

**WASHBURN COUNTY ZONING DEPARTMENT**  
**Court House, P.O. Box 506, 10 Fourth Avenue**  
**Shell Lake, Wisconsin 54871**  
**Telephone 715-468-4690 Fax 715-468-4640**

## **Privy Information**

Privies are allowed in Washburn County in all zoning districts provided all setbacks can be met. No plumbing shall be installed on the premises served by the privy unless a code compliant soil absorption system or holding tank exists, or a valid sanitary permit to install such a system has been issued.

Privy installations require a Privy Permit from the Washburn County Zoning Department. This permit application can be completed and signed by the landowner (the landowner needs to complete and sign where it says "Plumber's name & info). **The permit fee is \$200.00.** Privies also require a soil test by a certified soil tester to determine whether a pit privy will be allowed. At the time the permit is issued, **a Privy Installation Agreement must also be completed and recorded with the Register of Deeds. The Privy Installation Agreement must be notarized. The fee to record this form is \$30.00 payable to the Washburn County Register of Deeds. A plot plan is required showing placement of privy and all setback distances.**

### **Recommendations for the construction of the privy**

#### **I. Site Requirements**

- A. The privy will not be installed on soils that do not have at least 3 feet of suitable soil below the bottom of the system.
- B. Soil conditions shall be verified by a Certified Soil Tester.
- C. Where these conditions cannot be met, a vault-constructed privy will be used.

#### **II. Location**

- A. Privies shall be located a minimum horizontal distance of:
  - 1. 25 feet from a dwelling.
  - 2. 10 feet from a slab constructed accessory building.
  - 3. 75 feet from navigable water and watercourses.
  - 4. 100 feet from adjoining property residences, or 75 feet from side lot lines, whichever is greater
  - 5. 50 feet from water supply wells.
  - 6. The required setback from the center lines or right of way of all roadways, according to the Washburn County Zoning Ordinance, Sec. 38-340.
- B. In accordance with SPS 383 Wisconsin Administrative Code.

#### **III. Construction suggestions**

- A. Vault must be a minimum capacity of 200 gallons and **cannot** be constructed of metal.
- B. Concrete or cement block foundation walls should extend 6 inches above ground and 12 inches below the ground to prevent entrance by insects and vermin.
- C. An exterior vermin tight access opening for cleaning of the vault should be provided where a watertight vault has been installed.
- D. It is suggested that privy pits are excavated to a five-foot depth and the pit provided with a wood crib lining.

#### **IV. Ventilation suggestions**

- A. The privy should be provided with cross ventilation equal to two square feet of #16 mesh screened opening for each seat.
- B. Vaults should be vented with a pipe of at least 4 inches in diameter, which terminates at least one foot above the roof of the privy and is provided with an effective ventilating hood.

**ALL PRIVY BUILDINGS SHOULD BE FLY AND VERMIN PROOF**



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 10 – 4<sup>th</sup> Avenue  
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County \_\_\_\_\_

Sanitary Permit Number (to be filled in by Co.) \_\_\_\_\_

## Non- Plumbing Sanitary Permit Application

In accordance with SPS 383.21(2), Wis. Adm. Code, and Washburn County Private Sewage Ordinance

Project Address (if different than mailing address) \_\_\_\_\_

Parcel # (PIN #): \_\_\_\_\_

### I. Application Information – Please Print All Information

Property Owner's Name \_\_\_\_\_

Tax ID #: \_\_\_\_\_

Property Owner's Mailing Address \_\_\_\_\_

Property Location

Govt. Lot \_\_\_\_\_  
 \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, Section \_\_\_\_\_  
 (circle one) T  
 \_\_\_\_\_ N; R \_\_\_\_\_ E or W

City, State \_\_\_\_\_

Zip Code \_\_\_\_\_

Phone Number \_\_\_\_\_

### II. Type of Building (check all that apply)

- 1 or 2 Family Dwelling – Number of Bedrooms: \_\_\_\_\_
- Camper - \_\_\_\_\_
- Public/Commercial – Describe use: \_\_\_\_\_
- State Owned – Describe use: \_\_\_\_\_

Lot # \_\_\_\_\_

Block # \_\_\_\_\_

CSM Number \_\_\_\_\_

Subdivision Name \_\_\_\_\_

City of \_\_\_\_\_  
 Village of \_\_\_\_\_  
 Town of \_\_\_\_\_

### III. Type of Non-Plumbing Device/Toilet:

- Pit Privy with soil test & \$50 filing fee
- Vault Privy \_\_\_\_\_ gallons
- Composting Toilet
- Incinerating Toilet

### IV. Responsibility Statement- I, the undersigned, assume responsibility for installation of the Non – Plumbing Sanitary System for which this permit is issued.

Owner's/Plumber's Name (Print) \_\_\_\_\_

Owner's/Plumber's Signature \_\_\_\_\_

MP/MPRS Number \_\_\_\_\_

Phone Number \_\_\_\_\_

Owner's/Plumber's Address (Street, City, State, Zip Code) \_\_\_\_\_

### VIII. County/Department Use Only

Approved \_\_\_\_\_

Disapproved  
 Owner Given Reason for Denial \_\_\_\_\_

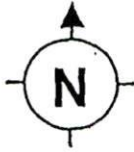
Permit Fee  
 \$ \_\_\_\_\_

Date Issued \_\_\_\_\_

Issuing Agent Signature \_\_\_\_\_

### IX. Conditions of Approval/Reasons for Disapproval

# PRIVY SITE PLAN



Name: \_\_\_\_\_

Parcel ID (PIN): \_\_\_\_\_

Tax ID#: \_\_\_\_\_

Scale

1 in =      ft

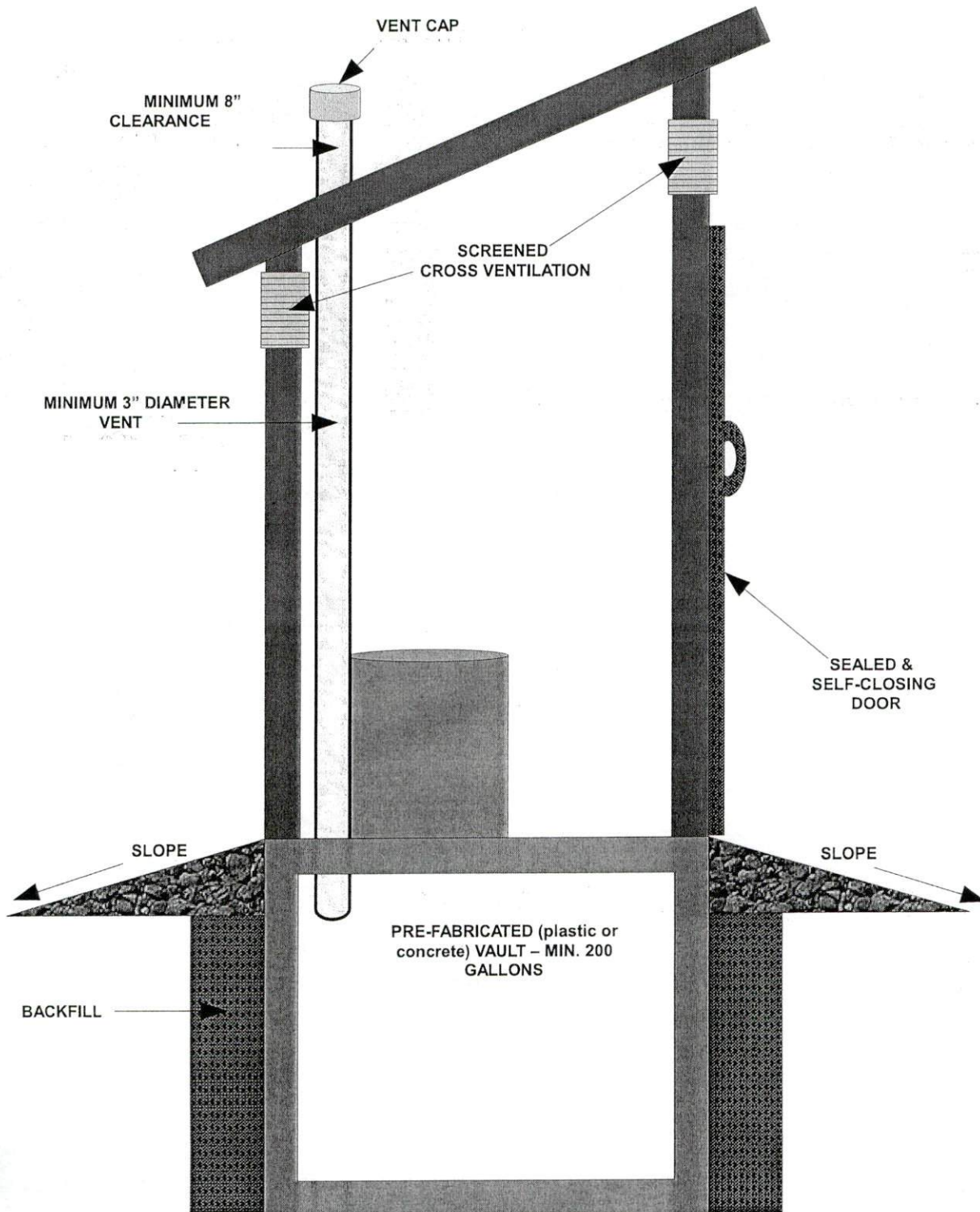
(Not required to be drawn by scale)



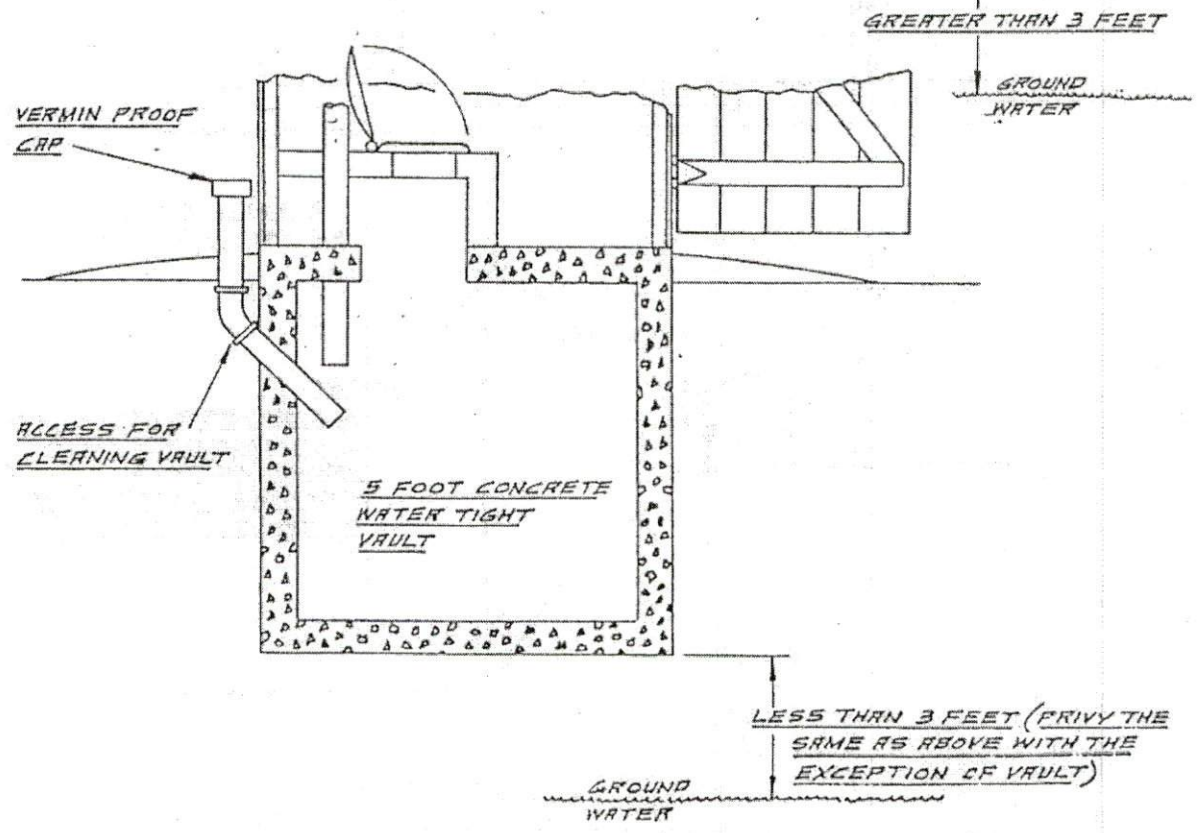
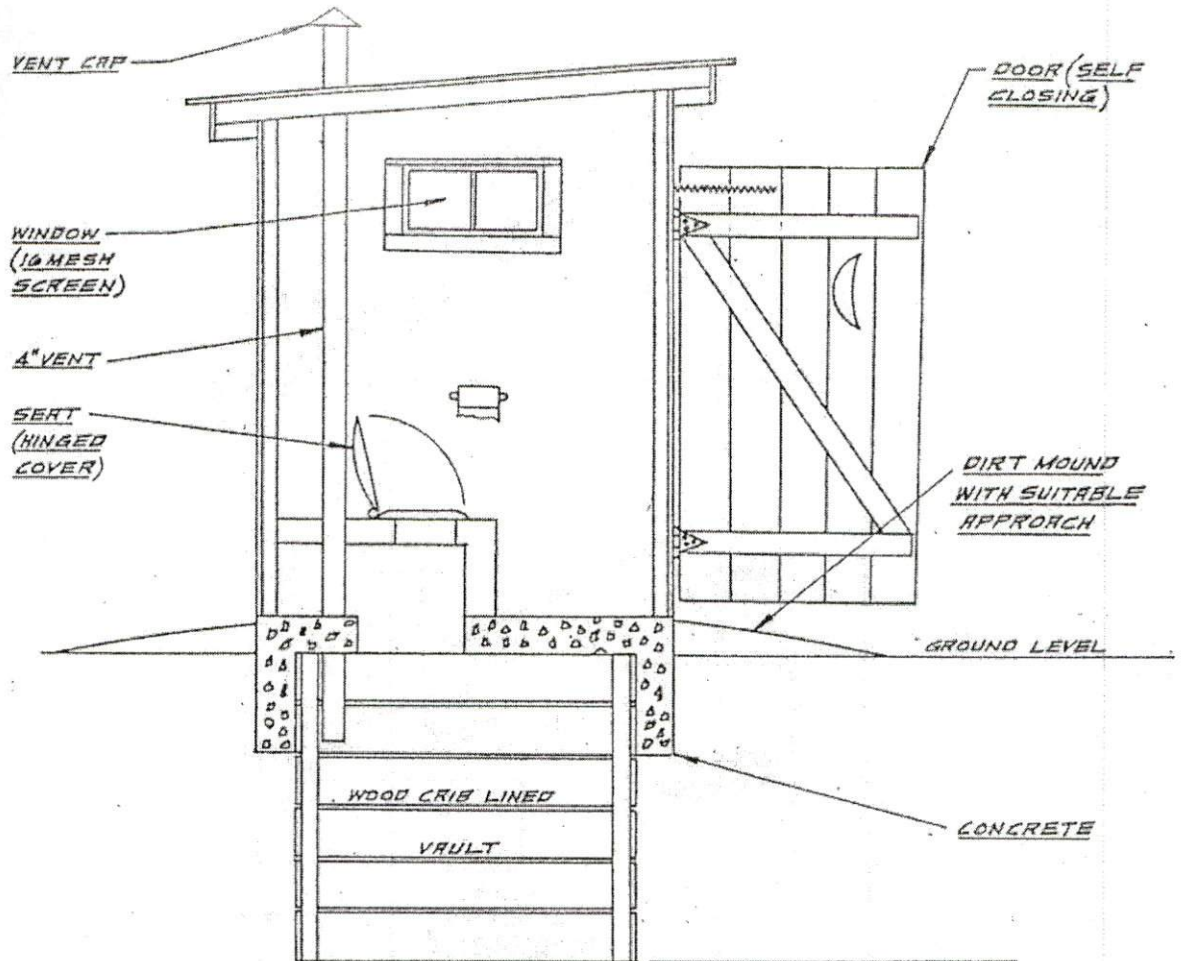


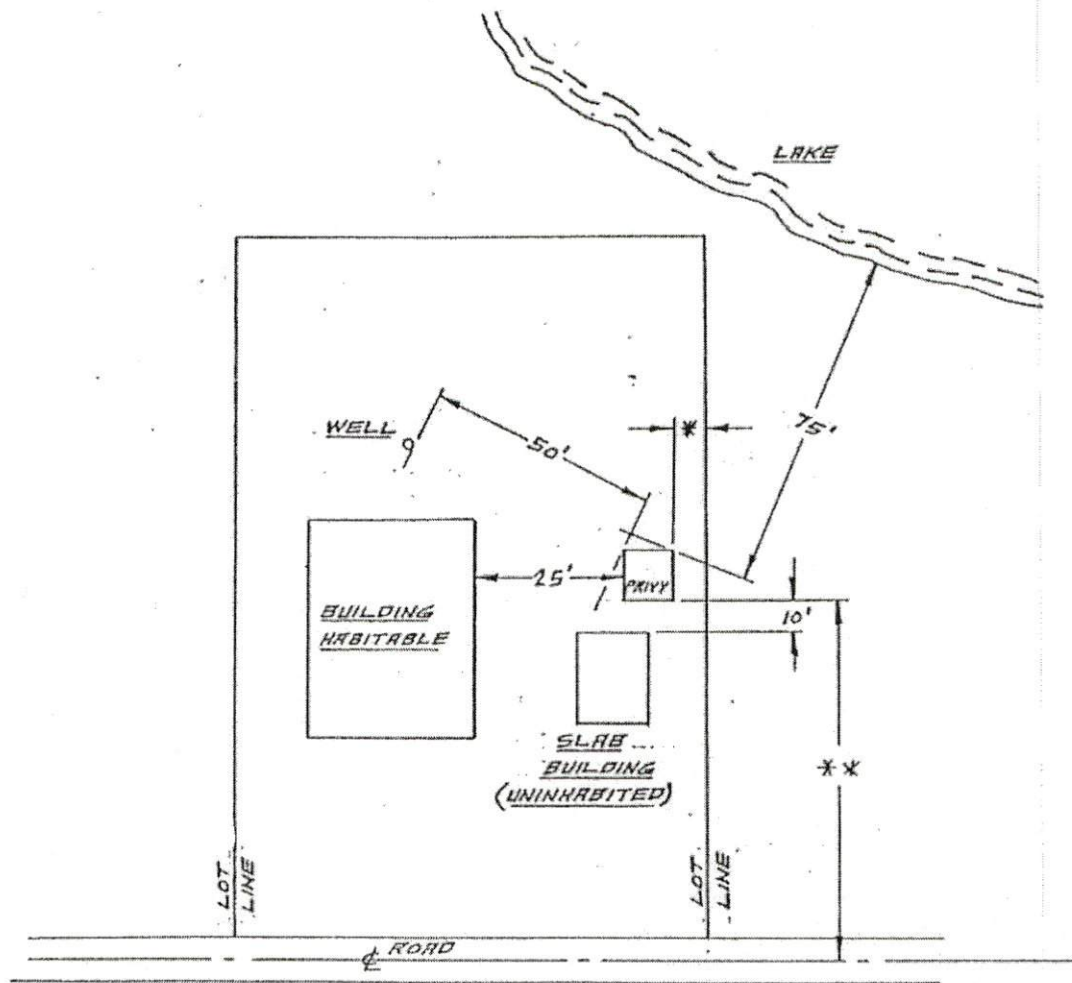
# Vault Privy: Pre-Fab Option

MINIMUM 200 GALLON VAULT

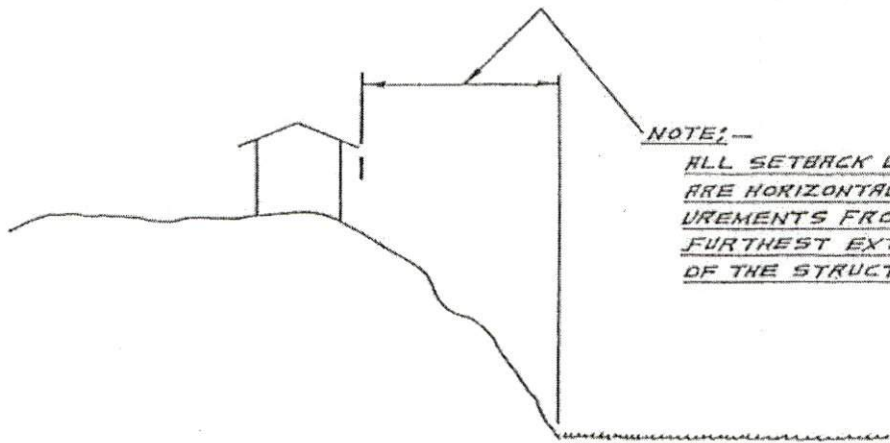








\* SEE ITEM 23-4  
 \*\* SEE ITEM 23-6



NOTE:—  
ALL SETBACK DISTANCES  
ARE HORIZONTAL MEAS-  
UREMENTS FROM  
FURTHEST EXTENSION  
OF THE STRUCTURE