY: Tax ID#25949- 20 Acres, W 700' SE SW EXC E 80' N 660', Section 27-41-10, to rezone approximately 10 Acres, Town of Stinnett, from Residential Agricultural to Commercial to sell sheds/buildings.

The Zoning Committee recommends APPROVAL of the request to rezone approximately 10 acres of Residential Agricultural to Commercial.

**Chicog Township:** Jay Adams, Saint Joseph MO. PROPERTY: Tax ID#35757-20 Acres, N ½ SE SE, Section 10-41-13, to rezone approximately 20 acres, Town of Chicog, from Commercial to Residential Agricultural to build a dwelling.

The Zoning Committee recommends APPROVAL of the request to rezone approximately 20 acres of Commercial to Residential Agricultural.

Interested persons were given the opportunity to be heard.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
David Haessig, Chairman  
Washburn County Zoning Committee

Rezonedpetitions072319



## AMENDATORY ORDINANCE

**WHEREAS**, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

**WHEREAS**, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

**THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977** are hereby amended and designated as;

**Stinnett Township:** Wollwert Properties, Hayward WI. PROPERTY: Tax ID#25949- 20 Acres, W 700' SE SW EXC E 80' N 660', Section 27-41-10, to rezone approximately 10 Acres, Town of Stinnett, from Residential Agricultural to Commercial to sell sheds/buildings.

**Chicog Township:** Jay Adams, Saint Joseph MO. PROPERTY: Tax ID#35757-20 Acres, N ½ SE SE, Section 10-41-13, to rezone approximately 20 acres, Town of Chicog, from Commercial to Residential Agricultural to build a dwelling.

Interested persons were given the opportunity to be heard.

Supervisor \_\_\_\_\_ move to \_\_\_\_\_ rezonings,  
second by \_\_\_\_\_

Supervisor \_\_\_\_\_, motion carried

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Thomas Mackie, Chairman  
Washburn County Board of Supervisors

Rezonepetitions072319

## REZONING PETITIONS

### Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on August 27, 2019.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

**Stone Lake Township:** Dave Weber, Sarona WI. PROPERTY: Tax ID#26447- 33.80 Acres, PT NE SE, Section 07-39-10, to rezone approximately 10 Acres, from Agricultural to Residential Agricultural in the town of Stone Lake to build a pole shed.

The Zoning Committee recommends APPROVAL of the request to rezone approximately 10 acres of Agricultural to Residential Agricultural.

**Casey Township:** Rosella Rasmussen Trust, Attica IN. PROPERTY: Tax ID#8802-38.65 acres, GOV LOT 4, Section 25-40-13, to rezone approximately 3 acres of Residential Recreational 2 to Residential Recreational 1 in the town of Casey, to be able to make smaller parcels.

The Zoning Committee recommends APPROVAL of the request to rezone approximately 3 acres of Residential Recreational 2 to Residential Recreational 1.

**Stone Lake Township: Kenneth Oppold/Jodi Krivinchuk,** Freeport, IL PROPERTY: Tax ID#27267-40 Acres, SE NE, Section 34-39-10, to rezone approximately 10 acres, Town of Stone Lake, from Agricultural to Residential Agricultural to be able to sell the 10 acre parcel.

The Zoning Committee recommends APPROVAL of the request to rezone approximately 10 acres of Agricultural to Residential Agricultural.

Interested persons were given the opportunity to be heard.

---

Dated

---

David Haessig, Chairman  
Washburn County Zoning Committee

Rezonepetitions082719

**AMENDATORY ORDINANCE**

**WHEREAS**, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

**WHEREAS**, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

**THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977** are hereby amended and designated as;

**Stone Lake Township:** Dave Weber, Sarona WI. PROPERTY: Tax ID#26447- 33.80 Acres, PT NE SE, Section 07-39-10, to rezone approximately 10 Acres, from Agricultural to Residential Agricultural in the town of Stone Lake to build a pole shed.

**Casey Township:** Rosella Rasmussen Trust, Attica IN. PROPERTY: Tax ID#8802-38.65 acres, GOV LOT 4, Section 25-40-13, to rezone approximately 3 acres of Residential Recreational 2 to Residential Recreational 1 in the town of Casey, to be able to make smaller parcels.

**Stone Lake Township: Kenneth Oppold/Jodi Krivinchuk**, Freeport, IL PROPERTY: Tax ID#27267-40 Acres, SE NE, Section 34-39-10, to rezone approximately 10 acres, Town of Stone Lake, from Agricultural to Residential Agricultural to be able to sell the 10 acre parcel.

Interested persons were given the opportunity to be heard.

Supervisor \_\_\_\_\_ move to \_\_\_\_\_ rezonings,  
second by \_\_\_\_\_

Supervisor \_\_\_\_\_, motion carried

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Thomas Mackie, Chairman  
Washburn County Board of Supervisors

RESOLUTION # \_\_\_\_\_

**RESOLUTION DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING  
WITHDRAWAL OF COUNTY, CITY, VILLAGE, TOWN OR  
SCHOOL DISTRICT MONEYS**

(Not for use by City or County of Milwaukee)

WASHBURN COUNTY

(Municipality)

, Wisconsin

RESOLVED, that Citizens Community Federal (the "Bank"), qualified as a public depository under Ch. 34, Wis. Stats., is hereby designated as a depository in which the funds of this Municipality may from time to time be deposited; that the following described account(s) be opened and maintained in the name of this Municipality with the Bank subject to the rules and regulations of the Bank from time to time in effect; that the person(s) and the number thereof designated by title opposite the following designation of account(s) is hereby authorized, for and on behalf of this Municipality, to sign order checks as provided in 66.0607 (3), Wisconsin Statutes, for payment or withdrawals of money from said account(s) and to issue instructions regarding the same and to endorse for deposit, negotiation, collection or discount by Bank any and all checks, drafts, notes, bills, certificates of deposit or other instruments or orders for the payment of money owned or held by said Municipality; that the endorsement for the deposit may be in writing, by stamp, or otherwise, with or without designation of signature of the person so endorsing; and that any officer, agent or employee of this Municipality is hereby authorized to make oral or written requests of the Bank for the transfer of funds or money between accounts maintained by the Municipality at the Bank.

Name or Type of Account	Number of Signatures Required	Type or Print Titles of Authorized Persons
1. MONEY MARKET ACCOUNT	3	Lolita Olson, Clerk Clerk, Treasurer, and countersigned by
2. _____	_____	Nicole Tims, Treasurer Clerk, Treasurer, and countersigned by
3. _____	_____	Thomas Mackie Clerk, Treasurer, and countersigned by County Board Chair
4. _____	_____	_____ Clerk, Treasurer, and countersigned by

**This Resolution includes all of the provisions on the reverse side.**

This is to Certify, that the foregoing is a true and correct copy of resolutions duly and legally adopted by the governing body of the Municipality at an open legal meeting held on the 17th day of September, 2019 and said resolutions are now in full force and effect.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_

(NO) \*  
SEAL

Lolita Olson, County Clerk

(Clerk)

The undersigned member of the governing body not authorized to sign order checks certifies that the foregoing is a correct copy of a resolution passed as therein set forth.

Title: David Masterjohn, 1st Vice Chair

\*(Strike if not applicable)

**IMPORTANT**

This Form, together with Signature Card WBA 101, applies to all counties, cities, villages, towns and school districts except the County of Milwaukee and the City of Milwaukee. For Milwaukee County see 66.0607(2) Wisconsin Statutes, and for the City of Milwaukee, see 66.0607(5), Wisconsin Statutes.

Use Forms WBA 102 and 103 for Public Depository Accounts of all other public entities.

Facsimile signatures are permitted on checks drawn against these accounts, in accordance with 66.0607(3), Wisconsin Statutes.

The original and one copy of this resolution is for the depository bank, and, if the treasurer is under Corporate Surety, one copy is for the Surety Company, with a copy to be retained by the local clerk.

To be countersigned by the Chief Executive Officer (County Board Chairman, City Mayor or Manager, Town Chairman, Village President, School District President).

The counter-signature on checks of the Chief Executive Officer of the county, city, village or town may be eliminated by ordinance. In such case, a copy of the ordinance, certified by the clerk, should be attached hereto.

School district order checks must carry the signature of the clerk, treasurer and president. In school districts having 5 or more school board members, the actual signature of any board member other than the clerk or treasurer may be used in place of the president's signature.

FURTHER RESOLVED, that the Bank be and is hereby authorized and directed to honor, certify, pay and charge to any of the accounts of this Municipality, all order checks for the payment, withdrawal or transfer of funds or money deposited in these account or to the credit of this Municipality for whatever purpose or to whomever payable, including requests for conversion of such instruments into cash as well as for deduction from the payment of cash out of any deposit, and whether or not payable to, endorsed or negotiated by or for the credit of any persons signing such instrument or payable to or for the credit of any other officer, agent or employee of this Municipality, when signed, accepted, endorsed or approved as evidenced by original or facsimile signature by the person(s), and the number thereof, designated by title opposite the designation of the accounts described in the foregoing resolution, and to honor any request(s) made in accordance with the foregoing resolution, whether written or oral, and including but not limited to, request(s) made by telephone or other electronic means, for the transfer of funds or money between accounts maintained by this Municipality at the Bank, and the Bank shall not be required or under any duty to inquire as to the circumstances of the issuance or use of any such instrument or request or the application or use of proceeds thereof.

FURTHER RESOLVED, that the Bank be and is hereby authorized to comply with any process, summons, order, injunction, execution, distraint, levy, lien, or notice of any kind (hereafter called "Process") received by or served upon the Bank by which, in the Bank's opinion, another person or entity claims an interest in any of these accounts and Bank may, at its option and without liability, thereupon refuse to honor orders to pay or withdraw sums from these accounts and may hold the balance therein until Process is disposed of to Bank's satisfaction.

FURTHER RESOLVED, that any one of the person holding the offices of this Municipality designated above is hereby authorized (1) to receive for and on behalf on this Municipality, securities, currency of any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to give receipt therefor, and the Bank is hereby authorized to make delivery of such property in accordance herewith, (2) to sell, transfer, endorse for sale of otherwise authorize the sale of transfer of securities or any other property of whatever nature held by, sent to, consigned to or delivered to the Bank for the account of or for delivery to this Municipality, and to receive and/or apply the proceeds of any such sale to the credit of this Municipality in any such manner as he/she/they deem(s) proper, and the Bank is hereby authorized to make a sale of transfer of any of the aforementioned property in accordance herewith, and (3) pursuant to 34.07, Wisconsin Statutes, to accept such security and to execute such documents as said officer deems proper and necessary to secure the funds of this Municipality and to issue instructions regarding the same.

FURTHER RESOLVED, that this Municipality assumes full responsibility for any and all payments made or any other actions taken by the Bank in reliance upon the signatures, including facsimiles thereof, of any person or persons holding the offices of this Municipality designated above regardless of whether or not the use of a facsimile signature was unlawful or unauthorized and regardless of by whom or by what means the purported signature or facsimile signature may have been affixed to any instrument of such signature resemble the specimen or facsimile signatures provided to the Bank, for refusing to honor any signatures not provided to the Bank, for honoring any requests for transfer of funds or money between account or for the instructions for the persons designated in the foregoing resolutions regarding security for the accounts notwithstanding any inconsistent requirements of this Municipality not expressed in the foregoing resolutions, and that this Municipality agrees to indemnify and hold harmless the Bank against any and all claims, demands, losses, costs, damages or expenses suffered or incurred by the Bank resulting from or arising out of any such payment or other action, subject to 893.80, Wisconsin Statutes.

FURTHER RESOLVED, that the Clerk of this Municipality be and hereby is authorized and directed to certify to the Bank the foregoing resolutions, that the provisions thereof are in conformity with law, the names, incumbencies and specimen or facsimile signature(s) on signature cards of the officer or officers named therein, and that the foregoing resolutions and signature cards and the authority thereby conferred shall remain in full force and effect until this Municipality notifies the Cashier of the Bank to the contrary in writing; and the Bank may conclusively presume that such resolutions and signature cards are in effect and that the persons identified therein from time to time as officers of the Municipality have been duly elected or appointed to and continue to hold such offices.

## RESOLUTION # \_\_\_\_\_

RESOLUTION TO RATIFY BID AWARDS MADE FOR CONSTRUCTION OF  
GOVERNMENT CENTER

**WHEREAS**, Washburn County recently solicited bids for the construction of the new government building to be named Washburn County Services Center; and,

**WHEREAS**, bids were received in the office of the County Clerk as per Washburn County policy and all bids that were received by the bid deadline were considered; and,

**WHEREAS**, the Ad Hoc Committee recently met to review and award the bids received; and

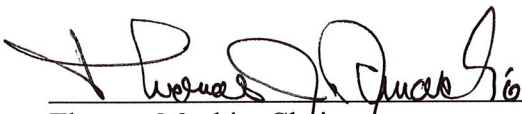
**WHEREAS**, the cost recap and recommendations for the construction were estimated to be approximately \$10,044,655\*, which is a savings of over \$1,374,000 from previously budgeted costs; and


**WHEREAS**, the Ad Hoc Committee approved award of the bids with groundbreaking to commence starting around September 16, 2019.

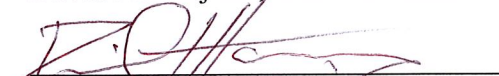
**THEREFORE, BE IT RESOLVED**, that the decision of the Ad Hoc Committee to award bids to designated vendors is hereby ratified by the Washburn County Board of Supervisors, with construction to begin as scheduled.

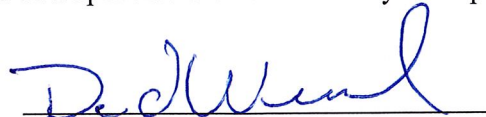
**FISCAL IMPACT:** approximately \$10,044,655

Recommended for adoption by the Washburn County Executive Committee this 10<sup>th</sup> day of September, 2019 and approved by the Washburn County Board of Supervisors on the 17<sup>th</sup> day of September, 2019.

  
Thomas Mackie, Chairman

  
David Masterjohn, 2nd Vice Chair

  
David Haessig, Member

  
Dave Wilson, 1st Vice Chair

  
Romaine Quinn, Member

\*Bids for the Elevator will be re-bid and awarded at a later time, as none were received by the deadline. Anticipated costs for the Elevator have been included in the amount listed above.

RESOLUTION # \_\_\_\_\_

## RESOLUTION TO CHANGE COUNTY BOARD PER DIEM REIMBURSEMENTS

**WHEREAS**, the Rules of Order of the Washburn County Board of Supervisors, under Rule 8, allow for reimbursement of services; and,

**WHEREAS**, Paragraph 1 of Rule 8 states "Supervisors and other County Board Committee members shall receive per diem and mileage compensation ... for the following service: (a) They attend a duly scheduled meeting"; and,

**WHEREAS**, the current per diem reimbursement policy has been unchanged since 1997; and

**WHEREAS**, the current per diem policy does not differentiate between committee members and the committee chair; and,


**WHEREAS**, there is a need to remain fiscally conservative in light of cost reduction requests being made on all other departments but still be able to recognize the duties of the committee chair;

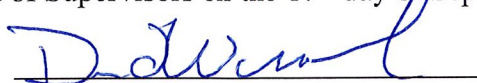
**WHEREAS**, the Executive Committee recommends an additional \$5.00 reimbursement be made to the committee chair for each duly scheduled meeting attended.

**THEREFORE, BE IT RESOLVED**, that the per diem payment for duly scheduled meetings attended by a committee chair be increased by \$5.00 to be effective starting with the new term of office beginning in April 2020.

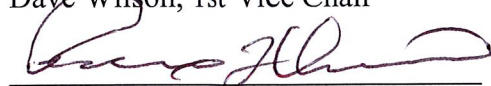
**FISCAL IMPACT:** Estimate less than \$1000 for 2020

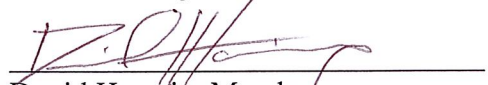
Recommended for adoption by the Washburn County Executive Committee this 10<sup>th</sup> day of September, 2019 and approved by the Washburn County Board of Supervisors on the 17<sup>th</sup> day of September, 2019.

  
Thomas Mackie, Chairman

  
Dwayne Wilson, 1st Vice Chair

\_\_\_\_\_  
David Masterjohn, 2nd Vice Chair

  
Romaine Quinn, Member

  
David Haessig, Member



**A Resolution amending the Washburn County Code of Ordinances, Chapter 60 –  
STREETS, SIDEWALKS AND OTHER PUBLIC PLACES – ARTICLE II. –  
ADDRESSING AND ROAD NAMING, Sec. 60-25 Address sign policies**

WHEREAS, Section 60-25 – Address sign policy (a) states that the countywide 911 system requires that each parcel with a **principle building** improvement must have a fire number/property sign and;

WHEREAS, Section 60-25 – Address policy does not take into consideration any structures or temporary units such as, but not limited to, sheds, garages, campers, tents and/or recreational shelters that are being used as part-time or full-time for sleeping or recreation;

WHEREAS, without mandatory fire number signs at these properties it hinders and delays 911 responses to these properties when necessary;

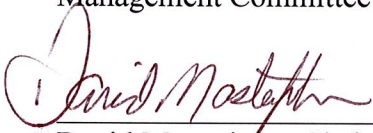
WHEREAS, requiring Fire Number signs at all parcels with building improvements to include **structures or temporary units such as but not limited to sheds, garages, campers, tents and/or recreational shelters that are being used as part-time or full-time for sleeping or recreation**, will benefit of the Public Safety Answering Point (PSAP)/Emergency Management 911 and Emergency Responses to these properties;

THEREFORE, BE IT RESOLVED that the attached amended ordinance be adopted this day, amending the current ordinance referenced above to read ***“The countywide 911 system requires that each parcel with a principle building improvement and/or any structure or temporary unit such as but not limited to sheds, garages, campers, tents and/or recreational shelters that are being used as part-time or full-time for sleeping or recreation, must have a fire number/property address.”***


BE IT FURTHERMORE; that said ordinance be incorporated in the Washburn County Code of Ordinances, Chapter 60 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES – ARTICLE II. – ADDRESSING AND ROAD NAMING, Sec. 60-25 Address sign policies and be effective upon approval.

**FISCAL IMPACT: None**

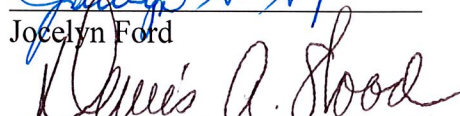
Recommended for adoption by the Washburn County Law Enforcement/Emergency Management Committee this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

  
David Masterjohn, Chair

\_\_\_\_\_  
Sandy Johnson

  
Jocelyn Ford

\_\_\_\_\_  
Vacant

  
Dennis Wood



RESOLUTION # \_\_\_\_\_

**RESOLUTION TO AUTHORIZE WASHBURN COUNTY  
TO ENTER INTO A LEASE OF CERTAIN HIGHWAY EQUIPMENT  
WITH NUSS TRUCKING THROUGH CCF BANK**

WHEREAS, the Washburn County board of supervisors is authorized by Statute 59.52(6)(a), to enter into leases of personal property, and;

WHEREAS, the board of supervisors finds it a desirable alternative to purchasing highway maintenance equipment to lease such equipment from Nuss Trucking, and;

WHEREAS, the Washburn County highway department desires to lease eight new 2019 Mack Heavy Haul Dump/Plow trucks at \$230,000 each over a 60 month period with five annual payments of \$228,075 for the eight vehicles and a balloon payment of \$890,000, all at a fixed rate of 2.85%, and;

WHEREAS, this amount has been previously budgeted for capital improvements;

NOW, THEREFORE, BE IT RESOLVED, that the Washburn County board of supervisors authorizes the Washburn county clerk to execute all necessary paperwork to accomplish this lease.

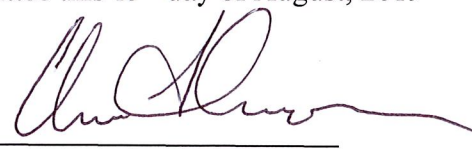
**Fiscal Impact: \$1,843,336**

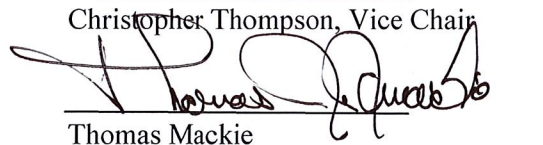
Pursuant to Statute 67.045(1) (f), this resolution requires a three/fourths vote of the members-elect.

Recommended for adoption by the Finance Committee this 15<sup>th</sup> day of August, 2019

  
\_\_\_\_\_  
David Haessig, Chair

  
\_\_\_\_\_  
David Masterjohn

  
\_\_\_\_\_  
Christopher Thompson, Vice Chair

  
\_\_\_\_\_  
Thomas Mackie

\_\_\_\_\_  
Linda Featherly

# RESOLUTION # \_\_\_\_\_

## RESOLUTION TO INCREASE THE 2019 EMERGENCY GOVERNMENT DEPARTMENT BUDGET ADJUSTMENT DUE TO SCHOLARSHIP AWARDS FOR FISCAL YEAR 2019

WHEREAS, the Emergency Management Department has received a Northwest Wisconsin Healthcare Emergency Readiness Coalition scholarship funding in the amount of 500.00 towards additional attendance at emergency preparedness training;

WHEREAS, Emergency Management did not budget for a potential scholarship award from the Northwest Wisconsin Healthcare Emergency Readiness Coalition in the estimated amount of 500.00 for Fiscal Year 2019;

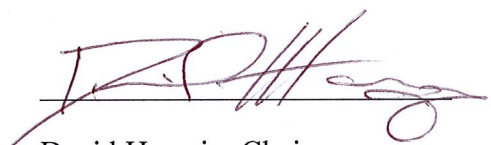
WHEREAS, Emergency Management was awarded \$500.00 in scholarship funding to attend additional emergency preparedness training;

WHEREAS, the Law Enforcement/Emergency Management Committee approved the Emergency Management's application and receipt of scholarship from the Northwest Wisconsin Healthcare Emergency Readiness Coalition.

THEREFORE BE IT RESOLVED; that the 2019 Emergency Government (#52910) budget be increased \$500.00 for this scholarship award.

### FISCAL IMPACT: Grant \$500.00

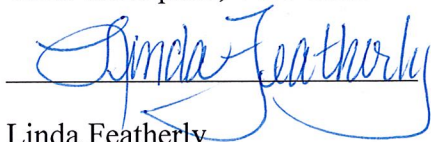
Recommended for adoption by the Washburn County Finance Committee this  
5th day of September 2019.



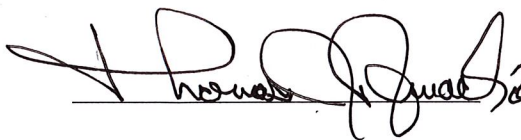
David Haessig, Chair



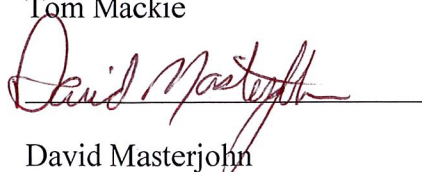
Chris Thompson, Vice Chair



Linda Featherly



Tom Mackie



David Masterjohn

**RESOLUTION # \_\_\_\_\_**

**RESOLUTION TO INCREASE THE  
2019 EMERGENCY GOVERNMENT DEPARTMENT BUDGET ADJUSTMENT  
DUE TO GRANT AWARD FOR FISCAL YEAR 2019**

WHEREAS, the Emergency Management Department has received an Enbridge Community Preparedness grant funding in the amount of \$3,200.00 towards a purchase of a drone for use in emergency response and recovery functions; and,

WHEREAS, Emergency Management budgeted for a potential grant award from Enbridge in the estimated amount of \$750.00 for Fiscal Year 2019;

WHEREAS, Emergency Management was awarded \$2,450.00 more than budgeted in the approved 2019 Budget Process;

WHEREAS, the Law Enforcement/Emergency Management Committee approved the Emergency Management's application and receipt of award from Enbridge;


THEREFORE BE IT RESOLVED; that the 2019 Emergency Government (#52910) budget be increased \$2,450.00 for this grant award.

**FISCAL IMPACT: Grant \$2,450.00**

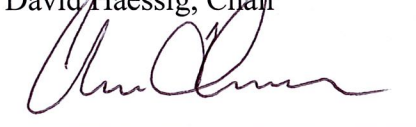
**Revenue: 43805**

**Expense: 50805**

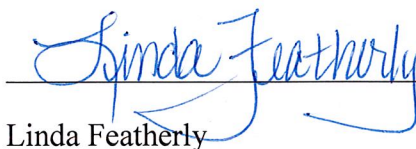
Recommended for adoption by the Washburn County Finance Committee this  
\_\_\_\_ 5th \_\_\_\_ day of \_\_\_\_ September \_\_\_\_ 2019.



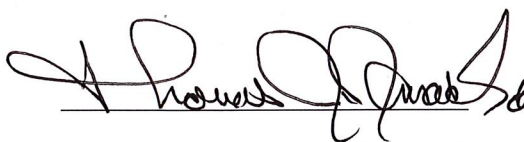
David Haessig, Chair



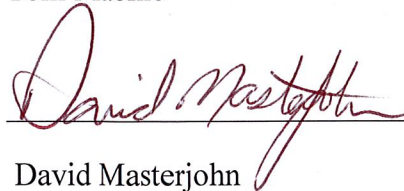
Chris Thompson, Vice Chair



Linda Featherly



Tom Mackie



David Masterjohn

**RESOLUTION # \_\_\_\_\_****RESOLUTION APPROVING THE REINSTATEMENT OF THE POSITION OF JUDICIAL ASSISTANT FOR THE CIRCUIT COURT JUDGE**

WHEREAS, Governor Evers has recently appointed Angeline Winton, previous Washburn County District Attorney, to the seat vacated by retiring Circuit Court Judge Eugene Harrington; and

WHEREAS, a request has been made by Circuit Court Judge Angeline Winton to reinstate the position of the Washburn County Judicial Assistant position which had been discontinued at the request of previous Circuit Court Judge Eugene Harrington; and

WHEREAS, while Judge Harrington is to be commended for making due for many years without a judicial assistant, the congestion of the court system requires the Washburn County Judge's department to be as fully staffed as surrounding counties; and

WHEREAS, the duties of Judicial Assistant are currently being performed by the Washburn County Clerk of Court's office; and

WHEREAS, a dedicated full time position has been deemed essential to the performance of the circuit court judge and will lead to the improved efficiency of the judge and the judge's docket; and

WHEREAS, both the Finance Committee and the Personnel Committee have reviewed the options available and have recommended approval of this position request.

THEREFORE BE IT RESOLVED; that the position of Judicial Assistant for the Washburn County Circuit Court Judge's Office be approved according to policy by the Washburn County Board of Supervisors, to be effective immediately.

**FISCAL IMPACT: Approximately \$67,174.44**

Recommended for approval by the Washburn County Board of Supervisors on this 17<sup>th</sup> day of September, 2019.

\_\_\_\_\_  
Dave Wilson, Chair

\_\_\_\_\_  
Hank Graber, Vice-Chair

\_\_\_\_\_  
David Masterjohn, Member

\_\_\_\_\_  
Jocelyn Ford, Member

\_\_\_\_\_  
Romaine Quinn, Member



# Washburn County Personnel Requisition Form

17

Date:	<input checked="" type="checkbox"/> New Position	<input type="checkbox"/> Position Vacancy	<input checked="" type="checkbox"/> Position Change
(Currently a part-time duty delegation to the Washburn County Clerk of Court's office)			
September 6, 2019			

## POSITION INFORMATION:

Position Title: Judicial Assistant	Department: Circuit Court Judge
Effective Date: As soon as possible. If it cannot be filled this year, January 2020	
Position Type: <input checked="" type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> LTE <input type="checkbox"/> Casual	
Duration of employment of requisitioned personnel: Ongoing	
Reason for Request: This request is to reinstate the position of the Washburn County Judicial Assistant. This position was discontinued at the request of previous Circuit Court Judge Eugene Harrington.	
Why is position required or why can't present employees complete the work or why can't position be contracted?	
A fulltime judicial assistant is essential to the performance of the circuit court judge. Most, if not all, surrounding judges have a dedicated judicial assistant who handles various matters, including correspondence, communication, scheduling, etc. A judge must not partake in ex parte communication and therefore it is essential to have a dedicated assistant to communicate for the office.	
Is office space, furniture and office equipment available? <input checked="" type="checkbox"/> Y <input type="checkbox"/> N This position was discontinued by former Judge Harrington within the last 10 years so there should be space, furniture and equipment available for the judicial assistant within the judicial suite of offices.	
If not, explain plan to obtain:	

## WAGES/BENEFITS/FUNDING:

Wage/Hr	Hrs/Yr	Wage/Yr	WRS	Taxes	W/C	Health Insurance	Total
\$20.00	1950	\$39,000.00	\$2,632.50	\$2,983.50	\$78.78	\$22,479.66	\$67,174.44

Total cost for other equipment and/or training?

Is this request budgeted? ☐ YES ☒ NO List the funding source: Partial Funding from the State and Partial Levy General Fund

## FISCAL ANALYSIS (from above):

CATEGORIES	BUDGET ESTIMATES (EST.)
Other operating expenditures (include costs to hire – advertising, interviewing, testing/reviewing applicants)	0
Wages and Benefits	\$67,174.44
Personal Equipment (e.g. tools, uniforms, safety equipment)	0
Mileage & Meals	0
Training Expenses (Including memberships)	0

Computer Equipment (e.g. hardware, software, wiring, etc.)	0
Office Furniture and Supplies	0
Renovation/Relocation Costs	0
Revenues (Use Negative #)	0
<b>TOTAL:</b>	<b>\$67,174.44</b>

## DISCUSSION AND JUSTIFICATION OF PROPOSED POSITION

*Cells will expand as you type.*

Does this position already have a position classification and position description? If yes, please attach appropriate documentation. If no, has a <i>Position Questionnaire</i> been completed?	Yes. See attached Position Description from previous hire when the position existed.
What are the major functions or examples of work performed of the proposed position?	Legal assistant to the Judge. Perform the tasks of a paralegal/ legal assistant to assist the judge in the efficient and ethical performance of his/ her duties.
Minimum Educational Requirements and minimum experience for this position?	Two-year Associate Degree as Legal Secretary or closely related field with two years of relevant experience.
Knowledge Skills and Abilities?	Clerical Skills which shall include use of personal computers with MS Office software, operation of general office machines, reading of legal documents, ability to type 60 nwpm, knowledge of/ ability to quickly learn Judicial Calendaring programs.
What caused the need for this position? (i.e. State or Federal initiatives/mandates, increased workload, etc.)	This position once existed but was discontinued by the previous Judge. Since the time the position was discontinued, the workload of the entire court system has increased and there is an increased need for assistance with the judge's scheduling, correspondence, and efficient and ethical communications with other parties and departments.
What/Who generates the work which is to be done? The public? The department itself? Another department within the County?	The work is generated by the court docket and the judicial department. This position would work closely with the judge, litigants and their attorneys, law enforcement and the Clerk of Court's office.
Is this work currently being performed by someone else? If yes, how and by whom?	Currently the Clerk of Court's staff perform this function on a part-time basis.
How does this position fit into the organizational structure of the Department? (Please attach an organizational chart.)	This position would be directly under the judge and would report directly to the judge.
How will this position affect other employees in the department? (e.g. supervision, subordinates, etc.)	This position would report directly to the judge. It would relieve a certain amount of duties from the Clerk of Courts which they currently perform on a part-time basis in conjunction with the rest of their duties.
Who would perform the duties of this position when the incumbent is on vacation or using sick time?	While the Circuit Court Clerks could assist with duties temporarily, a dedicated position is essential to the efficient and ethical performance of the Washburn County Circuit Court.
Are there alternatives to the services that this individual would provide? If yes, explain.	No. Alternatives have been explored through the implementation of the part-time judicial assistant tasks the Clerk of Courts perform. While the Clerks have been wonderful and performed these tasks well, they have other, just as equally important duties and a fulltime position is essential to the expedient performance of the judge's duties.



What will be the effect or where would the impact be felt if this position is not created or not replaced? Please explain.	In speaking with numerous judges in the 10 <sup>th</sup> Judicial District, as well as at statewide judicial training, most, if not all, couldn't fathom performing their duties without a dedicated Judicial Assistant. For example: the judge cannot take part in ex-parte communications with the parties/ attorneys yet communication must be made through someone. This position is essential to maintain the integrity of the judge.
Can the position costs be offset by eliminating or reducing a lower priority function? Please explain.	No. There is a serious need for this position. Most judges in the State have a dedicated judicial assistant who works closely with the judge but provides a necessary buffer between the judge, parties and attorneys as well as performing the essential legal assistant duties for the Judge. As there is no current dedicated position, the position costs cannot be offset by reducing other functions. It is also significant that currently, unless one of the clerks leaves her desk at the other end of the hall, there is no dedicated staff person to meet with the public at the window in the judge's office.
Is there a workspace available for this employee? If yes, where? If no, what needs to be done to accommodate the requested position?	Yes, directly at the window in the judicial office suite. Simply a reconfiguring of the office is required. I believe there is a dedicated computer already in that area for the judicial assistant.
How does this position fit into the long-range and strategic plans of the Department and/or County?	The court docket is ever increasing. While the previous Judge was able to function without a judicial assistant, it is no longer feasible to do so. Re-creation of this position will lead to the improved efficiency of the judge and the judge's docket.

Justification for request or general remarks/comments about the position

I am really simply asking that this position be reinstated. While Judge Harrington should be commended for making due for many years without a judicial assistant, the congestion of the court system requires the Washburn County Judge's Department to be as fully staffed as surrounding counties.

Approvals:

DEPARTMENT HEAD:	I hereby certify that the above information is correct.	DATE:	SEPTEMBER 6, 2019.
------------------	---	-------	--------------------

Committee of Jurisdiction:

COMMITTEE:	<input checked="" type="radio"/> Approved <input type="radio"/> Denied	DATE:	9-5-19
	Comments		

HUMAN RESOURCE DIRECTOR APPROVAL:

Filling of position is:	<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved
Comments:	
Human Resources Director:	[Signature: Olson] Date: 9-5-19

COMMITTEE APPROVALS:

PERSONNEL COMMITTEE:	<input checked="" type="radio"/> Approved <input type="radio"/> Denied	DATE:	9-9-19
	Comments		

COUNTY BOARD (IF NECESSARY)	Approved	Denied	DATE:	
	Comments			



<b>POSITION DESCRIPTION</b>			
Class Title: Judicial Assistant		Full or Part-Time	
Department: Circuit Court	Location: Courthouse	Wage Range:	Date: 3/1/99

**GENERAL STATEMENT OF DUTIES:** Performance of all secretarial and stenographic duties including taking and transcribing of dictation by at least speed writing, handling all duties of scheduling clerk, miscellaneous matters concerning pending cases; answering variety of judge's correspondence on own initiative.

**DISTINGUISHING FEATURES OF THE POSITION:** With minimal training, the employee will be expected to act as the scheduling clerk in calendaring trials, hearings, pretrial conferences, etc. The employee will be expected to confer and correspond with attorneys and exhibit firmness in securing compliance with matters scheduled on the court calendar. The employee will be given minimal training with reference to a system for disposing of backlogged cases, which have exhibited little or no activity over a lengthy period of time and will have to exercise some degree of judgment and discretion in preparing various orders for disposal of such cases.

The primary responsibility of the employee is to act as the judge's secretary and the scheduling clerk.

**EXAMPLES OF DUTIES PERFORMED:** (Illustrative only)

- Arrange court calendar as well as court dates. Set dates for trials, hearings and pretrial conferences;
- Compose and answer routine correspondence directly, take and transcribe dictation, type, file and mail all legal documents. Notarize documents;
- Answer telephone, screen calls and walk-in (re-direct to appropriate agencies), answer routine inquiries;
- Maintain filing system. Maintain cases on computer for easy access to information;
- Input and maintain court file information and retrieving reports from computer system;
- Verify incoming bills, prepare vouchers for submission of payment and keep records of all expenses;
- Maintain an inventory of equipment and supplies; order supplies when necessary;
- Demonstrates professional, courteous customer service to clients and other staff, consistent with County Core Values;
- Perform related tasks as required or assigned.

**ESSENTIAL KNOWLEDGES SKILLS AND ABILITIES:** Knowledge and ability to implement modern office practices and clerical procedures; superior knowledge and application of the English language; must have a typing speed of not less than 60 nwpm must have experience and proficiency in transcribing dictation from machine transcription equipment; should be proficient in the use of speed writing; accuracy in maintaining complex court records and reports and ability to prepare reports with accuracy from court records; ability to make decisions and use discretion in accordance with regulations and established policies and procedures; ability to get along well with other employees and the general public.

Must exercise good judgment, tact and courtesy in dealing with the public, court personnel, attorneys and judges. Employee must be of the highest integrity and must be able to keep

strictly confidential all court matters. This employee will need to also be familiar with the office procedures of the Clerk of Courts and the Register in Probate.

The duties listed are often highly sensitive tasks performed under highly stressful circumstance so the employee must be able to function under stress.

Thorough knowledge of operating a wide variety of computer hardware and software systems, including be able to demonstrate experience and knowledge of MS Office Suite products, windows operating systems, computers and peripheral devices. Skill in operation of various office equipment, computers, and other peripherals; extensive documented knowledge of a variety of software including MS Office Suite, Windows operating systems, computers and peripheral devices.

**EXPERIENCE AND TRAINING REQUIRED:** Two year Associate Degree as Legal Secretarial or closely related field with two year (2) years of relevant experience which would provide the essential knowledge, skills and abilities or an equivalent combination of experience and training, which provides the required knowledge, skills and abilities. Clerical skills which shall include use of personal computers with MS Office software; operation of general office machines; reading of legal documents and ability to type 60 nwpm.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.

The employee must occasionally lift and/or move up to 25 pounds.

Specific vision abilities required by this job include close vision and the ability to adjust focus.

**TOOLS AND EQUIPMENT USED:** Telephone systems; personal computer including MS Office software; copy machine; postage machine; fax machine; calculator.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee normally works in a pleasant office environment. The noise level in the work environment is usually quiet.

**SELECTION GUIDELINES:** Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: \_\_\_\_\_  
Personnel/Benefits Director

\_\_\_\_\_ Date

\_\_\_\_\_  
Supervisor's Signature

\_\_\_\_\_ Date

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_ Date

Effective date: 01/06/99

Revision History: 8/05      2/08

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION TO AMEND THE 2019 WILDLIFE DAMAGE BUDGET**

**WHEREAS**, the Wildlife Damage business unit will receive more grant revenue in the amount of \$18,075 for a permanent fencing project, through the WI DNR Wildlife Damage Abatement and Claims program; and,

**WHEREAS**, the 2019 Wildlife Damage budget did not previously budget the additional revenues; and

**THEREFORE IT BE FURTHER RESOLVED** the 2019 Wildlife Damage budget be amended to reflect the \$18,075 increase and adjust the total budget to \$54,015 using accounts 270.56190-50340 and 270.56190-43585.

**FISCAL IMPACT: \$18,075.00**

Recommended for adoption by the Washburn County Finance Committee this 5th day of September, 2019.

  
\_\_\_\_\_  
DAVID HAESSIG, Chair  
\_\_\_\_\_  
CHRISTOPHER THOMPSON, Vice-Chair  
\_\_\_\_\_  
LINDA FEATHERLY  
\_\_\_\_\_  
DAVID MASTERJOHN  
\_\_\_\_\_  
TOM MACKIE



## RESOLUTION # \_\_\_\_\_

**RESOLUTION TO AMEND THE REGISTER OF DEEDS 2019 BUDGET**

WHEREAS, the Register of Deeds 2019 budget was approved with a state grant of \$18,150.00, extra wages/benefits of \$14,000, and \$4150.00 for Special Services (designated for the scanning project), and;

WHEREAS, the state grant of \$18,150.00 will not be received in the 2019 Register of Deeds budget, and;

WHEREAS, the original intention of the grant revenues was to pay for the wages of the LTE for the scanning project, and;

WHEREAS, the scanning project expenses will now be paid from the Register of Deeds retain fees account in the amount \$7000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the following budget amendments for the Register of Deeds 2019 budget:

Reduce Revenue account 100.51710-43512 -\$18,150.00

Reduce Expense account 100.51710-50120 -\$14,000.00

Reduce Expense account 100.51710-50250 -\$4150.00

Increase Expense account 100.51710-50250.ret +\$7000.00

**Fiscal Impact: Reduction of \$11,150 in Revenues & Expenses**

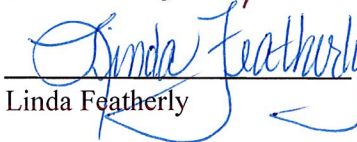
Recommended for adoption by the Finance Committee this 5<sup>th</sup> day of September, 2019



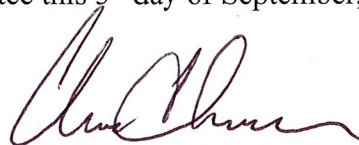
David Haessig, Chair



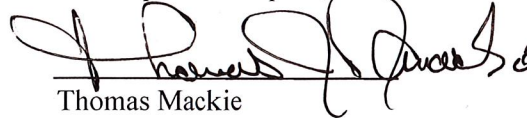
David Masterjohn



Linda Featherly



Christopher Thompson, Vice Chair



Thomas Mackie

Resolution No. \_\_\_\_\_

**Approval of 2019-2023 County Forest Recreation Plan**

WHEREAS, certain grants for outdoor recreation aids require the adoption of a Recreation Plan as an eligibility requirement, and

WHEREAS, the Washburn County Forest Recreation Plan, for the years 2019 through 2023, has been drafted and approved by the Washburn County Forestry Parks and Recreation Committee, and

WHEREAS, this Plan complements the guidance adopted in the Washburn County Forest Comprehensive Land Use Plan and provides for further policy, management planning, public information, and management direction for Washburn County Forest recreation program;

THEREFORE, BE IT RESOLVED, that the Washburn County Board of Supervisors approve the 2019-2023 County Forest Recreation Plan as submitted by the Washburn County Forestry, Parks and Recreation Committee.

Submitted for adoption this 17th day of September, 2019 by:

Forestry, Parks & Recreation Committee:

\_\_\_\_\_  
Romaine Quinn, Chair

Motion for adoption by:

Supervisor \_\_\_\_\_

\_\_\_\_\_  
Sandy Johnson, Vice Chair

\_\_\_\_\_  
James Dohm

Seconded by:

Supervisor \_\_\_\_\_

\_\_\_\_\_  
Hank Graber

Ayes\_\_\_\_\_, Noes\_\_\_\_\_, Absent\_\_\_\_\_

\_\_\_\_\_  
Jerry Smith

I, Lolita Olson, County Clerk, do hereby certify that the Foregoing is a true and correct copy of a resolution adopted by the Washburn County Board of Supervisors at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Lolita Olson, County Clerk

**Resolution No. \_\_\_\_\_**

**Trails End Road Easement**

WHEREAS, Washburn County owns that part of Lot 1 CSM #2589 in the City of Spooner, which is the Forestry Department shop and office site; and

WHEREAS, there appears to be an error in the alignment of the easements for Trails End Road on the east side of said lot; and

WHEREAS, an additional easement for right-of-way is needed in order to resolve the alignment of Trails End Road; and

THEREFORE, BE IT RESOLVED, that the Washburn County Board of Supervisors approves granting an easement for public road to the City of Spooner as described in the attached preliminary map of survey, created by the Washburn County Surveyors office, dated June 6, 2019; and

THEREFORE, BE IT FURTHER RESOLVED that the City of Spooner will be responsible for the drafting of easement documents and any costs associated with granting the easement.

Submitted for adoption this 17th day of September, 2019 by:

Forestry, Parks & Recreation Committee:

\_\_\_\_\_  
Romaine Quinn, Chair

Motion for adoption by:  
Supervisor \_\_\_\_\_

\_\_\_\_\_  
Sandy Johnson, Vice Chair

Seconded by:  
Supervisor \_\_\_\_\_

\_\_\_\_\_  
James Dohm

\_\_\_\_\_  
Hank Graber

Ayes\_\_\_\_\_, Noes\_\_\_\_\_, Absent\_\_\_\_\_

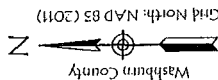
\_\_\_\_\_  
Jerry Smith

I, Lolita Olson, County Clerk, do hereby certify that the Foregoing is a true and correct copy of a resolution adopted by the Washburn County Board of Supervisors at its meeting held on \_\_\_\_\_.

\_\_\_\_\_  
Lolita Olson, County Clerk

# Map of Survey for Mike Peterson - Forest Administrator

Part of Lot 1, Certified Survey Map #2589, Volume 11 Page 112, within the Southeast Quarter of the Northwest Quarter, Section 29, Township 39 North, Range 12 West, City of Spooner, Washburn County, Wisconsin.



## Parcel Description:

Part of Lot 1, Certified Survey Map #2589, Volume 11 Page 112, within the Southeast Quarter of the Northwest Quarter, Section 29, Township 39 North, Range 12 West, City of Spooner, Washburn County, Wisconsin, commencing at the north quarter corner of Section 29, thence S00°19'42"W 2269.48 feet to the northeast corner of Lot 1, Certified Survey Map (CSM) #2589, Volume 11 Page 112 and the point of beginning; thence S00°19'42"W along the east line of said Lot 1, 344.89 feet to a concrete monument being the southeast corner of said Lot 1 and the monumented center of section; thence N89°47'12"W along the south line of said Lot 1, 35.08 feet to an iron pipe; thence S89°58'58"W along the south line of said Lot 1, 509.29 feet to an iron pipe; thence N04°04'54"E along the east right-of-way of Roundhouse Road as shown on CSM #3755, 545.48 feet to an iron pipe; thence S89°40'22"E along the north line of said Lot 1, 519.79 feet back to the point of beginning.

## Proposed easement description:

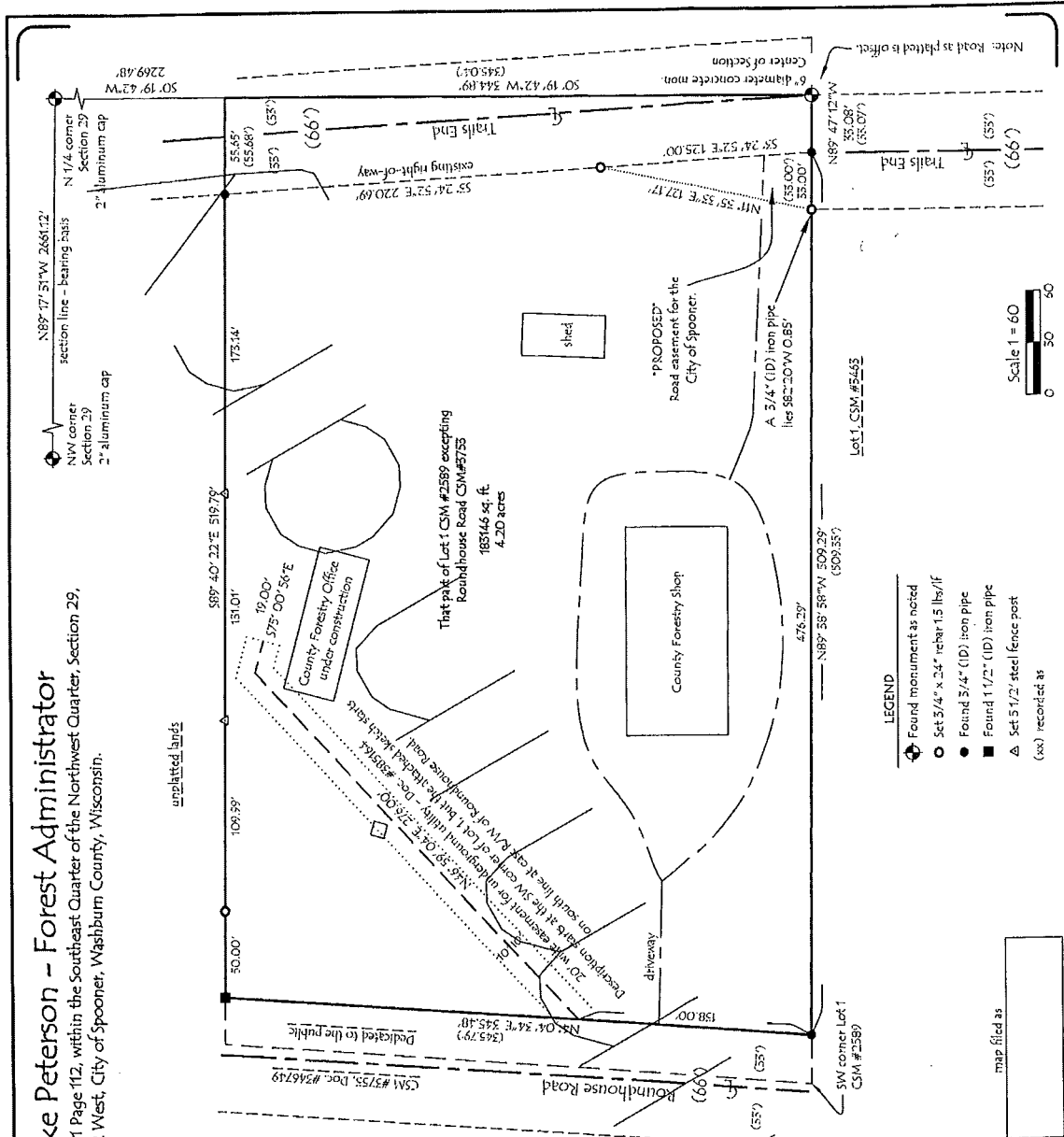
Part of Lot 1, Certified Survey Map #2589, Volume 11 Page 112, within the Southeast Quarter of the Northwest Quarter, Section 29, Township 39 North, Range 12 West, City of Spooner, Washburn County, Wisconsin, commencing at the north quarter corner of Section 29, thence S00°19'42"W 2269.48 feet to a concrete monument being the southeast corner of Lot 1, Certified Survey Map #2589, Volume 11 Page 112 and the monumented center of section; thence N89°47'12"W along the south line of said Lot 1, 35.08 feet to an iron pipe being the point of beginning; thence N89°58'58"W 53.00 feet to a relay; thence N11°55'55"E 127.17 feet to a relay; thence S05°24'52"E 125.00 feet back to the point of beginning.

Lucas J. Meier June 6, 2019

Wisconsin Professional Land Surveyor #4711  
Washburn County Surveyor  
10 Fourth Avenue  
Shell Lake WI 54887

I, Lucas J. Meier, do hereby certify that this survey and map are correct to the best of my knowledge and belief, and that I have met the requirements of Chapter A-E7 of the Wisconsin Administrative Code.

Field work completed 6/5/2019





Resolution # \_\_\_\_-\_\_\_\_  
Washburn County Board of Supervisors

**All-Terrain Vehicle Route Ordinance**

The Washburn County Board of Supervisors adopts the following all-terrain vehicle route for the operation of all-terrain vehicles on CTH M:

WHEREAS: The Highway Committee has made a finding that a portion of CTH M from Elliot Road north approximately 3.1 miles to STH 77 should be designated as an ATV route, and;

WHEREAS: The Highway Department will review this agreement annually and revoke it if issues arise;

Now, therefore, be it ordained that CTH M from Elliot Road north approximately 3.1 miles to STH 77 be designated as an ATV route.

Recommended for adoption this 16<sup>th</sup> day of September 2019.

**Highway Committee**

\_\_\_\_\_  
Christopher Thompson, Chairperson

\_\_\_\_\_  
Hank Graber, Vice-Chair

\_\_\_\_\_  
Romaine Quinn

\_\_\_\_\_  
Sandy Johnson

\_\_\_\_\_  
Tim Kessler

# Washburn County Forest 2018 Annual Report



**Forest Administrator**  
Mike Peterson

**Department Employees**  
Buck Pettingill  
Mark Heil  
Duran Bjorklund  
Jeremy Erickson  
Brandon Shutt  
Matt Graham  
Barb Hinkfuss

**WDNR Liaison Forester**  
Amy Morales

**Park Ranger / Deputy Sheriff**  
Will Fisher

## **Forestry Parks and Recreation Committee**

### ***January - April***

James Dohm - Chair  
Romaine Quinn – Vice Chair  
Hank Graber  
Lynn Hoeppner  
Sandy Johnson

### ***May - December***

Romaine Quinn - Chair  
Sandy Johnson – Vice Chair  
James Dohm  
Hank Graber  
Jerry Smith



## **2018 ANNUAL REPORT – WASHBURN COUNTY FOREST**

TO: The Honorable County Board of Supervisors  
Washburn County, Wisconsin

Supervisors:

We submit for your approval and adoption, some of this department's highlights and activities during 2018.

### **TIMBER MANAGEMENT**

The timber sale program generated a gross revenue of \$3,172,079, which is our second highest on record. The Department still had a significant backlog of unharvested wood under contract and some of the receipts were from older sales. Harvesting conditions were poor throughout the summer months due to wet weather, but frozen ground conditions were very good through the winter months.

Wood markets appeared to be variable depending on species and product. Aspen markets appeared to be up while hardwood pulp prices were said to be declining. The pine pulp market seemed to decline further and little wood was harvested from contracted pine sales.

The average 2018 high bids on aspen were slightly higher than 2017 while mixed hardwood pulp stumpage rates were substantially lower. Jack pine prices, although we did not sell a significant volume, were down while red pine was up. The higher red pine value was likely due to the offering of older plantations and higher value products on our sales. Sawlog rates remained stable.

The County Forest Comprehensive Land Use Plan dictates an annual allowable harvest of 900 acres per year in our aspen forest types. Nearly all of our older, unmanaged, aspen stands have been harvested and a disproportionate amount of aspen is in a 35 to 50 year age class. This is due to accelerated harvests in aspen stands that were done when the LP plant moved into Hayward. In order to fully "regulate" aspen age classes, we began cutting the second harvests on younger age classes.

For the first time in a number of years, Washburn County did not experience any significant weather events that resulted in damaged stands of timber.

### **RECREATION**

The recreation program grew and expanded with several projects and funding sources. We continue to see increases in the number of people using the forest for numerous activities. Much of the growth of our recreation program is due to a concerted effort to provide more outdoor recreational opportunities for the public.

#### **ATV**

Washburn County's ATV Trail system consisted of 106.9 miles of funded summer trails and 139.3 miles of winter trails. Annual maintenance contracts are awarded to the Forestry Department in the form of grants and are funded at a rate of \$600/mile for summer ATV trails and \$100/mile for winter use ATV Trails. Since 2014, the ATV fund also allocates an additional \$100/mile to provide for use by side by sides (UTV's). These funds are critical to maintain our trail systems.

In 2018, \$76,830 were awarded for summer ATV; \$13,980 for winter ATV; and \$1,910 for hybrid (TROUTE) trails. A majority of the \$92,673 in total maintenance program funding was distributed to local ATV clubs for equipment and material reimbursement.

In addition to annual maintenance funding, Washburn County had numerous trail rehabilitation and development grants that have been awarded. Some of these grants were originally applied for in 2014, and were scheduled for completion during 2016 and 2017. The July 2016 flooding forced us to reallocate resources to repair damages on roads and trails. These grants, and progress towards completion at the end of 2018, are itemized below;

<u>Project Name</u>	<u>Type</u>	<u>Grant Award</u>	<u>Percentage Complete in 2018</u>
Thayer Road	Rehabilitation	\$31,000	90%
Berry Road	Rehabilitation	\$40,500	100%
Crystal Point	Relocation	\$26,000	75%
Trail 25	Rehabilitation	\$75,360	85%
Whalen	Development	\$111,840	100%
Wild River 2	Rehabilitation	\$68,500	80%
Wild River 3	Rehabilitation	\$68,500	100%
Casey Loop	Development	\$204,730	60%
Spring Creek Bridge	Rehabilitation	\$40,552	100%
FEMA ATV Share	Rehabilitation	\$16,193	100%
Stony Brook Parking	Development	\$9,100	80%
Fenander Rest Stop	Development	\$38,790	0%

Washburn County applied for a grant to replace the Spring Creek Bridge, which partially collapsed when the snowmobile/ATV club attempted to cross it with a tractor. The total bridge replacement cost was \$126,104. Federal Recreation Trail Program funds were awarded in the amount of \$45,000 and the remaining cost of \$81,104 was awarded evenly between ATV and Snowmobile program grants.

We applied for annual maintenance funding for summer ATV, winter ATV or hybrid trails, but did not seek funding for any other grants. We made a concerted effort to focus on closing out older grants before seeking additional rehabilitation or development

All ATV rehabilitation projects were completed using county equipment and labor; contracted equipment and materials; and a tremendous amount of volunteer work from the local ATV clubs. The Birchwood Bobcats, Rolling Hills, and Minong Clubs invested a great deal of their personal time and club resources to make these projects a success and the Forestry Department and Committee applaud their efforts. All grant funds awarded to these projects are generated from registration stickers on ATV's and an allocation from Wisconsin's gas tax.

### **Snowmobile**

A portion of the snowmobile trail system was open on January 1<sup>st</sup> of 2018 and additional snow allowed us to open the entire trail system on January 12. All trails closed for the spring on March 20. Trail conditions were good to excellent. Washburn County did not have sufficient snow conditions to allow any trails to be open prior to December 31, 2018.

Annual maintenance contracts are awarded to the Forestry Department. In 2018, maintenance was awarded at a rate of \$300/mile for snowmobile trail maintenance. \$76,530 was awarded and used to maintain trails. The County also received \$34,573.11 in supplemental maintenance grant funds to help cover grooming and other costs exceeding the \$300/mile. A total of \$111,103 was spent and a majority was distributed to local Snowmobile clubs.

In 2014, a private landowner cancelled a snowmobile trail use agreement in the Beaverbrook area, which resulted in the closure of Trail 140 from the Highway 70 area north to Trego. Forestry Department staff worked on several re-route options but we were unable to secure an alternate connection. Several promising options were found but a landowner decided to change his decision on allowing snowmobile trail access. This ten mile section of trail will remain closed until a viable re-route option can be found. Grant funding had been secured to fund the relocation, but we will likely cancel the grant and return the funding to the State.

The Department had one additional open snowmobile project grant for the trail 26 relocation. A landowner forced a trail closure in the Birchwood area in 2014. The trail has been re-routed and a majority of the work has been completed. \$9,254 of the \$27,100 grant award remains to be expended on the project.

The County also applied for and received a snowmobile bridge grant to replace the Spring Creek Bridge. \$40,552 in Snowmobile grant aids were awarded as part of a \$126,104 project. Remaining funds came from federal RTP and state ATV funds

### **Campgrounds**

Totogatic Park showed a slight decrease in camping and usage in 2018, which was related to a very late start to the camping season (snow/rain). Despite the late start, revenues were still quite high. Revenues from Totogatic were approximately \$168,339. The campground was full nearly the entire summer and was operating on what we feel is the maximum capacity at the park. Sawmill Campground saw a slight decrease in revenue and campers as well and likely due to the late start of summer in 2018.

2018 was the 6th season using the web based reservation system. The service is very popular and has attracted many new customers to our parks systems. The Minong ATV Campground, owned by the Village of Minong and operated by the Minong ATV Club, continues to use the online reservation system.

The Forestry Department began planning for an expansion at Totogatic Campground in 2016. The County set aside the 50% matching funds necessary for an Aid for Development of Local Parks (ADLP) Grant. A grant in the amount of \$811,490 was submitted and a partial grant of \$330,208 was awarded in early 2018. A second application for the remaining funds was submitted mid-year 2018 and verbal confirmation of grant award in the amount of \$481,282 was received in late fall. Plans are in place to begin construction at some level in 2019 pending the timing of final grant award.

The conceptual plans call for up to 50 sites, including showers, electric, and sewer hookups. The plan allows the County to building in stages with an initial proposal of 25 to 30 additional sites.

The Harmon Lake Trailhead and the Dugan Run Equestrian Trail continue to see usage with continual increases in the number of campers. Both trailheads were used fairly frequently and received many favorable comments.

The Parks program, excluding grant funded systems, took in a total revenue of \$183,698

### **Other trails**

The Dugan Run Equestrian trail continues to have increased use, especially in the fall as insect activity drops and fall colors appear. The Department receives many compliments on this

facility. We are still, however, struggling to promote the development of a local club that will help maintain the trail system. There are a few individuals that provide a great deal of help, but a large portion of the trail inspection and maintenance work is being done by the Forestry Department.

The Wildcat Mountain Bike Trail sees a great deal of use. Local enthusiasts do a tremendous job of monitoring and maintaining the trail and little additional help is needed from the Department. More recently, we have seen increasing requests for winter use of trails by “fat tire” bikes. Initial requests were to be allowed access to winter use snowmobile trails. Given safety concerns, these requests were denied; but we began working with local biking enthusiasts to develop opportunities for winter use on the mountain bike trail system. Club members began grooming the single track trails for winter fat tire bike use late in 2015.

The Nordic Ski Trail remained closed in 2018 due to damaged trail conditions. The area suffered a wind storm in 2017 and that coupled with damages caused by salvage operations did not allow us to groom. We had very good skiing conditions at Totogatic Ski Trail in early 2018 but did not receive enough snow to groom before the year’s end.

### **Other recreation facilities**

The Forestry Department has several, ongoing, open grants for various recreational facilities. Most of them were planned for completion in 2018, but flood damage repair efforts delayed the necessary work. At the end of 2018, grants funds and project work remained on the following:

Minong Rifle Range improvements  
Birch Lake Boat Landing repairs

### **FLOOD DAMAGE / FEMA**

On July 11, 2016, northern Washburn County was hit with a storm that dumped heavy rains across the region. Widespread flooding caused significant damage to the area, including fire lanes, recreation trails and parks. A disaster declaration was made and damage estimates were submitted to FEMA.

FEMA approved \$766,998 in disaster relief funds to Forestry Department roads, trails and facilities in 2016. These grants are issued on a cost share basis, with 75% funding from FEMA, 12.5% funding from Wisconsin Emergency Management and 12.5% sponsor share. Of the 7 projects, only the ATV trail repair project remained incomplete. Work was completed by mid-fall.

Reimbursement was received on all projects except for ATV trails. The County received \$513,392 from FEMA and \$83,784 from Wisconsin Emergency Management. We were waiting for reimbursement on the last remaining project in the amount of approximately \$113,719. The County utilized recreation grants and force account equipment to cover the remaining sponsor cost share.

### **FACILITIES/ EQUIPMENT/ACQUISITIONS**

The Department entered into a new lease for a Noram Compact Road Grader under a 4 year municipal lease. This is the second lease program on this for this type of machine. Payments continued to be paid for using reimbursements under ATV grants and County Forest Road Aids. This grader unit is the ideal size to help with ATV trail maintenance.

Forestry purchased a replacement ½ ton 4 x 4 pickup for the Assistant Recreation Administrator, a 4 x 4 pickup for the Recreation Officer, and a replacement dump box for Forestry's 2006 dump truck.

The County purchased a 200 acre parcel and a 40 acre parcel, both in the Town of Frog Creek. The properties were 50% funded from Knowles Nelson Stewardship grants with the remaining cost share paid for from a Forestry Aid project loan and from Land Acquisition account fund balance. The parcels were entered into the County Forest Law and will be managed for forestry and public recreation.

The County began planning for a new government center, with initial plans to incorporate the Forestry offices into a new building in Shell Lake. The Forestry Committee submitted a proposal to construct a new office building at our shop site in Spooner as an alternative. This was accepted by Public Property and we contracted with Ayres and Associates to design a building. Plans are in place to construct the building during the 2019 construction season.

### **PERSONNEL**

Due to increasing workloads in both the recreation and forestry program, we submitted a request for a Natural Resources Technician position. We allocated 50% of the position to parks and recreation during the summer months and to timber sale establishment during the remainder of the year. Brandon Shutt was transferred into this position in early 2018 from one of the two Forestry Technician positions.

The Department replaced a vacant technician position in 2018. Matt (Derrick) Graham was hired mid-year and has been a valuable addition to our staff.

The County Forest Administrator and Sheriff jointly re-developed the recreation officer position and Will Fisher was transferred into the position in mid-2018. Having a law enforcement presence on the forest again was critical to our operations.

### **OTHER**

Washburn County had one open Sustainable Forestry Grant during 2018. A grant of \$20,000 was awarded in 2016 to fund the hiring of an LTE to assist with timber sale establishment. This forester was hired to "backfill" lost time from permanent staff working on FEMA projects. The remaining available grant funds of \$3,976.38 were utilized during 2018.

Washburn County Forestry continues forest certification under both the Forest Stewardship Council (FSC) and Sustainable Forestry Initiative (SFI) certification programs. It appears as though the certification efforts by Washburn County, along with the other county forests and state lands have allowed our wood markets to remain viable through the economic downturn. Other areas of the United States experienced mill closures in areas without reliable supplies of certified forest products.

Washburn County continues to be a strong participant in the Wisconsin County Forest Association. This group does a great deal of work legislatively and with various DNR and other State agencies to protect the integrity of our timber and recreation programs. The County Forest Administrator has been the chair of the WCFA Legislative Committee since 1999.





## COUNTY FOREST ACTIVITY STATISTICS 2018

### I. Reforestation

A.	Acres newly planted:	0	acres
B.	Acres replanted:	0	acres
C.	Acres seeded (jack pine):	0	acres
D.	Jack pine regeneration – scarified	22	acres
E.	Oak regeneration - scarified	62	acres
F.	White birch regeneration – scarified	0	acres
G.	Swamp conifer mowing	0	acres
H.	Northern hardwood regeneration – mowing	0	acres
I.	Northern hardwood regeneration – scarified	0	acres
J.	Site Prep (mechanical)	99	acres
K.	Site Prep (chemical)	99	acres
L.	Prescribed burning (oak regeneration)	0	acres

### II. Timber stand improvement

A.	Red pine release (herbicide):	0	acres
B.	Pine release (prison crew):	74	acres
C.	Invasive – Buckthorn herbicide treatment	20	acres
D.	Oak wilt control	0	acres

### III. Timber Sale Statistics

A.	Timber value contracted	\$2,794,687 (\$2,766,967 in 2017)
B.	Acres established:	3,033 acres (2,628 acres in 2017)
C.	Acres sold (goal of 3400 acres):	2,724 acres (3,522 acres in 2017)
D.	Acres closed out:	1,246 acres (2,288 acres in 2017)
E.	Volumes removed:	total cord equivalent = 59,571 (57,241 in 2017)
1.	Pulpwood total:	54,880
a.	Aspen pulpwood	11,926 cords
b.	Mixed hardwood pulpwood	41,878 cords
c.	Pine pulpwood	361 cords
d.	Spruce/fir pulpwood	715 cords
2.	Sawtimber total:	2,085 mbf (thousand board feet)

### VI. Recreation Facilities

A.	Totogatic Park	
1.	Total Gross Revenue - \$168,339	(\$169,307 in 2017)
2.	Camping Registrations - \$141,873	(\$142,553 in 2017)
3.	Shower revenue from bathhouse - \$2,051	(\$1,943 in 2017)
4.	Firewood revenue – \$8,372	(\$8,147 in 2017)
5.	Boat Launch Fee - \$2,204	(\$2,446 in 2017)
6.	Ice, Day Use, Dump Station, etc. - \$2,615	(\$2,506 in 2017)
7.	Reservation system fees - \$11,224	(\$11,712 in 2017)
B.	Sawmill Park Revenue - \$7,630	(\$8,303 in 2017)
C.	Harmon / Dugan Equestrian Trails / Other	
1.	Horse Trail/Camping Revenue – \$2,338	(\$3,252 in 2017)
2.	Dispersed Camping Permits - \$180	(\$380 in 2017)
3.	Trail Donations - \$42	(\$210 in 2017)
D.	Leisure Lake Youth Camp	
1.	Revenue - \$5,119	(\$5,558 in 2017)
2.	Number of Groups = 29	
3.	62% use by youth groups	
4.	5% use by other non-profit groups	



## WASHBURN COUNTY FOREST: ANNUAL REPORT OF ACCOUNTS 2018

### I. RECEIPT AND EXPENDITURE SUMMARY OF FORESTRY AND PARKS ACCOUNTS

<b>A. <u>Timber revenues received by County:</u></b>		
Gross timber sale receipts		\$3,172,079.49
Damages and other misc. income		\$ 7,400.55
Gathering permits (firewood, boughs, Christmas trees)		\$ 623.70
<b><u>TOTAL FOREST PRODUCTS REVENUE - \$3,180,103.74</u></b>		
 <b><u>Recreation revenues received by County:</u></b>		
Totogatic Park		\$ 168,339.04
Sawmill Park		\$ 7,630.00
Leisure Lake		\$ 5,118.85
Misc. Recreation Revenue		\$ 2,610.00
<b><u>TOTAL RECREATION PROGRAM REVENUE - \$ 183,697.89</u></b>		
 <b><u>Misc. revenues received by County</u></b>		
Forestry Aid Loan from State		\$ 74,617.18
Sustainable Forestry Grant		\$ 3,976.38
County Forest Administrator Grant (inc. WCFA dues reimb.)		\$ 53,304.30
Private Grants		\$ .00
Equipment Sales		\$ .00
<b><u>TOTAL MISCELLANEOUS REVENUE - \$ 131,897.86</u></b>		
 <b>Total Revenues</b>		 <b>\$3,495,699.49</b>
 <b>B. <u>Expenditures by County:</u></b>		
Forestry Aid fund (56930)		\$121,262.70*
County Forest Land Development (56100)		\$604,424.60
10% statutory timber sale revenue to towns		\$319,285.18
5% additional timber sale revenue allocated by County		\$159,618.64
Forestry Aid Loan Repayment		\$ 74,617.18
Parks Expenditures (55200)		\$169,102.80
<b><u>TOTAL NON-GRANT EXPENDITURES - \$ 1,448,311.10</u></b>		
<i>*Forestry Aid utilized fund balance in budget</i>		
 <b>C. Net Revenue to County</b>		 <b>\$2,047,338.39*</b>
<i>* May not reflect actual audit figure due to adjustments.</i>		

### II. Other Segregated Accounts:

	<u>Receipts</u>	<u>Expenditures</u>
A. <u>Fish and Game Projects - 56960</u>	\$ 8,698.02	\$ 1,701.95
B. <u>Habitat Development - 56961</u>	\$ 7,028.74	\$ 4,047.28
C. <u>Snow Trails - 55440</u>	\$ 127,709.40	\$ 126,178.10
D. <u>Land Acquisition - 56110</u>	\$ 175,872.70	\$ 202,872.90
E. <u>County Forest Roads - 56125</u>	\$ 29,936.07	\$ 32,699.71
F. <u>ATV Trails - 55310</u>	\$ 391,911.95	\$ 374,434.73

### III. Fund Balances on non-lapsing accounts as of 12/31/18 *\*subject to final reconciliation and audit*

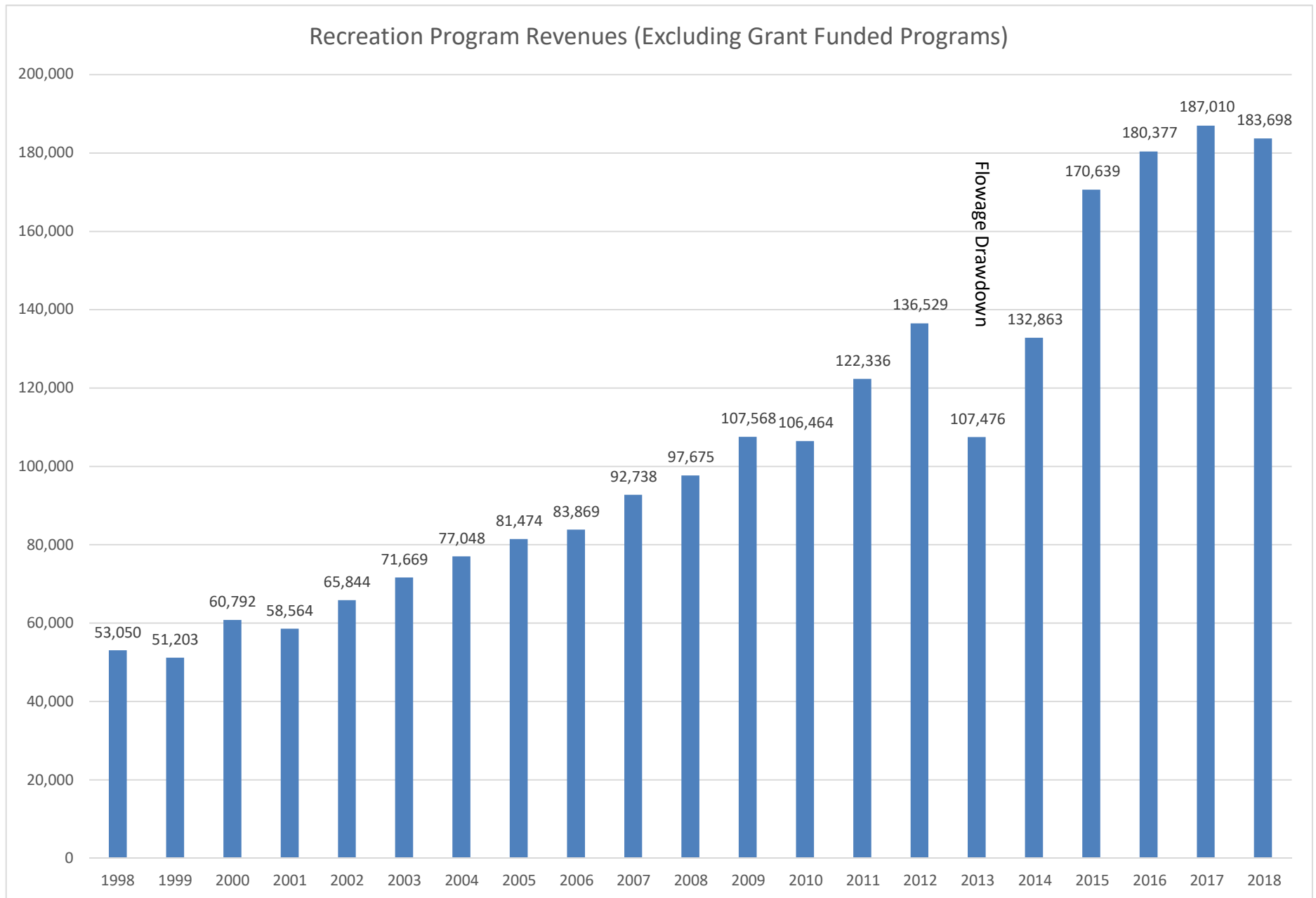
A. Forestry Aid (State loan funds)	\$ 19,084
B. Wildlife Habitat (State grant funds)	\$ 21,779
C. County Forest Roads (State grant fund)	\$ 95,940
D. Land Acquisition	\$ 9,170

IV. Money received by Towns:

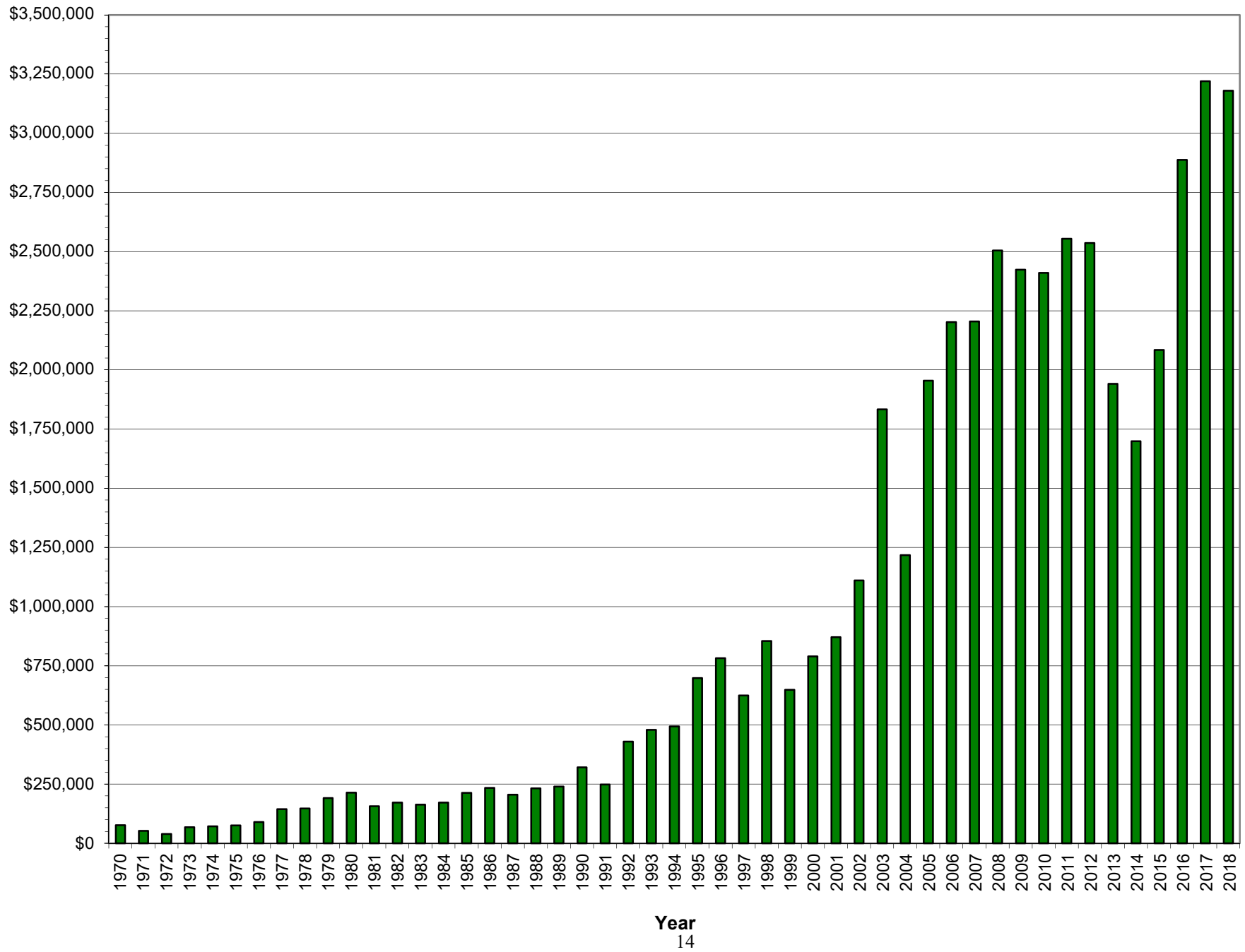
State payment (\$.30/acre on 149,956.03 acres)	\$ 44,986.81
10% timber sale revenue (statutory requirement)	\$ 319,285.18
5% timber sale revenue (additional paid by Washburn County)	\$ 159,618.64
<b>TOTAL</b>	<b>\$ 523,890.63</b>

## Total monies received by Towns – 2018 (paid in 2019):

<b>Barronett</b>	\$16,031.82	(5,020 ac)	<b>Frog Creek</b>	\$111,914.78	(35,078 ac)
<b>Bass Lake</b>	\$9,909.02	(3,103 ac)	<b>Gull Lake</b>	\$45,130.55	(14,431 ac)
<b>Beaverbrook</b>	\$9,529.73	(2,984 ac)	<b>Madge</b>	\$11,334.24	(3,549 ac)
<b>Birchwood</b>	\$63,462.55	(19,872 ac)	<b>Minong</b>	\$25,669.77	(8,037 ac)
<b>Brooklyn</b>	\$18,407.18	(5,764 ac)	<b>Sarona</b>	\$6,756.87	(2,116 ac)
<b>Casey</b>	\$27,356.48	(8,566 ac)	<b>Springbrook</b>	\$24,983.5	(7,823 ac)
<b>Chicog</b>	\$29,310.89	(9,178 ac)	<b>Stinnett</b>	\$46,087.40	(14,431 ac)
<b>Crystal</b>	\$11,861.03	(3,714 ac)	<b>Stone Lake</b>	\$19,641.32	(6,150 ac)
			<b>Trego</b>	\$1516.69	(475 ac)

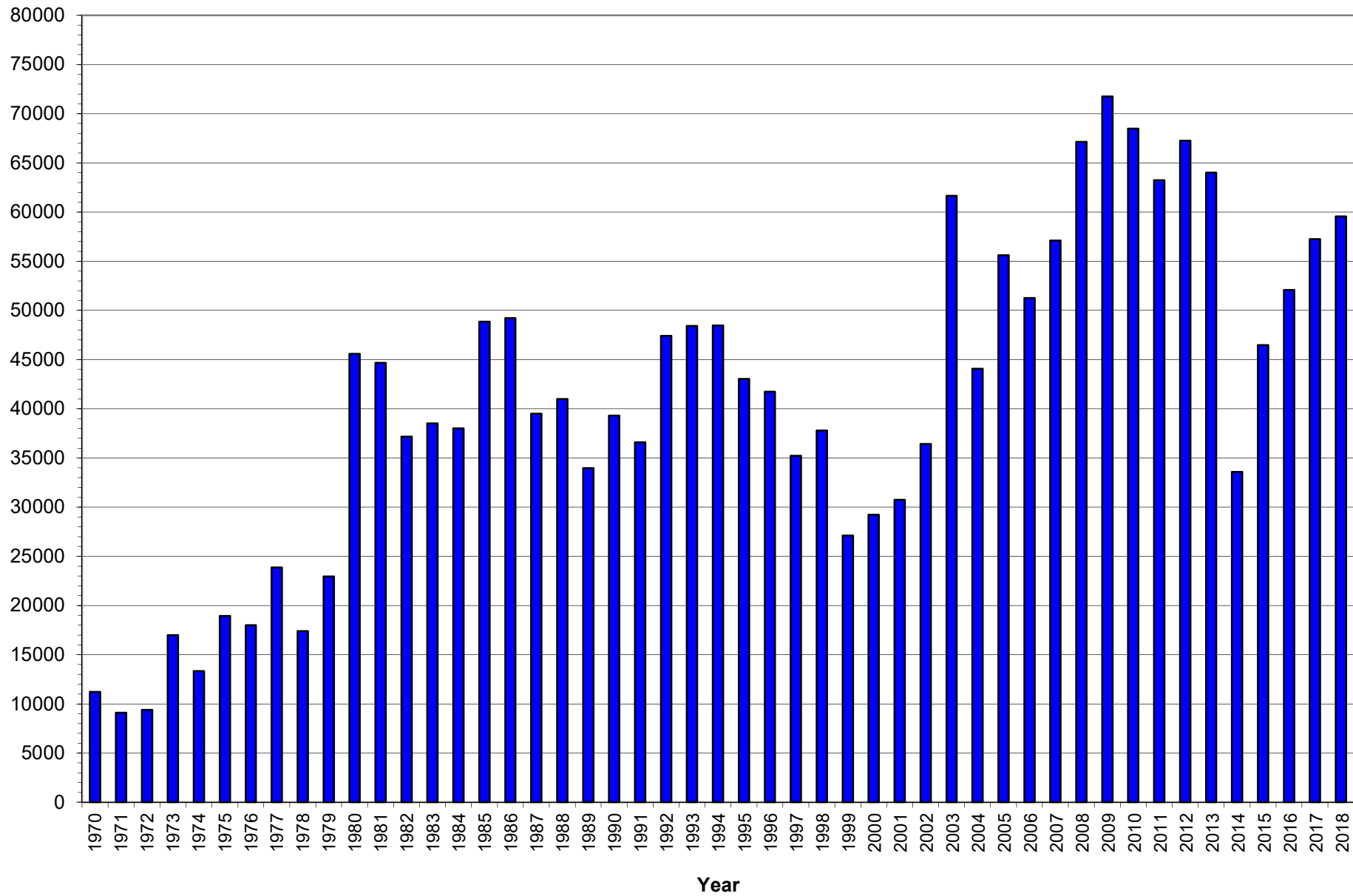


## Gross Timber Sale Revenue

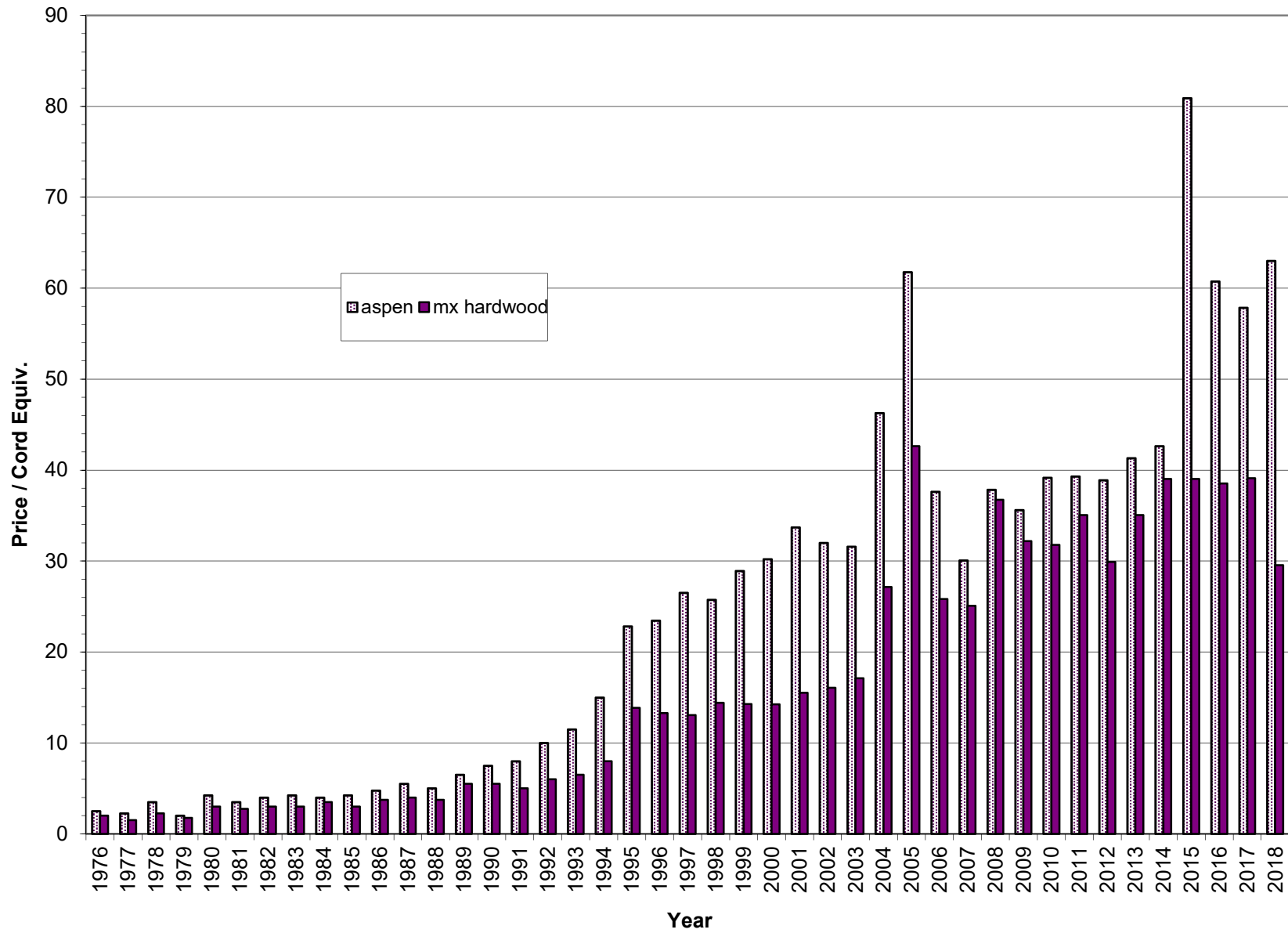




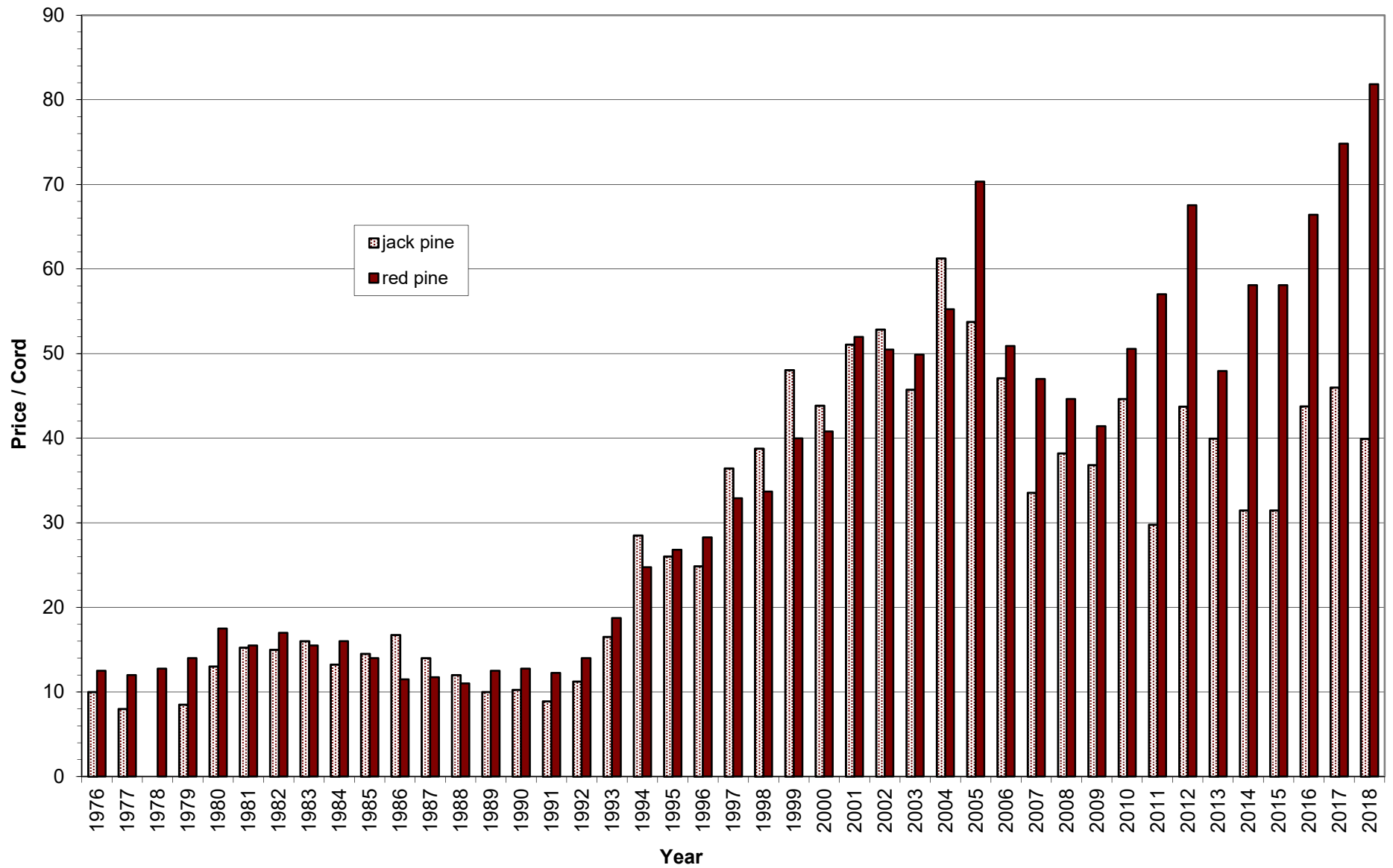
## Total Cords Removed



### Aspen & Mixed Hardwood Average Stumpage Price



### Red Pine & Jack Pine Average Stumpage Price



## WASHBURN COUNTY FORESTRY 2019 – 2023 RECREATION PLAN



*Drafted by Washburn County Staff  
Approved by Washburn County Forestry, Parks and Recreation Committee  
Adopted by Washburn County Board of Supervisors*



## TABLE OF CONTENTS

For

## RECREATION PLAN FOR WASHBURN COUNTY

<b>I.</b>	<b>OBJECTIVE</b>	
<b>II.</b>	<b>DEVELOPED RECREATION AREAS</b>	<b>5</b>
A.	CAMPGROUNDS	5
	TOTOGATIC PARK	5
	SAWMILL CAMPGROUND	8
B.	YOUTH CAMP	9
	LEISURE LAKE YOUTH CAMP	10
C.	BOAT LAUNCHES-PICNIC AREAS-SWIMMING AREAS	11
	SLIM CREEK FLOWAGE	11
	HARMON LAKE	11
	McKENZIE LAKE	12
	OTHER BOAT LANDINGS	12
D.	MOTORIZED RECREATION TRAILS	13
	ATV/UTV TRAILS	13
	WILD RIVER TRAIL	14
	SNOWMOBILE TRAILS	15
E.	NON-MOTORIZED RECREATION TRAILS	15
	DUGAN RUN EQUESTRIAN TRAIL	16
	WILDCAT MOUNTAIN BIKE TRAIL	17
	ICE AGE TRAIL	17
	CROSS-COUNTRY SKI TRAILS	17
F.	SPECIAL USE AREAS	18
	BIRCHWOOD CANOE AREA	18
	DAVIS FLOWAGE	19
	HALLSTROM WOODS	19
	HARMON LAKE/WELSH LAKE GROUSE UNITS	20
	CEDAR CREEK RECREATION AREA	20
	MINONG RIFLE RANGE	21
<b>III.</b>	<b>UNDEVELOPED AREAS</b>	<b>21</b>
	BOBCAT POND OUTDOOR CLASSROOM	21
	NORTHWOOD SCHOOL OUTDOOR CLASSROOM	22
	SILENT WOOD BENCHMARK AREA	22
<b>IV.</b>	<b>WATER RESOURCES</b>	<b>23</b>
A.	RIVERS	23
	NAMEKAGON RIVER	23
	TOTOGATIC RIVER	23
B.	LAKES	23
C.	STREAMS	24
<b>V.</b>	<b>UNDESIGNATED USES</b>	<b>24</b>
	CAMPING	25
	GATHERING	25
	HUNTING	25
	HIKING	25

	MOUNTAIN BIKING AND HORSEBACK RIDING	26
<b>VI.</b>	<b>HISTORICAL AND CULTURAL SITES</b>	26
	CCC CAMP MINONG	26
	LOGGING CAMPS	26
	COPPER MINES	27
<b>VII.</b>	<b>MISCELLANEOUS</b>	27
	MAPS	27
	LAND ACQUISITION	27
	SWIFT NATURE CAMP	27
	COOPERATIVE PROJECTS	28
	ENFORCEMENT	28
	COUNTY FOREST ACCESS MANAGEMENT PLAN	29
	OPEN AIR STANDARDS	29
	POPULATION HISTORY AND PROJECTION	29
<b>VIII.</b>	<b>APPENDIX</b>	30
	TOURISM – VISITOR CENTER CONTACTS	31
	POPULATION HISTORY WASHBURN COUNTY	33
	WASHBURN COUNTY MAP	34
	WASHBURN COUNTY FOREST RECREATION MAP	35
	WASHBURN COUNTY ATV/SNOWMOBILE MAP	36
	TOTOGATIC PARK MAP	37
	SAWMILL PARK MAP	38
	NORDIC SKI TRAIL MAP	39
	TOTOGATIC SKI TRAIL MAP	40
	DUGAN RUN HORSE TRAIL SYSTEM	41
	WILDCAT MOUNTAIN BIKE TRAIL MAP	42
	LOYHEAD LAKE CANOE PORTAGE TRAIL	43
	SAWMILL LAKE CANOE PORTAGE TRAIL	44
	WASHBURN COUNTY ATV MASTER PLAN	45
	WASHBURN COUNTY ICE AGE TRAIL SEGMENT	46



## **RECREATION PLAN FOR WASHBURN COUNTY**

### **I. OBJECTIVE**

This Plan is prepared for outdoor recreation and recreational facilities within Washburn County Forest, County sponsored trails on private lands, and other County-owned or controlled public access to water. This recreation plan covers the period 2019-2023.

This plan is prepared to complement the “Washburn County Forest Comprehensive Land Use Plan.”

The current “County Forest Plan” is in effect for the period of 2006-2020 and will be revised for 2021-2035. In case of conflicts in management policy or direction, the “County Forest Plan” will be the predominant directing document over the “Recreational Plan”. The “County Forest Plan” can be amended or modified with the County Board of Supervisors and Wisconsin Department of Natural Resources agreement in compliance with s.s. 28.11. This plan may be amended in its present form simply by County Board Resolution for amendment.

The following recommendations may be eligible for funding and/or cost sharing programs by both state and federal programs. Often, a pre-requisite of funding is the completion of a “Recreation Plan”.

Washburn County Forest is divided into 31 management units, each with its own unique characteristics, and managed separately. The purpose of this “Recreation Plan” is to identify certain specific areas and make recommendations as to how to develop and manage them as they pertain to recreational opportunities within the Integrated Resource Management Units. In addition, this Plan may identify County sponsored recreational opportunities that exist on other land ownerships, either as a complement to County trails and facilities or as a separate development or project.

### **II. DEVELOPED RECREATION AREAS**

#### **A. CAMPGROUNDS**

##### **TOTOGATIC PARK**

Totogatic Park is the largest and likely most important recreational facility in Washburn County. It lies in the northwest corner of Washburn County, approximately 8 miles from the Village of Minong.

#### Existing Facilities

- 75 campsites – 69 with electric hook-up
- Flush toilets
- Shower house
- 3 vault toilets – all handicapped accessible
- 4 wells with electric water pumps
- Dump station with flush hose and fill station
- 3 picnic areas with grills
- Boat Landing
- Fishing pier (handicapped accessible)

- Swimming area (designated)
- Open air pavilion with electric
- Fish cleaning house with disposal unit
- Shop (storage)
- Firewood Storage Crib (2012 construction)
- Park and recreation coordinator's residence
- Nature trail (not currently maintained)
- Playground
- Volley ball court
- Basketball court

Totogatic Park is a very popular weekend and extended stay campground. Washburn County specifically tailors the park rules to offer shorter term stays than nearby private campgrounds that offer long term/seasonal sites.

Over half of the campsites have direct access to the water for swimming and fishing and offers the ability to moor a boat right at the campsite. This is unique in a campground setting and results in high demand for many of the campsites. Use of the park during the summer has increased continually over the last several years and the park is filled to capacity on weekends and holidays.

A bulk of park visitors are non-residents from Eau Claire, Chippewa Falls, Duluth, Superior and the Twin cities.

#### Challenges

- Parking is severely limited at the public boat launch, which receives heavy usage from early May into October. Parking often spills over into the campground area causing congestion and safety concerns.
- Camping units continue to increase in size and many of the campsites are not able to accommodate larger units. Gravel pads may not be level enough and some of the gravel park roadways are dusty, sometimes unstable and prone to erosion.
- Electrical demand seems to continually increase on the campsites, often exceeding capacity of service.
- Heavy park use often strains the integrity of park shorelines. Several rehabilitation projects have been implemented to restore and armor shorelines but damage is still a concern.
- Eurasian Milfoil is present in the flowage, causing issues with lake use, habitat and navigation.
- The nature trail was largely obliterated during the July 2011 windstorms and subsequent salvage operations. The trail has not been re-established.
- Oak wilt, Emerald Ash Borer, Gypsy Moth and other pests are easily transported in firewood. Campers bringing their own wood into the park dramatically increase risks of infestations in the park.

#### Opportunities

- There are numerous sandy and shallow areas along the shorelines that would allow for ideal swimming beach development
- Picnic and common areas in the Park offer excellent shore fishing opportunities.

- There is a large area of non-park designated County Forest area south of the park that would allow for nature or other recreation trails
- The park has an historic shelter house building with large rock fireplace. This is currently being used for storage but could be restored into a public use facility

### RECOMMENDATIONS:

Park Expansion – in 2017, Washburn County allocated significant funds into a non-lapsing account to be used as match for any future Aid for Development for Local Parks (ADLP) grant, which are 50% cost share grants. Grants were awarded by the Department of Natural Resources in two phases for a total of \$811,490. As of the end of fiscal year 2018, none of the project has been initiated.

This project is intended to resolve numerous issues associated with the high demand in increasing usage at the park. It adds parking capacity along with toilet and shower facilities as well as additional parking. This will be a several year project to undertake and plans for the expansion included the following:

- Engineering and architect services
- Phase 1 development of 32 addition sites
- Campsites with water, electric and sewer hookups
- Shower building with flush toilets
- Well
- Septic System
- Additional boat landing parking area
- Maintenance shop
- Roads/drives
- Associated campsites amenities

### Other Recommendations

- Continue to help fund Eurasian Milfoil control and work with Minong Flowage Association on lake management planning/invasive control.
- Develop a policy/procedure for monitoring/controlling invasive terrestrial species.
- Upgrade park roads, surface gravel roads with asphalt, repair/replace existing asphalt. This will increase road safety and provide a more suitable surface for bikes, strollers, etc.
- Level and gravel or pave sites in the existing park section.
- Continue to plant trees throughout the park to replace those lost in the periodic wind storms and from mortality resulting from the drawdown.
- Re-establish, enhance and expand nature trail.
- Consider establishing non-motorized trail system south of the campground.
- Upgrade electrical service throughout original park section.
- Install handicap accessible fishing docks/piers in common areas on the flowage side of the Park.
- Continue shoreline stabilization projects as needs arise.
- Upgrade older wells and park water systems (original park footprint)
- Develop recycling program/receptacles
- Upgrade existing beach and develop additional beach facilities

- Landscape and revitalize areas of the original park including vegetative screening between sites.
- Improve picnic facilities
- New registration booth/welcome center
- Improve directional signage to park
- Consider restricting boat trailers from campsites once parking lot additions are completed.
- Consider vending of products other than ice and firewood if budget constraints require more profitability
- Develop ATV accessible campsites if a feasible and safe trail/route connection can be made to trail systems and it does not conflict with grant funds allocated to the park.

## **SAWMILL CAMPGROUND**

Sawmill Campground is a small, primitive campground in the southeast corner of Washburn County. This is a primitive campground located in the center of the Birchwood Lakes primitive area. The park is seven miles south of Stone Lake and seven miles north of Birchwood.

### EXISTING FACILITIES

- 25 campsites with picnic tables and fire rings
- 2 ADA pit toilets (2 men's – 2 women's)
- 2 hand pumps
- Fishing dock
- Open-air pavilion
- Nature trail
- Canoe route (primitive)
- Boat landing
- Dumpster
- Registration booth

Sawmill Campground is remote and primitive. It is accessible by several miles of gravel road and electricity is not available. Campground use is not heavy but has been steadily increasing. Many campers chose this as a way to get away from the larger and busier campgrounds in the area.

Sawmill Lake is primitive with a non-motorized restriction adopted by the Town of Birchwood. Canoe portage trails connect to numerous other undeveloped lakes in this kettle moraine area. This park offers a truly quiet, relaxing camping experience.

Most of the sites here are spacious and will accommodate small to moderate sized camping units. The absence of electricity discourages larger RV units and majority of sites are occupied by tents and tent campers.

Any future plans for improvements at this park will be done in a way to retain the primitive characteristics of this campground.

### Challenges

- The Park relies on dump station facilities in nearby Birchwood. A dump station would be a welcome addition here but lack of electricity makes this prohibitive.

- The number of restroom stalls is likely insufficient for the number of campsites. And additional stall is likely needed for women's facilities,
- Swimming is popular but the park had no developed beach
- Fishing pier is not handicapped accessible.
- Introduction of pests on imported firewood is a concern and no firewood vending is available here.
- Fish cribs in the lake are old and decaying.
- This park is in a remote area of the county and staff can visit the site only sporadically and the park is too small to warrant a full time park attendant.

#### Opportunities

- A nature trail has been developed but this extensive primitive area with plentiful lakes would provide for nearly limitless opportunities to expand
- The large areas of county forest adjacent to this campground, and especially the primitive area to the east, would provide tremendous opportunity to develop non-motorized trail systems
- The original park plans from the 1950's indicated a potential for additional sites. There is ample room to expand the campground should use dictate

#### Recommendations

- Investigate options for County owned dump station in the area. A facility at the Harmon horse trail could feasible serve Sawmill Campground
- Seek funding to construct additional bathroom stalls to meet campground code.
- Explore options for developing non-motorized trail systems adjacent to the campground.
- Develop a small swimming beach
- Upgrade fishing pier to provide for ADA accessibility
- Expand nature trail
- Develop a system for firewood vending to minimize imported firewood
- Install new fish cribs in Sawmill Lake
- Consider some type of campground host program to provide for customer service and assistance at the Park.
- New directional signage on Highway 70 and County B
- Improved signage in the campground
- Additional gravel base on campground road
- New registration booth
- New pavilion
- Develop recycling program/receptacles
- Upgrade wells and hand pumps, including an additional hand pump with drinking fountain near the beach. Options for solar, or propane powered pumps should also be investigated.
- Replace fishing pier with new ADA accessible structure.
- Improve boat launch and boat launch area. Add picnic tables and grills.

#### B. YOUTH CAMP

## **LEISURE LAKE YOUTH CAMP**

The Leisure Lake Youth Camp is an older facility located in the west central part of Washburn County, approximately 6 miles northwest of Trego. The camp is situated on the undeveloped north shoreline of Leisure Lake.

### EXISTING FACILITIES

- Main lodge with stoves, refrigerator, tables, water and fireplace
- Craft building (larger bunkhouse)
- 6 cabins
- Handicapped accessible pit toilets
- 1 outside water tap
- Nature trail
- Swimming beach with lifeguard tower
- Picnic area
- Ball field
- Large fire pit area
- Boat ramp (1/4 mile from the camp)

The Youth Camp was constructed in the 1940's for the purpose of providing for youth groups in Washburn County. The facility is managed for the same purpose today. Priority reservations are given to Washburn County youth groups first, then to outside youth groups. Other private parties are permitted to reserve the facility after the youth groups have had a chance to fill their reservations.

Due to the unique, remote nature of this camp and close proximity to the Namekagon River and National Park Service, the facility sees high levels of use. The camp is full the entire summer and demand is very high. This facility provides the opportunity for groups to experience the outdoors and water based recreation in a remote and beautiful setting for a minimal cost. The opportunity for groups to have this type of experience is becoming rare.

The main lodge provides kitchen facilities as well as a large open area for meals, meetings and programs. The six cabins have electricity and basic bunks and mattresses, and each sleep 12 people. The handicapped accessible craft building also provides for more sleeping accommodations if needed. A handicapped accessible vault toilet is available next to the ball field.

### CHALLENGES

- The camp is very old and buildings will need remodeling and or replacement in the near future.
- The camp is currently operated on a donation schedule since the kitchen facility would need to pass periodic health inspections if the County were to charge a fee.
- There are no facilities for running water, showers, hand washing etc. except for the sink in the kitchen and an outside spigot near the well house (cold water only).
- There are no flush toilets and the vault toilet facility, while a newer addition to the site, is located too far from the lodge and cabin structures. Portable toilets are rented annually to provide for closer bathroom facilities.
- Many of the cabins sit on a higher hill overlooking the lodge and parking area. Access can be difficult to some of the cabins for elderly or people with disabilities.



- While this is a public facility, public use often results in a perceived conflict with camp users.

#### OPPORTUNITIES

- There is a tremendous level of public support for this facility with many local people having stayed at the camp. There is also a very high level of demand to use the facility.
- The area is surrounded by a large block of County Forest land, which allows for the addition of any number of recreation trails or even a camp expansion.
- There is electricity on site and the soils are likely to pass a “perc” test for installation of septic systems.

#### RECOMMENDATIONS

- Seek grants or budget other funds to begin replacing cabins and restore/remodel the main lodge
- Investigate kitchen upgrades in order to pass health inspection and create a standardized fee based use structure.
- Create a longer term plan to build a drain field, and shower house with flush toilets
- Construct a cabin access road that would lead from the ball field area, along the ridge and into the upper cabins.
- Add a small swimming and picnic area for public use near the boat landing
- Develop a playground area with playground equipment
- Upgrade wiring throughout facility
- Add a handicapped accessible fishing pier
- Develop recycling program/receptacles
- Refurbish/restore fireplace chimney in main lodge
- Consider insulating and heating buildings for year round use
- Additional security lighting
- Replace tanked water heater with inline water heater system
- Upgrade the boat landing area to include a swimming beach, fishing pier, picnic area and other amenities to allow for public use of the area without conflicting with youth groups at the camp.

#### C. BOAT LAUNCHES, PICNIC AREAS, SWIMMING AREAS

Washburn County offers many hiking, picnic, fishing and other water related opportunities. Some are more developed than others. Included here are day use facilities not already referenced as part of Totogatic Park, Sawmill Campground or the Leisure Lake Youth Camp.

#### **SLIM CREEK FLOWAGE**

Slim Creek Flowage is located off Flowage Drive, east of CTH “B”, in N. Birchwood Township, Washburn County. The picnic area is located on a peninsula accessed by crossing a dam walkway, which is maintained by the County Highway Department. The site is fairly primitive and there is an opportunity to provide more amenities. The picnic area is a beautiful spot, tucked underneath a pine forest on a peninsula in the flowage. Existing facilities include only the boat ramp and a few picnic tables.

#### RECOMMENDATIONS

- ADA pit toilet (single stall)

- Grills and additional picnic tables
- Upgrade walkway across dam for better public safety
- Hand pump with drinking fountain

### **HARMON LAKE**

Harmon Lake is located off Harmon Lake Road, east of STH “70”, in Madge Township, Washburn County. Considering the fact that this facility is within walking distance of the Dugan Run South trailhead, this area will undoubtedly see more activity and use. Existing facilities at this location include a boat launch, grills and picnic tables.

#### **RECOMMENDATIONS:**

- Improve picnic area (ADA).
- Hand pump with fountain (ADA).
- Improve boat launch (ADA).
- Parking facilities.

### **McKENZIE LAKE**

McKenzie Lake is located on CTH “E” in Casey Township, Washburn County. McKenzie Lake is an extremely popular resort and recreation destination. Washburn County provides the only public (free) boat launch. Using the boat launch requires the vehicle to back across CTH “E”, creating a potentially dangerous situation. Any reasonable effort should be done to secure a safer public access to this lake. Existing facilities include a boat launch and paved parking lot.

#### **RECOMMENDATIONS:**

- Acquire land and develop new boat launch (ADA) to provide safe access
- Picnic area development to include hand pump with fountain

### **OTHER BOAT LANDINGS**

The following boat landings are all recognized by ordinance as under County Forest ownership and control:

- Loyhead Lake boat landing
- Wolf Lake boat landing
- Spider Lake boat landing
- Elbow Lake boat landing
- Long Lake Dam site
- Birchwood Dam site

These are all popular fishing lakes and any of these landings would benefit from additional amenities. Recommended improvements include grills, tables, ADA accessible boat launch, hand pump with fountain, improved parking areas, signage and posting of ordinances.

The County should also make efforts to increase levels of maintenance at these locations, especially with a focus on upgrading access roads and landing approaches to stabilize surfaces and reduce erosion.

#### D. MOTORIZED TRAILS AND OPPORTUNITIES

##### **ATV/UTV (ALL TERRAIN/UTILITY VEHICLES)**

Washburn County manages an extensive system of ATV trails that has been under development since 1995. Trail planning efforts have focused on creating a network that connects communities on off road trails as much as feasible.

In 1998, Washburn County formed an ATV working group with representatives from the County, WDNR wildlife, WDNR water regulations, WDNR trails, WDNR law enforcement, and local ATV clubs. A master plan was developed with a goal of developing approximately 180 miles of trail. These miles include existing designated trails; forest trails to be upgraded and added to the system; and corridors that focus the efforts on easement acquisition.

The County has attempted to develop and maintain trails that built in a sustainable manner with surfaces that allow for period grading and maintenance that reduces erosion and damage. Washburn County trail systems permit UTV use wherever ATV use is legal and references to ATV includes both uses.

At the time of this plan drafting, Washburn County manages 116.4 miles of summer ATV trails, 18.1 miles of Trout/hybrid trails and 139.8 miles of winter ATV trails. These trails lie on a mix of rail grades, logging trails, new ATV trail and connecting road routes. Trails connect the communities of Spooner, Shell Lake, Minong, Birchwood and Trego.

##### Challenges

- Dramatic increases in trail use over the last several years has resulted in a corresponding increase in trail maintenance needs. The current levels of traffic has in many cases exceeded trail design standards, resulting in the need for frequent grading, rehabilitation and complete trail rebuilds.
- Machines are increasing in speed, horsepower, weight, width and length with an increasing level of machines coming into the market that do not meet trail design standards or County Ordinance or State Statute definitions.
- Business owners are continually trying to connect customers from these ATV trails. The political pressure to create new trails is often present and creates the potential for a less comprehensive trail system that results in dead ends and extensive road route travel.
- ATV/UTV owners seem to be pushing towards road riding as a viable alternative to trail use and are requesting corresponding route maps with the trail map system.
- It is very difficult to connect ATV trails across areas with private ownerships, creating gaps in the desired trail distributions across Washburn County
- Trail users and our tourism office report that trail users lack convenient lodging and camping opportunities.
- Statewide citizen advisory councils make funding recommendations on trail projects. There continues to be conflicting views between trail managers and council members as to how trails should be developed and maintained. In general, council members are

pushing for more rugged and muddy trails while public lands generally need to provide for more sustainable trail surfaces.

#### Opportunities

- There seems to be some growing support from private landowners wanting to allow for trails.
- Washburn County has a large enough land base to allow for a comprehensive trail system that doesn't have to rely on private lands or road routes
- Grant systems are in place to fund acquisition of lands or easements for trail purposes
- Washburn County has 3 very active ATV/Snowmobile clubs that provide a great deal of assistance in keeping trail maintained and safe.

#### Recommendations

- Develop a standardized trail inspection form, conduct inspections a minimum of annually and develop a comprehensive plan for trail maintenance and rehabilitation. This plan should include recommendations on how to continue to provide sustainable trails with sharp increases in use.
- Increase law enforcement presence to monitor for oversize ATV/UTV's on the system and remain active politically to prevent statutory changes that allow machines that are not appropriate to be defined as an ATV or UTV
- Revisit the ATV Master Plan to determine if the recommendations are appropriate and consider County Board action to limit new trail development to only those in the Plan.
- Continue to hold a County stance that the ATV trail system is that determined by the ATV Master Plan. Roads routes may be adopted as permissible but they will not be mapped on official County trail maps
- Investigate acquisition of fee title strips of land or easements from willing sellers in areas where there is a need to protect existing trails on private lands or create new trails.
- Work towards remaining needed connectors in the trail system as follows:
  - Shell Lake south to Barron County Line
  - Long Lake northeast to Stone Lake
  - Trego northwest to connect to Casey Loop on an off road trail
  - Minong west to Burnett county
  - Beaverbrook to Harmon Lake on an off road trail
- Provide support to the Minong ATV Campground and the soon to be opened Shell Lake ATV Campground as feasible.
- Continue to attempt educational efforts with the state Off-Road Vehicle Advisory Council in order to gain a mutual understanding of certification and other environmental requirements influence trail development, rehabilitation and maintenance.
- Continue ATV Scenic Tour and look for opportunities to enhance with additional points of interest.
- Continue to apply for grant funding to operate, maintain, rehabilitate and develop trails and infrastructure.

### **WILD RIVERS TRAIL**

The Wild Rivers State Trail is part of a State owned tri-county trail system on an abandoned railroad grade. 40 miles of this trail lies in Washburn County and the Department of Natural

Resources granted an easement to Washburn County to operate a motorized recreation trail on the grade surface. The trail links Rice Lake to just short of the Tri County Corridor in Superior. The trail is available for year-round use, and provides for safe two-way traffic to the greatest extent possible. It is accessible to all users, including horseback riding, hiking, snowmobiles, cross-country skiing, bicycling, and all-terrain vehicle (ATV) riding.

The trail is part of the funded summer ATV program and Snowmobile program in Washburn County and it does present its own opportunities for recommended actions.

#### Recommendations

- Wells or water sources at the parking/rest areas
- Seek grants annually to rehabilitate trail surfaces with gravel on a portion of the grade (approx. 5 miles annually)
- Seek funding sources to contract with an engineer to inspect bridge structures to determine future maintenance needs
- Develop a contingency plan for a north/south trail connection should the grade revert to railroad operations.

### **STATE-FUNDED SNOWMOBILE TRAIL SYSTEM**

Washburn County currently manages 253.4 miles of funded winter snowmobile trail. There are however, 10 miles of this that are currently on hold due to lost land use agreements on trail 140 between Highway 70 and Trego. In addition to funded trails, there are also club trails and routes that connect to local business or to other trail systems.

These trails are well groomed well-groomed and provide connections to surrounding counties, making for an extremely large inter-connecting trail system.

While regular maintenance money allocations do allow for trail brushing and grooming, there is currently a general lack of grant funding for trail improvement projects. Of particular concern is future funding availability for trail infrastructure like bridges.

#### RECOMMENDATIONS:

- Continue to apply for State funding to develop and maintain trails
- Develop new trails as needed within the guidelines of County Forest Comprehensive Land Use Plan
- Continue to improve trails with rehabilitation projects including widening, new bridges, re-routing, etc.
- Implement recreation trail 911 emergency signing project
- Continue to relocate trails off of public roadways, to improve trail safety.
- Support legislative efforts to increase revenues into the snowmobile program.
- Work towards re-establishing the lost trail 140

#### **E NON-MOTORIZED TRAILS**

## **DUGAN RUN EQUESTRIAN TRAIL**

The Dugan Run trail system lies in the towns of Stone Lake, Crystal and Birchwood. This is a large trail system, designed primarily for horseback riding, with over 25 miles of trail and 2 trailheads. This trail project received grant funds from numerous sources and was determined to be a trail of statewide significance and needed in the region.

### Existing Facilities

- 25 miles of trail with a mix of single track, logging trail and sections of shared use with ATV trails.

#### North Trailhead - Dugan

- 11 campsites
- Double pit toilet
- Hand pump
- Pavilion
- Large, grassed group area with large fire ring
- Hitching posts
- Manure vault

#### South Trailhead - Harmon

- 9 Campsites
- Electricity
- Well
- Pit toilets
- Running water
- Security lights
- Pavilion
- Fire ring
- Manure vault
- Hitching posts

### Challenges

- To date, use has been much lower than expected. Trails see a great deal of use during the fall months however
- During development, numerous groups and individuals donated time and effort towards the project and the County is struggling to keep up with maintenance. A “friends of” or support groups is needed.
- Trails often have downed trees or missing signs that the County is not aware of until groups use the system in the fall.
- A dump station is needed at one of the trailheads.

### RECOMMENDATIONS:

- Work with Tourism to promote trail usage.
- Attempt to recruit an organize group to take on routine maintenance on the trail system.
- Install more hitching lines at camping areas
- Improve trail signing

- Add toilet facilities to meet campground code
- Construct sanitary dump station and septic system at Dugan Run South, to serve campers from Sawmill Park, Dugan North, and Dugan South

### **WILDCAT MOUNTAIN BIKE TRAIL**

In 2008, a local group of mountain bike enthusiasts asked permission to construct and maintain a mountain bike trail on the County Forest in Beaverbrook Township. As of January 1, 2013, this group has constructed approximately 17 miles of trails. These trails are a mix of old logging trails, newly constructed single track, and a portion on the existing Beaverbrook ATV trail. At this time few amenities exist with the exception of a gravel parking lot located on Highway 70.

#### **RECOMMENDATIONS:**

- Expand trailhead parking lot on Highway 70
- Consider a trail pass system
- ADA compliant bathrooms
- Well, picnic tables and pavilion
- Promote the formation of a club or other legally established user group that would take on a role of trail and facility maintenance.

### **ICE AGE TRAIL**

Located in the Welsh Lake Unit, Washburn County has approximately seven miles of the proposed 1000-mile hiking system. The Ice Age Trail follows the terminal moraine left by the glaciers that covered much of Wisconsin 15,000 years ago. The trail is marked with posts and signs. The Wisconsin Department of Tourism recognizes the Ice Age Trail as the states number one outdoor recreation resource.

#### **Challenges**

- The Trail does not appear to draw anywhere near the interest here that it does in other parts of the state.
- There have been numerous individuals contact the County over the years stating they were the Ice Age Trail Representative and worked for short period of time with our staff.
- Trail use does not appear to be high enough to keep the trail tread in an obvious trail like condition
- Beaver activity often impedes use of certain trail areas.

#### **RECOMMENDATIONS:**

- Investigate whether this it is feasible to continue to support the Ice Age trail on Washburn County Forest
- If user interest is high enough to warrant continued use, work towards developing an organize club or user group to support the facility.



## CROSS-COUNTRY SKI TRAILS

Washburn County manages 2 ski trail systems. The Nordic Ski Trail, which lies approximately 13 miles east of Spooner, and the Totogatic Ski Trail, which lies approximately 3 miles north of Minong.

### Existing Facilities

#### Nordic

- Approximately 8 miles of trail
- Groomed for traditional/classic skiing
- Skill levels ranging from beginner to advanced
- Parking at north and south
- Adirondack shelters

#### Totogatic

- Approximately 7 miles of trail
- Groomed for traditional/classic skiing
- Skill levels ranging from beginner to expert
- Parking at east side
- Adirondack shelter

### Challenges

- There are no user groups that currently assist in trail maintenance
- No storage exists on either site, requiring staff to haul equipment to each site for grooming.
- Some of the trails are narrow and will not accommodate free-style skiing
- Wind storms and subsequent timber salvage have extensively damaged the Nordic trail
- There are no additional amenities at either trail system
- Trail maintenance costs are currently borne by the Department

### Recommendations

- Work to engage with a local “friends of” group to assist in trail maintenance
- Look for opportunities to provide a storage building at either site for grooming equipment
- In conjunction with timber sale activity, widen both trail systems to accommodate free-style skiing.
- Consider additional amenities at trail heads, such as bathrooms, warming house, etc.
- Investigate trail pass or other user fee to offset maintenance costs
- Upgrade to new grooming equipment
- Reconstruct older Adirondack shelters
- Upgrade/replace trail signage
- Consider adding grooming to the Hallstrom Woods trail system if demand dictates.

## F. SPECIAL USE AREAS

### BIRCHWOOD CANOE AREA

The “County Forest Plan” designates a primitive area in the Town of Birchwood on the County Forest. This area discourages motor vehicle traffic and road densities as well as other permanent developments.

The Forestry Committee has developed two primitive area canoe routes east of the Birchwood Fire lane on the County Forest. This is a non-motor vehicle use area with exceptions granted only by the Forestry Committee.

The Sawmill Lake Canoe Route and the Loyhead Lake Canoe Route offer people an opportunity to enter a series of small lakes by canoe to fish or camp, without the interference of snowmobiles, ATV’s, or other motor vehicles disturbing the experience. The area is also commonly used for hiking and hunting as identified in the “County Forest Plan”.

#### RECOMMENDATIONS:

- Improved signing of entry access points limiting vehicles
- Continue to improve canoe landings
- Provide regular maintenance of portage trails
- Consider regulating camping on the canoe routes and providing designated sites.

### **DAVIS FLOWAGE**

Formerly the Chippanazie Flowage, the Davis Flowage was built in the early 1950’s as a planned cranberry marsh development. The flowage was acquired in 1997 by Washburn County. The main reason for land acquisition was to rebuild the water control structure that had failed in 1994. Approximately 200 acres of water and wetlands are dependent on the dam and the rebuilding of it is vital to fishery and wildlife.

Many governmental and private organizations have realized the importance of saving this resource and have come forward with monies to help rebuild the structure. Primitive campsites have been built on the west end, which are accessible by foot or water.

In 1999, the County established two, boat-in, campsites on the western dike/shoreline. These are no longer utilized or maintained.

#### RECOMMENDATIONS:

- Consider upgrading the old campsites
- Improve boat landing, access and parking on Chippanazie Lake Rd.
- Coordinate with local fisheries manager to sustain sport fishery.

### **HALLSTROM WOODS**

Hallstrom Woods is located in Section 15 of Chicog Township. It is 600 plus acres of land with a 40-acre lake that was acquired from the Isaak Walton League. Grants were awarded to develop a

parking lot with pavilion and picnic grounds, ADA pit toilets and a trail system. In accordance with the purchase agreement with the Isaak Walton League, any development will be for silent sports (non-motorized), with the exception of access to the lake.

RECOMMENDATIONS:

- Develop as needed for quiet sports.
- Promote silent sport opportunities along with picnic area and nature trails.
- Upgrade access road and boat launch area.

### **HARMON LAKE AND WELSH LAKE GROUSE MANAGEMENT UNITS**

The Harmon Lake Recreational Area is located in the Towns of Madge and North Birchwood. The area is managed as a non-vehicle recreation area for intensive ruffed grouse and other wildlife habitat improvement. Snowmobiling in the winter over the established trail is an accepted permitted use, along with a newly designated short ATV trail link.

The Welsh Lake Grouse Management Unit lies in the Towns of Barronett and Sarona. This area is also managed as a non-motorized unit and for intensive grouse and other wildlife habitat improvement.

The forestry practices in this unit are designed to create diverse age classes of aspen to enhance grouse habitat as well as other species relying on early succession forests. Harvest areas are smaller and scatter across the landscape to enhance the impact of age diversity.

RECOMMENDATIONS:

- Increase signage
- Promote hiking possibilities
- Replace culverts as needed
- Continue to upgrade pamphlets
- Continue forestry efforts to diversify aspen age classes to promote grouse habitat and other non-game species relying on early succession forests.

### **CEDAR CREEK RECREATION AREA**

The Cedar Creek Recreation Area will be managed as a non-vehicle recreation area for maintenance of a backcountry atmosphere for hunting, hiking, skiing, snowshoeing, etc. Intensive ruffed grouse and other wildlife habitat improvement techniques may be employed. A map of Cedar Creek Recreation Area is available at the Forestry Office.

### RECOMMENDATIONS:

- Increase signage
- Promote hiking possibilities
- Replace culverts as needed
- Continue to upgrade pamphlets

### **MINONG RIFLE RANGE**

The Minong Rifle Range, which lies just east of Minong, is a public shooting range management jointly between the County and local volunteers. The range is heavily used and one of the only public shooting facilities in the area.

In the early 2000's, the local Safari Club International chapter allocated \$30,000 to upgrade the range to include a shelter building and shooting stations. Several other improvements have occurred over the years with funding from a number of internal and external sources. More recently, the County was awarded a rather large grant from federal shooting range funds.

#### Existing Facilities

- Restroom, parking, garbage pickup, security lighting
- Shooting shelter building with shooting benches
- Pistol range, and rifle targets ranging up to 400 yards
- Trap Range

#### Recommendations

##### *(Under current grant)*

- Elevate backstops and side berms
- Add trap shelter building
- Hand gun range
- New range targets
- Remodel/upgrade shooting range building
- ADA upgrades
- Elevated trap shooting platform
- Upgraded parking for rifle and trap range

##### *Other*

- Work to create an official club to assist with range operations
- Upgrade signage
- Monitor trap range use to assure that public has access
- Monitor for safety concerns

Ownership of the range remains with Washburn County and the range will be open to the public. This is a great opportunity for local sportsman to enjoy a modern facility with minimal cost to taxpayers. The County will continue to monitor the arrangement to insure that it is operated with the best interests of the County in mind.

### **III. UNDEVELOPED AREAS**

### **BOBCAT POND OUTDOOR CLASSROOM**

On April 18, 1990, the County Forest Parks and Recreation Committee entered into a land use agreement to manage 80 acres as an outdoor classroom with the Birchwood School District Administration. This area is located approximately 4 miles north of Birchwood near Cty Hwy T. This property is upland hardwood with numerous ephemeral ponds. An open air classroom with desks in on site.

This area provides the special opportunity to manage certain County Forest lands with education as a primary value or use. Continue to allow Birchwood, and other schools, to utilize the facility and look for opportunities to enhance the area and provide educational opportunities relating to forestry.

#### Recommendations

- Upgrade outdoor classroom area as needed
- Participate in educational programs with Birchwood School
- Promote forestry and involve classes during forest management operations.

### **NORTHWOOD SCHOOL OUTDOOR CLASSROOM**

In 1997, an agreement between Washburn County Forest and Northwood School District was entered into to provide acreage for an outdoor classroom for the Northwood School District. The property has since been enrolled as an official school forest, making this one of the few School Forests on County Forest Land in Wisconsin.

The goal of this agreement is to further educate the students grades K-12 and the general public on environmental education. Continue to allow Northwood, and other schools, to utilize the facility and look for opportunities to enhance the area and provide educational opportunities relating to forestry.

#### Recommendations

- Develop facilities for an outdoor classroom
- Participate in educational programs with Northwood School.
- Promote forestry and involve classes during forest management operations.

### **SILENT WOOD BENCHMARK AREA**

The area with boundaries of the Totogatic River on its south and west side, Douglas County on its north side, Sawyer County on its east side, is known as the Silent Wood Benchmark Unit. This 725 acre unit is enrolled in the Special Use category of the County Forest Law and the area is prescribed as a no-management zone.

#### RECOMMENDATIONS:

- All special use areas should have a leaflet and map showing area and purpose of the area
- Signage should be increased
- Walking trail developed into areas of special interest

- A hiking trail to waterfall areas on the Totogatic could be considered.

#### **IV. WATER RESOURCES**

##### **A. RIVERS**

###### **NAMEKAGON RIVER**

Those County Forest lands lying along the Namekagon will be managed according to the guidelines set forth in the “County Forest Comprehensive Land Use Plan”. The primary objective is to improve and maintain the largely primitive and undeveloped characteristics of the riverway. The “County Forest Plan” addresses timber sales, roads, building, gravel, scenic easements, and other pertinent subjects, and is the prevailing management document in managing County land along the Namekagon.

###### **TOTOGATIC RIVER**

The County Forest lands lying along the Totogatic River, from the Totogatic Flowage to the Minong Flowage, will be managed as a County Wild and Scenic Riverway. The river was also recently designated as the newest State Wild River. The primary objective is to improve and maintain the primitive and undeveloped characteristics of the Riverway. The “County Forest Plan” is the prevailing management document along the river and discusses management restrictions to ensure protection of the riverway.

In keeping with the designation of “Wild River”, there are no plans for significant development except for the following:

###### Recommendations

- Develop or restore carry-in access points near bridges in order to prevent or mitigate erosion caused by river access
- Consider mapping a hiking trail to access Buck Falls and High Falls. These areas are very remote and the trail would need to be warned accordingly.
- Attempt to acquire river front properties within the blocking boundary as they come available.

##### **B. LAKES**

There are over 150 named lakes associated with the County Forest, either with County Forest frontage or completely contained within the forest. There are approximately 150 other smaller unnamed ponds and smaller lakes. These lakes provide for a rich variety of habitat and recreational experiences. Many of the larger lakes with significant public use and developed access have been mentioned previously in this Plan. In addition to these, this Plan recognizes the following list of high quality lakes:

Birch Lake (T37-R10)

Boyle Brook Springs (T40-R13)

Camp Lake (T38-R10)

Mud Lake (t40-R13)

Ole Lake T38-R10)

Pickrel Lake (T38-R10)

County Line Lake (T38-R10)	Pine Island Lake (T38-R10)
Deep Lake (T38-R10)	Pine Lake (T37-R13)
Earl Springs (T40-R11)	River Lake (T37-R10)
Elbow Lake (T37-R10)	Sams Lake (T38R10)
Fawn Lake (T38-R10)	Schullenberger Lake (T38-R12)
Fish Lake (T41-R11)	Scoot Lake (T38-R10)
Holmes Lake (T38-R12)	Spider Lakes (T37-R10)
Johnson Lake (T37-R13)	Spring Creek Springs (T40-R11)
King Lake (T40-R10)	Stauffer Lake (T38-R11)
Lakeside Lake (T41-R12)	Superior Lake (T38-R10)
Little Dugan Lake (T39-R10)	Telstar Lake (T38-R10)
Lost Lake (T37-R10; T41-R10)	Welsh Lake (T38-R10)
Matson Lake (T37-R10)	

#### RECOMMENDATIONS:

- Record and have available for public use, maps of lakes with a fishable resource in the County Forest Office.
- Consider more intensive inventory of lakes on the Forest with a fishable resource
- Improving existing access to more fishable lakes as allowed by Road and Access Plan
- Work with DNR to maintain and influence fish species to appropriate lakes
- Investigate need for additional non-motorized lakes within County Forest to protect shoreline habitat
- Identify lakes with no existing access as a rare resource, Schullenberger for example, and consider a designation that prevents development of motorized access.

#### C. STREAMS

Stream management will deal with those aquatic life forms that inhabit the 56 streams within the County Forest. Fifteen of the streams are cold water habitats that support trout. The management of trout habitats within the Forest should be basically a three-phase approach including protection and improvement of habitat, proper regulation, and stocking. Management of warm water streams will emphasize watershed protection and surveys.

#### V. UNDESIGNATED USES

Undesignated uses are defined as those activities that are permitted on the County Forest for which there are no developed facilities or occur outside of developed facilities. These types of uses are likely compromise a large majority of the uses that occur on the County Forest.

##### **CAMPING**

Camping is permitted anywhere on the County Forest with a tent or lesser facility, with some restrictions identified in the County Recreation Ordinance. Camping is also permitted with any type of camping unit within the 9-day gun deer season. A permit is required for dispersed camping



### Recommendations

- Continue to allow dispersed camping under a permit and with the tent or lessor restriction
- Consider creating remote camping sites that would allow for camping units larger than a tent on specific sites. Some of the abandoned cabin permit sites may make ideal locations and could provide for hunting access outside of the gun deer season.
- Monitor for excessive use in certain areas (canoe portage routes for example) to assure that damage is not occurring. Consider restricting camping to certain sites or develop sites that are sustainable if damage is shown to be occurring.

## **GATHERING**

Washburn County allows for the gathering of firewood, boughs and Christmas trees on County Forest Lands under a permit system. The County also allows for any fruits, nuts or berries for personal consumption without a permit. The gathering of Ginseng, miniature Christmas trees, birch bark, tree seed or birch poles is not permitted anywhere. Gathering of products such as tag alder, willow, other poles or branches may be considered under permit and on a case by case basis. This plan does not recommend any changes to gathering policies.

Gathering by tribal members is exempt from these requirements and is governed by treaty rights and regulated by a separate section of the “County Forest Plan”.

## **HUNTING**

All of Washburn County Forest lands are open to any legal hunting activities. The exception is the County’s three parks; Totogatic, Sawmill, and the Leisure Lake Youth Camp, which by Municipal Code prohibits the use of firearms within park boundaries.

As recreation facilities continue to grow and develop, the safety of these areas will be an increasing concern.

### RECOMMENDATIONS:

- Consider additional access possibilities to County Forest lands for the disabled sports person
- Develop maps and signing showing access to various tracts of land
- Consider the development of parking areas along State and County highways in order to provide for safety.

## **HIKING**

Hiking opportunities are abundant throughout Washburn County Forest land. There are approximately 1000 miles of forest roads with varying degrees of restriction on them. Some are closed to motorized uses at certain times of the year, others have motor vehicle weight restrictions, and some are closed entirely to motor vehicle use. All of these forest roads are open for hiking at any time. Maps of County owned forest roads are available at the Forest Office.

Three nature trails are developed: Totogatic Park, Sawmill Park, and Leisure Lake Youth Camp. Self-guiding books and pamphlets are available for these nature trails.

RECOMMENDATIONS:

- Develop a map of points of interest in Washburn County accessible to hikers and bikers.
- Rehabilitate existing hiking/nature trails and install new signing.
- Monitor impacts of use to determine if future regulations may be necessary.
- Promote non-motorized, non-consumptive uses of County Forest.

### **MOUNTAIN BIKING AND HORSEBACK RIDING**

Washburn County currently has trail systems and facilities for biking and horseback riding as described previously in this document. The current Washburn County Code of Ordinances does not prohibit any non-motorized uses on the forest. Over 1000 miles of forest roads and trails provides for a wide opportunity for these users to ride.

It is recommended, however, to consider focusing horse and bike use onto the existing facilities. As uses expand, it will be important to monitor for damages in areas of the county forest and adopt additional ordinance language to prevent such uses in areas where damage is occurring. Both the bike and horse trail(s) are designed in such a way as to expand as usage dictates. Expanding uses should occur on trails where maintenance will occur.

## **VI. HISTORICAL AND CULTURAL SITES**

Washburn County is rich with historical and cultural sites. Several have been identified and protected as such. Others should be identified and implemented into the historic site list. Those historic sites listed below will be managed in the best interest of Washburn County. Sites identified to date are as follows.

### **CCC CAMP MINONG**

Managed as an environmental and social education site. Building sites and a self-guided tour will be maintained for persons interested in the history of the Civilian Conservation Corps. Forest products may be removed with proper restrictions to protect vegetation, structures, and building remnants present at the site.

RECOMMENDATIONS:

- Evaluate signage and replace as needed
- Replant longer living species trees

### **LOGGING CAMP SITES**

There is evidence of a multitude of logging camps and other historic sites on the County Forest. These areas are confidential and protected by County Ordinance. Permanent structures, facilities, or roads are not permitted in the area that may adversely affect the history or preservation of historic sites. Historic artifacts will remain property of Washburn County.

RECOMMENDATIONS:

- Identify and implement historic sites into points of interest
- Investigate the potential to excavate one logging camp to create a historic display or artifacts

### **COPPER MINES IN FROG CREEK**

There are two known copper mine shafts in Frog Creek Township, along Black Brook. These are historic mines with little to no recorded history. They are assumed to have operated in the mid to late 1800's. There is also evidence of depressions and scrapes that may be related to aboriginal copper collection.

RECOMMENDATIONS:

- Continue to protect sites for history
- Maintain fence to prevent accidents

## **VII. MISCELLANEOUS**

### **MAPS**

Washburn County Forest has published an accurate map of its ownership and facilities. This map will continue to be updated by the Forest.

### **LAND ACQUISITION**

Washburn County has been active acquiring lands within the County Forest blocking. Parcels will be evaluated for acquisition based on their potential benefit to the forest users and the taxpayers of the County and State. This recreation plan should encompass future projects as parcels are acquired for recreational or other uses.

### **SWIFT NATURE CAMP**

Located on County owned land on the Minong Flowage, Swift Nature Camp is privately operated through an agreement with the State of Wisconsin and current occupants. The Department of Natural Resources originally built the facilities to provide a camp for their youth program, Youth Conservation Corp (Y.C.C.).

The agreement between County and State provides for the property to revert to County control if and when the State discontinues its youth program for a period of one year. Because the Swift Nature Camp is now being used as a private-for-profit business, situated on county owned land, Washburn County could repossess the property and operate it as a youth camp or similar type facility in the best interest of Washburn County. Other agencies have expressed interest in operating a youth camp similar to the now defunct Youth Conservation Corp Program.

**RECOMMENDATIONS:**

- Repossess property and explore feasibility of operating Swift Camp as a Washburn County Youth Camp or similar type facility open to the public
- Consider the site as an east annex to Totogatic Campground
- Recruit or investigate the availability of youth group or other non-profit organization to operate a camp that benefits the disabled, youth, veterans, or other type of program

**COOPERATIVE PROJECTS WITH TOWNSHIPS AND OTHER UNITS OF GOVERNMENT**

Currently, there are a number of facilities and opportunities for new trails and facilities operated jointly between Washburn County and other units of government; and opportunities for other agencies to provide facilities that will complement those identified in this Plan and the “County Forest Comprehensive Land Use Plan.

**Existing facilities/cooperative relationships:**

- The Hallstrom Woods Picnic Area and Trailhead is a facility that straddles Washburn County Forest and Chicog Township ownership. Chicog Township provides the picnic tables, mowing and some maintenance of the bathroom facility.
- There are numerous boat landings, especially in the Birchwood area, where jurisdiction is unclear. Washburn County and various townships have been working jointly to provide for maintenance.
- The Beaverbrook ATV trail has a segment west of Highway 53 that lies on the Beaverbrook Wildlife Area. This trail has joint oversight between the County and DNR.

**Recommendations:**

- Pursue a request from Bass Lake Township to allow them to construct and maintain a small park and picnic facility adjacent to the township boat landing, on County Forest in Section 11, T40N-R10W.
- Investigate the feasibility of a project to expand or develop new facilities at the Trego Town Park, in cooperation with Trego Township, that will compliment, enhance, and provide access to the Wild River Trail and possibly the National Scenic Riverway.

- Develop an input and planning meeting to incorporate local townships desires and needs for future recreational facilities.

## **ENFORCEMENT**

Washburn County hired a Park Ranger / Deputy Sheriff in 2006. This position was a Sheriff Deputy whose day-to-day enforcement activities fell under the direction of the Forest Administrator. This position was removed, by the Sheriff, in 2011. Violations, and violation complaints continue to rise as a law enforcement presence was noticeably absent on the forest and associated trails and facilities.

This positions was re-instated in 2018. The Recreation Officer position is now aggressively protecting County Forest assets and helping provide for public safety. This position is a full time Sheriff's Department Deputy and is fully funded by the Forestry Department.

## **COUNTY FOREST ACCESS MANAGEMENT PLAN**

The Forest Department has a comprehensive road and foot access plan to manage public water and land access to its 148,000 acres of land. This information is available at the Forest Office.

## **OPEN AIR STANDARDS**

Developed by the National Recreation and Parks Association, this is a standard, which all counties must be aware of when developing a park plan. The goal is 6.25 to 10.5 acres of developed open space per 1000 of population.

Washburn County has a population projection of approximately 18,000 in the year 2020. The minimum of park space should be 112.5 acres to a desired number of 189 acres.

Totogatic Park:	80 acres
Sawmill Park:	25 acres
Leisure Lake Youth Camp:	<u>40 acres</u>
TOTAL	145 acres of park space

## **NATURAL RESOURCES**

	<b>WISCONSIN</b>	<b>WASHBURN</b>
<b>COUNTY</b>		
Land Area (square miles)	54,314	810
Total Forest Land (in thousands of acres)	15,351.3	331.5
Commercial	14,759.4	328.1
Non-Commercial	591.9	3.4
Percent Land in Forests	44 %	64 %
Number of Lakes	14,927	913
Total Acreage of Lakes	970,869	30,325

## **POPULATION HISTORY AND PROJECTION**

The following table summarizes Washburn County's population history from 1950 to 2010. While there have been regular increases throughout the period, the population did decrease from 16,036 in 2000 to 15,911 in 2010. The estimated 2013 population was 15,928. At this time, detailed population projects based off the 2010 census are not available. The most recent population projections would indicate an anticipated Washburn County population in 2030 to range from 18,000 to as many as 20,400 people.

## **APPENDIX**

## Yearly Report 2014

**TOURISM – VISITOR CENTER CONTACTS**

Qtr	# of Contact	Desk	Phone	E-Mail	Area Info	Attraction	ATV/Snow Trails	Bicycling	Business	Camp	XC Ski/Hike	Dine	Event	Fall Colors	Golf	Horseback Riding	Hunt Fish	Maps Direct	Motel	Other County	Real Estate	Resort	River Info	Rodeo	Misc
1st	1069	476	296	400	287	18	480	4	62	46	28	11	20	1	0	0	7	138	68	39	7	93	3	160	56
2nd	2003	1287	465	604	570	155	434	12	90	101	12	37	116	0	7	8	32	470	25	75	17	119	9	492	43
3rd	2807	2328	602	596	620	240	341	26	100	76	31	49	136	15	11	28	48	610	71	165	16	61	21	953	47
4th	754	505	195	174	162	64	234	1	68	13	21	20	38	9	1	3	11	205	27	34	6	23	2	91	22
Totals	6633	4596	1558	1774	1639	477	1489	43	320	236	92	117	310	25	19	39	98	1423	191	313	46	296	35	1696	168

## Yearly Report 2015

Qtr	# of Contact	Desk	Phone	E-Mail	Area Info	Attraction	ATV/Snow Trails	Bicycling	Business	Camp	XC Ski/Hike	Dine	Event	Fall Colors	Golf	Horseback Riding	Hunt Fish	Maps Direct	Motel	Other County	Real Estate	Resort	River Info	Rodeo	Misc
1st	937	405	263	347	288	30	433	6	38	48	34	10	23	0	1	9	12	236	62	17	10	61	7	124	19
2nd	1716	1307	272	535	575	117	386	16	34	70	24	21	39	0	11	11	31	474	22	94	19	62	10	459	16
3rd	2608	2313	519	520	777	211	310	29	29	63	34	63	65	3	11	11	36	656	56	151	23	67	22	855	9
4th	596	495	120	123	208	17	199	4	9	18	13	16	28	10	0	2	10	192	23	32	2	25	5	51	0
Totals	5857	4520	1174	1525	1848	375	1328	55	110	199	105	110	155	13	23	33	89	1558	163	294	54	215	44	1489	44

## Yearly Report 2016

Qtr	# of Contact	Desk	Phone	E-Mail	Area Info	Attraction	ATV/Snow Trails	Bicycling	Business	Camp	XC Ski/Hike	Dine	Event	Fall Colors	Golf	Horseback Riding	Hunt Fish	Maps Direct	Motel	Other County	Real Estate	Resort	River Info	Rodeo	Misc
1st	756	297	167	334	294	20	372	2	3	53	26	5	20	0	0	3	4	191	46	19	12	59	0	104	0
2nd	1607	1168	268	528	483	122	275	8	11	69	19	20	51	0	3	7	25	442	18	81	12	52	16	580	0
3rd	2374	1983	333	527	692	208	333	12	43	87	24	47	77	42	5	10	33	695	84	204	18	76	32	834	4
4th	646	520	114	173	234	39	198	5	21	18	13	16	10	29	0	2	8	224	32	56	5	29	7	100	1
Totals	5383	3968	882	1562	1703	389	1178	27	78	227	82	88	158	71	8	22	70	1552	180	360	47	216	55	1618	5



## Yearly Report 2017

Qtr	# of Contact	Desk	Phone	E-Mail	Area Info	Attractions	ATV/ Snow Trails	B&B	Bicycling	Business	Camp	Ski/Snowshoe/Hiking	Dine	Events	Fall Colors	Golf	Horseback Riding	Hunt/Fish	Maps/Direct	Motel	Other County	Real Estate	Resort/Cabin	River Info	Rodeo	Misc
1st	660	250	209	260	222	21	270	6	2	18	36	15	8	17	0	0	1	5	150	27	33	11	39	3	158	2
2nd	1748	1002	325	717	523	90	365	3	13	53	73	15	27	42	0	6	21	40	390	11	95	23	48	19	687	5
3rd	2429	1834	538	575	635	106	317	3	24	106	49	36	50	70	8	14	21	40	516	58	176	24	51	34	897	1
4th	715	420	131	271	299	101	240	10	15	41	21	38	15	34	12	11	11	48	255	40	55	17	38	32	146	8
Totals	5552	3506	1203	1823	1679	318	1192	22	54	218	179	104	100	163	20	31	54	133	1311	136	359	75	176	88	1888	16

## Yearly Report 2018

Contact																																	
Qtr	# of Contact	Desk	Phone	E-Mail	Area Info	Attractions	ATV/ Snowmobile	B&B	Bicycling	Business	Camp	Ski/Snowshoe/Hiking	Dine	Events	Fall Colors	Golf	Horseback Riding	Hunt/Fish	Maps/Direct	Motel	Other County	Real Estate	Resort/Cabin	River Info	Rodeo	Misc	Birchwood	Long Lake/Sarana	Minong	Shell Lake	Spooner	Stone Lake	Trego
1st	747	241	168	400	350	94	358	6	8	27	43	54	13	36	0	7	14	44	233	43	43	19	48	23	166	8	11	7	3	3	24	1	2
2nd	2000	1042	343	1000	548	148	335	9	22	38	35	51	27	76	1	21	24	59	345	32	134	30	34	170	927	51	6	12	9	4	37	3	2
3rd	2950	2016	564	1006	936	556	436	9	28	106	67	65	59	101	3	20	28	79	747	42	240	47	41	156	1158	43	10	7	8	17	184	11	54
4th	2747	1283	511	1400	898	242	693	15	30	65	78	105	40	112	1	28	38	103	578	75	177	49	82	193	1093	59	17	19	12	7	61	4	4
Totals	8444	4582	1586	3806	2732	1040	1822	39	88	236	223	275	139	325	5	76	104	285	1903	192	594	145	205	542	3344	161	44	45	32	31	306	19	62

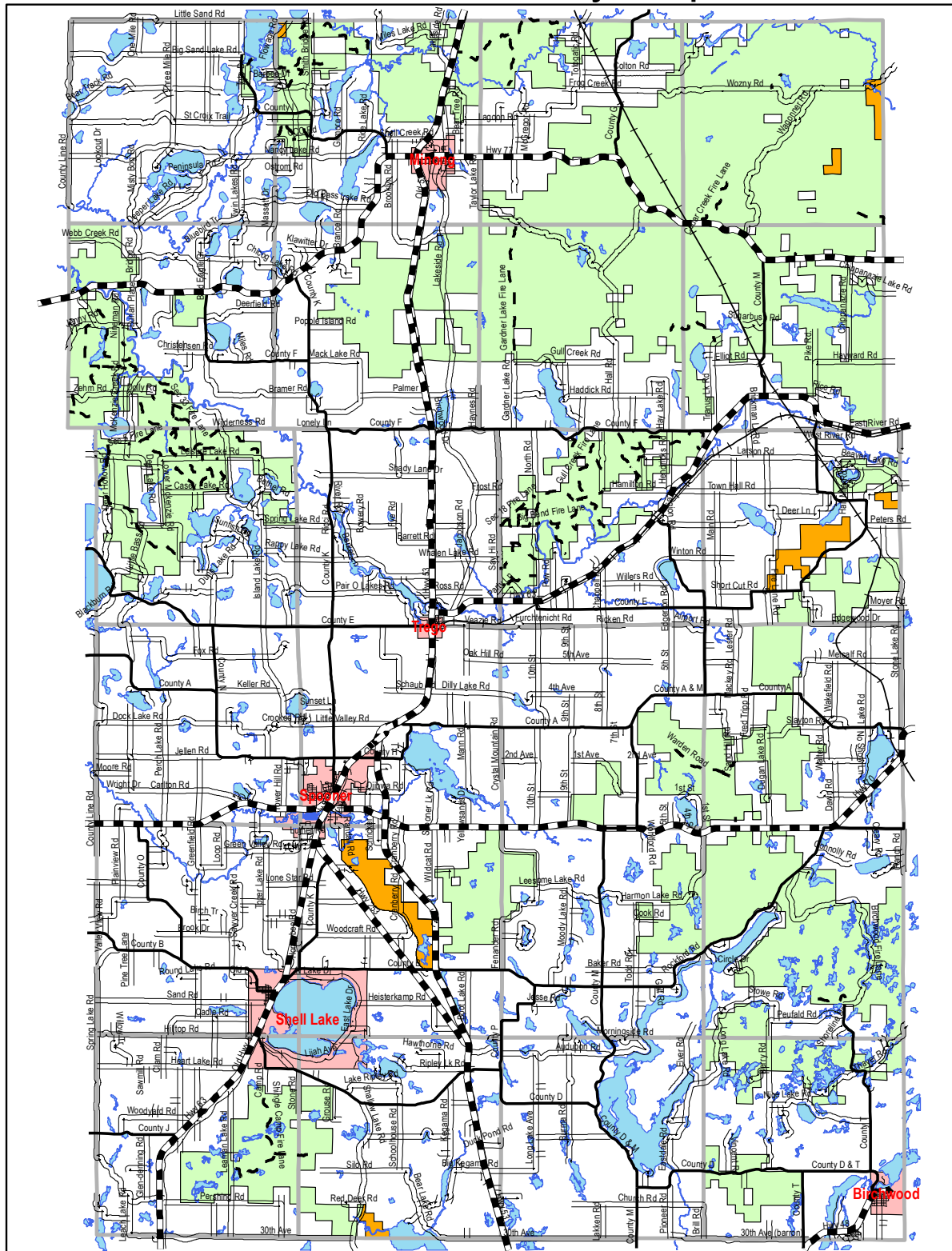
**Population History  
Washburn County**

<b>Place</b>	<b>1950 (1)</b>	<b>1960 (1)</b>	<b>1970 (1)</b>	<b>1980 (1)</b>	<b>1990 (1)</b>	<b>2000 (1)</b>	<b>2010 (1)</b>
Barronett-T	463	377	366	371	373	405	442
Bashaw-T	626	571	527	724	756	921	946
Bass Lake-T	296	213	211	252	337	535	505
Beaverbrook-T	443	415	400	603	580	643	713
Birchwood-T	294	208	196	252	329	453	478
Birchwood-V	502	433	394	437	443	518	442
Brooklyn-T	285	197	191	273	276	281	254
Casey-T	173	173	280	404	401	466	353
Chicog-T	193	62	156	168	182	268	234
Crystal-T	317	233	225	276	279	323	267
Evergreen-T	578	514	561	798	910	1,076	1,135
Frog Creek-T	172	128	125	142	155	160	130
Gull Lake-T	133	92	111	141	148	158	186
Long Lake-T	381	383	422	508	583	737	624
Madge-T	243	226	144	317	349	454	508
Minong-T	397	357	445	761	730	858	917
Minong-V	357	348	420	557	521	531	527
Sarona-T	396	368	352	394	391	382	384
Shell Lake-C	954	1016	928	1135	1161	1,309	1,347
Spooner-C	2597	2398	2444	2365	2464	2,653	2,682
Spooner-T	337	285	351	600	644	677	706
Springbrook-T	413	370	410	441	403	536	445
Stinnett-T	203	156	134	179	202	263	246
Stone Lake-T	352	299	339	379	446	544	508
Trego-T	560	479	469	697	709	885	932

(1) – U.S. Census  
Bureau/Wis. Dept of  
Administration

# Washburn County Map

80

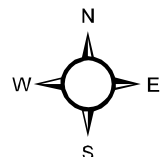


This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.

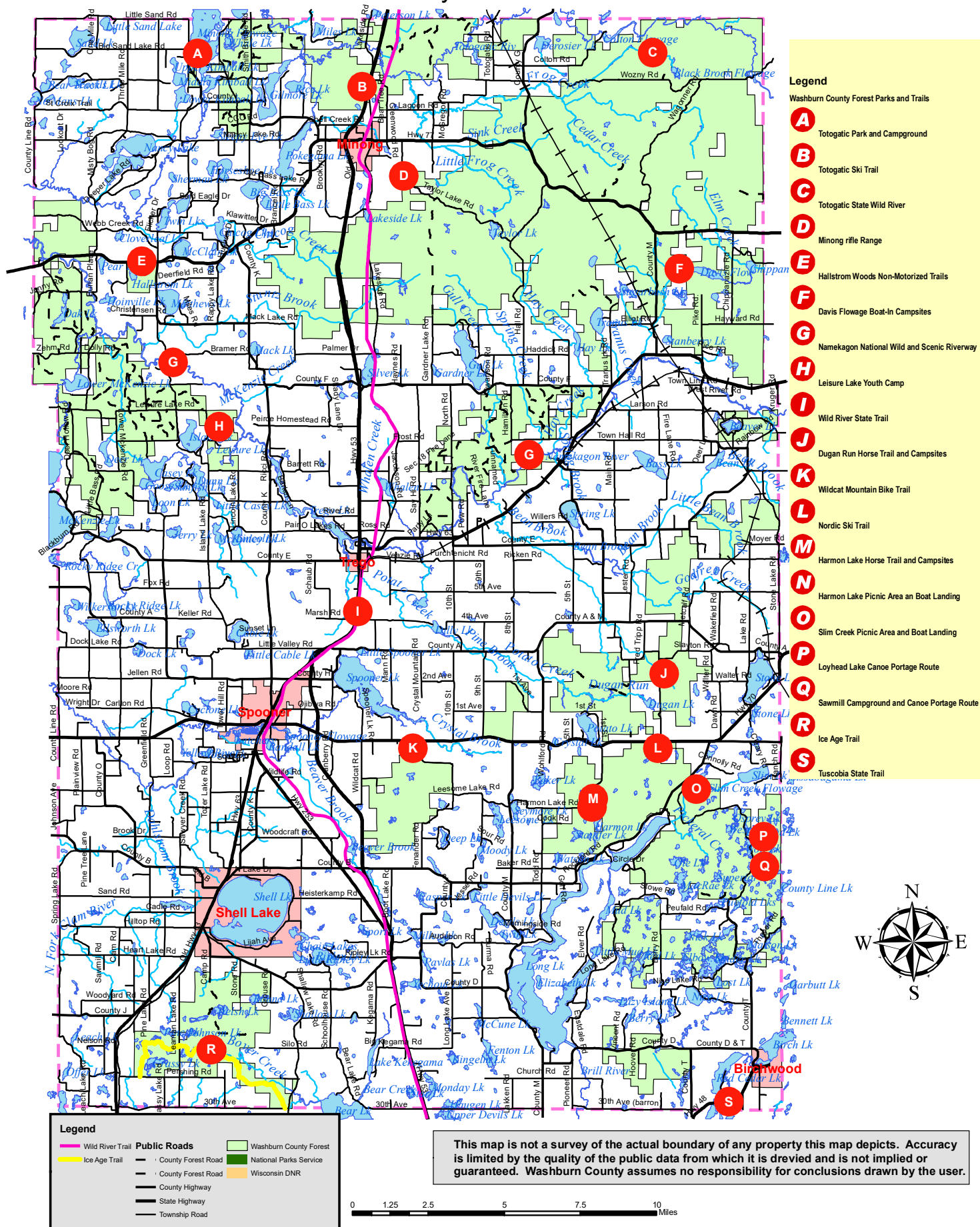
## Legend

- +— railroads
- Public Roads**
  - County Forest Road
  - County Highway
  - Municipal Street
  - Proposed County Forest Road
  - State Highway
  - Township Road
- Townships
- Water
- Municipality
- WDNR Lands
- Washburn County Forest

0 2.5 5 10 Miles

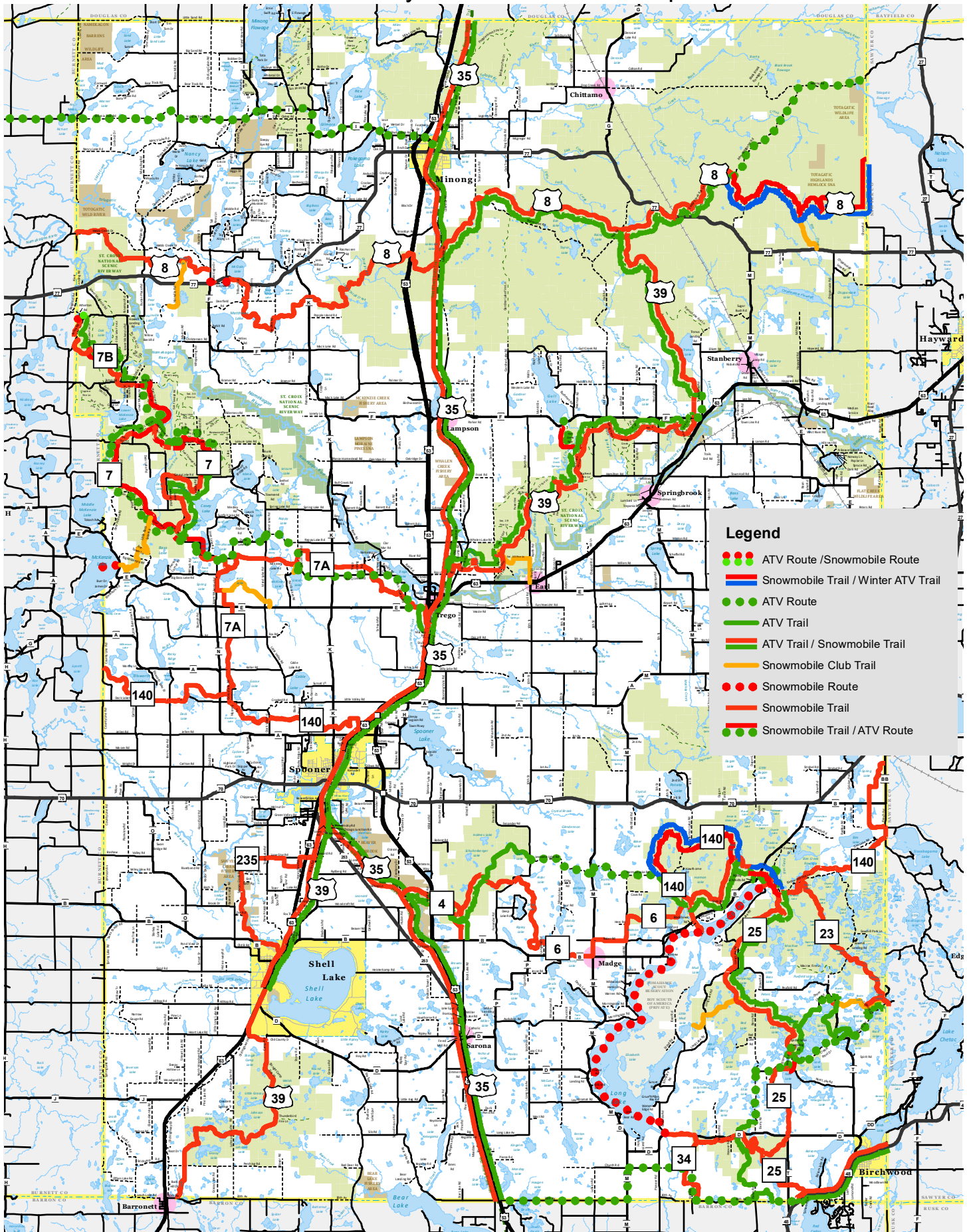


# Washburn County Forest - Recreation Facilities





# Washburn County Snowmobile/ATV Map 2018



Totogatic Park Campground  
N13984 Tota Drive  
Minong, WI 54859

Park Phone: (715) 466-2822  
(Memorial Day through Labor Day)

To Make Reservations:  
[www.washburncountyparks.us/parks](http://www.washburncountyparks.us/parks)



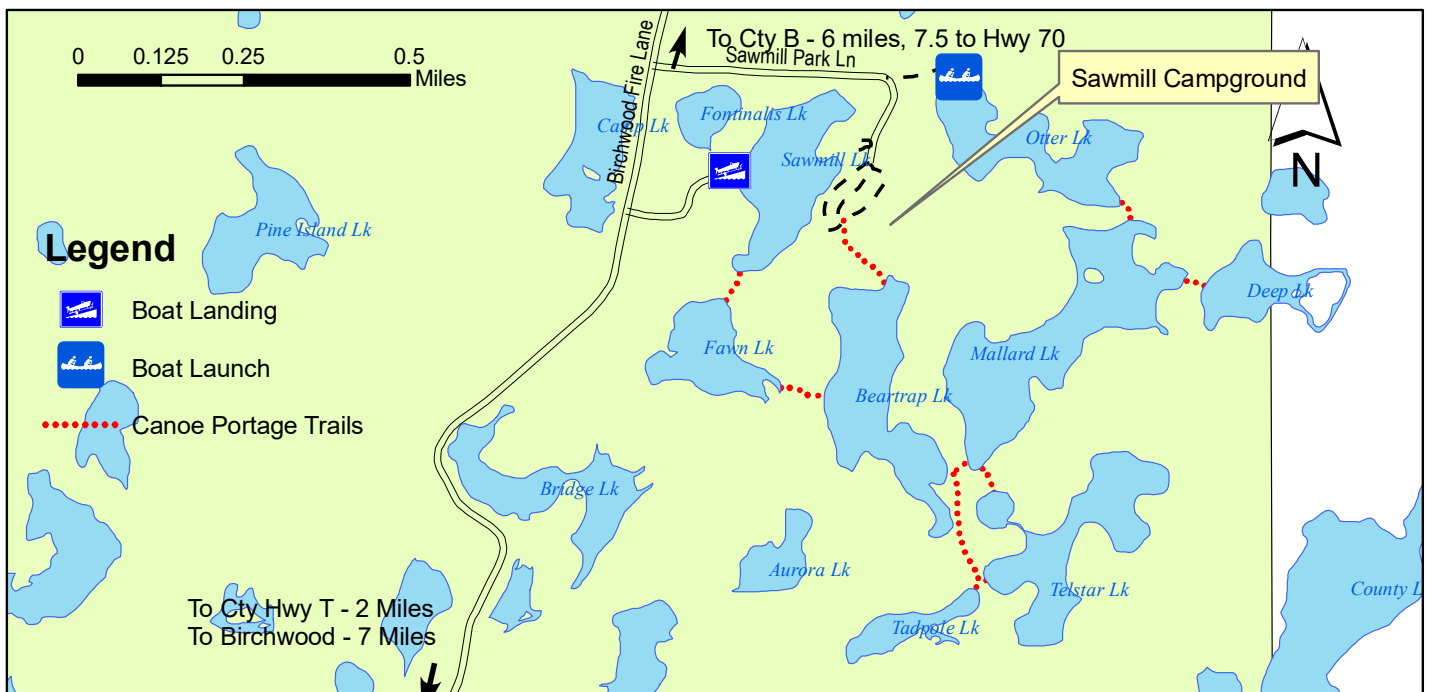
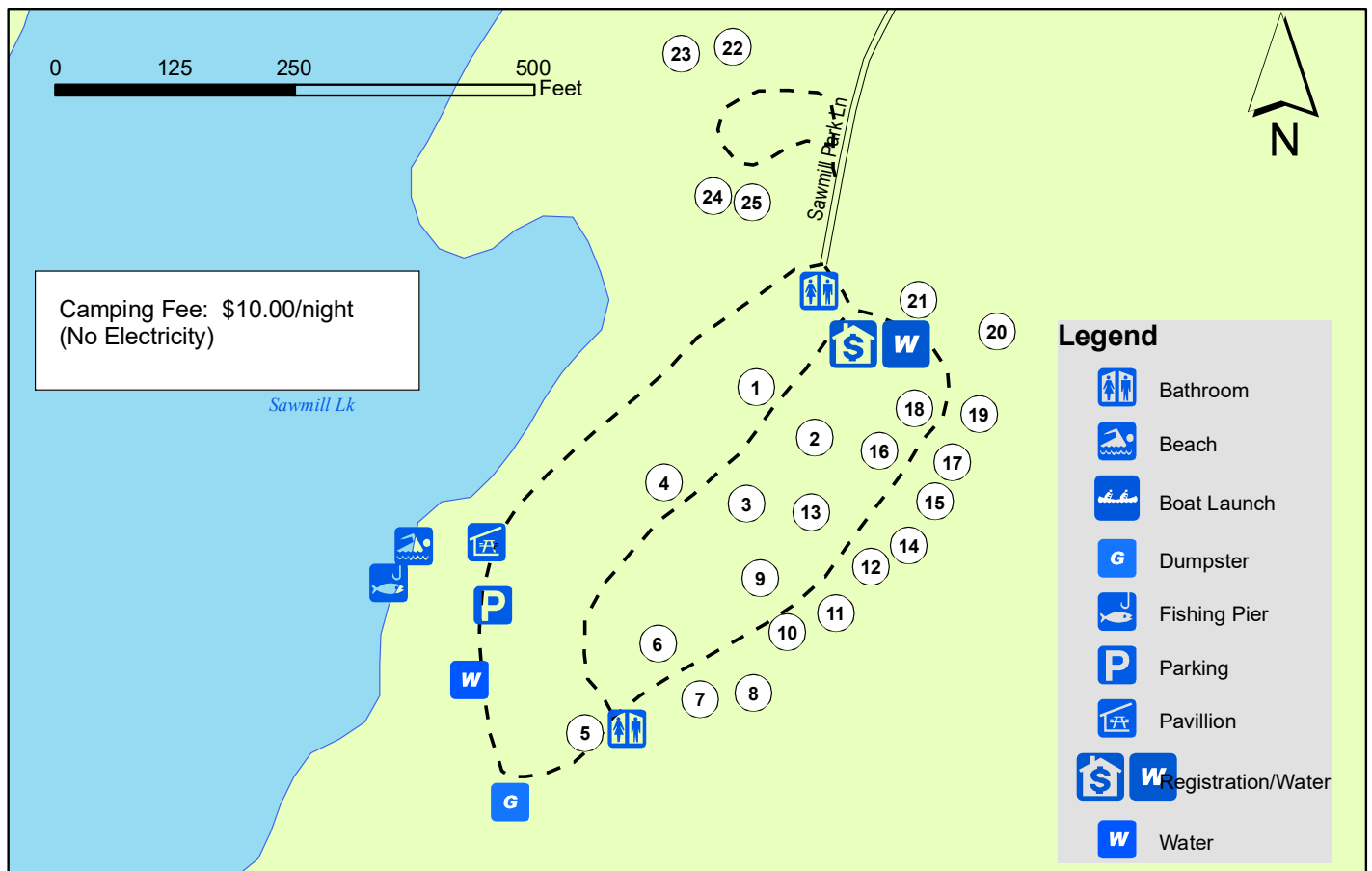
Washburn County Forestry Dept.  
850 W. Beaverbrook Ave.  
Spooner, WI 54801  
[forestry@co.washburn.wi.us](mailto:forestry@co.washburn.wi.us)

This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.

Forestry Office: (715) 635-4490  
Emergency: 911  
Sheriff's Dept.: (715) 635-4700

Sawmill Park Campground  
N3400 Sawmill Park Ln  
Birchwood, WI 54817

Park Phone: (715) 466-2822  
(Memorial Day through Labor Day)  
(No Phone on Site)  
To Make Reservations:  
[www.washburncountyparks.us/parks](http://www.washburncountyparks.us/parks)

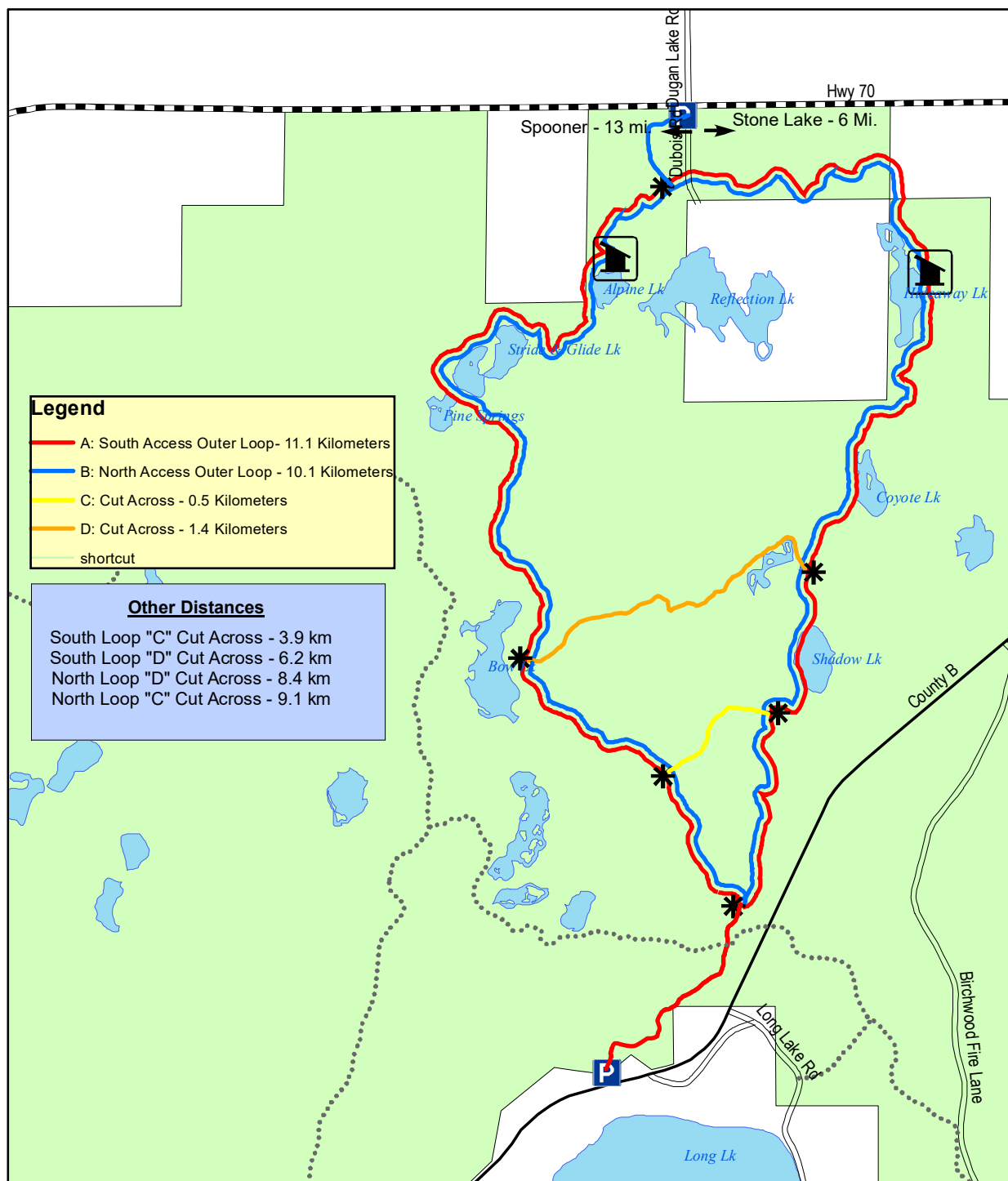


Washburn County Forestry Dept.  
850 W. Beaverbrook Ave.  
Spooner, WI 54801  
[forestry@co.washburn.wi.us](mailto:forestry@co.washburn.wi.us)

This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.

Forestry Office: (715) 635-4490  
Emergency: 911  
Sheriff's Dept.: (715) 635-4700

# Nordic Ski Trail - Washburn County Forest



## Legend

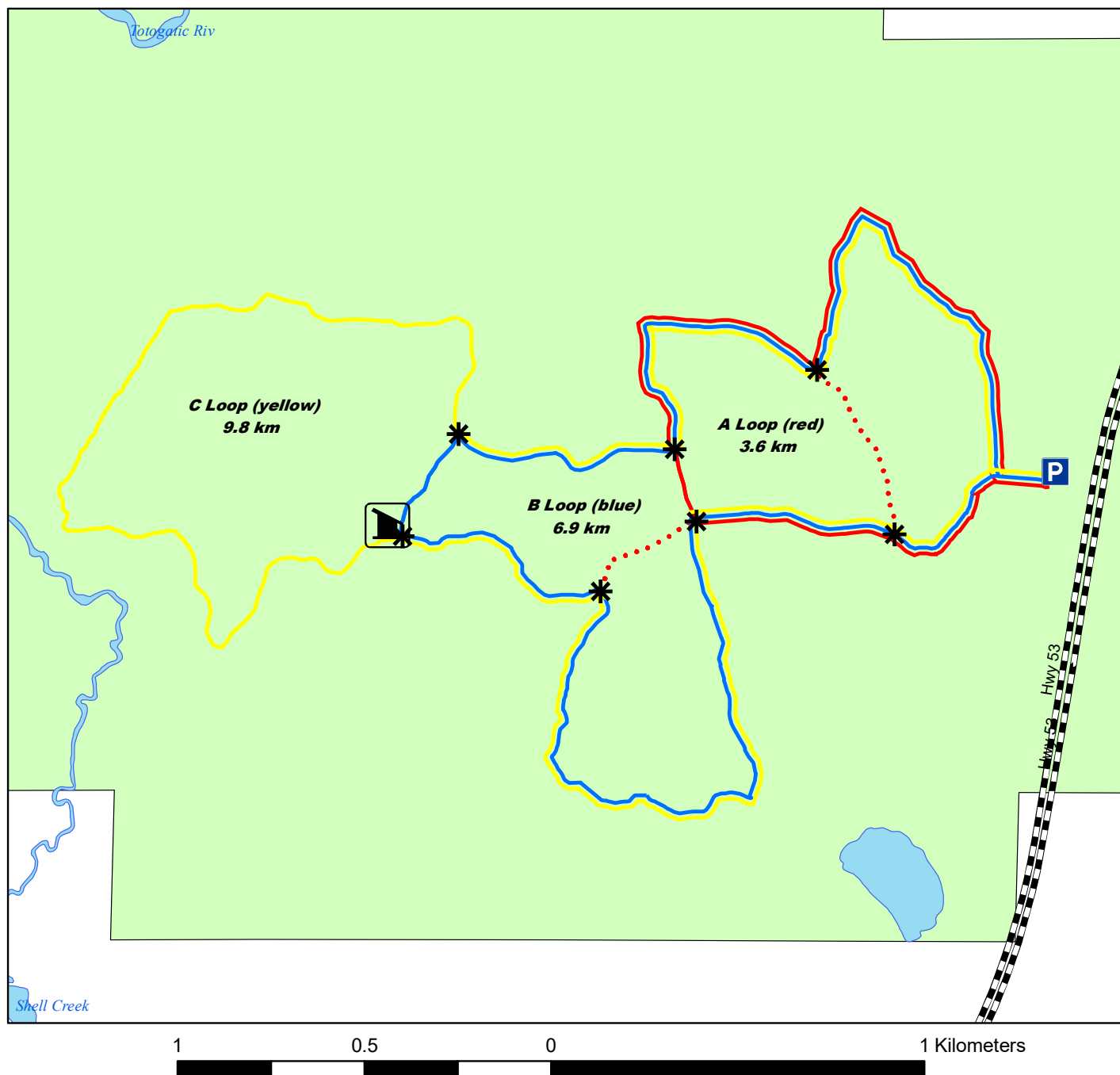
- ..... Snowmobile Trail
- \* Map Sign Locations
- P Parking
- Adirondack Shelter
- 0 0.125 0.25 0.5 0.75 1 Kilometers
- State Highway
- County Highway
- Township Road
- Water
- Washburn County Forest



This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.



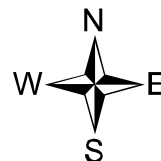
# Totogatic Ski Trail



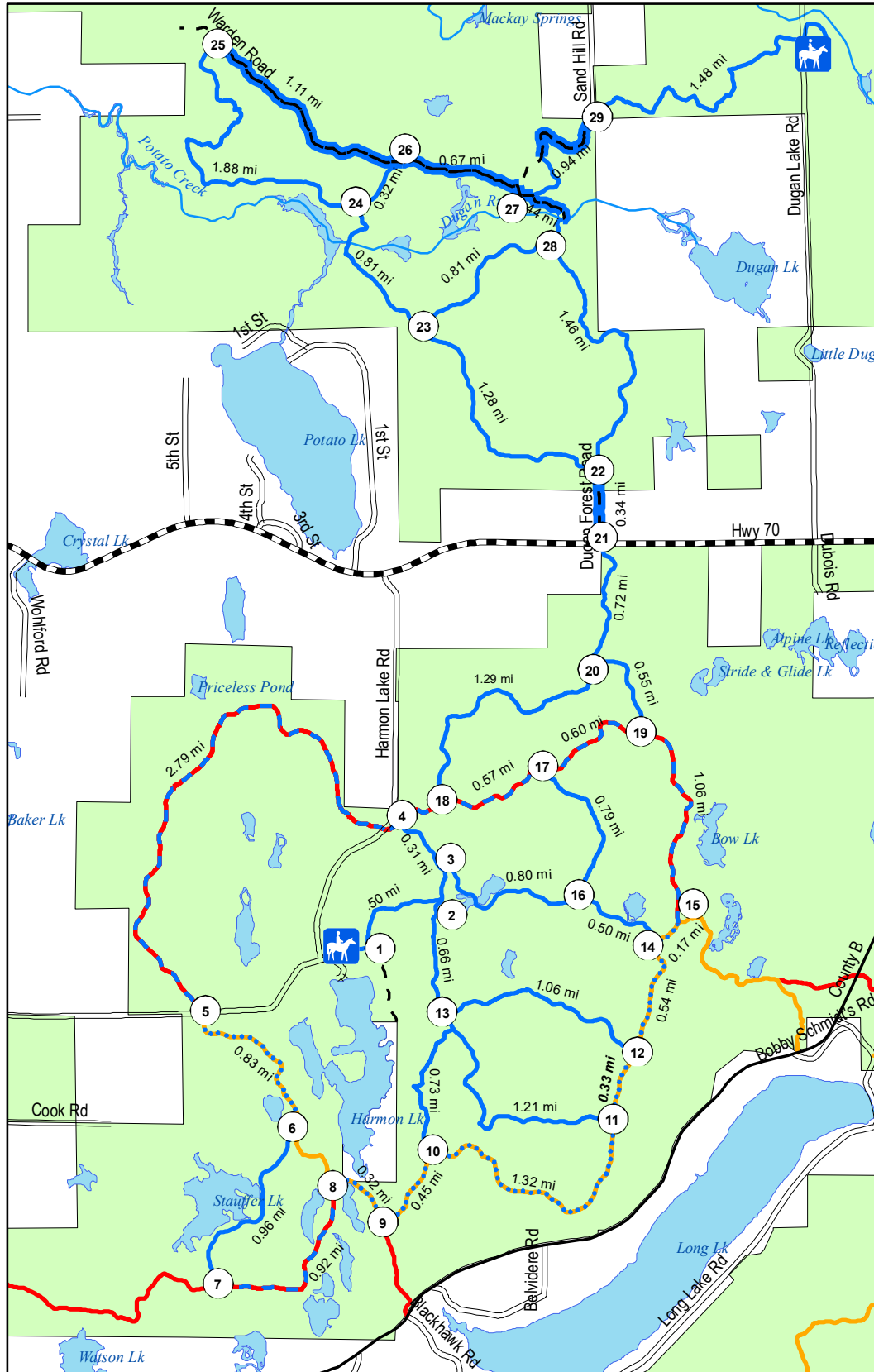
## Legend

- \* Map Sign Locations
- Ski Trail Loops**
- Parking
- Adirondack Shelter
- State Highway
- Water
- Washburn County Forest
- A: 3.6 Kilometers
- B: 6.9 Kilometers
- C: 9.8 Kilometers
- ... Shortcut Trails

This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.



# Dugan Run Horse Trail System



## Trail Types

- Horse Trail
- Dual Use (ATV Trail)
- Dual Use (Snowmobile Trail)
- Multi-Use (Cars, Trucks)
- Snowmobile Trails

## Legend

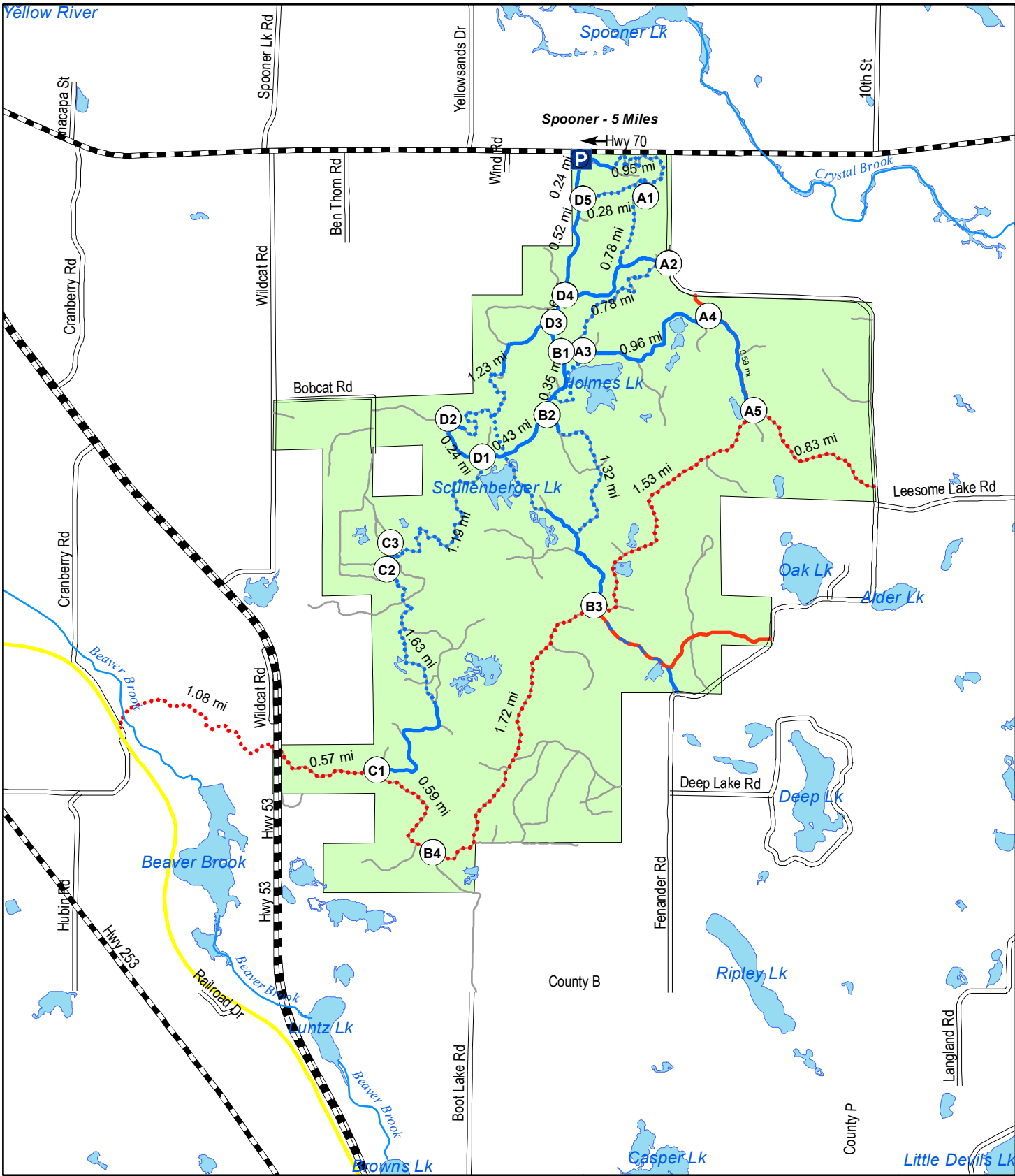
- Trailhead
- State Highway
- County Highway
- Township Road
- County Forest Road
- ATV Trails
- Snowmobile Trails
- Washburn County Forest



**32 Total Trail Miles**

0 0.25 0.5 1 1.5 2 Miles

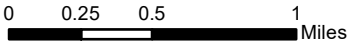
# Wildcat Mountain Bike Trail



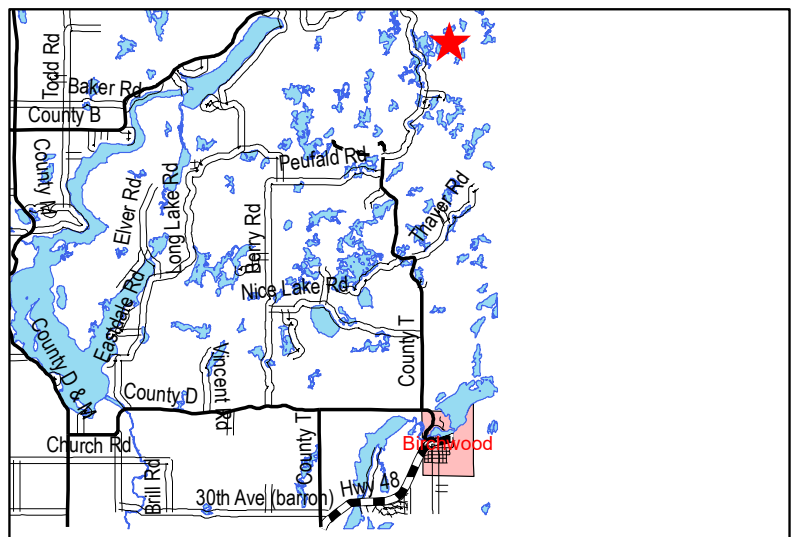
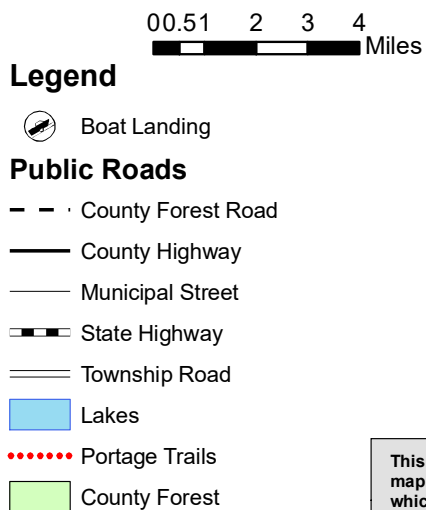
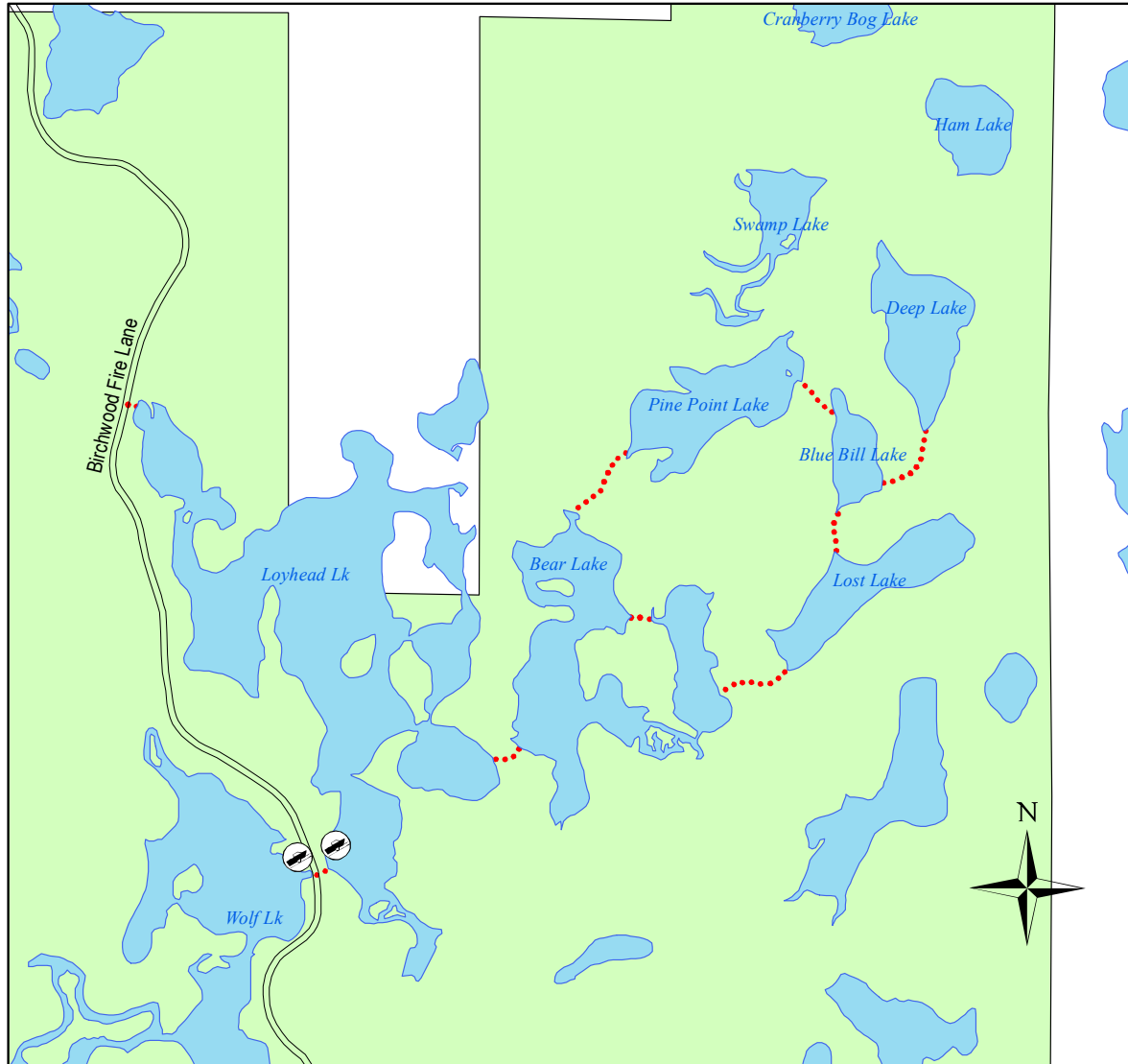
## Legend

- State Highway
- Township Road
- Dual Use (ATV Trail)
- Single Track
- Dual Use (snowmobile Trail)
- Trail
- Snowmobile Trail
- Other Forest Trails
- County Forest
- Parking
- Map Sign Locations

19 total trail miles

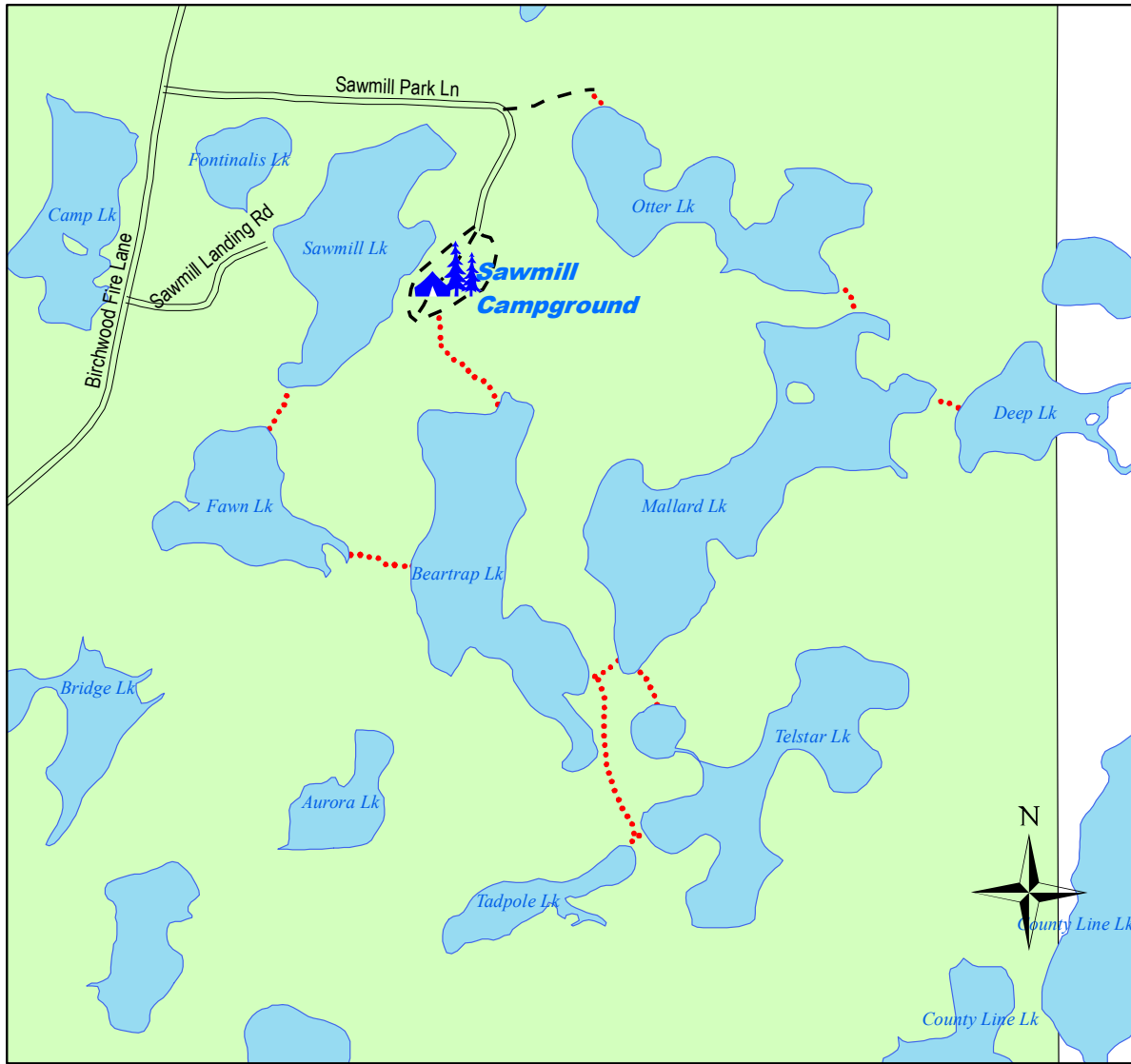


# Loyhead Canoe Portage Trail



This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.

# Sawmill Canoe Portage Trail

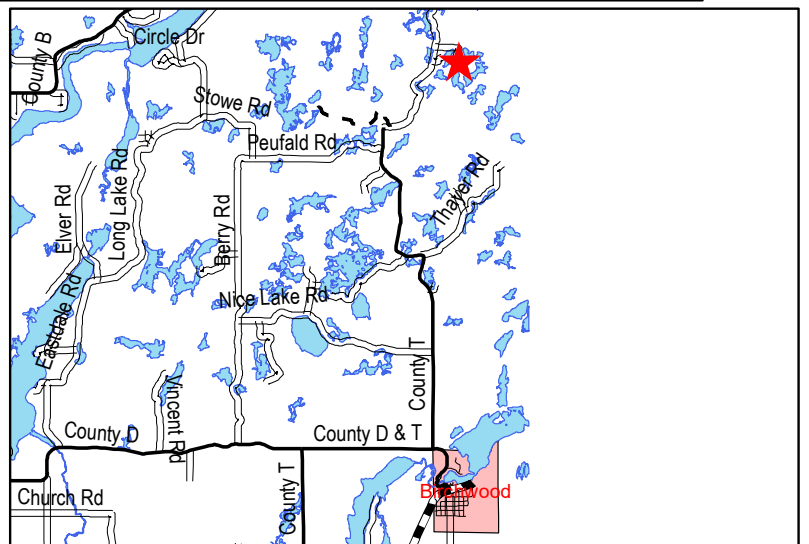


0 0.5 1 2 3 4 Miles

## Legend

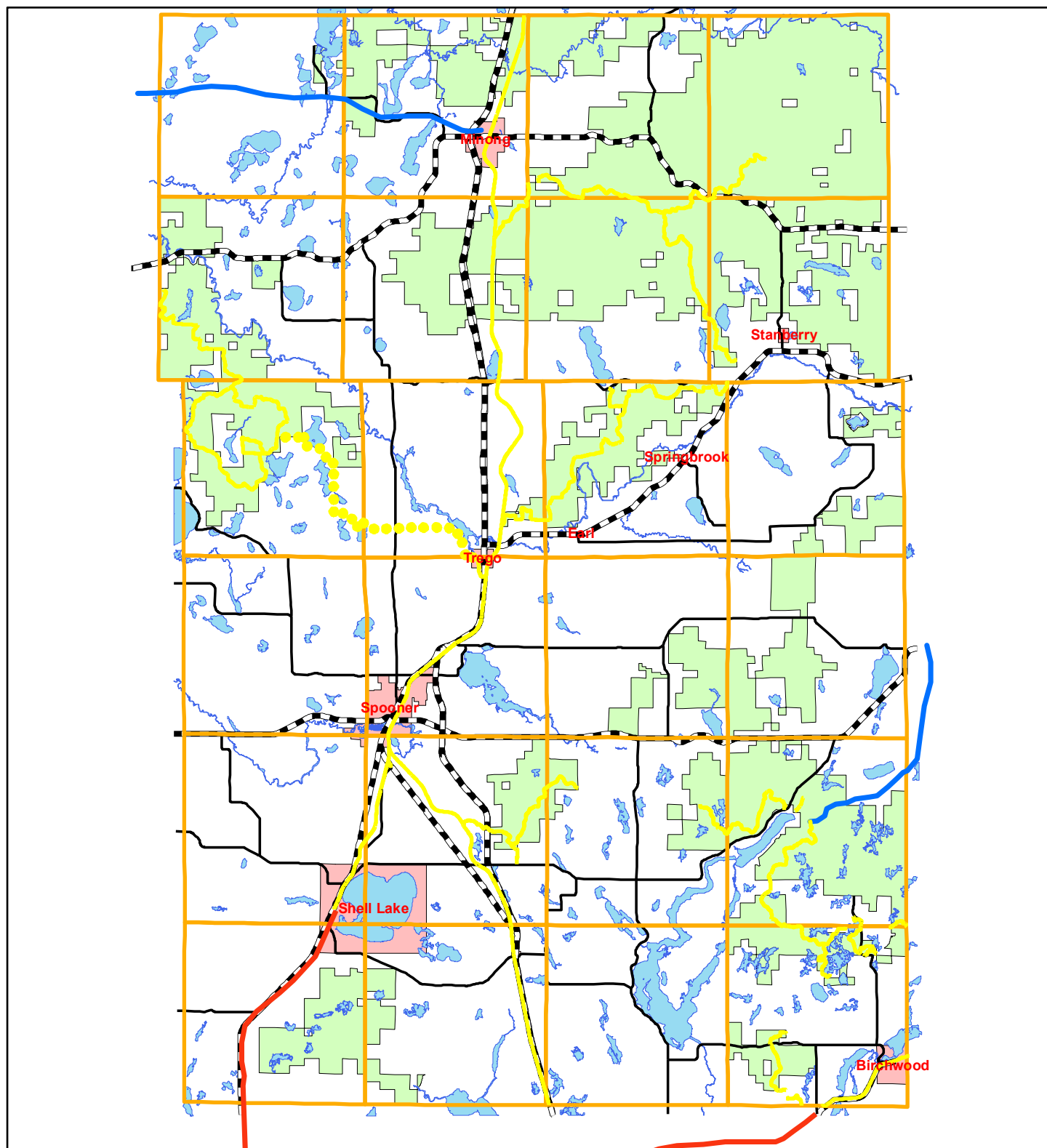
### Public Roads

- County Forest Road
- County Highway
- Municipal Street
- == State Highway
- == Township Road
- Lakes
- ..... Portage Trails
- County Forest



This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.

# Washburn County ATV Master Plan - 2018 status



## Legend

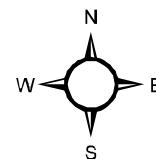
### ATV Trail

- ATV Trail
- Proposed future trail
- Proposed future trail corridor
- Township lines

### Public Roads

- County Highway
- State Highway

- Water
- Municipality
- County Forest



# Ice Age Trail - Washburn County Forest Grassy Lake Segment

