

WASHBURN COUNTY BOARD OF SUPERVISORS AGENDA

January 16, 2024

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order – Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance – Supv. L. Featherly
3. Notice of Meeting – County Clerk Swearingen
4. Roll Call – County Clerk Swearingen
5. Approval of December 19, 2024 County Board Proceedings
6. Concerned Citizens
7. Consent Agenda Resolutions:
 - a. Rezone Petition and Amendatory Ordinance – Crystal – December 2023
 - b. Resolution in Support of the Shell Lake Arts Center Proposal for the Non-State Grant Program
 - c. Approval of 2024 DNR Emergency Fire Warden List
 - d. Resolution to Approve County Forest Law Withdrawal for Salt Shed Revision
 - e. Resolution Approving New Certified Survey Map for Washburn County Historical Society in Shell Lake
8. Resolutions and Ordinances:
 - a. Resolution for the Veterans Service Office to Accept Donations from a Local Veterans Service Organization and Amend the 2023 Budget – Supv. S. Smith
 - b. Resolution for the Veterans Service Office to Accept Donation and Amend the 2023 Budget – Supv. S. Smith
 - c. Resolution for the Veterans Service Office to Accept Donations from a Local Veterans Service organization and Amend the 2023 Budget – Supv. S. Smith
 - d. Resolution to Donate a Used Squad Truck to the Jackson Township Dive Team in Burnett County – Supv. J. Ford
 - e. Resolution to Establish County Board Meeting Per Diems and County Board Chair Salary
9. Committee Reports
10. Chair Appointments
 - a. Zoning Committee (remainder of term) – Clint Stariha
 - b. Transit Commission (remainder of term) – Louis Villella
 - c. Veteran’s Service Commission (until the second Monday of Dec. 2025 or until replaced) – Blain M. Churchill
11. Citizen Comments
12. Chair Comments
 - a. Legislative Exchange February 6-7, 2024
13. Next Meeting Date and Possible Future Agenda Items
14. Audit Per Diems
15. Adjourn

WASHBURN COUNTY BOARD OF SUPERVISORS MINUTES

December 19, 2023

6:00 p.m.

Board Room, Washburn County Services Center, Shell Lake, Wisconsin

1. Call Meeting to Order at 6:00 a.m. by Chair Wilson
2. Moment of Silent Meditation and Pledge of Allegiance was lead by Supv. L. Featherly
3. Notice of Meeting was read by County Clerk Swearingen
4. Roll Call was done by County Clerk Swearingen. Board members present: (21); Youth Present: (2) Hailey Stariha and Aaron Anderson
5. Approval of November 14, 2023 County Board Proceedings on motion by Supv. C. Masterjohn, 2nd by Supv. G. Cusick; MC
6. Concerned Citizens - none
7. **Consent Agenda Resolutions:** Supv. B. Melton asked to pull item 7b for a correction. Supv. S. Smith asked to pull 7e for an update. Motion to approve 7a, 7c and 7d by Supv. C. Masterjohn, 2nd by Supv. L. Olson; MC
 - a. **Rezone Petition and Amendatory Ordinance – Spooner – November 2023**
 - b. **Rezone Petition and Amendatory Ordinance – Spooner – November 2023** – Motion by Supv. B. Melton to make correction on acreage: should be 2.11 acres instead of 2.76. Class remains as RR1, 2nd by Supv. J. Smith; MC on amendment. Voice vote to approve original motion; all yes; MC
 - c. **Rezone Petition and Amendatory Ordinance – Long Lake – November 2023**
 - d. **Resolution 2023-104 Approving Facility Lease Agreement Between Washburn County Senior Citizen’s Center of Minong and ADRC of Washburn County**
 - e. **Resolution 2023-105 Authorizing Washburn County to Remain as a member of the Class in the Settlement Agreement reached in In re McKinsey & Co., Inc. National Prescription Opiate Consultant Litigation, Case No. 3:21-md-02996-CRB (N.D. California) –** Supv. S. Smith asked for an update on this. Corporation Counsel gave update. Voice vote to approve: all yes; MC
8. **Resolutions and Ordinances:**
 - a. **Resolution 2023-100 to Increase the 2024 Washburn County Sheriff’s Office Budget Due to Chapter DMA 2 PSAP Grant Award** – on motion to approve by Supv. S. Smith, 2nd by Supv. S. Johnson; Roll Vote: Yes (21), No (0); Youth: Yes (2), No (0); MC.
 - b. **Resolution 2023-101 to Increase the 2023 Aging/ADRC Budget – Meals on Wheels America Meeting Unmet Need Grant** – on motion to approve by Supv. S. Smith, 2nd by Supv. B. Olsgard; Roll Vote: Yes (21), No (0); Youth: Yes (2), No (0); MC.
 - c. **Resolution 2023-102 to Accept Funds from the Department of Agricultural Trade and Consumer Protection (DATCP) into the 2024 Soil & Water Conservation Budget** – on motion to approve by Supv. S. Smith, 2nd by Supv. C. Stariha; Roll Vote: Yes (21), No (0); Youth: Yes (2), No (0); MC.
 - d. **Resolution 2023-103 to Accept Funds from the WI Department of Natural Resources (WDNR) into the 2024 DNR TRM Grant Budget** – on motion to approve by Supv. S. Smith to include typo correction of grant end date to be December 31, 2024, 2nd by Supv. G. Cusick; Roll Vote: Yes (21), No (0); Youth: Yes (2), No (0); MC as corrected.
9. Chair Comments – Supv. Paul Johnson resigned from the zoning committee at an earlier meeting today. Chair Wilson is asking for names of supervisors that are interested in filling in for the remainder of the term on the zoning committee. Reminder to use county issued devices and emails for correspondence. Potential training before the January board meeting on voting devices. Clerk Swearingen listed current candidacy and non-candidacy paperwork that has been turned in to date.
10. Next Meeting Date and Possible Future Agenda Items – January 16th at 6:00 p.m.
11. Audit Per Diems on motion by Supv. C. Masterjohn, 2nd by
12. Adjourn at 6:39 p.m.

REZONING PETITIONS

Washburn County Board of Supervisors

Rezoning petitions were filed with the Washburn County Zoning Office for changes in the Zoning districts. Notices were sent that a public hearing would be held on December 19, 2023.

The Zoning Committee did conduct the public hearings, considered the following and recommend as:

Crystal Township: Great Big Barn LLC, Spooner WI. Property: Tax ID#34884-9.55 acres, PT N ½ NE ¼ , in Section 20-39-11, Town of Crystal, to rezone 9.55 acres from Commercial to Residential Agricultural to bring into compliance, no longer a commercial business on property.

The Zoning Committee recommends APPROVAL of the request to rezone 9.55 acres of Commercial to Residential Agricultural.

Interested persons were given the opportunity to be heard.

Dated

Jocelyn Ford, Chairman
Washburn County Zoning Committee

Rezonepetitions121923

AMENDATORY ORDINANCE

WHEREAS, the Washburn County Board of Supervisors has heretofore been petitioned to amend the Washburn County Zoning Ordinance and Maps; and

WHEREAS, the rezoning petitions have been referred to the zoning district boundaries, pursuant to Wisconsin Statute Chapter 59.69, and;

THEREFORE BE IT RESOLVED that the **Washburn County Zoning Ordinance and maps, adopted in 1977** are hereby amended and designated as;

Crystal Township: Great Big Barn LLC, Spooner WI. Property: Tax ID#34884-9.55 acres, PT N ½ NE ¼ , in Section 20-39-11, Town of Crystal, to rezone 9.55 acres from Commercial to Residential Agricultural to bring into compliance, no longer a commercial business on property.

Interested persons were given the opportunity to be heard.

Supervisor _____ move to _____ rezonings,
second by _____

Supervisor _____, motion carried.

Dated

David Wilson, Chairman

Washburn County Board of Supervisors

Rezonepetitions121923

Resolution # _____

RESOLUTION IN SUPPORT OF THE SHELL LAKE ARTS CENTER PROPOSAL FOR THE NON-STATE GRANT PROGRAM

WHEREAS, on November 6, 2023, Governor Evers launched a new \$50 million Non-State Grant Program created through the 2023-2025 biennial budget devoted to supporting statewide community development and infrastructure improvements; and

WHEREAS, prior to this Non-State Grant announcement, the Shell Lake Arts Center board of directors and staff have completed programming, planning and preliminary design strategies with River Valley Architects to address infrastructure needs; and

WHEREAS, the Shell Lake Arts Center will be submitting a grant proposal before the application deadline of January 31, 2024; and

WHEREAS, the Non-State Grant Program requires that projects address at least one category of public purpose and the Shell Lake Arts Center proposal will address three which are:

- initiatives that support the arts and humanities in Wisconsin;
- Economic development and tourism;
- Education; and

WHEREAS, the Shell Lake Arts Center has a rich history of providing quality arts instruction in Shell Lake since 1968 and served almost 44,000 students; and

WHEREAS, Washburn County recognizes that once this project is completed, the Shell Lake Arts Center will be a much needed state-of-the-art educational and performance venue in Northwest Wisconsin and will draw people from across the state, region, and entire Midwest.

NOW, THEREFORE BE IT RESOLVED, that the Washburn County Board of Supervisors supports the Shell Lake Arts Center grant proposal to address needed infrastructure improvements.

FISCAL IMPACT: NONE

RECOMMENDED FOR APPROVAL BY THE EXECUTIVE COMMITTEE THIS 10th DAY OF JANUARY, 2024 AND APPROVED BY THE WASHBURN COUNTY BOARD OF SUPERVISORS THIS 16th DAY OF JANUARY, 2024.

David Wilson, Chair

Linda Featherly, 1st Vice Chair

Tim Kessler, 2nd Vice Chair

Hank Graber, Member

Lolita Olson, Member

State of Wisconsin
Department of Natural Resources

EMERGENCY FIRE WARDEN ORGANIZATION LIST
Form 4300-10 Rev 3-86

To: County Board of Douglas County, Wisconsin.

Return to: daniel.jones@wisconsin.gov

Board Members:

In accord with section 26.12 (3) and section 26.14 (3) of the Wisconsin Statutes, we recommend the following persons to act as authorized Emergency Fire Wardens for the issuance of annual burn permits in this county for the year **2024** and ask your approval of this organization list.

EMERGENCY FIRE WARDENS

Gruzy's Buck & Wing (Bob Gruzlewski)	W6649 Nancy Lk Rd.	Minong, WI 54859
Marawaraden Resort (Dan Lubensky)	N1690 Co. Hwy M	Sarona, WI 54870
Trego Travel Center (Jeff Fox)	W5741 Co. Hwy E	Trego, WI 54888
Washburn Co Clerk (Alicia Swearingen, Rosie Hauk, Michelle Latz)	Washburn Co Courthouse	Shell Lk, WI 54871

Department of Natural Resources
Spooner, Wisconsin

By: Rod Fouks (DJ) 12/14/23
Area Forestry Leader Date

By: _____
County Board Chair Person Date

Resolution No. _____

County Forest Law Withdrawal for Salt Shed - Revision

WHEREAS, the Washburn County Board of Supervisors adopted Resolution 2023-82, authorizing application to the Wisconsin Department of Natural Resources for withdrawal of approximately 1 acre from the County Forest Law for the purpose of a Town of Chicog salt shed; and

WHEREAS, due to rear lot and highway setback requirements, the original proposed location is not suitable for the construction of a salt shed facility; and

WHEREAS, an alternate location and larger area has been determined to be a more feasible location.

THEREFORE, BE IT RESOLVED, that the Washburn County Board of Supervisors hereby rescinds Resolution 2023-82; and

BE IT FURTHER RESOLVED that the Washburn County Board of Supervisors approves application to the Wisconsin Department of Natural Resources for withdrawal of up to 3 acres from the County Forest Law in the Section 15 T41N-R13W, in a location deemed most appropriate for the salt shed facility; and

BE IT FURTHER RESOLVED that the if the land is successfully withdrawn, the parcel is to be either donated to the Town of Chicog or a long term agreement be executed that permits the facility on County owned lands; and

BE IT FUTHER RESOLVED that the property shall revert to County Forest if it is not used for the purpose of a salt shed for 5 or more years.

Submitted for adoption this ____ day of _____ by:

Forestry, Parks & Recreation Committee:

FISCAL IMPACT - none anticipated

Sandy Johnson, Chair

Motion for adoption by:
Supervisor _____

Hank Graber, Vice Chair

Seconded by: _____
Supervisor

Jerry Smith

Brian Melton

Ayes_____, Noes_____, Absent_____

Lolita Olson

I, Alicia Swearingen, County Clerk, do hereby certify that the Foregoing is a true and correct copy of a resolution adopted by the Washburn County Board of Supervisors at its meeting held on _____.

Alicia Swearingen, County Clerk

RESOLUTION # _____

**RESOLUTION APPROVING NEW CERTIFIED SURVEY MAP FOR
WASHBURN COUNTY HISTORICAL SOCIETY IN SHELL LAKE**

WHEREAS, it has been determined that the lot lines for the Washburn County Historical Society in Shell Lake and Washburn County, go down the center of a building which creates an issue for who has responsibility for insurance coverage, and

WHEREAS, attached with this document is a new proposed Certified Survey Map (CSM) which adjusts the property line for the building in question. The proposed CSM will allow Washburn County to take over full ownership, and

AND WHEREAS, the Historical Society supports this update, and

THEREFORE BE IT RESOLVED it is in the best interest of Washburn County to update property lines for Lots 7 and 8, Block 7, Original Plat of the City of Shell Lake, within Government Lot 4, Section 25, T38N, R13W, City of Shell Lake, Washburn County, Wisconsin.

FISCAL IMPACT: \$30.00 (Recording Fee)

This fee shall be paid out of the Land Sale Fund: 292.51790-50218

Recommended for adoption by the Washburn County Public Property Committee this 8th day of January 2024 and approved by the Washburn County Board of Supervisors on this 16th day of January, 2024.

Linda Featherly, Chair

Hank Graber, Vice Chair

Clint Stariha, Member

Stephen Smith, Member

Lolita Olson, Member

Approved by the City of Shell Lake By _____ Dated _____

Certified Survey Map No. _____

Lots 7 and 8, Block 7, Original Plat of the City of Shell Lake,
within Government Lot 4, Section 25, T38N, R13W,
City of Shell Lake, Washburn County, Wisconsin.

This description meets the requirements of A-E7.

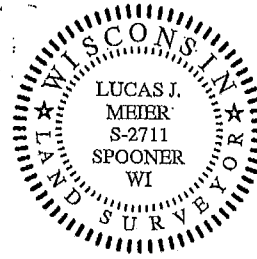
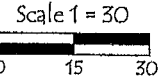
Surveyor's Certificate

I, Lucas J. Meler, a Wisconsin Professional Land Surveyor, hereby certify that I have surveyed and mapped lots 7 and 8, Block 7, Original Plat of the City of Shell Lake, within Government Lot 4, Section 25, T38N, R13W, City of Shell Lake, Washburn County, Wisconsin.

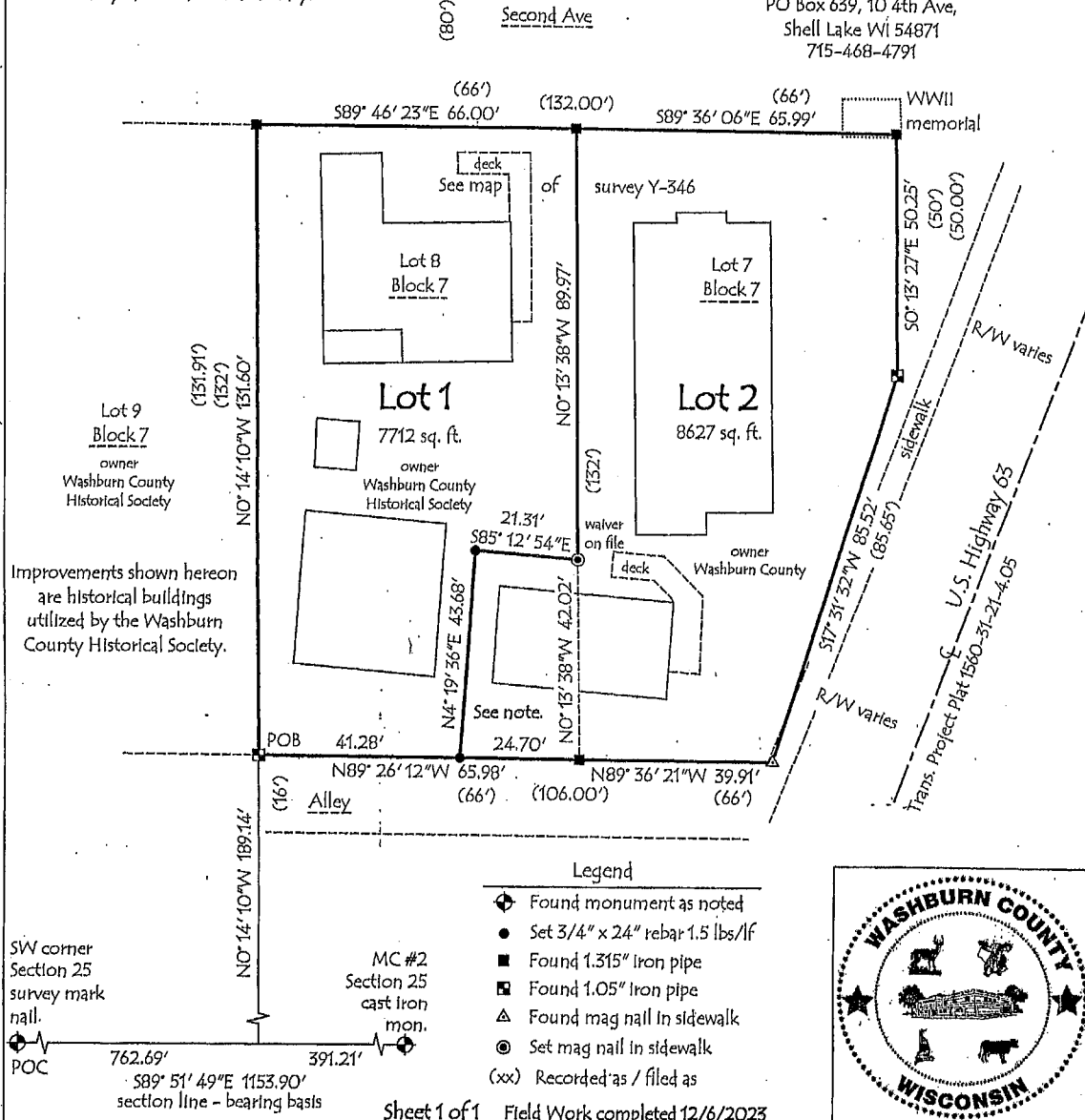
That I have made said survey for Washburn County and the Washburn County Historical Society, at the direction of Francis "Kiko" Murphy, and that this map is a true and correct representation of the exterior boundaries of the land surveyed and the division thereof. That I have fully complied with the provisions of Chapter 236.34 of the WI Statutes and the subdivision regulations of the City of Shell Lake to the best of my knowledge and belief.

Notes

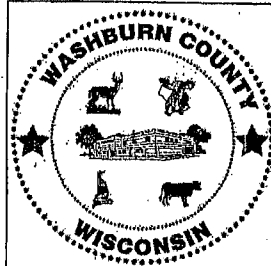
That portion of Lot 2, being part of Lot 8, Block 7, will be conveyed to Washburn County.



Lucas J. Meler January 3rd, 2024
Washburn County Surveyor
PO Box 639, 10 4th Ave,
Shell Lake WI 54871
715-468-4791



- ### Legend
- ◆ Found monument as noted
 - Set 3/4" x 24" rebar 1.5 lbs/lf
 - Found 1.315" Iron pipe
 - ▣ Found 1.05" Iron pipe
 - △ Found mag nail in sidewalk
 - ⊙ Set mag nail in sidewalk
 - (xx) Recorded as / filed as



RESOLUTION # _____

RESOLUTION FOR THE VETERANS SERVICE OFFICE TO ACCEPT DONATIONS FROM A LOCAL VETERANS SERVICE ORGANIZATION AND AMEND THE 2023 BUDGET

WHEREAS, on _____, 2023 representatives from VFW Post 10568 from Springbrook, Wisconsin donated \$2500.00 to the Veterans Service Office to be distributed to veterans and their families whom may be in need during the holiday season; and

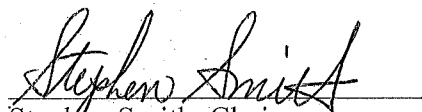
WHEREAS, the Veterans Service Office identified and designated 13 families in need and distributed \$200 to each family; and

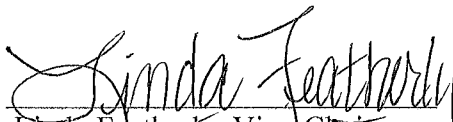
WHEREAS, the total donation received in December 2023 is \$2,500.00 and will affect the 2023 budget in both revenue and expense accounts.

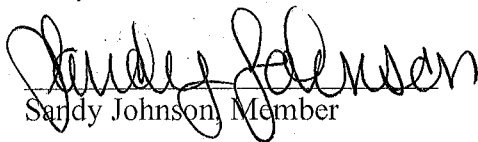
THEREFORE BE IT RESOLVED, that Washburn County and the Veterans Service Office accept the monetary donation of \$2,500.00 donated from the Springbrook VFW Post 10568 to support veterans in need and increase the revenue account 100.54720-48501 and increase the expense account 100.54720-50258.

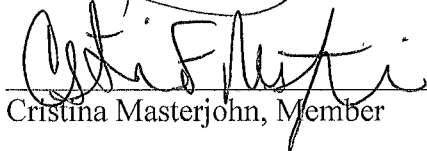
FISCAL IMPACT: \$2500.00

Recommended for adoption by the Washburn County Veterans Service Office Commission on this ___th day of _____, 2023 and approved by the Washburn County Finance Committee on this 7th day of December, 2023 and approved by the Washburn County Board of Supervisors on this ___ day of _____, 2023.


Stephen Smith, Chair


Linda Featherly, Vice-Chair


Sandy Johnson, Member


Cristina Masterjohn, Member

Scott Roppe, Member

RESOLUTION # _____

**RESOLUTION FOR THE VETERANS SERVICE OFFICE TO ACCEPT DONATION AND
AMEND THE 2023 BUDGET**

WHEREAS, on November 16, 2023 an Anonymous donation of \$1,000.00 to the Veterans Service Office to be distributed to veterans and their families whom may be in need during the holiday season; and

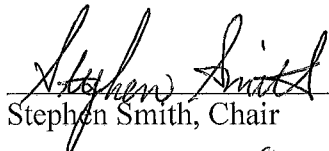
WHEREAS, the Veterans Service Office identified and designated 4 families in need and distributed \$250 to each family; and

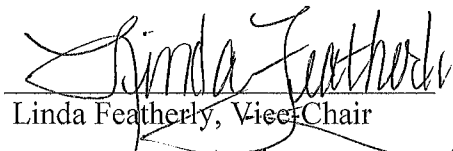
WHEREAS, the total donation received in November 2023 is \$1,000.00 and will affect the 2023 budget in both revenue and expense accounts.

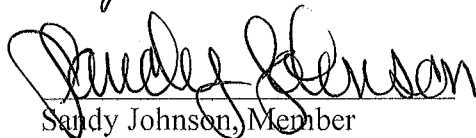
THEREFORE BE IT RESOLVED, that Washburn County and the Veterans Service Office accept the monetary donation of \$1,000.00 donated from an Anonymous donor to support veterans in need and increase the revenue account 100.54720-48501 and increase the expense account 100.54720-50258.

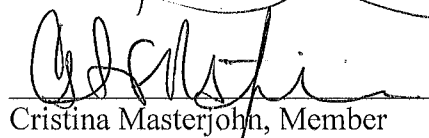
FISCAL IMPACT: \$1,000.00

Recommended for adoption by the Washburn County Veterans Service Office Commission on this ___th day of _____, 2023 and approved by the Washburn County Finance Committee on this 7th day of December, 2023 and approved by the Washburn County Board of Supervisors on this ____ day of _____, 2023.


Stephen Smith, Chair


Linda Featherly, Vice Chair


Sandy Johnson, Member


Cristina Masterjohn, Member

Scott Roppe, Member

RESOLUTION # _____

RESOLUTION FOR THE VETERANS SERVICE OFFICE TO ACCEPT DONATIONS FROM A LOCAL VETERANS SERVICE ORGANIZATION AND AMEND THE 2023 BUDGET

WHEREAS, on October 20, 2023 representatives from American Legion Auxiliary Post 12 from Spooner, Wisconsin donated \$500.00 to the Veterans Service Office to be distributed to veterans and their families whom may be in need during the holiday season; and


WHEREAS, the Veterans Service Office identified and designated 5 families in need and distributed \$100 to each family; and

WHEREAS, the total donation received in December 2023 is \$500.00 and will affect the 2023 budget in both revenue and expense accounts.

THEREFORE BE IT RESOLVED, that Washburn County and the Veterans Service Office accept the monetary donation of \$500.00 donated from the American Legion Auxiliary Post 12 to support veterans in need and increase the revenue account 100.54720-48501 and increase the expense account 100.54720-50258.

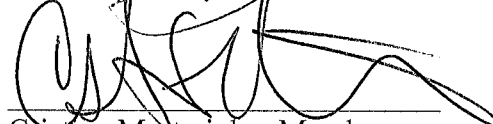
FISCAL IMPACT: \$500.00

Recommended for adoption by the Washburn County Veterans Service Office Commission on this 20 th day of December, 2023 and approved by the Washburn County Finance Committee on this 4th day of January, 2024 and approved by the Washburn County Board of Supervisors on this ____ day of _____, 2024.


Stephen Smith, Chair


Linda Featherly, Vice-Chair


Sandy Johnson, Member


Cristina Masterjohn, Member


Scott Roppe, Member

Resolution # _____

RESOLUTION TO DONATE A USED SQUAD TRUCK TO THE JACKSON TOWNSHIP DIVE TEAM IN BURNETT COUNTY

WHEREAS, the Jackson Township Dive Team in Burnett County is in need of a used truck that is set up for emergency management electronics; and,

WHEREAS, the Washburn County Sheriff's Department has a 2019 Chevrolet Silverado squad truck with 140,000 miles that is no longer needed, has depreciated out in value, and is estimated to be worth \$8,000.00-\$10,000.00; and,

WHEREAS, the Jackson Township Dive Team has assisted Washburn County in the past when needed and will continue to do so; and,

WHEREAS, in the spirit of intergovernmental cooperation and as listed in our purchasing policy, equipment no longer needed can be disposed of in a manner considered to be in the best interest of the County; and,

AND WHEREAS, it was recommended by the Executive Committee to charge the Jackson Township Dive Team \$1.00 for the purchase of the used 2019 Chevrolet Silverado and donate the remaining estimated value (\$9,999) in the form of this used 2019 Chevrolet Silverado to the Jackson Township Dive Team.

NOW, THEREFORE BE IT RESOLVED, that the Washburn County Board of Supervisors supports the sale of the used 2019 Chevrolet Silverado to the Jackson Township Dive Team for \$1.00 and donating the remaining estimated value (\$9,999) in the form of this used 2019 Chevrolet Silverado to the Jackson Township Dive Team.

FISCAL IMPACT: \$1.00

RECOMMENDED FOR APPROVAL BY THE LAW ENFORCEMENT COMMITTEE THIS 14th DAY OF DECEMBER, 2023 AND THE EXECUTIVE COMMITTEE THIS 10th DAY OF JANUARY, 2024 AND APPROVED BY THE WASHBURN COUNTY BOARD OF SUPERVISORS THIS 16th DAY OF JANUARY, 2024.

Jocelyn Ford, Chair

Sandy Johnson, Vice Chair

Scott Roppe, Member

Cristina Masterjohn, Member

George Cusick, Member

RESOLUTION # _____

**A RESOLUTION TO ESTABLISH COUNTY BOARD MEETING PER DIEMS
AND COUNTY BOARD CHAIR SALARY**

WHEREAS, the Executive Committee of the Washburn County Board of Supervisors approved a change in the County Board Meeting per diem payment and the County Board Chair salary effective April, 2024 as follows:

\$30.00 up to 2 hours or less	(no increase)
\$40.00 for 2 hours to 4 hours	(no increase)
\$50.00 for 4 hours to 6 hours	(no increase)
\$50.00 over 6 hours	(no increase)
\$75.00 County Board Meetings	(\$25.00 increase)
\$12,000 County Board Chair Salary	(\$2,000 increase/yr)

WHEREAS, per diems for committee meetings only, were increased in 2022; and

WHEREAS, the County Board Meeting per diem and the County Board Chair salary were previously approved by the Executive Committee on September 20, 2023 and were accounted for and approved in the 2024 Budget;

AND WHEREAS, because Washburn County is self-organized, it was clarified at the Executive Committee meeting on January 10, 2024 to allow multiple per diems in one day, on the same day as a County Board Meeting; and

THEREFORE, BE IT RESOLVED, that the change in the County Board Meeting per diem amount and the County Board Chair yearly salary increase, be effective with the new term of office, beginning April 2024.

FISCAL IMPACT: \$2,300

(This does not account for potential committee meetings on board meeting days.
But, there was a money set aside for that in the budget, if needed)

Recommended for adoption by the Washburn County Executive Committee on the 20th day of September, 2023 and approved by the Washburn County Board of Supervisors this 16th day of January, 2024.

David Wilson, Chair

Linda Featherly, 1st Vice Chair

Tim Kessler, 2nd Vice Chair

Hank Graber, Member

Lolita Olson, Member

STATE OF WISCONSIN

COUNTY OF WASHBURN

Pursuant to Section 45.81 of the Wisconsin Statutes, Blain M Churchill, an honorably discharged veteran of Spoooner, Wisconsin, is hereby appointed a member of the Washburn County Veteran's Service Commission, to serve until the second Monday of December 2025 or until replaced; the requirement of a surety bond is met by the county blanket insurance policy.

Dated this _____ day of _____, 2_____.

(County Board Chairperson)
Washburn County, WISCONSIN