

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA – DRAFT

March 15, 2016

6:00 p.m.

County Board Room, Elliott Building, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 p.m. – Chair Sather
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. Mackie
3. Notice of Meeting - County Clerk Olson
4. Roll Call – County Clerk Olson
5. Approval of Agenda
6. Approval of February 16, 2016 County Board Proceedings
7. Concerned Citizens
8. Ratification of Appointment of New Administrative Coordinator/HR Director
9. Introduction of New Executive Director for Washburn County Economic Development – Teresa Stein
10. County Forester Annual Report for 2014 – Mike Peterson

11. Consent Agenda

- A. Rezone Petition and Amendatory Ordinance
- B. Resolution of Washburn County’s Commitment to Becoming a Dementia Friendly Business and Supporting Dementia Friendly Initiatives in the County
- C. Resolution Updating Washburn County Employee Handbook – Life Insurance Effective Date Revision
- D. Resolution Updating Washburn County Employee Handbook – Shift Differential Language Revision

12. Other Resolutions and Ordinances

- A. Resolution Updating Washburn County Employee Handbook – Tuition Reimbursement Policy Revision – Waggoner
- B. Resolution Establishing Total Annual Compensation for County Elected Officials – Waggoner
- C. Approval of Annual Short-Term Financing Request through Bureau of Commissioners of Public Lands (BCL) – Sather
- D. Resolution to Carryover 2015 Aging Budget to 2016 Aging Budget – Kitchen Equipment for Washburn County Senior Centers – Mackie
- E. Resolution for County Forest Land Withdrawal to Satisfy Access-Sun Point Road – Fiedler
- F. Resolution to Approve Purchase/Upgrade Fuel Dispensers and Software – Highway – Mackie
- G. Resolution to Increase the 2016 Emergency Government Department for Radio Communications/Portable Radio – Award for Fiscal Year 2016 – Mackie
- H. Resolution to Increase the 2016 Emergency Government Department for Hazardous Materials Training – Award for Fiscal Year 2016 – Mackie
- I. Resolution to Increase the 2016 Sheriff’s Budget for Automated External Defibrillator – Award for Fiscal Year 2016 – Mackie
- J. Final Resolution Authorizing the Reconstruction of the Long Lake Dam and Creating the Long Lake Dam Special Assessment District Pursuant to §§ 31.38(4) & 66.0703, Wis. Stats. – Mackie

13. Committee Reports

14. Chair Appointments: Jane Dvorak to CDBG to replace Mike Keefe; Lori Bina to CCCW
15. Citizen Comments
16. Chair Comments
17. Possible Future Agenda Items
18. Audit Per Diems
19. Adjourn

Respectfully submitted this 11th day of March 2016

Lolita Olson, County Clerk

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk’s office at 468-4600 at least 24 hours prior to the meeting.

WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES – DRAFT

February 16, 2016

6:00 p.m.

County Board Room, Elliott Building, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 pm by Chair Sather.
2. Moment of Silent Meditation and Pledge of Allegiance was lead by Supv. Mackie.
3. Notice of Meeting was read by County Clerk Olson
4. Roll Call was done by County Clerk Olson. Present: 16; Excused: 4 (Bobin, Halverson, Krantz, Dohm) plus 1 present via phone only (Hansen); Youth Present: 2.
5. Approval of Agenda on motion by Fiedler, 2nd by Wilson, MC
6. Approval of January 19, 2016 County Board Proceedings on motion by Mackie, 2nd by Masterjohn, MC
7. Concerned Citizens

8. **Consent Agenda** approved on motion by Wilson, 2nd by Masterjohn with correction noted for Stone Lake Fire Warden; MC
 - A. **Resolution 6-16** Fire Wardens Approvals for DNR
 - B. **Resolution 7-16** in Support of AB 820 “Social Worker Safety Bill”

9. **Other Resolutions and Ordinances**
 - A. **Resolution 8-16 Ordering Issuance of Tax Deeds by the County Clerk to the County for Certain Unredeemed Properties** motion to approve by Ricci, 2nd by Wilson. Motion to amend “last day to redeem would be Thursday the 24th” by Ricci, 2nd by Wilson. Voice vote unanimous on amendment. Roll call vote on amended resolution: Yes: (16); Youth: Yes (2); MC.
 - B. **Resolution 9-16 to Transfer Funds from 2016 Non-Lapsing Fund Balance to the 2016 Register of Deeds Budget – Redaction Software License** motion to approve by Mackie, 2nd by Fiedler. Renee Bell reported on progress. Roll Call Vote: Yes (16); Youth: Yes (2). MC.
 - C. **Resolution 10-16 to Carry Forward 2015 Finance Dept Budget to 2016 – New World Training and Actuarial Services** on motion by Mackie, 2nd by Baier. Roll Call Vote: Yes (16), Youth: (2), MC.
 - D. **Resolution 11-16 Authorizing the Elimination of Non-Exempt Aging Nutrition Program Coordinator Position and the Creation of a New Exempt Aging Nutrition and Prevention Program Supervisor Position** on motion by Haessig, 2nd by Trembath. Supv. Haessig moved to bring off the table; 2nd by Baier; motion carried on voice vote. Discussed benefit to the structure change, turnover in the position, current staffing, costs, position requirements and direction of the department. Roll Call Vote: Yes (11), No (5) Mackie, Ricci, Stoll, Esser, Leckel; Youth: Yes (2); MC.
 - E. **Resolution 12-16 Opposing the New UW Extension Service Model Reducing Local Presence** on motion by Mackie, 2nd by Ricci. Discussed the proposed reorganization by UW Extension, contribution by each county within the proposed unit structure, concerns regarding expansion of administrators vs educators. Supv. Mackie reported on conversations he had with both the Chancellor and the Dean in opposition to the current proposal. Supv. Mackie sponsored Anna Demers who reported that the latest information coming from Madison was that they support proportionality. Voice vote shows unanimous approval.

11. **Committee Reports** – were given.
13. **Chair Appointments** - none
14. **Citizen Comments** – Supv. Trembath reported on a 50 year celebration of the Indianhead Community Action Agency (Continuation of Care group) where the national director from Washington will speak in Madison; tickets are \$35. Supv. Fiedler learned at the WCFA conference that the Stanberry wood yard will no longer be serviced by the railroad. Supv. Lee

commented that the Springbrook town board was approached and there is discussion on this. Beverly Stencel thanked the board for stepping up and reiterating the support for extension; appreciate it as well as promoting Youth on County Board initiative.

15. **Chair Comments** – Executive Committee interviews for Admin. Coord/HR Director will be Feb. 26th starting at 7:45 a.m.; Chair has asked Supv. Waggoner to sit in on the committee.

16. **Possible Future Agenda Items** – none at this time.

17. **Audit Per Diems** on motion by Mackie, 2nd by Wilson; MC

18. **Adjourn** at 6:52 pm by Masterjohn, 2nd by Wilson; MC

Copy via Email: County Clerk; Department Heads; News Media. Individuals with qualifying disabilities under the Americans with Disabilities Act, in need of accommodations, should contact the County Clerk's Office at 468-4600 at least 24 hours prior to the meeting.

Resolution No. _____

**RESOLUTION TO RATIFY THE APPOINTMENT OF WASHBURN COUNTY CLERK
TO THE NEWLY CREATED POSITION OF ADMINISTRATIVE
COORDINATOR/HUMAN RESOURCES DIRECTOR (AC/HR) AND SET THE
SALARY OF SUCH POSITION**

Before the Executive Committee

The Washburn County Board of Supervisors Resolves as Follows:

WHEREAS, on October 20, 2015, the Washburn County board of supervisors passed Resolution 78-15, to implement changes in the Administration Office by eliminating the stand-alone position of human resources director, to separate out of the administrative coordinator the position of finance director and combine the office of administrative coordinator with that of human resources director; and

WHEREAS, an intensive job search to fill the newly created AC/HR position has been accomplished by the executive committee by offering the position to Washburn County Clerk Lolita Olson who has accepted such position, all accomplished at a meeting of the executive committee on February 26, 2016, and has, on March 10, 2016, established a salary for such position of \$40,000.00 per annum in addition to the salary previously set for the position of Washburn county clerk pursuant to §59.22(1)(a), Stats.;

NOW, THEREFORE, BE IT RESOLVED, that Lolita Olson is appointed by the board of supervisors to fill the position of AC/HR immediately at a salary of an additional \$40,000.00 per annum in addition to her compensation as Washburn county clerk and that the stand-alone position of human resources director is hereby abolished pursuant to legislative action of the Washburn County board of supervisors.

FISCAL IMPACT: \$40,000.00 (involving a budget transfer from existing accounts at no additional expense to the county)

Moved for adoption by the executive committee on March 10, 2016:

Steven Sather, chair

Thomas J Mackie, first vice chair

Gregory Krantz, second vice chair

Steven Waggoner

Terry Leckel Jr

Resolved by the Board of Supervisors for Washburn County this 15th day of March, 2016, by a vote of ____ Yes to ____ No.

CORRECT ATTEST:

LOLITA OLSON
Washburn County Clerk

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on February 23, 2016.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

SPRINGBROOK Township: Jonathan Carlson, Springbrook WI. PROPERTY: Map# SB284/Record ID#:24670, PT NW SE, Section 14-40-11, to rezone 1 acre of Residential Mobile Home to 1 acre Commercial, to be able to have a used car dealership.

The Zoning Committee recommends APPROVAL of the request to rezone 1 acre of Residential Mobil to Commercial.

MADGE Township: Cullan Hanacek, Spooner WI. PROPERTY: MapID#MA352B/35383, 29.40 acres, Section 20-38-11, to rezone approximately 3-4 acres from Agricultural/Residential Recreational 2 to Residential Recreation 1 and request to rezone 3.47 acres, MapID#MA352C/35384, from Residential Recreation 2 to Residential Recreation 1, in the Town of Madge, to be able to create two lake lots.

The Zoning Committee recommends APPROVAL of the request to rezone 3-4 acres from Agriculture/Residential Recreation 2 to Residential Recreation 1 and to rezone 3.47 acres from Residential Recreation 2 to Residential Recreation 1.

Interested persons were given the opportunity to be heard.

Dated

Larry Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions022316

AEMNDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the Washburn County Zoning Ordinance and maps, adopted in 1977 be and the same are hereby amended and designated as;

SPRINGBROOK Township: Jonathan Carlson, Springbrook WI. PROPERTY: Map# SB284/Record ID#:24670, PT NW SE, Section 14-40-11, to rezone 1 acre of Residential Mobile Home to 1 acre Commercial, to be able to have a used car dealership.

MADGE Township Cullan Hanacek, Spooner WI. PROPERTY: MapID#MA352B/35383, 29.40 acres, Section 20-38-11, to rezone approximately 3-4 acres from Agricultural/Residential Recreational 2 to Residential Recreation 1 and request to rezone 3.47 acres, MapID#MA352C/35384, from Residential Recreation 2 to Residential Recreation 1, in the Town of Madge, to be able to create two lake lots.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried

Dated

Steven Sather, Chairman
Washburn County Board of Supervisors

Rezonepetitions022316

**Resolution of Washburn County's Commitment to
Becoming a Dementia Friendly Business and Supporting Dementia Friendly Initiatives
in the County**

WHEREAS, approximately 116, 000 people in Wisconsin have dementia, and this number is expected to double by the year 2025; One in nine people over the age of 65 have dementia; the percentage of those over age 85 with dementia is almost 50%; and

WHEREAS, 90% of people with dementia live in their home and 22% live alone; a diagnosis of dementia doesn't mean a person has lost their dignity nor their ability to remain in their home and a part of their community; and

WHEREAS, Washburn County has made a significant commitment to persons with dementia and their families through their support of services and programs through the Aging & Disability Resource Center, which include but are not limited to Happy Day Respite, Meals on Wheels, Caregiver Support Groups, Memory Cafes, Memory Screening, etc; and

WHEREAS other Washburn County departments are also sensitive to the issues of persons with dementia and their caregivers through training of their personnel that facilitates better customer service to all persons; and

WHEREAS, the state of Wisconsin has committed to implementing the Wisconsin Dementia Care System Redesign Plan which includes establishing "Dementia Friendly Communities" to help increase awareness of dementia and decrease the stigma for those who live it; and

WHEREAS, a Dementia Friendly Community works to improve the quality of life for all those who are affected, both for the people with memory challenges and their caregivers, by educating employees in local businesses and leaders in organizations and the faith community on how to recognize and best assist a person with dementia.

NOW, THEREFORE, BE IT RESOLVED that the Washburn County Board of Supervisors supports the County's participation in becoming a Dementia Friendly Business by educating employees and County Board and Committee members,

BE IT FURTHER RESOLVED that the Washburn County Board of Supervisors supports this initiative by directing staff to facilitate the creation of Dementia Friendly Communities in Washburn County that furthers the core values of *"providing a safe, welcoming environment"* and upholds *"supporting competent, well-trained and empathetic staff."*

Fiscal Impact for 2016: \$0.00

RECOMMENDED FOR ADOPTION BY THE AGING & DISABILITY SERVICES COMMITTEE THIS 1st DAY OF MARCH, 2016

David Haessig, Chairperson

Nell Lee, Vice-Chair

Keith Trembath, Member

Clay Halverson, Member

Beth Esser, Member

RESOLUTION # _____

**RESOLUTION TO APPROVE AN UPDATE TO THE 4/1/2012 WASHBURN COUNTY
EMPLOYEE HANDBOOK – LIFE INSURANCE - MARCH 2016**

WHEREAS, the County Board had approved the Post Act 10 Employee Handbook, with an effective date of 4/1/2012; and,

WHEREAS, periodic changes are necessary to keep the employee handbook current; and,

WHEREAS, a change needs to be reflected in our current handbook to allow our employee handbook to include language that matches our life insurance policy change from our vendor, Minnesota Life in tandem with the ETF/State of Wisconsin plans for county employees; and,

THEREFORE BE IT RESOLVED; that the Personnel Committee approves the update to the Employee Handbook effective March 10, 2016.

FISCAL IMPACT: Minimal. (Policies in place; handbook correction only)

Recommended for adoption by the Washburn County Personnel Committee this 10th day of March, 2016.

Steve Waggoner, Chairman

Dave Wilson, Vice-Chair

Michael Bobin, Member

Romaine Quinn, Member

L.Skip Fiedler, Member

Advance Notification. In the event that an employee is aware in advance that sick leave benefits will be needed, it shall be the duty of the employee to notify the Employer as far in advance as possible in writing of the anticipated time and duration of such sick leave and the reason for requesting sick leave.

Employees will be required to begin using sick leave when they become physically unable to perform their normal duties, unless the absence also falls within state FMLA in which case the employee may choose to take unpaid leave while on state FMLA.

An employee on sick leave is required to notify the Employer at the earliest possible time of the anticipated date on which the employee will be able to resume their normal duties.

The Employer may require a doctor's certificate that the employee is medically unable to perform their normal duties. Sick leave benefits under this provision shall be paid only for the actual workdays missed due to medical inability to perform their normal duties.

In the event that an employee exhausts their accumulated sick leave and is not medically able to resume their normal duties, they may be eligible for any Income Continuation Insurance in place, or may be placed on an approved unpaid leave of absence.

5.05 LIFE INSURANCE

Wisconsin group life insurance plan shall be available to employees qualifying for coverage based on WRS enrollment. ~~New employees with no prior WRS eligibility have a 6-month waiting period for coverage.~~ **The effective date for life insurance for a new employee will be the first day of the month following 30 days from the date of hire.** Available coverage includes Basic, Additional, Supplemental and Spouse/Dependent.

The County will contribute monthly amounts as determined by the County Board and the group life insurance plan for several employee groups. For details review the Wisconsin Group Life Insurance plan book, the electronic file on the "S" drive, or contact the Human Resources Director.

RESOLUTION # _____

**RESOLUTION TO APPROVE AN UPDATE TO THE 4/1/2012 WASHBURN COUNTY
EMPLOYEE HANDBOOK – SHIFT DIFFERENTIAL LANGUAGE - MARCH 2016**

WHEREAS, the County Board had approved the Post Act 10 Employee Handbook, with an effective date of 4/1/2012; and,

WHEREAS, periodic changes are necessary to keep the employee handbook current; and,

WHEREAS, a change needs to be made in our current employee handbook to allow our employee handbook to include language that matches our union Jailer/Dispatcher contract as it relates to past practice to the paying of Shift Differential to Civilian Jailer/Dispatchers; and,

THEREFORE BE IT RESOLVED; that the Personnel Committee approves the update to the Employee Handbook effective March 10, 2016.

FISCAL IMPACT: Minimal. (Policies in place; handbook correction only)

Recommended for adoption by the Washburn County Personnel Committee this 10th day of March, 2016.

Steve Waggoner, Chairman

Dave Wilson, Vice-Chair

Michael Bobin, Member

Romaine Quinn, Member

L.Skip Fiedler, Member

- 3.01a Schedule:** The County reserves the right to schedule and/or change all hours and schedules of work as deemed necessary.
- 3.01b Time not counted:** Except for holiday, all other Paid Time Off time taken is not counted as time worked. Uninterrupted lunch periods of thirty (30) minutes or more are also unpaid and not counted as time worked.
- 3.01c Rest Periods:** All schedules should provide for a maximum of two paid fifteen (15) minute rest periods throughout the day. Rest periods shall be staggered to ensure continuous coverage and operation. It is the employee's responsibility to ensure they receive their rest periods; rest periods do not accumulate if not taken nor are they paid for if not taken. A rest period cannot be taken to extend an employee's lunch period or to allow an employee to report late or leave work early. Highway Employees working 10-hour days will receive one-fifteen minute and two 10-minute paid breaks.
- 3.01d Call In Pay:** Employees called back in to work outside of their regular work shift shall be paid a minimum of two hours and may be assigned additional tasks to be completed during the two-hour time slot.
Jail staff will follow the reasonable call-in pay policy for court appearances after their regular scheduled hours.
- 3.01e On Call Pay: If approved,** employees (excluding Highway Department employees) required by the County to be on call shall receive \$1.25 per hour. On-call pay options available are at the discretion of the Department Heads.
- 3.01f Shift Differential: in general,** part-time/full-time employees (excluding Jail Employees) scheduled to normally work before 6:30 a.m. or after 6:30 p.m. will receive \$.35 per hour shift differential for those hours worked.
~~In the Sheriff's Office, Jailer/Dispatchers normally will receive \$.45 per hour for hours worked from 6:30 p.m. Friday through 6:30 a.m. Monday morning. The hours and availability of additional shift differential is at the discretion of Department Heads.~~ **A weekend and night time differential for jailer/dispatchers of forty-five (45) cents per hour in addition to regular pay shall be provided by the Employer. The night shift differential shall run from 4:00 PM to 8:00 AM on any day. The weekend differential shall run from 4:00 PM Friday until 8:00 AM Monday. Shift differential shall only be paid on hours actually worked.**
- Highway employees should consult their Mgmt group for their departments' current shift differential policy.

Penalties:

Altering, falsifying the time record, tampering with time records, recording time on another employee's time record or any other infraction of this policy may result in disciplinary action, up to and including termination of employment.

RESOLUTION # _____

**RESOLUTION TO INCREASE THE ANNUAL TUITION REIMBURSEMENT
AMOUNT FOR ALL NON-REPRESENTED EMPLOYEES**

WHEREAS, it shall be the policy of the county to encourage the continuous training and work-related development of the employees, to improve service to Washburn County; and,

WHEREAS, the county employees are reimbursed \$750 per year to off-set the costs of tuition for educational classes they are enrolling in; and,

WHEREAS, the Finance and Personnel Committees feel this amount of \$750 annually does not provide an adequate incentive for our employees as the cost of education has increased since our current policy was enacted and approved;

WHEREAS, we feel an incentive amount of \$3,000 per year would be an appropriate new amount; and,

WHEREAS, the employee would need to seek advanced approval to the department manager as soon as he/she is aware of the request, to make sure the department has sufficient funds in their budget to cover the \$3,000; and,

THEREFORE BE IT RESOLVED; that the Tuition Reimbursement amount is changed from \$750 per year, to \$3,000 per year, and this change will be reflected in our employee handbook policy on Training and Development.

FISCAL IMPACT: \$ unknown (an additional \$2,250 per employee student)

Recommended for adoption by the Washburn County Personnel Committee this 10th day of March 2014.

Steve Waggoner, Chair

David Wilson, Vice-Chair

Romaine Quinn, Member

Michael Bobin, Member

L.Skip Fiedler, Member

6.01 WORK RELATED EDUCATION

Washburn County believes in continuing education to improve an employee's knowledge and skills. Therefore it has established the following guidelines for all employees for work-related education:

In the event employees would like to attend school to acquire or improve job skills or training within their position classification and such schooling is approved by the Employer, the Employer agrees to reimburse the employee for his or her **unreimbursed** out-of-pocket expenses for books and tuition provided that the employee successfully completes the course of instruction with a passing grade and the employee remains with the Employer for a least two (2) years following the completion of the course. The employee shall sign a promissory note for the sums received and shall be required to reimburse the County if the employee is terminated, retires, or resigns within two (2) years of completion of the course. The employer shall cancel the note when the employee has remained with the Employer for two (2) years, dies, or becomes permanently disabled. Such reimbursement shall not exceed ~~Seven Hundred and Fifty Dollars (\$750.00)~~ **Three Thousand Dollars (\$3,000)** per calendar year.

In order to receive the above reimbursements for education, an employee may attend an undergraduate school, graduate school, technical school, or other institutions of higher or technical education for the purpose of acquiring or improving job related skills or training.

County Board Resolution No. _____

**RESOLUTION Establishing Total Annual Compensation For
County Elected Officials Pursuant to Wis. Stat. #59.22**

WHEREAS, pursuant to § 59.22(1) Wis. Stats, the Board must establish the total annual compensation for services to be paid to county elected officials (other than supervisors and circuit judges) prior to the earliest time for filing nomination papers for the county elected office; and,

WHEREAS, the Board desires to establish the total annual compensation for county elected officials, which is separate and distinct from the fringe benefits offered by the County to elected officials, and which fringe benefits are subject to increase or decrease during the officer's term at the discretion of the Board and in accordance with state and federal law; and,

WHEREAS, as part of the County's fringe benefit program, county elected officials may participate in the Wisconsin Retirement System in accordance with state law; and,

WHEREAS, as part of the County's fringe benefit program, county elected officials may elect to receive health insurance coverage under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are not law enforcement managerial employees or non-represented managerial employees described in § 111.70(1)(mm)2 Wis. Stats;

NOW, THEREFORE, BE IT RESOLVED, by the Washburn County Board of Supervisors, that the total annual compensation for county elected officers under § 59.22(1) Wis. Stats. shall be as follows, effective on the first day of a term of office that begins after the date of this Resolution:

ELECTED OFFICIAL	2017	2018	2019	2020
County Clerk	\$53,401	\$54,469	\$55,558	\$56,670
Treasurer*	\$57,084	\$58,226	\$59,391	\$60,578
Register of Deeds	\$53,401	\$54,469	\$55,558	\$56,670

*includes a stipend for additional non-constitutional responsibilities

BE IT FURTHER RESOLVED THAT, the aforementioned county elected officials are entitled to participate in the Wisconsin Retirement System in accordance with law and the County shall pay only its share of contributions required by law; and

BE IT FURTHER RESOLVED that the aforementioned county elected officials are entitled to participate in the County's health insurance program subject to the terms and conditions of the program, which may be modified from time to time, under the same terms and conditions as the health insurance coverage offered to non-represented managerial county employees who are now law enforcement managerial employees or non-represented managerial employees described in § 111.709(1)(mm)2, Wis. Stats.

FISCAL IMPACT: \$3213 for 2017; \$3278 for 2018; \$3343 for 2019; \$3410 for 2020

Recommended for adoption by the Washburn County Personnel Committee this 10th day of March, 2016:

Steve Waggoner, Chairman

Dave Wilson, Vice-Chair

Micheal Bobin, Member

Romaine Quinn, Member

L. H. Skip Fiedler, Member

Resolved by the Board of Supervisors for Washburn County this 15th day of March, 2016, by a vote of ____ Yes to ____ No.

CORRECT ATTEST:

LOLITA OLSON
Washburn County Clerk

RESOLUTION _____

APPROVAL OF ANNUAL SHORT-TERM FINANCING REQUEST THROUGH
BUREAU OF COMMISSIONERS OF PUBLIC LANDS (BCL)
FORM OF RECORD

The following preamble and resolutions were presented by Supervisor _____ and were read to the meeting.

By the provisions of Sec.24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72, metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec. 281.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the County of **Washburn**, Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Seven Hundred Forty Two Thousand Eight Hundred Forty Two And 00/100 Dollars (\$742,842.00)** for the purpose of **financing road construction and maintenance** and for no other purpose.

The loan is to be payable within **1** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **2.50** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the County of **Washburn**, Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the County of **Washburn** by such loan from the state be applied or paid out for any purpose except **financing road construction and maintenance** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the chairman and clerk of the County of **Washburn**, Wisconsin, are authorized and empowered, in the name of the county to execute and deliver to the Commission, certificates of indebtedness, in such form as required by the Commission, for any sum of money that may be loaned to the county pursuant to this resolution. The chairman and clerk of the county will perform all necessary actions to fully carry out the provisions of Chapter 24, Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this county forward this certified record, along with the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY.

TO: BOARD OF COMMISSIONERS OF PUBLIC LANDS

We, the undersigned chairman and clerk of the County of **Washburn**, Wisconsin, in accordance with the provisions of Chapter 24 of the Wisconsin Statutes, do hereby make application for a loan of **Seven Hundred Forty Two Thousand Eight Hundred Forty Two And 00/100 Dollars (\$742,842.00)** from the Trust Funds of the State of Wisconsin for the purpose of **financing road construction and maintenance**.

The loan is to be continued for a term of **1** years from the 15th day of March preceding the date the loan is made. The loan is to be repaid in annual installments, as provided by law, with interest at the rate of **2.50** percent per annum.

We agree to the execution and signing of such certificates of indebtedness as the Board may prepare and submit, all in accordance with Chapter 24, Wisconsin Statutes.

The application is based upon compliance on the part of the County with the provisions and regulations of the statutes above referred to, as set forth by the following statements which we do hereby certify to be correct and true.

The meeting of the supervisors of the County of **Washburn** Wisconsin, which approved and authorized this application for a loan was a regularly called meeting held on the _____ day of _____, 20_____.

At the aforesaid meeting a resolution was passed by a majority vote of the members of the board of supervisors approving and authorizing an application to the Board of Commissioners of Public Lands, State of Wisconsin, for a loan of **Seven Hundred Forty Two Thousand Eight Hundred Forty Two And 00/100 Dollars (\$742,842.00)** from the Trust Funds of the State of Wisconsin to the County of **Washburn**, Wisconsin, for the purpose of **financing road construction and maintenance**. That at the same time and place, the board of supervisors of the County of **Washburn** by a majority vote of the members, adopted a resolution levying upon all the taxable property in the county, a direct annual tax sufficient in amount to pay the annual installments of principal and interest, as they fall due, all in accordance with Article XI, Sec. 3 of the Constitution and Sec. 24.66(5), Wisconsin Statutes.

A copy of the aforesaid resolutions, certified to by the clerk, as adopted at the meeting, and as recorded in the minutes of the meeting, accompanies this application.

A statement of the equalized valuation of all the taxable property within the County of **Washburn** certified to by the clerk, accompanies this application.

Given under our hands in the County of **Washburn**, Wisconsin, this _____ day of _____, 20_____.

Chairman, County of **Washburn**

Clerk, County of **Washburn**

RETURN THIS ORIGINAL – DO NOT RETURN PHOTOCOPY.

RESOLUTION # _____

**RESOLUTION TO CARRY OVER 2015 FUNDS TO THE
2016 AGING DEPARTMENT BUDGET**

WHEREAS, the Washburn County Aging and Disability Services Committee has identified a need to upgrade kitchen equipment for the Washburn County Senior Centers; and,

WHEREAS, these equipment needs are a part of the long range goals to upgrade both kitchen equipment and resolve space needs for the Centers; and,

WHEREAS, informal bids have been obtained for equipment costs; and,

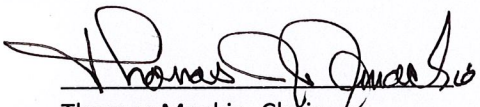
WHEREAS, there are excess county levy funds remaining in the 2015 Aging Department Budget .

THEREFORE BE IT RESOLVED, the Washburn County Aging and Disability Services Committee recommends the carryover of these funds to the 2016 Aging Department Budget to be used towards the purchase of kitchen equipment for the Washburn County Senior Centers.

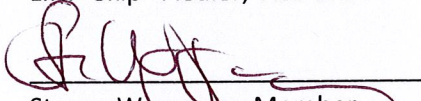
THEREFORE BE IT FURTHER RESOLVED; that county levy funds not exceeding \$11,000 be carried over from 2015 Aging Department Budget to 2016 Aging Department Budget.

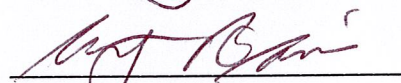
FISCAL IMPACT: not to exceed \$11,000

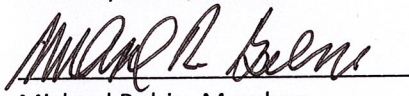
Recommended for adoption by the Washburn County Finance Committee
this _____ day of _____, 2016.



Thomas Mackie, Chair

L.H. "Skip" Fiedler, Vice Chair

Steven Waggoner, Member

Anthony Baier, Member

Micheal Bobin, Member

RESOLUTION NO. _____

County Forest Land Withdrawal to Satisfy Access

WHEREAS, Washburn County owns properties in Section 18 T42N-R12W (E. Minong Township); and

WHEREAS, there is a portion of Washburn County ownership in this section lying between a town road and a privately owned lot in section 7 T42N-R12W; and

WHEREAS, this private parcel is landlocked by the county forest lands lying north of Sun Point Road; and

WHEREAS, private easements are considered as inconsistent with the intent of the Wisconsin County Forest Law (s.s. 28.11) program and are not permitted on lands designated as County Forest; and

WHEREAS, access has been authorized by agreements in the past and prospective buyers are finding it difficult to secure mortgages for properties accessed by agreement rather than easement.

THEREFORE, BE IT RESOLVED, that approximately 0.56 acres of County Forest Land, shown on the attached exhibit "A" shall be withdrawn from the County Forest Law program; and

THEREFORE, BE IT FURTHER RESOLVED, that if the withdrawal is approved, the Washburn County Forestry Committee is directed to sell this parcel to the adjoining owner at either an appraised or reasonable market value; and

THEREFORE, BE IT FURTHER RESOLVED, that any revenue derived from land sales be deposited into the County Forest Land Acquisition Account.

Fiscal Impact: Unknown

Submitted for adoption this ___ day of _____, 2016 by:

Forestry, Parks & Recreation Committee:

Motion for adoption by:
Supervisor _____

Lester Fiedler, Chairman

James Dohm, Vice Chair

Seconded by:
Supervisor _____

Anthony Baier

Ayes _____, Noes _____, Absent _____

Romaine Quinn

Del Stoll

I, Lolita Olson, County Clerk, do hereby certify that the Foregoing is a true and correct copy of a resolution adopted by the Washburn County Board of Supervisors at a legal meeting held on _____.

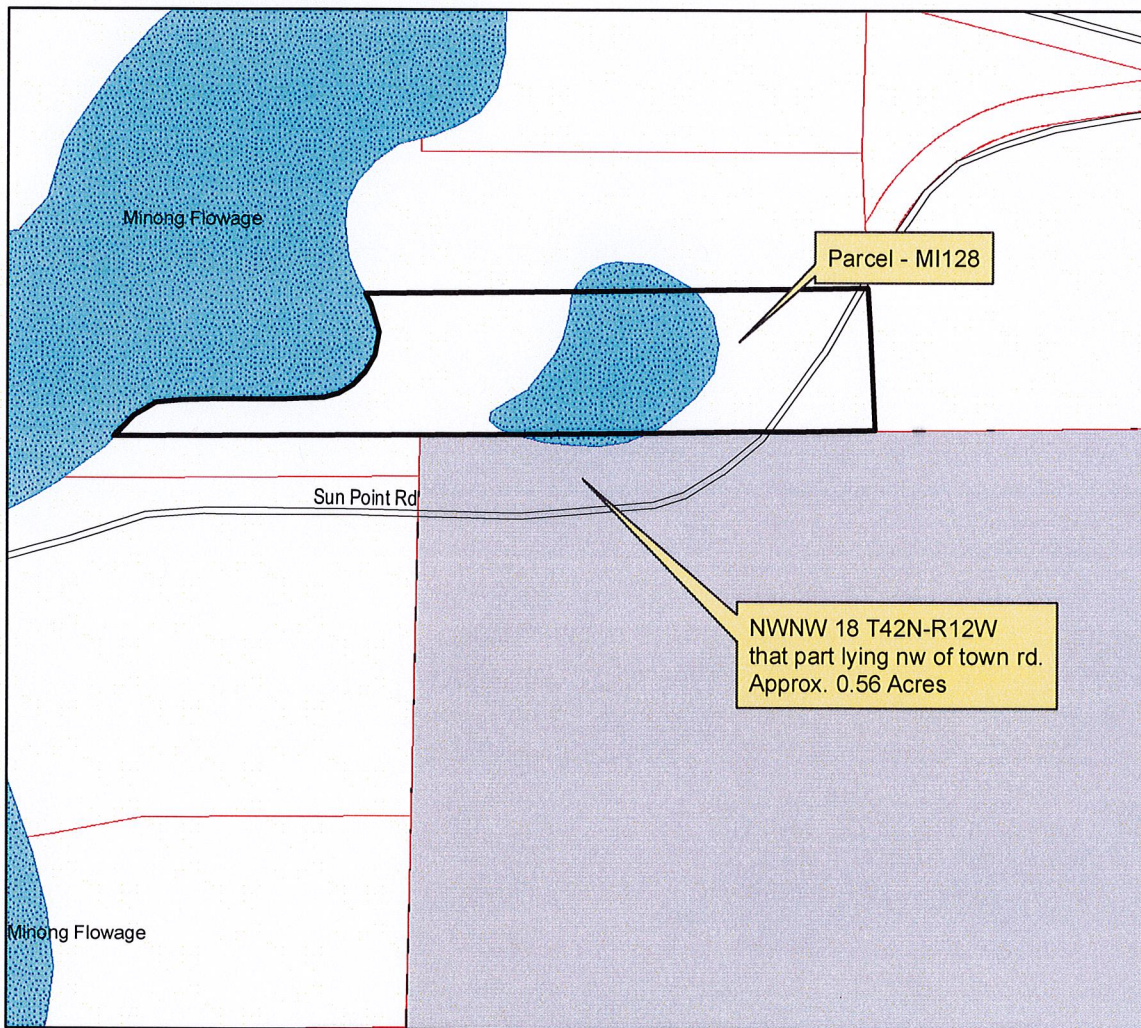
Lolita Olson, County Clerk

EXHIBIT A

A parcel of land being a part of the fractional Northwest $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 18, Township 42 North, Range 12 West, Town of Minong, Washburn County, Wisconsin, and more particularly described as follows:

Commencing at the Northwest corner of the aforementioned fractional Northwest $\frac{1}{4}$ of said Section 18, with said point of commencement also being the point of beginning of this description; Thence S01-12-25W along the west line of said fractional Northwest $\frac{1}{4}$, a distance of 76.55 feet, more or less to the centerline of Sun Point Drive; Thence easterly and northeasterly along said centerline to a point on the north line of said fractional Northwest $\frac{1}{4}$; Thence S89-17-28W along said north line, a distance of 370 feet, more or less to the point of beginning. Said described parcel contains 0.56 acres of land more or less.

Proposed County Forest Withdrawal and Land Sale to Satisfy Access



This map is not a survey of the actual boundary of any property this map depicts. Accuracy is limited by the quality of the public data from which it is derived and is not implied or guaranteed. Washburn County assumes no responsibility for conclusions drawn by the user.



RESOLUTION # _____

RESOLUTION TO APPROVE PURCHASE/UPGRADE FUEL DISPENSERS
AND SOFTWARE

WHEREAS, the Washburn County Highway Department currently has fuel dispensers and related software that is over 20 years old; and,

WHEREAS, maintenance of these dispensers is no longer cost effective and the software is technologically outdated; and,

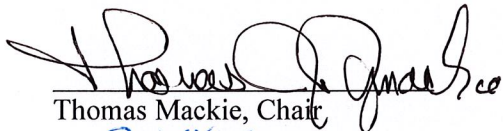
WHEREAS, the Highway Committee has obtained the required bids for this project and has approved purchasing the fuel dispensers and software upgrade from the selected vendor, with the anticipated project being done in the summer of 2016, pending final approval; and,


WHEREAS, this is an expense that has not been budgeted for in 2016.

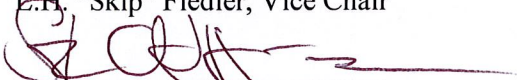
THEREFORE BE IT RESOLVED, that the 2016 Highway Department budget is increased by \$26541.41 for the purchase of the fuel dispensers and software upgrade.

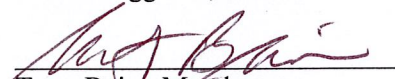
FISCAL IMPACT: \$26,541.41 from fund balance

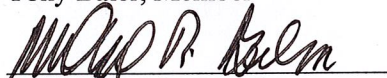
Recommended for adoption by the Washburn County Finance Committee this 3rd day of March, 2016.


Thomas Mackie, Chair


L.H. "Skip" Fiedler, Vice Chair


Steve Waggoner, Member


Tony Baier, Member


Micheal Bobin, Member

RESOLUTION # _____

**RESOLUTION TO INCREASE THE
2016 EMERGENCY GOVERNMENT DEPARTMENT FOR RADIO
COMMUNICATIONS/PORTABLE RADIO - AWARD FOR FISCAL YEAR 2016**

WHEREAS, the Emergency Management Department has received a Northwest Region Health Care Coalition preparedness grant funding in the amount of \$1,500.00; and,

WHEREAS, it is imperative to have interoperable communication equipment to be capable of communicating with local First Responder agencies during emergencies;

WHEREAS, emergency preparedness funding under this grant program will provide Emergency Management the ability to purchase one WISCOM Capable Portable Radio;

WHEREAS, the grant is to be used for Emergency Management to augment the current cache of emergency portable radios;

WHEREAS, these funds are not part of the current 2016 Emergency Government Department budget,

THEREFORE BE IT RESOLVED; that the 2016 Emergency Government (#52910) budget in increased \$1,500.00 for this portable radio.

FISCAL IMPACT: Grant \$1,500.00

Recommended for adoption by the Washburn County Finance Committee this 15th day of March, 2016.

Thomas Mackie, Chair

L.H. "Skip" Fiedler, Vice Chair

Steve Waggoner, Member

Tony Baier, Member

Micheal Bobin, Member

RESOLUTION # _____

**RESOLUTION TO INCREASE THE
2016 EMERGENCY GOVERNMENT DEPARTMENT FOR HAZARDOUS
MATERIALS TRAINING - AWARD FOR FISCAL YEAR 2016**

WHEREAS, the Emergency Management Department has received additional State grant funding in the amount of \$543.24; and,

WHEREAS, Hazardous Materials Operations Level Refresher Training for Fire Departments is necessary and helps to provide an integrated response to a Hazardous Materials Incident;

WHEREAS, funding under this grant program will assist Shell Lake Fire Department to comply with training requirements;

WHEREAS, the grant is to be used for Emergency Management to provide HAZMAT OPERATIONS LEVEL REFRESHER FOR FIRE DEPARTMENTS Training;

WHEREAS, these funds are not part of the current 2016 Emergency Government Department budget,

THEREFORE BE IT RESOLVED; that the 2016 Emergency Government (#52910) budget in increased \$543.24 for the training grant.

FISCAL IMPACT: State Grant \$543.24

Recommended for adoption by the Washburn County Finance Committee this 15th day of March, 2016.

Thomas Mackie, Chair

L.H. "Skip" Fiedler, Vice Chair

Steve Waggoner, Member

Tony Baier, Member

Micheal Bobin, Member

RESOLUTION # _____

**RESOLUTION TO INCREASE THE
2016 SHERIFF'S BUDGET FOR AUTOMATED EXTERNAL DEFIBRILLATOR
- AWARD FOR FISCAL YEAR 2016**

WHEREAS, the Sheriff's Office has received a Northwest Region Health Care Coalition preparedness grant funding in the amount of \$1,500.00; and,

WHEREAS, it is imperative that Law Enforcement vehicles have a fully functional Automated External Defibrillator (AED) at the ready for medical emergencies needing this equipment;

WHEREAS, emergency preparedness funding under this grant program will provide Emergency Management the ability to purchase one Automated External Defibrillator (AED);

WHEREAS, these funds are not part of the current 2016 Sheriff's Office budget,

THEREFORE BE IT RESOLVED; that the 2016 Sheriff's Office (#) budget in increased \$1,500.00 for this Automated External Defibrillator (AED).

FISCAL IMPACT: Grant \$1,500.00

Recommended for adoption by the Washburn County Finance Committee this 15th day of March, 2016.

Thomas Mackie, Chair

L.H. "Skip" Fiedler, Vice Chair

Steve Waggoner, Member

Tony Baier, Member

Micheal Bobin, Member

FINAL RESOLUTION AUTHORIZING THE RECONSTRUCTION OF THE LONG LAKE DAM AND CREATING THE LONG LAKE DAM SPECIAL ASSESSMENT DISTRICT PURSUANT TO §§ 31.38(4) & 66.0703, WIS. STATS.

WHEREAS, on June 17, 2014, the Washburn County Board of Supervisors did resolve and declare its intent to create a Special Assessment District for the Reconstruction of the Long Lake Dam mandated by the Wisconsin Department of Natural Resources (Resolution # 31-14); and

WHEREAS, at that time, the Washburn County Board of Supervisors established the necessity to repair the Long Lake Dam adopting an engineering plan set rendered by Ayres Associates of Eau Claire (which may be viewed at <http://www.co.washburn.wi.us/images/custom/departments/highway/project-plans-for%20long-lake-dam.pdf>), at a projected cost of \$532,000.00¹; and

WHEREAS, Highway and Dam Committee pursuant to §§ 66.0703(4) & (5), Stats., has submitted a report on April 13, 2015, now on file with the Washburn County clerk's office

WHEREAS, a public hearing mandated by § 66.0703(7)(a), Wis. Stats., was held at the commons of the Shell Lake High School on April 23, 2015, at which time comments on the proposed special dam assessment district as well as department of natural resources dam grant program were taken; and

WHEREAS, a transcript of that hearing is now on file with the Washburn County Clerk's office with a condensed memorandum of the proceedings available on the Washburn County government website at <http://www.co.washburn.wi.us/images/custom/departments/highway/memorandum-public-hearing.pdf>; and

WHEREAS, the property owners present at the meeting voted overwhelmingly in favor of (i) basing the proposed assessment on property valuation rather than front footage and (ii) spreading payments for the assessment over a three year period; and

WHEREAS, the Highway and Dam Committee of the Washburn County Board of Supervisors did on April 27, 2015 award the project contract to Staab Construction, LLC, in the amount of \$128,700.00; and

WHEREAS, partial funding for this project is assured from a state grant one half the cost of the project; and

¹ This figure is the estimate of the project from the department of natural resources for purposes of establishing an outside limit to the amount of any grant associated with the project. The actual cost turned out to be far less.

WHEREAS, the project is now complete with the following breakdown of costs:

PROJECT ITEM	EXPENSE
Stabb Construction Contract	\$128,700.00
Change order (road improvement)	\$4,000.00
Ayes Engineering – design & project	\$42,134.00
Associated Appraisals (BSA assessment) ²	\$2,000.00
TOTAL PROJECT COST	\$176,834.00
Municipal Dam Grant	(\$87,417.00)
SPECIAL ASSESSMENT AMOUNT	\$89,417.00

WHEREAS, the combined assessed value of the property benefitted from the proposed special dam assessment district in 2015 is \$305,643,600.00.

WHEREAS, the Washburn County Board of Supervisors, upon recommendation of its highway and dam committee, deemed it necessary to repair the Long Lake Dam, § 31.38(4), Wis. Stats., and required the county "...to proceed in accordance with § 66.0703, Stats., [authorizing special assessments generally] to make special assessments to property on account of benefits resulting to the property from the improvement...."; and,

WHEREAS, the Washburn County Board of Supervisors finds that the proposed special assessment district is appropriate as the purpose of the Long Lake Dam is solely for the purpose of maintaining the lake levels of Long Lake and Little Long Lake and not for downstream flood control.

WHEREAS, the Washburn County GIS/Mapper has rendered the attached map showing the properties to be benefitted by such improvements;

NOW, THEREFORE, the Washburn County Board of Supervisors resolves as follows:

1. The Washburn County Board of Supervisors creates the Long Lake Dam Special Assessment District;

² This cost was incurred for the appraisal of otherwise tax-exempt property belonging to the Boy Scouts of America. Other municipality owned property consisted of boat landings for which an appraisal would have been cost prohibitive considering the yield of total assessment. Note that the cost of appraisal is not included in the partial reimbursement calculation of the dam grant which applies to construction and engineering costs only. Note also that the costs of legal services cannot be included in the assessment.

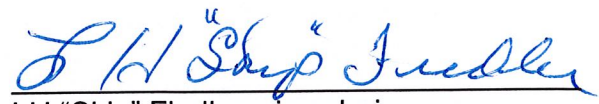
2. The boundaries of the proposed Special Assessment District are delineated on the attached map;
3. Washburn County shall make payments for the reconstruction of the Long Lake Dam from the dam fund and shall be reimbursed from the following: (i) The State of Wisconsin in the form of a grant in the amount of one-half the project and (ii) from the Long Lake Dam Special Assessment District;
4. The basis for the assessment shall be the assessed valuation for each property using the 2015 assessment figures.
5. All tax-exempt real property within the district shall be assessed for purposes of the district.
6. The mill rate for the special assessment shall be .0002925531567.
7. The special assessment period shall be three years commencing with the tax year 2016 and payments may be made in a lump sum by benefited property owners, or by installment payments due by November 1st of each year: otherwise such installment will be placed on the property tax bill of the benefited property owner as a special assessment for the year in which the installment is due;
8. Because the Boy Scouts of America property is large in proportion to other riparian properties, the Boy Scouts of America has the option of installment payments spread out over a period of five years.
9. The special assessment shall be entered upon the tax rolls of the towns of Long Lake, Madge and Birchwood, Washburn County, Wisconsin, as would any other real estate tax, special assessment or special charge by the town treasurer without interest;
10. Any overcharge at the end of the project shall be reimbursed to the taxpayer.
11. This resolution shall be published as a Class 1 notice in the official county newspaper.

Fiscal Impact: \$89,417.00 to be reimbursed over time.

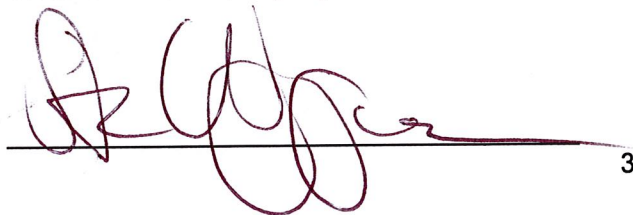
Moved for adoption by the Finance Committee on March 3, 2016:



 Thomas Mackie, chair




 LH "Skip" Fiedler, vice chair





Steven Waggoner

Anthony Baier


Michael Bobin

Passed by a vote of ____ ayes to ____ naves.

Correct Attest this 15th day of March, 2016.

Lolita Olson
Washburn County Clerk

Washburn County Forest 2014 Annual Report



Totogatic Park – New Basketball Court & Playground Equipment

Forest Administrator

Mike Peterson

Department Employees

Buck Pettingill
Mark Heil
Duran Bjorklund
Jeremy Erickson
Josh Buckridge
Barb Norton

WDNR Liaison Forester

Amy Morales

Park Ranger / Deputy Sheriff

Vacant – Re-assigned by Sheriff

Forestry Parks and Recreation Committee

January - March

L.H. "Skip" Fiedler - Chair
James Dohm – Vice Chair
Steven Waggoner
Anthony Baier
Terry Leckel, Sr.

April - December

L.H. "Skip" Fiedler - Chair
James Dohm – Vice Chair
Anthony Baier
Romaine Quinn
Robert Lester

2014 ANNUAL REPORT – WASHBURN COUNTY FOREST

TO: The Honorable County Board of Supervisors
Washburn County, Wisconsin

Supervisors:

We submit for your approval and adoption, some of this department's highlights and activities during 2014.

TIMBER MANAGEMENT

The timber sale program took in a lower than normal revenue of **\$1,700,442**. The lower revenue was due primarily to weather conditions and the adjustments to our annual allowable harvest compensating for salvage of wind damaged timber.

Deep snow in early 2014, wetter than normal conditions during the summer months, and early heavy snows in late 2014 all contributed to lower than normal harvest activity on Washburn County sales. Wood prices were high and markets fairly good throughout the year. Revenues were approximately 25% lower than an expected average year while volumes removed were approximately 40% lower than normal, which points to good markets but less wood harvested. We are expecting contract extension requests and more wood to be harvested in 2015.

A windstorm in the Frog Creek area in September of 2014 also impacted harvesting operations. All of the remaining allowable harvest acres normally scheduled for the fall bid opening was re-allocated to salvage acres. Adjustments will also be needed to balance out these acres in 2015.

Oak wilt is a fungal disease that spreads readily through stands of red oak, especially when trees have open wounds or bark missing. Because of this, it is critical to suspend logging operations in stands with red oak during times of the year that sap is flowing and bark is loose and also at times when the fungus is active. Oak wilt was discovered in Washburn County in late 2013 and to help prevent spread into oak on the county forest, oak sales were restricted to harvesting between July 1 to April 1; or October 1 to April 1, depending on proximity to known infestations.

The Forestry Department contracted a fairly large reforestation project in 2014. The windstorm of 2011 resulted in numerous timber salvage sales in pine habitats. Many of these sites required replanting efforts to ensure regeneration and 350 acres were planted to jack and red pine.

RECREATION

The recreation program grew and expanded with several projects and funding sources. We continue to see increases in the number of people using the forest for numerous activities. Much of the growth of our recreation program is due to a concerted effort to provide more outdoor recreational opportunities for the public. As part of managing recreational uses, the Forestry, Parks and Recreation Committee adopted an updated County Forest Recreation Plan for the years 2014-2018.

ATV

Washburn County's ATV Trail system consists of 103.3 miles of funded summer trails and 139.3 miles of winter trails. Annual maintenance contracts are awarded to the Forestry Department in the form of grants. It is important to note that as a result of a great deal of effort by Washburn County, the Wisconsin County Forests Association and the Wisconsin ATV Association, the State Legislature increased the annual per mile maintenance rate from \$450/mile to \$600/mile. These additional funds have been very important in maintaining our trail systems.

In 2014, trail maintenance grants were awarded at a rate of \$600/mile for summer trails and an additional \$100/mile for winter ATV trails. In addition, the new UTV (side by side) program, enacted in 2012, allowed for an additional \$100/mile on all trails open to UTV use. These programs created a total grant award of \$89,840 for maintaining trails. A majority of these funds are distributed to local ATV clubs for equipment and material reimbursement.

Washburn County was awarded grant funds in 2012 to construct a recreation trail bridge over the Canadian National Rail Line near Hwy 77. The bridge was constructed to remove ATV and Snowmobile traffic from the Hwy 77 bridge deck. A majority of the bridge construction was completed in 2013; however the contractor dissolved their business before completing the contract. Washburn County was forced to take action against their construction bond and hire an additional contractor to complete the project in 2014.

A project and grant to rehabilitate the Stony Brook trail was completed in 2014, as well as partial completion of a project to repair trails damaged from heavy rainfall during the September 2014 storm.

The Department applied for and received six ATV project grants, totaling \$291,460 in 2014. These grants will be allocated to the 2015 work year and budget. We also assisted the City of Spooner in securing ATV grants to build a trailhead and parking area adjacent to the Wild River Trail and also worked with the City of Shell Lake in securing additional grant funds towards the construction of an ATV campground.

All ATV rehabilitation projects were completed using county equipment and labor; contracted equipment and materials; and a tremendous amount of volunteer work from the local ATV clubs. The Birchwood Bobcats, Rolling Hills, and Minong Clubs invested a great deal of their personal time and club resources to make these projects a success and the Forestry Department and Committee applaud their efforts. All grant funds awarded to these projects are generated from registration stickers on ATV's and disbursed by the State of Wisconsin.

The vacancy in the Park Ranger / Deputy Sheriff position has a large impact on our trail systems. We have little direct access to any trail patrol work or enforcement. Law enforcement is a critical factor in protecting trail systems during periods of closure and also to help protect user safety. The position had spent a great deal of time patrolling these trails for enforcement which has provided a great deal of protection to the investment that has been made in the ATV trail systems in Washburn County. In April of 2011, however, this position was pulled from Forestry Department duties by the Washburn County Sheriff. We have seen several lost ATV trail easements/agreements on private lands with landowners citing lack of enforcement as a primary reason for not allowing trail use to continue.

Snowmobile

The County had very good snow conditions in the 2013/2014 season and trail conditions were excellent. Conditions were marginal during the 2014/2015 winter and trail systems were closed at least twice during the season.

Annual maintenance contracts are awarded to the Forestry Department. In 2014, maintenance was awarded at a rate of \$250/mile for snowmobile trail maintenance. A total of \$62,700 was used to maintain trails and was primarily distributed to local Snowmobile clubs for equipment and material reimbursement.

A private landowner cancelled a snowmobile trail use agreement in the Beaverbrook area, which resulted in the closure of Trail 140 from the Highway 70 area north to Trego. This ten mile section of trail will remain closed until a viable re-route option can be found. This will be a work project for 2015.

In addition, another landowner closed a short section of trail 26 near Spider Lake. We were forced to close all of trail 26, which is a main artery into Sawyer County. Forestry Staff were able to find a re-route, located entirely on County Forest lands. Snowmobile trail aids under the Mandatory Trail Relocation category will be applied for in 2015.

Campgrounds

Totogatic Park showed a marked increase in camping and usage in 2014, primarily due to restored water levels after the 2013 drawdown. Revenues were up significantly from average and the campground was full on nearly every weekend of the summer. Part of the increase in revenue was due to increased use and part due to a \$2 increase in camping fees that was adopted by the Forestry, Parks and Recreation Committee.

The Forestry Department completed numerous walkways and stairs leading from campsites to the water along the shoreline. The project is intended to reduce erosion issues along the banks and also to provide access to the water over areas where rock riprap was installed in 2013.

The 2013 drawdown appears to have impacted trees in the park and we saw dramatic tree mortality. Forestry staff and the Gordon Prison Crew spent several weeks in 2014 cutting and removing dead trees from the park. The September 2014 storm also caused severe washing and damage to park roadways. Funds were requested in the 2015 budget to repair these areas.

2014 was the 3rd season using the web based reservation system. The service is very popular and has attracted many new customers to our parks systems. The newly constructed Minong ATV Campground, owned by the Village of Minong and operated by the Minong ATV Club, was incorporated into the online reservation system.

Sawmill Campground saw an increase in revenue and campers. We suspect the increased use was due to visitors finding the park through the online reservation system.

The Harmon Lake Trailhead and the Dugan Run Equestrian Trail continue to see usage with slow increases in the number of campers. Both trailheads were used fairly frequently and received many favorable comments.

Other trails

The Dugan Run Equestrian trail continues to have increased use, especially in the fall as insect activity drops and fall colors appear. The Department receives many compliments on this facility. We are still, however, struggling to promote the development of a local club that will help maintain the trail system. There are a few individuals that provide a great deal of help, but a large portion of the trail inspection and maintenance work is being done by the Forestry Department.

The Wildcat Mountain Bike Trail sees a great deal of use. Local enthusiasts do a tremendous job of monitoring and maintaining the trail and little additional help is needed from the Department. More recently, we have seen increasing requests for winter use of trails by "fat tire" bikes. Initial requests were to be allowed access to winter use snowmobile trails. Given safety concerns, these requests were denied; but we began working with local biking enthusiasts to develop opportunities for winter use on the mountain bike trail system.

Snow conditions on the ski trails were excellent through the 2013/2014 snow season and the ski trails saw a great deal of use. 2014/2015 brought marginal conditions. The Forestry Department continues to undertake grooming duties at both ski trails.

Trail signs were upgraded/replaced, along with new trail maps, at the Wildcat Bike, Dugan Horse, Nordic, and Totogatic Ski Trails.

FACILITIES/ EQUIPMENT/ACQUISITIONS

The Department leased a Noram Compact Road Grader under a 4 year municipal lease. The lease payment will be paid for through reimbursement under ATV grants and County Forest Road Aids. This grader unit is the ideal size to help with ATV trail maintenance.

In addition, the Department purchased a replacement 1 ton pickup, ½ ton pickup, and a new ATV for forestry work. 2 older pickups were sold through a public auction service. We also purchased a replacement zero-turn radius riding lawnmower for the parks system and an auger attachment for the Terex skid-steer.

The Washburn County Lakes and Rivers Association offered to sell 125 acres in Crystal Township at a sharply discounted value. The property had an appraised value of \$159,000 and we purchased the parcel for \$25,000. WCLRA intended to donate the parcel to the County in exchange for a donation to their organization, but the Committee elected to structure the payment as a purchase price instead. We intend to use the appraised value of this property as matching value towards Stewardship land acquisition grants on Meteor Timberland properties in 2015.

The Forestry Department was approached by the Highway Department with a request to place a rock quarry centrally located to the County M and County G construction projects. Significant volumes of rock will be needed for these projects and little material is available locally. A quarry site near Highway 77 and County M was approved by the Committee, which should significantly reduce project costs.

A project was initiated to re-align lake lots around Beaver Lake in Bass Lake Township. A strip of county forest land lies between the edge of the lake lots and the town road along the south and east side of the lake developments. These slivers of property essentially "land-lock" the cabins and houses on that side of the lake. The Forestry Committee approved a proposal to withdraw these parcels from the County Forest Law, create lot extensions, and offer sale of parcels to adjoining landowners at a fair market appraised value. This project will likely be completed in 2015.

OTHER

The Committee and County Board approved a project to designate lands adjacent to the Northwood School under the School Forest Program. This designation does not conflict with County Forest Law and should provide funding opportunities for outdoor education for the school. Forestry and DNR staff will be working with teachers to incorporate forest management activities into school curriculum.

The re-assignment of the Park Ranger/Deputy Sheriff position in 2011 continues to hinder the Forestry Department operations. Violations and complaints continued to increase throughout 2014. Of particular concern is a growing trend of private landowners cancelling agreements that allow recreation trails on their properties. It appears evident that a portion of the public has recognized that we did not have a law enforcement presence on our forest or trails. This position was 100% funded by ATV and Snowmobile Enforcement Grants and timber sale revenue. The timber revenue funding source was removed from the Park Ranger position once it was absorbed by the Sheriff's Department. We will investigate replacing this position at such time when the Forestry Committee can be assured that work duties would remain those of priority to the Forestry Department.

Washburn County continued to participate in the Northern Trail Advisory Committee (NorTAC) that was formed from the dissolved Wild River Trail Commission. This Committee is made up of 10 member counties with 2 appointed representatives from each County. The intent of the group was to create a forum for the discussion of regional motorized trail issues, including planning, connectivity, and legislative issues. Skip Fiedler and Jim Dohm were appointed to the Committee as Washburn County's representatives. This forum allowed us to interact with other counties and regions to assure motorized trail connectivity and also policy consistency across the region.

One summer forestry intern was hired, using timber revenues, and the position was used to mark timber and update forest reconnaissance data.

Washburn County secured funds from the Sustainable Forestry Grant program under two separate grants. \$24,000 was awarded to help offset costs associated with reforestation of 2011 storm damaged sites. An additional \$5,139 was re-allocated from leftover grant funds from 2013 for planting costs. A grant in the amount of \$5,635 was secured from the Arbor Day Foundation to help cover remaining unreimbursed planting costs.

Washburn County Forestry continues forest certification under both the Forest Stewardship Council (FSC) and Sustainable Forestry Initiative (SFI) certification programs. It appears as though the certification efforts by Washburn County, along with the other county forests and state lands have allowed our wood markets to remain viable through the economic downturn. Other areas of the United States experienced mill closures in areas without reliable supplies of certified forest products.

Washburn County continues to be a strong participant in the Wisconsin County Forest Association. This group does a great deal of work legislatively and with various DNR and other State agencies to protect the integrity of our timber and recreation programs. The County Forest Administrator has been the chair of the WCFA Legislative Committee since 1999.

COUNTY FOREST ACTIVITY STATISTICS 2014

I. <u>Reforestation</u>			
A.	Acres newly planted:	350	acres
B.	Acres replanted:	0	acres
C.	Acres seeded (jack pine):	19	acres
D.	Jack pine regeneration – scarified	125	acres
E.	Oak regeneration - scarified	0	acres
F.	White birch regeneration – scarified	8	acres
G.	Swamp conifer mowing	0	acres
H.	Northern hardwood regeneration – mowing	0	acres
I.	Northern hardwood regeneration – scarified	75	acres
J.	Site Prep (mechanical)	6	acres
K.	Site Prep (chemical)	0	acres
II. <u>Timber stand improvement</u>			
A.	Red pine release (herbicide):	0	acres
B.	Pine release (hand):	34	acres
C.	Aspen sale residual removal:	0	acres
D.	Prescribed burning	0	acres
E.	Invasive – Buckthorn herbicide treatment	0	acres
III. <u>Miscellaneous</u>			
A.	Christmas trees sold:	63	(63 in 2013)
B.	Firewood permits issued:	224	(253 in 2013)
C.	Bough permits issued:	12	(20 in 2013)
VI. <u>Timber Sale Statistics</u>			
A.	Timber value contracted	\$2,584,580	(\$1,719,445 in 2013)
B.	Acres established:	3,020 acres	(3,198 acres in 2013)
C.	Acres sold (goal of 3400 acres):	2,956 acres	(3,467 acres in 2013)
D.	Acres closed out:	2,477 acres	(2,930 acres in 2013)
E.	Volumes removed:	total cord equivalent = 33,581	(63,997 in 2013)
	1. Pulpwood total:	31,609	
	a. Aspen pulpwood	6,102 cords	
	b. Mixed hardwood pulpwood	16,527 cords	
	c. Pine pulpwood	8,734 cords	
	d. Spruce/fir pulpwood	246 cords	
	2. Sawtimber total:	789 mbf (thousand board feet)	
F.	Road projects		
	1. Graded 20 miles of County Forest Roads		
	2. Graded 5 miles of Firelane and other trails.		
VII. <u>Recreation Facilities</u>			
A.	Totogatic Park		
	1. Total Gross Revenue -	\$108,952.42	(\$81,118.76 in 2013)
	2. Camping Registrations -	\$95,866.84	
	3. Shower revenue from bathhouse -	\$1,831.26	(\$1,484.11 in 2013)
	4. Firewood revenue –	\$6,837.50	(\$3,778.00 in 2013)
	5. Boat Launch Fee -	\$2,158.00	(\$1,161.23 in 2013)
	6. Ice, Day Use, Dump Station, etc. -	\$2,258.82	(\$1,480.42 in 2013)
	7. Reservation system –	37% revenue collected through reservation system	

(68% of sites are reservable)

- B. Sawmill Park
 - 1. Revenue - \$7,262.00 (\$6,777.00 in 2013)
 - 2. Reservation system - 24% revenue collected through reservation system

- C. Harmon / Dugan Equestrian Trails / Other
 - 1. Horse Trail/Camping Revenue - \$2,789 (\$1,591.00 in 2013)
 - 2. Dispersed Camping Permits - \$410.00

- D. Leisure Lake Youth Camp
 - 1. Revenue - \$6,595.20 (\$5,750.00 in 2013)
 - 2. Number of Groups = 25
 - 3. 32% use by youth groups
 - 4. 26% use by other non-profit groups
 - 5. 42% use by private parties

WASHBURN COUNTY FOREST: ANNUAL REPORT OF ACCOUNTS 2014

RECEIPT AND EXPENDITURE SUMMARY OF C.F.L.D. AND FORESTRY AID

A. <u>Money received by County:</u>		
Gross timber sale receipts		\$1,698,396.78
Damages and other misc. income		\$ 0.00
Gathering permits (firewood, boughs, Christmas trees)		\$ 2,045.46
TOTAL FOREST PRODUCTS REVENUE		\$1,700,442.24
Forestry Aid Loan from State		\$ 74,171.09
Fund Balance Applied		\$.00
Sustainable Forestry Grant		\$ 29,139.80
County Forest Administrator Grant (inc. WCFA dues reimb.)		\$ 49,326.25
Private Grants		\$ 5,635.00
Equipment Sales		\$ 9,403.25
Labor Reimbursement – Snowmobile/ATV Grants		\$ 15,881.31**
TOTAL FORESTRY REVENUE ACCOUNTS		\$1,883,998.94
B. <u>Expenditures by County:</u>		
Forestry Aid fund #56930		\$117,360.45
County Forest Land Development (56100)		\$542,201.95
10% statutory timber sale revenue to towns		\$169,839.68
5% additional timber sale revenue allocated by County		\$ 84,919.84
C. Net Revenue to County		\$969,677.02*
*Other recreation program costs not included in this figure. <i>May not reflect actual audit figure due to adjustments.</i>		
** Offsets recreation program expenditures.		

Other Accounts:

	<u>Receipts</u>	<u>Expenditures</u>
A. <u>County Recreation Program (parks)</u>	\$ 137,696.95	\$147,337.31*
B. <u>Fish and Game Projects</u>	\$ 8,027.86	\$ 13,571.01**
C. <u>Habitat Development</u>	\$ 8,080.72	\$ 15,306.12
D. <u>Snow Trails</u>	\$102,482.10	\$102,289.66
E. <u>Land Acquisition</u>	\$ 0.00	\$ 14,138.03
F. <u>County Forest Roads</u>	\$ 30,086.37	\$ 20,627.94
G. <u>ATV Trails</u>	\$101,894.64	\$ 95,190.02

*expenditure data includes funds allocated from special project accounts / non-lapsing funds (ATC monies). *Also, wages and fringe of Parks staff are included in expenditures. Actual workload in parks is about 50%, balance spent in other areas.*
 **expenditure includes matching grant funds allocated from parks expenditures.

III. Fund Balances on non-lapsing accounts as of 12/31/14 *subject to final reconciliation and audit

A. Forestry Aid (State loan funds)	\$ 24,085
B. Wildlife Habitat (State grant funds)	\$ -1,470
C. County Forest Roads (State grant fund)	\$ 76,243
D. Land Acquisition	\$ 35,395
E. ATC Recreational Development Fund	\$ 56,368
F. Enbridge Recreational Development Fund	\$ 38,151

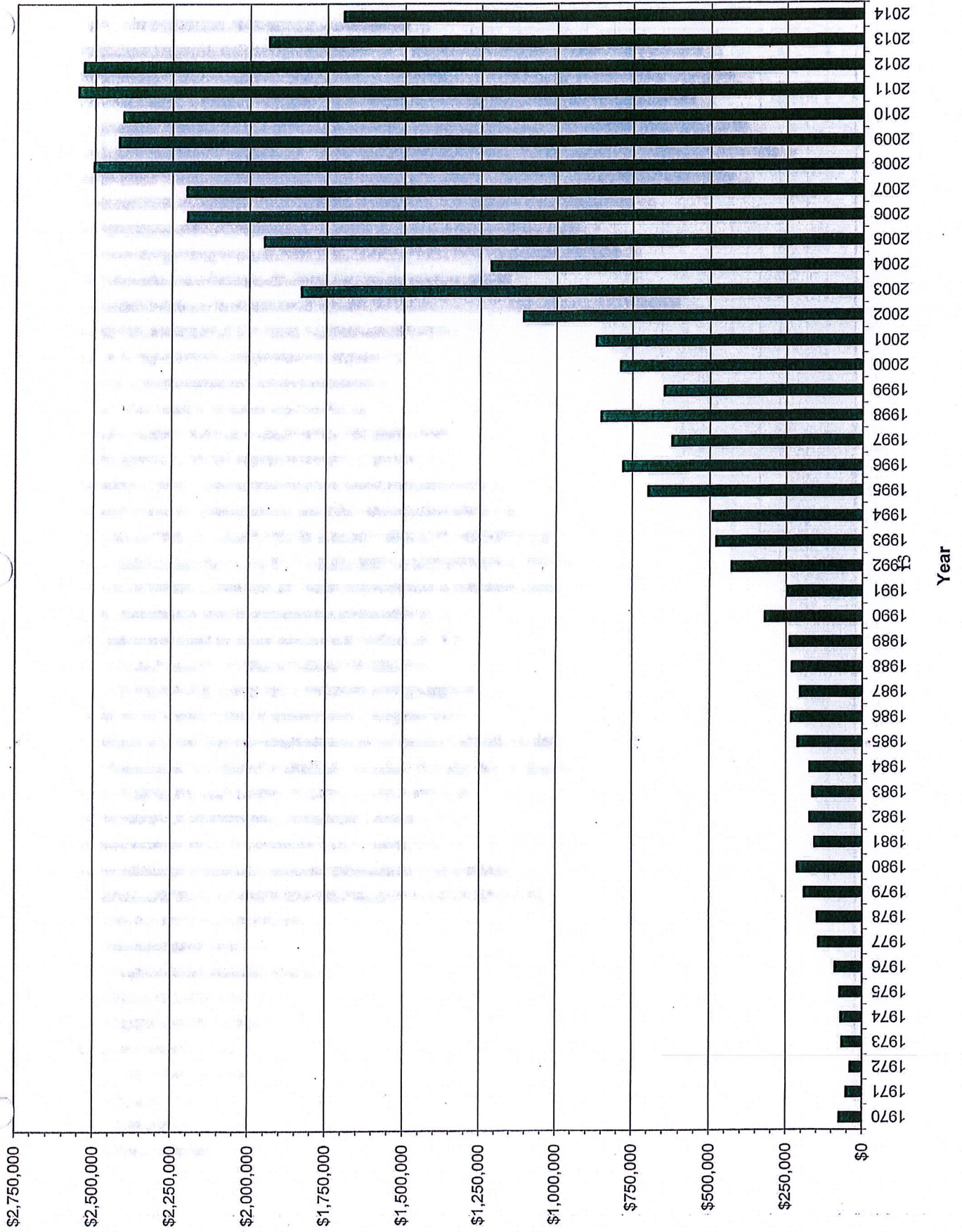
IV. Money received by Towns:

State payment (\$.30/acre on 148,998.79 acres)	\$ 44,699.64
10% timber sale revenue (statutory requirement)	\$ 169,839.68
5% timber sale revenue (additional paid by Washburn County)	\$ 84,919.84
TOTAL	\$ 299,459.16

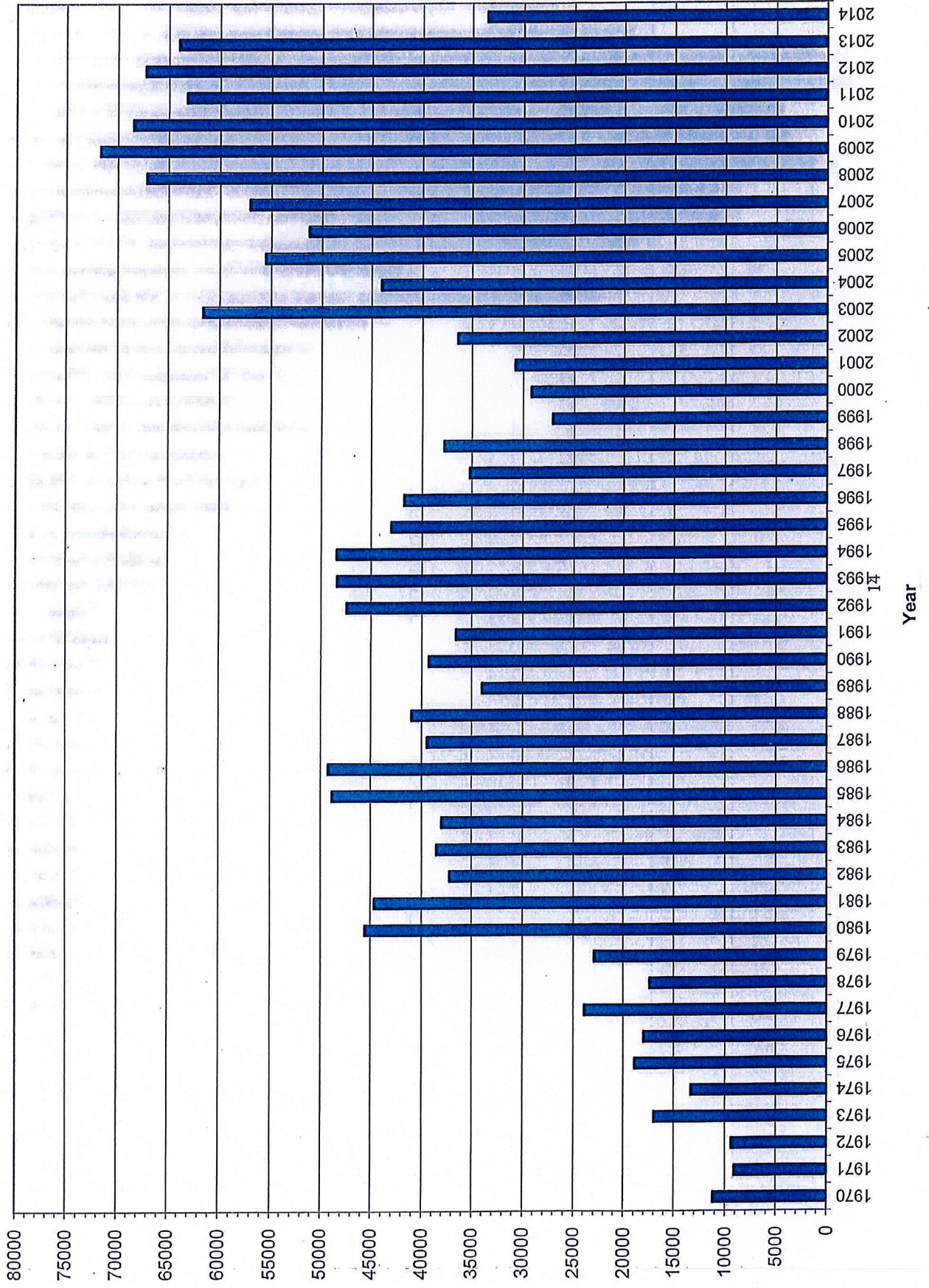
Total monies received by Towns – 2014 (paid in 2015):

Barronett	\$8,579.49	(5,020 ac)	Frog Creek	\$59,951.24	(35,078 ac)
Bass Lake	\$5,354.39	(3,133 ac)	Gull Lake	\$24,151.59	(14,431 ac)
Beaverbrook	\$5,099.77	(2,984 ac)	Madge	\$6,065.55	(3,549 ac)
Birchwood	\$33,961.88	(19,872 ac)	Minong	\$13,719.89	(8,028 ac)
Brooklyn	\$9,850.54	(5,764 ac)	Sarona	\$3,615.85	(2,116 ac)
Casey	\$14,639.63	(8,566 ac)	Springbrook	\$12,775.57	(7,475 ac)
Chicog	\$15,685.74	(9,178 ac)	Stinnett	\$24,663.52	(14,431 ac)
Crystal	\$6,133.83	(3,589 ac)	Stone Lake	\$10,510.99	(6,150 ac)

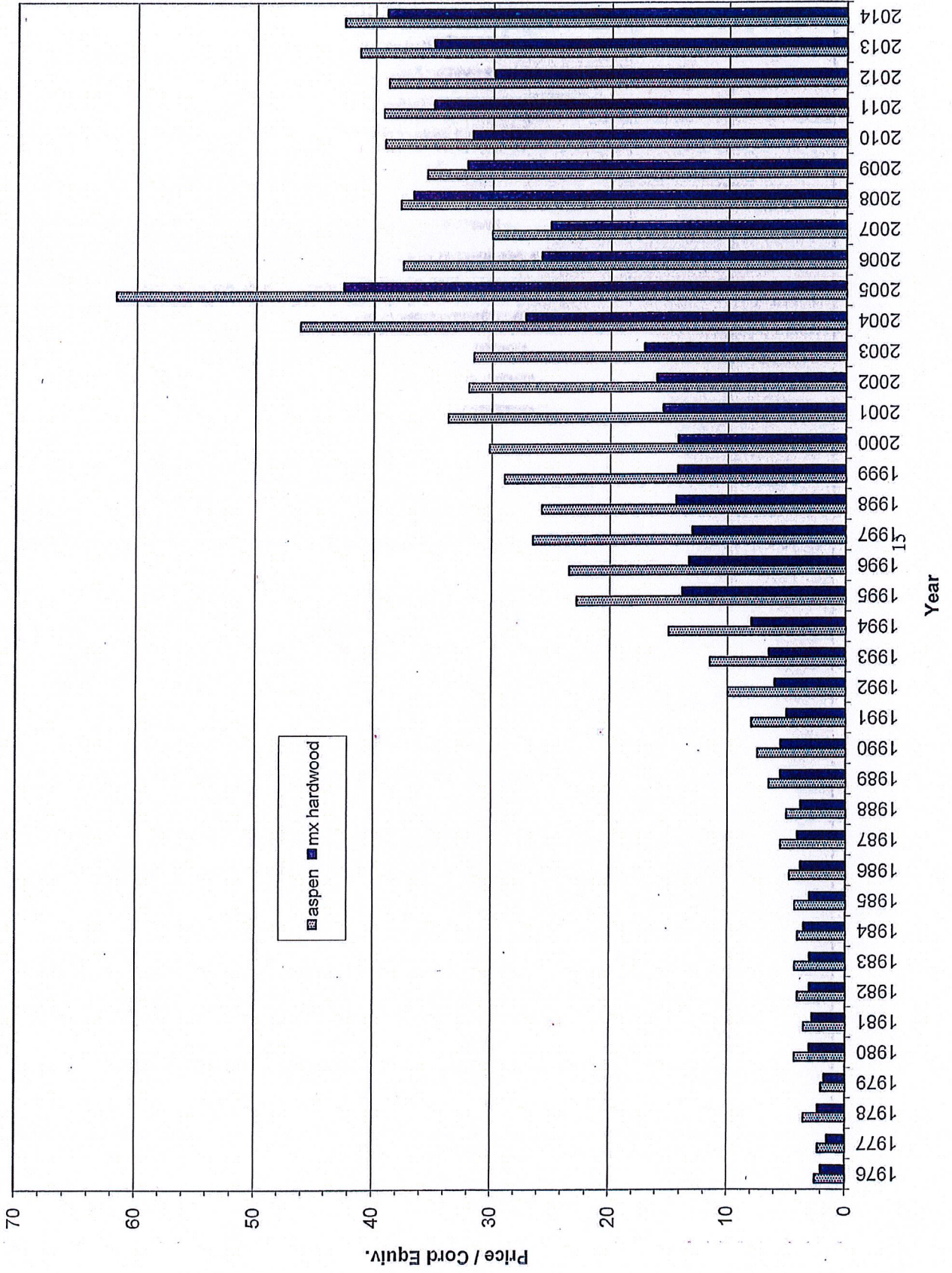
ANNUAL REVENUE



Total Cords Removed



Aspen & Mixed Hardwood Average Stumpage Price



Red Pine & Jack Pine Average Stumpage Price

